



Surrender House Phase and Graduation Procedures

All participants will be provided a copy of the phase up procedure and a copy will be posted publicly within the house as well as the SurrenderHouseMinistries.com website

At each phase participants will submit a completed Phase-Up form (at the house meeting) documenting how they are meeting these requirements and have at least one person contact staff verifying how they are active in their Recovery related requirements. Can not be a significant other, a staff member, or other house member.

Participants will not qualify for phase-up within 2 weeks of any disciplinary action by staff or within 4 weeks of any sanction, disciplinary action, etc. of their probation/parole program (DRC, Recovery Court, etc.) To continue to phase up participants must maintain compliance with the requirements of their previous phase(s) including, but not limited to, employment, sponsorship, etc.

Overnights will be posted in the group chat. Participants will post when they leave and when they return.

Phase 1 - Application for phase one after a minimum 30 days in the program. Qualifications for phase 1:

- * Must be less than -\$500.00 financial balance.
- * Proof of sponsorship and working with that sponsor.
- * Proof of Homegroup selection (AA, DAA, NA, etc)
- * Proof of employment, disability, etc.
- * In compliance with and current with: probation/parole, legal obligations (DRC, Recovery Court, court dates, etc.)
- * In compliance with and current with: program fees and program responsibilities.
- * Outside meeting requirements drop to 3 meetings per week.
- * 1 overnight allowed per week at discretion of staff and other supervision programs.
- * Curfew increases to 11pm Sun-Thurs and Midnight Fri-Sat.

Phase 2 - Application for phase 2 after a minimum 60 days in the program. Qualifications for phase 2:

- * Must be at a zero financial balance.
- * Participant is to be active within the recovery community by developing and maintaining service commitments, attending recovery events, being active in their homegroup, active in their church, etc.
- * Will have begun to progress through the steps with their sponsor.
- * In compliance with and current with: probation/parole, legal obligations (DRC, Recovery Court, court dates, etc.)
- * In compliance with and current with: program fees and program responsibilities.

Phase 3 - Application for phase 3 after a minimum 90 days in the program. Qualifications for phase 3:

- * Completion of step 5 as confirmed by sponsor.

- * Participants will show proof of Driver's License or documentation of their efforts to reobtain driver's license (if applicable). We understand not everyone will be able to obtain it, but we desire effort to be seen in this area.
- * In compliance with and current with: probation/parole, legal obligations (DRC, Recovery Court, court dates, etc.)
- * In compliance with and current with: program fees and program responsibilities.
- * Curfew increases to Midnight Sun-Thurs and 1 am Fri-Sat.

Final Phase - Application for Final Phase after a minimum 120 days in the program. Qualifications for Final Phase:

- * Sponsor will verify completion of step 12 and ongoing recovery community commitments.
- * Participants will share with the whole program, either at an event or graduation, their experience, strength, and hope regarding their progress with each step of the phase-up model.
- * Outside meeting requirements drop to 2 meetings per week.
- * 3 overnights allowed per week at the discretion of staff and other supervision programs.
- * In compliance with and current with: probation/parole, legal obligations (DRC, Recovery Court, court dates, etc.)
- * In compliance with and current with: program fees and program responsibilities.

Early Graduation - Application for Early Graduation Phase after a minimum 6 months in the program. Qualifications for Early Graduation:

- * Participants must have completed all previous phase requirements.
- * Participants will submit a written move out plan detailing and documenting the following: Ongoing involvement within the recovery community, proof of financial independence and stability, and a safe and stable housing plan.
- * Participants will provide a written Safety Guide Plan detailing the steps they will take if they feel they are struggling once on their own.
- * Proof of driver's license or paperwork in works to acquire your driver's license
- * In compliance with and current with: probation/parole, legal obligations (DRC, Recovery Court, court dates, etc.)
- * In compliance with and current with: program fees and program responsibilities.
- * Participants will receive their move in deposit back upon graduation.

Long Term Graduation - Application for Longterm Graduation after a minimum 12 months in the program. Qualifications for Longterm Graduation:

- * Participants must have completed all previous phase requirements.
- * Participants will submit a written move out plan detailing and documenting the following: Ongoing involvement within the recovery community, proof of financial independence and stability, and a safe and stable housing plan.
- * Participant will provide a written Safety Plan detailing the steps they will take if they feel they are struggling once on their own
- * Proof of driver's license, purchase of a vehicle, and proof of insurance.
- * In compliance with and current with: probation/parole, legal obligations (DRC, Recovery Court, court dates, etc.)
- * In compliance with and current with: program fees and program responsibilities.
- * Participants will receive their move in deposit back upon graduation. Participants will have their

last month's program fees forgiven from the date of approval.