



Town of Port Royal

Established 1744

“Behold Us Rising”

Port Royal Town Council Meeting Agenda

12 May 2020
6:00 p.m.

CALL TO ORDER – Mayor

Roll Call – Town Clerk

- Establish a quorum

OPENING STATEMENTS from the Mayor

The Governor of Virginia declared a state of emergency, which continues thru to 10 June 2020 as a result of the COVID-19 pandemic. Caroline County has also declared a state of emergency.

Therefore, a quorum physically attending at the Town Hall, 419 King Street, Port Royal, will probably not be present. Some TC members will attend by a conference call, from other locations.

- The TC meeting will be digitally recorded.
- Minutes of the TC meeting will be kept and subject to adoption into the TC official record.
- Mayor Long will be at Town Hall, which will be open to the general public, for up to a total of ten (10) people, each practicing social distancing.
- This meeting has been previously announced, put on Town of Port Royal website, social media, and flyers posted.
- The public may make comments at appropriate points in the TC meeting. The Mayor will have his cell phone on speaker to allow all in the room to hear, and if necessary, ask questions or comments, at the appropriate times during the meeting.
- Essential business of the Town is subject of this meeting.
- Anyone desiring to speak must announce themselves for the record.
- Any TC member who joins or leaves the meeting must announce such action, stating their name.
- Are there any questions about the process?

AMENDMENTS TO THE AGENDA

- a. Amendments to Agenda
- b. Town Council votes to adopt the agenda and/or as amended

PUBLIC COMMENT

- Comments will be limited to three minutes, per person, in order to afford everyone an opportunity to speak. If comments relate to a specific public hearing item, we ask that you offer those comments at the time of the public hearing.

ITEM NO.	DESCRIPTION
05-10	<u>Consent Agenda:</u> 5-10.1 Minutes of April 21 and May 05 Work Sessions and March 2020 Town Council meeting 5-10.2 Water Works Budget (at this time slot to accommodate Mr. Crocker) <ul style="list-style-type: none">a. Town Manger make Presentationb. Mayor make short presentationc. Andy Crocker of SERCAP make presentation and answer questions (via teleconference call)d. Town Council take up issue of edit, change, or accept water works budget for public hearing in June
REPORTS OF MEMBERS OF THE TOWN COUNCIL (including but not limited to committee/commission updates, reports on Council assignments, and items of interest).	
	<ul style="list-style-type: none">• Sharon Farmer, Vice-Mayor• Gladys Fortune• Bill Henderson• Jeff Isaacs• Donna Wilkerson• J.P. Wilkerson• Alex Long, Mayor
5-11	Financials – April 2020 - Review and questions as to documents
5-12	<u>Report of the Town Attorney</u>
5-13	<u>Report of the Town Clerk</u>
5-14	<u>Report of the Town Zoning Administrator</u>
5-15	<u>Report of the Town Engineer</u>
5-16	<u>Report of the Town Manager</u> 5-16.1 Update: Town Decals; Audit Report and costs; Lawnmowing bids; lawnmowing now; getting Board of Zoning Appeals sworn-in; 5-16.2 Town Manager Report
5-17	<u>Board/Commissions/Agency Representatives and Public Hearings:</u>
5-18	<u>Formal Presentations and Reports:</u>

5-19

Action Items:

5-19.1 Town Clerk's resignation: accept or reject resignation; take other actions as voted by resolution. And Report by Town Manager. Action by Town Council by resolution.

5-19.3 Discuss, edit, reject, or accept the Corporate Budget for public hearing at the June meeting of TC.

5-20

Discussion Items:

5-21

Information Items:

5-21.1 Town Office Closed June 22-24, 2020 for Election Day

05-20

Adjourn to May 12, 2020 at 6:00 p.m. at the Port Royal Town Hall.