

Mailer #1




A CAST AND B CAST PERFORMERS:

- **A Cast** performers will perform on Saturday, May 6th @ 1:30pm & Sunday, May 7th @ 4:00pm
- **B Cast** performers will perform on Saturday, May 6th @ 6:00pm & Sunday, May 7th @ 11:30am

FINAL WEEK MANDATORY REHEARSAL SCHEDULE:

- **Tentative** times are listed below for this week. An exact schedule of everyone's practices will be emailed and posted by early-March.
- Skaters should arrive at least 15 minutes prior to the start of practice and plan on staying through the end of the practice. If time allows, we will do another run-through.
- Locker room assignments will be posted upon arrival. **All skaters must check-in!**

Monday, May 1 st	Tuesday, May 2 nd	Wednesday, May 3 rd	Thursday, May 4 th	Friday, May 5 th
	3:45—6:35pm BOTH Openings & Finale ONLY	4:30-7:05pm Act 1 run through w/Act 1 Opening	4:30-7:05pm Act 2 run through w/ Act 2 Opening & Finale	4:30-8:30pm Dress Rehearsal (Closed Rehearsal)

SHOW DAYS:

- All participants must arrive one hour prior to the beginning of each show.
- **Check-In Procedure:** All skaters must check in at the table near the West doors of Rink 2. Skaters will then proceed to their assigned locker room.
- **Dance to the Music & Rhythm of the Night** will check in and then the Locker Room Group Assistant will escort them to their locker room. These skaters should arrive wearing their skates, full makeup, and full costume.
- For security purposes, **NO** parents will be allowed in locker rooms or backstage unless they are scheduled to work that show **AND SafeSport compliant**.
- **Early Dismissal:** **Dance to the Music & Rhythm of the Night** groups will be dismissed to their parents by the West doors of Rink 2 **after Act 1 of the show is finished**. To ensure all skaters are safely released to their parent, please remain as patient and cooperative as possible. Once a skater is dismissed, they may sit in the audience with their family and enjoy the remainder of the show.

VOLUNTEERS:

- A parent volunteer sign-up will be available online beginning **Mid-March and be open for ONE WEEK**.
 - Log into the EntryEeze Membership site
 - Click on the Volunteer Tab (at the top of the screen)
 - Select "Neon Lights" Ice show 2023
 - Select a job
- A parent **MUST** volunteer for at least one job during the weekend of the show. If you do not sign up for a job, one will be assigned to you.
- This volunteer requirement **does not** count towards OSA club service hours.
- **After everyone has had the opportunity to select a job, you may log back in to select a second job to use towards OSA hours. If you initially choose more than one job, one will be deleted for you by the Ice Show Committee.** You will be notified when additional jobs can be selected.
- All volunteers must check in at the table near the arena trophy case for your name badge and job assignment. Please note: You **DO NOT** need to purchase a ticket for the show that you are working.
- **Volunteering for a show does not guarantee you a chance to actually watch that show.** You are to remain at your assigned post for the entire duration of the show unless otherwise noted.

- As part of its SafeSport Program, U.S. Figure Skating announced it has expanded the list of adults required to complete SafeSport training and background checks. This will affect members and volunteers, over the age of 18, who are in a position of authority over an athlete or anyone who has frequent contact with athletes. This includes all volunteers in any sanctioned events or club activities who come in contact with athletes, **including backstage and locker room volunteers** for all ice shows and club events. **This is not an OSA mandated program; it comes from US Figure Skating!** For our club to stay SafeSport compliant, we are requiring all parent volunteers who wish to work backstage, to complete this training and background check. If you do not wish to pay the fee for the background check, there will be **MULTIPLE** other jobs to choose from. **If you elect not to pay and complete the background check and SafeSport training, you will not be allowed backstage for any reason and any backstage position (locker room parent, security, skater check-in) will not be eligible for you to select as your volunteer requirement.** *OSA members, to determine if you are currently compliant, please check the OSA membership site under the 'volunteer' tab.
- **GRADUATING SENIORS:** If families do not have at least 60% service hour completion by January of the membership year, they will be considered not in good standing with the club. This means, no testing, competing in single or high school competitions, ice show participation, etc. The Service Hour Chair will contact each senior with less than 60% of their hours. The expectation will be that they will complete their remaining four hours by the end of the season (provide a get-well plan) or buy out their hours to avoid being put in bad standing with the club.

ICE SHOW DVD:

- **Burke Video Company** will be filming the show during both performances on Sunday, May 7th.
- DVDs or Digital Files may be purchased; order forms will be available at Suburban Ice Rochester as well as during the shows.
- **No personal video cameras or flash photography are allowed during any performances.**

ICE SHOW APPAREL:

- A digital link to the 2023 ice show apparel store has been provided: https://stores.inksoft.com/onyxsuburbanskatingacademy_show/shop/home
- **All ice show apparel orders are due Sunday, February 12th. Late orders will not be accepted.**
- Orders will **only be accepted** digitally.
- All skaters are required to wear the **light-tan mondor footed tights (style #3310)** in the show. **No exceptions.** Tights can be purchased on Amazon or locally at dance and skate shops. Tights will be needed for picture day, so please order **ASAP.**

ICE SHOW COSTUMES:

- Costumes will be distributed **March 6th and 7th** in the Suburban Ice Rochester off-ice room. **No costumes will be available for pick-up prior to these dates.**
- All costumes must be signed out when distributed.
- Please try the costume on your skater before picture day to make sure that it fits properly. Information will be provided for anyone seeking alterations.
- **The Ice Show Director will not be responsible for the fee involved in any costume alterations required based on incorrect measurements on the skater's 2023 Ice Show Application.**

PICTURE DAY: MARCH 10 & 11, 2023

- **Photogal Enterprises** will be our official photographer for the 2023 ice show season.
- Pictures for ALL ice show participants will be taken at Suburban Ice Rochester.
- All solo and feature pictures will be taken **Friday the 10th** and all group photos will be taken **Saturday the 11th.**
- There will be **NO MAKEUP** day scheduled!
- Individual pictures and group pictures will be taken and will be available for purchase.
- Information and restrictions as they relate to picture day will be made available in more detail prior to the event.

INFORMATION TO LOOK FOR:

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| • Picture Day Schedule & Order Information | Late February |
| • Ice Show Mailer #2 | Early-March |
| • Final Rehearsal Schedule | Early-March |

QUESTIONS:

If you have any questions, please contact the show director, Daniel Palmeri, by phone at **248-601-6699** or by email at dpalmeri@suburbanice.com

Please note, in order for your OSA skater to participate, you must be in good standing with the club at both Suburban Ice Rochester and Macomb at the time of the ice show.