Emery Town Council November

# 11-13-24 7:00 Meeting minutes

## Call to Order

The meeting was called to order on November 13th at 7:00 PM. All council members were in attendance.

## Pledge of Allegiance

The council and attendees recited the Pledge of Allegiance.

## Approve Minutes

The council reviewed the meeting minutes from October 9th. A motion was made to approve the minutes.

"Motion to approve the minutes from the last meeting. “Motion by Pat, seconded by Mike, All in favor. Aye.

## Invoice Report

Council members reviewed the invoice report, confirming everything was in order. A motion was made to pay the bills.

"Motion to approve the payment of bills as per invoice report. “Motion by Kim, seconded by Pat. All in favor. Aye.

## Fire Department - Chief’s Report

### Key system for gym

The Fire Chief reported there have been several calls recently. Approval was sought to fix a door on the old town hall, now a training center. Discussion included the installation of the internet for security purposes.

"Motion to approve expenditure for door fix and internet installation. “Motion by Jack, seconded by Pat All in favor. Aye.

### 10k County Fire Dept. Retention & Recruiting Funds

The Fire Chief discussed a $10,000 county retention fund for firefighters and the need to invoice the county to access the funds.

## Councilperson Melissa Durfey

### Town Beautification

Melissa discussed the need for small tools for maintenance and commented on ongoing work, including Christmas lights preparation.

### Old Church Update

New steps have been installed at the old church. There is still $30,000 needed to reach fundraising goals, and plans are in place to sell engraved bricks.

## Councilperson Patrick Sundstrom

### Animal Control

The council touched on recent animal issues but no substantial update or motion was reported.

### CVSSD

Patrick mentioned discrepancies in the water rates being charged and discussed revising the rates for certain properties.

### Water Rate Discussion

A historical deal allowing higher water usage at lower rates was discussed, and suggestions for correcting the clerical error and adjusting the rate structure were considered.

## Councilperson Mike Christensen

### Planning and Zoning - Subdivision Ordinance

Mike noted the need to update the subdivision ordinance as per state requirements and the involvement of a consulting group to facilitate this.

### Subdivision Hearing Information

Information about a public hearing to adopt a planning commission proposal on November 21st was provided.

### Retroreflective Pavement Markings

Mike discussed federal requirements for maintaining reflective pavement markings and asked the council for suggestions on implementation.

## Councilperson Kim Hansen

### Town Self-Audit - Approval

Kim gave an overview of the town's self-audit, indicating good progress and adherence to financial practices, with a need to allocate some excess funds.

### Town Celebrations

Kim announced upcoming town celebrations, including a snowman decoration event and the annual town employees' Christmas party. Dates were set and activities planned. Dec council will be moved to 6:00 on Dec.11th 2024

## Mayor Jack Funk

### Mayor’s Report

No detailed report was provided in the meeting summary.

### Vote on Garbage Can Fee Increase - Sign Resolution

The mayor sought approval and signature for the resolution authorizing a garbage fee increase. Approved by the council.

### Vote on Fair Housing Resolution

A resolution to comply with fair housing practices required for future grant applications was approved. Approved by the council.

### CDBG Hearing Information

Notification was provided for a public hearing regarding the Community Development Block Grant (CDBG) on November 21st.

### Reservoir/Misty Christiansen

Misty updated the council on possible funding opportunities through the Department of Energy for power projects and the necessary steps to prepare the application.

### Town Employee Benefits - Sign Resolution

A resolution regarding employee benefits was adopted. Approved by council.

## Open Agenda - Old Business

No specific old business items were detailed in the transcript.

## Open Agenda - New Business

### State Audit

The state audit raised a few recommendations but overall was favorable. The town had surplus funds in the general fund to address.

### PEHP 2024-03-15 Amendment

The council agreed to allow the PEHP to handle updates and amendments for town insurance matters.

## Adjournment

The meeting adjourned after a motion was made at the end of the agenda discussion.

"Motion to adjourn the meeting. “Motion by Pat, seconded by Kim. Meeting adjourned.