

## ADDRESSED TO

MINISTRY OF COMMUNICATION AND INFORMATION TECHNOLOGY

WE WOULD LIKE TO EXTEND OUR SINCERE GRATITUDE TO THE MINISTRY FOR PROVIDING US WITH THE OPPORTUNITY TO SUBMIT AN OFFER FOR THE UPCOMING GHABQA PROGRAM TAKING PLACE FROM MARCH 17 TO MARCH 18. WE ASSURE YOU THAT OUR COMPANY IS FULLY COMMITTED TO DELIVERING THE HIGHEST QUALITY SERVICES AND ENSURING THE SUCCESS OF THIS EVENT. WE LOOK FORWARD TO THE POSSIBILITY OF COLLABORATING WITH YOU AND CONTRIBUTING TO THIS SIGNIFICANT PROGRAM.

## SUBJECT

MCIT EMPLOYEES RAMADAN GHABQA 2025

### EVENT PRODUCTION

ITEM DESCRIPTION	QTY	PRICE	TOTAL
<b>Registration Table</b> Size: 3.6m(L) X .8m(H) X .6m(sides) Material: Wood finish with cover lights and spray paint; Logo Lightbox and cove lights adorning the sides.	01	QAR 250.00	QAR 250.00
<b>Main Stage</b> Stage Size: 7.2m x 3.6m With Carpet (4 steps) leading to stage top	01	QAR 2,000.00	QAR 2,000.00
<b>Branding Flags</b> Size: 1m (L) X 3m (H) Material: Dual print satin flags with rope which will be affixed onto existing flag poles (water base)	04	QAR 850.00	QAR 3,400.00
<b>Directional Signage – Indoor &amp; Outdoor</b> Customized signages	04	QAR 850.00	QAR 3,400.00
<b>Stanchions</b> Regular stanchions red rope with Silver Poles	20	QAR 100.00	QAR 2,000.00
<b>Ramadan Decor</b> Lanterns & Small lamps all décor	SET	QAR 10,000.00	QAR 10,000.00
<b>LED Screen – Main</b> Main Screen: 6m X 3m:	SET	QAR 8,000.00	QAR 8,000.00
<b>Sound System</b> Main PA Bose L1 Pro 32 (2) with subs Bose L1 Pro 16 (2) with subs Delay	2XSET	QAR 7,000.00	QAR 7,000.00

ITEM DESCRIPTION	QTY	PRICE	TOTAL
Stage Monitors QSC X-15	2XSET		
Podium Mics	03		
Wireless Microphone	06		
Headset Microphone	02		
DJ Set	01		
Sound console. Yamaha DM 7	01		
<b>Lights &amp; SFX</b>			
2K Fresnels	02	QAR 21,000.00	QAR 21,000.00
Claypaky Scenius Profiles	04		
Lite Vision Beams	30		
Cyclops Sparkly Wash	16		
Trussing	25		
Lighting Console	01		
Cables & Accessories	AS NEED		
<b>Photo-Op Area</b>			
Size: 6m X 3m	01	QAR 8,000.00	QAR 8,000.00
Fabric Branding adorning a wood CNC panels with cove light			

**QAR 65,050.00**

OUR OFFER INCLUDES NOT ONLY THE NECESSARY MATERIALS BUT ALSO THE SKILLED MANPOWER REQUIRED FOR INSTALLATION. THIS ENSURES A HASSLE-FREE PROCESS, WITH OUR EXPERIENCED TEAM HANDLING ALL ASPECTS OF THE SETUP TO GUARANTEE EFFICIENCY AND QUALITY.

#### EVENT ENTERTAINMENT

ITEM DESCRIPTION	QTY	PRICE	TOTAL
<b>Entertainment Act 1</b> Arabic music Band & Ramadan Theme	1SET	QAR 10,000.00	QAR 10,000.00
			<b>QAR 10,000.00</b>

#### EVENT FILING

ITEM DESCRIPTION	QTY	PRICE	TOTAL
<b>Media Production</b> Videography Photography	1SET	free	QAR 0.00
			<b>QAR 0.00</b>

#### VENUE HIRE

<b>CENTURY MARINA HOTEL - LUSAIL BALLROOM</b>			
<b>Iftar Dinner</b> 150 pax			QAR 40,000.00
<b>SET MENU VVIP</b> 50 pax			QAR 12,500.00

#### LIGHTING THE TOWER WITH MINISTRY LOGO

			<b>QAR 52,500.00</b>
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ITEM DESCRIPTION	QTY	PRICE	TOTAL
<b>Tech gadgets branded with MCIT logos</b> USB CARD	200	QAR 15.00	QAR 3,000.00
<b>Ramadan Gift Box</b> Ramadan-themed gift boxes with dates, nuts, and premium chocolates.(brandedMCIT Logo )	200	QAR 70.00	QAR 14,000.00
<b>Giveaway</b> Customized giveaways to be confirmed with client	200	QAR 15.00	QAR 3,000.00

**QAR 20,000.00**
**OPTION TWO (ONE HUNDRED FOURTY SEVEN THOUSAND FIVE HUNDRED FIFTY QAR) QAR 147,550.00**

- Payment Terms: 100% advance payment to be processed on the confirmation of the mentioned quote or if your company has a pre-agreed payment term that will be applicable.
- Quotation valid for 30 days.
- Price includes local transport and Worker charges unless it is specified.
- The above items / services quoted is subject to availability on confirmation only with Signed Quote, written "ACCEPTED" with valid signatories' signature on the quote enclosed with company documents of the client and ID Copies of the signatory and valid LPO with in the quote validity.
- All the items mentioned in the quote is purely on a rental basis and it has to be returned in good condition after the event. Any service mentioned in the quote is valid till / on the date of the event. Any breakage / scratches / minor malfunction of the equipment's may result in charging the whole value of the equipment to the client.
- All govt permissions and charges of the event, marshalling charges, Height Access charges, rigging point charges, venue portorage charges, mandatory 3rd party certifications, electricity / Power and HSE certification of the event has to be borne by the client.
- Processing of permit to work and HSE Document and Method statement is solely the responsibility of the client unless it is agreed between both parties mutually in a written communication.
- Any delay in payment may affect the quality of service / price quoted unless it is agreed by writing between parties.
- **Show Cancellation Policy:** After confirmation: 50% of the total value of the event charged up to 3 months before the event, 75% charged up to one month before the event, 100% charged if less than 7 days left for the event, otherwise it need to pre-agreed between parties with valid paper works / agreements.


