

ABOUT

Interior design student transitioning from a career in marketing and communications, bringing a strong foundation in project coordination, visual communication, and client-focused work. Eager to continue building hands-on experience while developing my career in the design industry.

EDUCATION

Bellevue College (Bellevue, WA)

Bachelor of Arts in Interior Design

Associate of Arts in Interior Studies (Completed May 2026)

In Progress;

Expected Graduation May 2028

University of Central Florida (Orlando, FL)

Bachelor of Science in Business Administration

Major in Integrated Business, Minor in International Business, Burnett Honors College Student

Graduated December 2020

EXPERIENCE

Communications Coordinator (Contract)

Berklee College of Music

- Coordinated 10+ concurrent communications projects, tracking schedules, approvals, revisions, and deliverables
- Served as a central point of contact between departments, keeping projects organized and moving through completion
- Maintained detailed project documentation and quality control across a high volume of fast-moving work

January 2024 - December 2024

Digital Content & Marketing Specialist

Lines for Life

- Developed visual and written content across digital platforms, translating ideas into cohesive, audience-focused materials
- Applied established brand standards across projects to maintain consistency in layout, imagery, messaging, and presentation
- Worked independently from concept through final production, incorporating feedback and refining materials throughout the process
- Managed website and digital content updates with close attention to accuracy, usability, and visual consistency

November 2022 - September 2023

Communications Coordinator

Perlo Construction

- Worked within the commercial construction industry, gaining familiarity with project teams, construction terminology, and the coordination required to bring built projects to completion
- Collaborated with project managers, superintendents, and other construction professionals to develop project-focused materials and communicate technical information clearly
- Developed award submissions and project narratives highlighting completed commercial construction projects, including project scope, design intent, challenges, and outcomes
- Created and maintained visual and written content for project profiles, presentations, proposals, and other company materials

September 2021 - November 2022

SKILLS

- Adobe Creative Suite
- Client Communication
- Concept Development
- Contract Documentation

- Design Presentations
- Enscape
- FF&E Selection
- Material and Finish Selection

- Procreate
- Project Coordination
- Revit
- SketchUp