

I am *LaTonya*

Personalized Services

This Coaching Agreement ("Agreement") is entered into on this ____ day of _____, 20, by and between:

Coach: LaTonya Taylor ~ Coach

Client: _____, residing at _____.
.

Collectively referred to as "the Parties."

Purpose of the Agreement

The purpose of this Agreement is to develop a coaching relationship between the Parties to cultivate the Client's personal and/or professional goals and create a plan to carry out those goals through stimulating and creative interactions, ultimately maximizing the Client's potential.

Scope of Coaching Services

The Coach agrees to provide the following services:

- One-on-one coaching sessions.
- Goal-setting and progress-tracking support.
- Personalized strategies and resources tailored to the Client's objectives.

Coaching sessions will be conducted:

- ☐ In-person
- ☐ Virtually (via Zoom/Skype/Phone)

Frequency of sessions: _____

Duration of sessions: _____

Term of Agreement

This Agreement shall commence on the ____ day of _____, **202**_, and shall continue for a period of ____ months, ending on the ____ day of _____, **202**_. The number of sessions per month shall be _____, with each session lasting _____ minutes.

Fees and Payment Terms

The fee for coaching services is \$_____ [] per session/[] package.

1. Payment is due: [] Per session [] Monthly [] In full before commencement.
 2. Accepted payment methods: [] Credit/Debit Card [] Bank Transfer [] Other: _____.
 3. Payments are non-refundable except as provided under this Agreement.
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Cancellation and Rescheduling Policy

- **Client Cancellations:** A minimum of 24 hours' notice is required to cancel or reschedule a session. Cancellations made with less than 24 hours' notice will result in the session being forfeited without refund, unless the cancellation is due to a documented emergency.
- **Coach Cancellations:** In the event the Coach needs to cancel or reschedule, the Client will be offered a makeup session at a mutually convenient time. If rescheduling is not possible, a full refund for the canceled session will be provided.
- **Missed Sessions:** Failure to attend a scheduled session without prior notice will result in the session being forfeited without refund.
- **Termination Due to Non-Compliance:** If the Client repeatedly cancels or misses sessions without adequate notice, the Coach reserves the right to terminate this Agreement.

Termination and Refund Policy

- Either party may terminate this Agreement at any time by providing written notice.
- If the Client terminates the Agreement before completing all sessions in a prepaid package, a refund will be issued for the unused sessions, with a 20% administrative fee.
- If the Coach terminates the Agreement, a pro-rated refund for unused sessions will be provided.

Initial_____

Confidentiality

- All information shared by the Client during coaching sessions will be kept strictly confidential and will not be disclosed to any third party without the Client's explicit consent, except as required by law.
- The Client understands that coaching is not therapy and does not constitute a professional-client relationship protected by legal privilege.

Initial_____

Client Responsibilities

- The Client agrees to actively participate in coaching sessions and complete any assignments or action plans agreed upon with the Coach.
- The Client acknowledges that they are responsible for their own progress and results.

Initial_____

Disclaimer

The Client acknowledges and agrees that:

- Coaching is a collaborative process that does not guarantee specific outcomes.
- The Coach is not a licensed therapist, medical professional, or financial advisor, and coaching does not replace therapy, medical treatment, or financial advice.

Initial_____

Limitation of Liability

In no event shall the Coach be liable to the Client for any special, punitive, incidental, indirect, or consequential damages of any kind in connection with this Agreement.

Governing Law

This Agreement shall be governed by and construed in accordance with the laws of the State of Texas.

Entire Agreement

This Agreement constitutes the entire understanding between the Parties and supersedes all prior agreements, representations, and understandings, whether written or oral.

Acknowledgment and Agreement

By signing below, the Parties acknowledge that they have read, understood, and agreed to the terms and conditions of this Agreement.

Coach Signature: _____ **Date:** _____

Client Signature: _____ **Date:** _____

Parent/Guardian Signature (if Client is a minor): _____

Date: _____