

GASQUET COMMUNITY SERVICES DISTRICT

**PO Box 86
Gasquet CA, 95543
707-457-3124**

BOARD ORDER NO. 2027- 03

AUTHORIZATION TO GRANT PAYROLL TAX ACCOUNT ACCESS TO CBH CPAs & Advisors

WHEREAS, the Gasquet Community Services District ("District") is responsible for the administration and reporting of federal and state payroll taxes; and

WHEREAS, the District has retained the professional accounting services of **CBH CPAs & Advisors** to assist with payroll tax reporting, compliance, and related financial services; and

WHEREAS, it is necessary for **Matthew Wakefield**, on behalf of CBH CPA's & Advisors, to have authorized access to the District's payroll tax accounts maintained with the Internal Revenue Service (IRS) and the California Employment Development Department (EDD) in order to perform these professional services; and

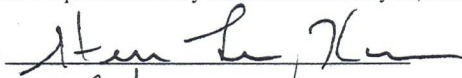
WHEREAS, granting such access is in the best interests of the District to ensure timely and accurate payroll tax administration and compliance.

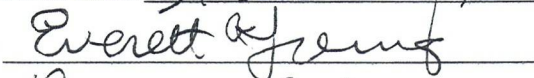
NOW, THEREFORE, BE IT ORDERED by the Board of Directors of the Gasquet Community Services District as follows:

1. **Authorization Granted.**
Matthew Wakefield, representing **CBH CPAs & Advisors**, is hereby authorized to act on behalf of the Gasquet Community Services District for the purpose of accessing and administering the District's payroll tax accounts with the Internal Revenue Service (IRS) and the California Employment Development Department (EDD).
2. **Employment Development Department (EDD).**
The Board authorizes the execution of any required documents necessary to grant Matthew Wakefield access to the District's California Employer Payroll Tax Account:
 - **California Employer Payroll Tax Account Number: 925-0358-0**
3. **Internal Revenue Service (IRS).**
The Board authorizes the execution of any required IRS forms, including but not limited to IRS Form 2848 (Power of Attorney and Declaration of Representative) or IRS Form 8821 (Tax Information Authorization), as appropriate, to grant Matthew Wakefield access to the District's payroll tax records associated with:
 - **Taxpayer Identification Number (EIN): 94-1729952**
4. **Scope of Authority.**
The authority granted by this Board Order is limited to payroll tax matters and related communications with the IRS and the California Employment Development Department. This authorization does not grant authority to execute contracts, incur debt, open or close bank accounts, or otherwise bind the District except as specifically authorized by the Board.
5. **District Officers Authorized to Execute Documents.**
The Board Chairman, is authorized to execute any forms, authorizations, or other documents required to implement this Board Order.
6. **Effective Date.**
This Board Order shall become effective immediately upon its adoption and shall remain in effect until revoked by action of the Board of Directors or otherwise terminated in accordance with applicable law.

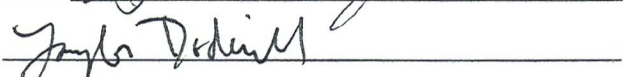
APPROVED

APPROVED by the Board of Directors of the Gasquet Community Services District July 29, 2026

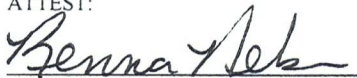
Steven Kasmar, Chairman of the Board: 

Everett Young, Director: 

Donna Zorn, Director: 

Taylor Dodrill: 

ATTEST:


Renna Nelson, Secretary to the Board

Date: 7/29/2026