**Emery Town Council Meeting**

**APRIL 16th, 2025 @ 7:00 PM**

**65 N Center St. Emery, UT 84522**

Mayor: Jack Funk

Council members: Pat Sundstrom, Mistie Christiansen, Kim Hansen, Melissa Durfey

Recorder: Kris Bullock

treasurer: Annalisa Johnson

Fire Chief: Scott McClaughry

# Meeting minutes

## Call to Order

Mayor Jack Funk called the meeting to order at 7:00 PM on April 16th, 2025.

## Pledge of Allegiance

Councilperson Patrick Sundstrom led the Pledge of Allegiance.

## Minutes for March 12th, 2025

Councilperson Kim Hansen reviewed the minutes and noted a couple of corrections that Kriss would make. *Motion to approve the minutes from March 12th, 2025, with corrections made by Kim, seconded by Pat.* The motion passed unanimously.

## Invoice Report

Mistie mentioned that she would not be taking any town council stipend due to potential complications with filing requirements. The council discussed paying the bills. *Motion to pay the bills made by Pat, seconded by Kim*. The motion passed unanimously.

## Mayor Jack Funk

### Mayor's Report

### Emery high school day of service/graduation donation

Representatives from Emery High School requested a donation for their annual graduation party. They offered to provide service to the town on May 5th in exchange, though they clarified the service was not contingent on receiving a donation. The council agreed to donate $250, which had already been allocated in the budget.

### Grant- need to schedule 2nd CBDG town hearing for May 14th 6:30pm

Mayor Funk scheduled a hearing for the CBDG grant on May 14th at 6:30 PM.

### Cemetery grant- requesting 10k for cemetery digitalization & mapping through SHPO

Mayor Funk mentioned they were requesting another grant for $10,000 for cemetery digitization and mapping through SHPO.

### Dumpster/burn pile update-tire removal

The burn pile has been moved through the cemetery. Cement blocks have been placed for dumping. The state will pay for tire removal. Josh Clark from the forest service will use a bulldozer to clean up the area once the tires are removed.

### Elections-Town seats that are up for election 2025, post by 5/1/25

Mayor Funk discussed the upcoming elections, noting that all council seats except for Pat's are up for reelection. The qualifications and declaration of candidacy notice must be posted by May 1st, with the actual declaration period being June 2nd to 6th.

## Councilperson Kim Hansen

### 2025 Amended budget

Kim met with Kris to review the amended budget. There were minor changes to make it more reflective of actual figures. The council discussed the changes, including adjustments to interest income and appropriation of excess funds in the general funds.

### Town Celebrations

Kim reported on the preparations for Pioneer Days. She requested volunteers to organize the parade and set up the poker run. Several checks have been received from sponsors, some higher than last year. The theme is "Together We Shine." Food vendors and the dinner are already arranged. Kim also mentioned potential changes to the softball event due to low participation from the north side of town.

### Bingo/monthly craft night

Kim reported that the recent bingo night had a low turnout, possibly due to scheduling confusion. She encouraged promotion of future events. The craft and chat event was successful, with participants making decoupage eggs. The next craft night will feature painted flowerpots.

## Councilperson Mistie Christiansen

### Planning and Zoning

Mistie discussed the need to reactivate the Planning and Zoning Commission. She mentioned recent federal and state initiatives to make it easier for towns to annex adjacent federal lands for housing development. The council discussed potential challenges with water and sewage infrastructure for expansion. Mistie suggested exploring options for annexation and development, particularly on recently acquired BLM land.

## Councilperson Melissa Durfey

### Town Beautification

Melissa reported that flowers have been ordered for planters on the streets, cityhall, and rec center.

### Pioneer church update

Melissa announced that new siding for the Pioneer Church will be installed starting May 12th. The project includes new siding, trim, painting, and removal of old siding.

Melissa also presented plans for dedicating the conference room to Boyd C. Jacobson. She suggested having his family ride in the parade during the town festival and unveiled a draft of the dedication plaque.

## Councilperson Patrick Sundstrom

### Animal Control

Pat raised concerns about a cat population explosion on the north side of town. He suggested creating a budget for spaying and neutering feral cats, proposing that the town cover the remaining cost of the vouchers provided by Joe Hawk. The council discussed potential solutions, including working with Emery County Cat Rescue and setting traps.

### CVSSD- Implementing culinary water shutoff notices

Pat reported that there were at least five accounts that may need 30-day shutoff notices for unpaid water bills. The council discussed implementing payment plans and working with residents to resolve the issues.

## Fire Department- Chief's Report

### Easter egg hunt/ pushback ceremony

Fire Chief Scott reported that the Easter egg hunt would be held on Saturday at 9:30 AM, followed by the pushback ceremony at 10:30 AM. He mentioned that KUTV 5 crews might attend the event.

Scott also provided an update on his personal situation following a house fire. He and his wife are planning to tear down their damaged home and potentially live in a camper on the property while figuring out their next steps.

Scott suggested that the town consider hiring a full-time fire chief or on-call firefighter to ensure that an Incident Commander is always available in town. He noted that this could also openup grant opportunities for the town.

## Open Agenda -Old business

No old business was discussed.

## Open Agenda Business license fee/no fee?

The council discussed implementing business license fees for home-based and other businesses in town. Currently, only three businesses pay a fee. The council agreed to review ordinances from other towns in the county and potentially draft an ordinance to establish consistent business license requirements and fees for Emery.

## Adjournment

## *Motion to adjourn the meeting made by Pat, seconded by Melissa.*

The motion passed, and the meeting was adjourned.