



Health Advocates, LLC

**Thirteenth Annual International Conference on the Health Risks of Youth
January 3-6, 2024
Pueblo Bonito Ocean Front Resort and Spa, Cabo San Lucas, MX**

Presenter Information

Roundtable Presenters:

- 1) The roundtable session is scheduled for Wednesday, January 3rd @ 7:45 pm.
- 2) There will be a Welcome Dinner preceding the session at 6:30 pm. A full buffet and drinks will be provided.
- 3) There are two sets of presentations, with 5 roundtable offerings per session.
- 4) Each session will consist of one 30-minute time block with a 10-minute changeover break.
- 5) You can use computers, iPads, handouts, and/or group discussion for your presentation.
- 6) Internet service be provided in the meeting room, but just know that hotel wifi is notoriously slow and unreliable. As a result, please make sure you can access your presentation(s) directly on your devices.
- 1) You can bring handouts or make them available electronically. Health Advocates will **not** provide copies of handouts. ***History has shown providing electronic access to session materials is a much more efficient and preferred way to share information.***

Oral Session Presenters:

- 2) Oral presentations are scheduled for the mornings of Thursday, January 4th and Saturday, January 6th following a general session each day.
- 3) There are two sets of oral sessions per day, with two offerings per session.
- 4) Each session will last 60 minutes with a 15-minute changeover break.
- 5) Each room will be set as table rounds with 4-5 chairs per table.
- 6) You can rearrange your room as you see fit, but asking hotel staff to rearrange the room results in an additional fee to Health Advocates.
- 7) You will be provided a projector, screen, and wireless remote. Health Advocates will **not** provide computers to any presenter. **Please note we have had non-stop problems with Mac Books, Mac Book Pros, and other Mac products connecting to projectors.** If you use a Mac, please bring any special connectors required and have a backup plan should the Mac product not connect to the projector.
- 8) Internet service be provided in the meeting room, but just know that hotel wifi is notoriously slow and unreliable. As a result, please make sure you can access your presentation(s) directly on your devices.
- 9) You can bring handouts or make them available electronically. Health Advocates will **not** provide copies of handouts. ***History has shown providing electronic access to session materials is a much more efficient and preferred way to share information.***

Note: There are 26 participants registered, so plan your handout number accordingly. Remember there are concurrent sessions offered, so you will need a number far fewer than 26 sets of handouts if you decide to bring hard copies.