***The Ranches at Bobcat Ridge Property Owners Association***

#### PO Box 51 Rio Vista, TX 76093-001

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# Architectural Control Submittal Form

***Please read the application and approval requirements below to ensure acceptance of this application. Please print all information.***

## LOT INFORMATION

|  | Section/Bobcat Ridge | Property address: |
| --- | --- | --- |

**THIS APPLICATION IS FOR**: *choose one or more*

| **House \_\_\_\_\_**  **Sq. Ft.:**  **(A/C space)** | Fence **\_\_\_\_**  Type: | Addition &/or Modification **\_\_**  Description: | Variance request **\_\_**  Description: | Driveway \_\_ **\_\_**  Description:  Gravel Drive  Landscape \_\_\_\_\_ |
| --- | --- | --- | --- | --- |

## PROPERTY OWNER INFORMATION

| Name: | Mailing address:  Email: | Owner signature & date- Phone no.: |
| --- | --- | --- |

## BUILDER (OR OWNER’S REP) INFORMATION

## The below named will act as owner’s representative during the construction: yes\_\_\_ no\_\_\_\_ Owner initials \_\_\_\_\_\_\_\_\_

| Name: | Mailing address:  Email: | Signature & date-  Phone no. |
| --- | --- | --- |

## APPLICATION REQUIREMENTS

The application for review and approval of lot improvements is for the property owner. The builder may submit the application, but owner information must be complete, and the owner must sign and date the application. Fence, accessory structures, modifications or additions may have separate applications for approval, after the Dwelling approval has been granted by the ACC.

**1 COPIES OF THE PLANNED IMPROVEMENTS (HOUSE PLANS, FENCE PLANS, ADDITIONS &/OR MODIFICATION) ARE REQUIRED FOR EACH APPLICATION.** THE PLANS MUST INCLUDE but are not limited to:

**Site plan** (with proposed improvements, easements and prop. Lines, set back dimensions)

**Architectural floor plans and elevations** (indicating s.f. floor area & exterior finishes), and

**APPROVAL REQUIREMENTS**

Application and review is subject to approval by the Architectural Control Committee according to the covenant and deed restrictions. The completion of approval process is achieved when construction of the improvement is completed. In order to verify the timely completion of the dwelling **the owner (or the owner’s representative) is responsible for** reporting to the architectural control administrator, the installation date of the foundation. If this date is not provided in writing (fax or email is ok), the ACC will assume the plan approval date as the start of construction for the six-month completion period.

Any modifications or additions to the subject plans must be approved by the ACC. Completion of the exterior of the house is required within **18** months after the installation of the foundation. During the construction period, the builder is required to maintain a building waste and trash receptacle on the building site. All equipment for the storage or disposal of such material shall be kept in a clean and sanitary condition. **No adjacent tract(s) shall be used for construction access, staging or as a dumping ground for rubbish.**