

<b>Document Name:</b>	<b>Exhibit Preparation Guideline (Artists)</b>
<b>Issue Date:</b>	March 4, 2021

**Overview**

Upon selection of artwork for exhibit, Uniting US Artists are responsible for preparing their artwork for display. In preparing artwork for exhibit, the following guidelines provide instructions and references for art preparation. Uniting US does not have professional installers. If artwork installation is complex due to factors such as power requirements, oversized, heavy weight or other unique issues, the coordination and cost of professional installation is the artist’s responsibility.

Note: Uniting US works to support preparation of artwork for exhibit as much as possible. The ability to provide support is dependent on available resources and artist need. Contact [UnitingUS@yahoo.com](mailto:UnitingUS@yahoo.com) to inquire about potential for Uniting US support or for potential sponsorship/donation to support exhibit preparation.

**Wall Hanging Artwork—**

In general, paintings require frames unless on canvas with sides painted. Frames with clips, saw tooth hangers or taped edges are not acceptable. Wall hanging artwork requires two D-Rings for safe and secure installation and exhibit. Basic instructions are provided for reference to include Amazon links with example D-Ring sale items.

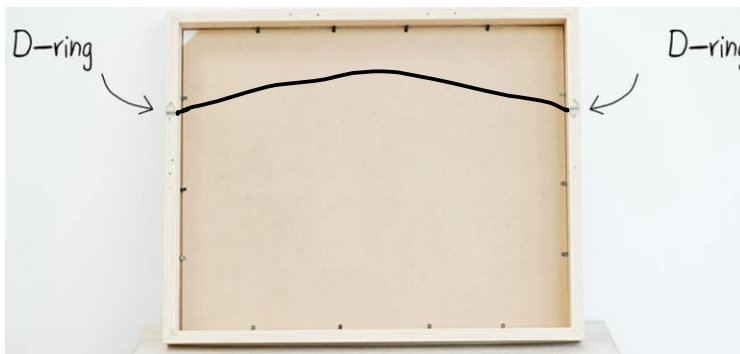
*Installing D-ring hangers (2 per artwork)*

**Step 1:** To find where exactly to put the D-rings, you’ll need to measure the length of the frame and divide it by three. Then measure the frame from the top, down to 1/3 of the length. Use a pencil to mark this spot - that’s where the D-ring goes. Do the same on the other side of the frame.

**Step 2:** Installing the D-ring (the part where the screw goes in) with your pencil mark. Use a screwdriver or small drill if you have one (although not necessary) to screw in the ring. Keep the ring triangle facing up.

**Step 3:** Center the D-ring (the part where the screw goes in) with your pencil mark. Use a screwdriver to screw in the ring. Keep the ring triangle facing up. Do the same on the other side.

**Step 4:** The final step is to attach a hanging wire across the frame from the right and left side D-rings. Make sure the wire is secured tightly to each D-ring and is not visible when the artwork is hung on the wall.





### 3D Artwork

3D Artists need to provide suitable instructions for installation. 3D artworks must be seismically stable and able to stand freely without mounts and/or other interventions. To facilitate a smooth and safe installation, artists agree to allow the Uniting US volunteers to secure objects with earthquake wax, tethers, and/or other removable materials. Unless a pedestal is part of the sculpture, artists will supply plain, white platforms and/or pedestals for the display of three-dimensional artworks. Artist must include plexi-bonnets, if needed

### D-Ring Example Links

D Ring Picture Hangers with Screws - Pro Quality d-Rings - 100 Pack - Picture Hang Solutions [https://www.amazon.com/dp/B019QX7CY8/ref=cm\\_sw\\_r\\_em\\_api\\_glt\\_fabc\\_E0J5E2HA546CZNFATES](https://www.amazon.com/dp/B019QX7CY8/ref=cm_sw_r_em_api_glt_fabc_E0J5E2HA546CZNFATES)

Heavy Duty D-Ring Picture Hangers - 50 Pack - 2 Hole with Screws - Picture Hang Solutions [https://www.amazon.com/dp/B017DQ9GC6/ref=cm\\_sw\\_r\\_em\\_api\\_glt\\_fabc\\_P16WDXKGSWTWVQQNSF1M](https://www.amazon.com/dp/B017DQ9GC6/ref=cm_sw_r_em_api_glt_fabc_P16WDXKGSWTWVQQNSF1M)