

## PCQ Board Meeting April 2024

9 am - Debbie Arsenault called meeting to order.

Hiromi motioned to accept March Meeting Minutes. Darlene seconded. Unanimously passed.

### **Committee Reports**

*Membership* - Linda Labenz sent a report to reflect that Carol Moonan will lead a new membership tour on April 18th. Thirty people have been invited. Debbie encouraged board members to attend and welcome our new members.

*2024 Opportunity Quilt* - Pam Morrison has April 5th & 6th ticket sales at Arizona Quilts. She secured enough volunteers for this sale. \$106.00 worth of tickets were sold at the Reserve for a total to date of \$391.00.

*Window Displays* - Chris Booth mentioned that another group would not be ready to put their projects in a display window and it was offered to our PCQ Club. Debbie and Maureen will display the quilts we have to sell.

*Small Groups* - Some groups want to look at suggestions for sustaining their interest groups. The board concluded that the leads in each group will drive their meetings and make decisions to continue, go bi-monthly, take summer breaks, etc. The Scrappy Saturday Group is disbanding.

*Gallery Sales* - Dava Esman sent an update on how she is organizing the process for gallery sales moving forward. She asked for closet space in the room to store materials and supplies and Debbie accommodated the committee with a few shelves in one of the cabinets. She will establish a committed Gallery Sew Circle time in the Fiber Arts room with monthly reminders based on the sales plan if needed.

*Equipment Manager* - Carla Peccianti reported that during the summer, Janome machines will be rotated into maintenance at Mulqueen's who will give us a 20% discount. This will allow us to keep a few on hand in the room for people to use. Irons are being misused, borrowed, broken and put out to the side and labeled "not working." If you put an iron to the side, please label how it is not working.

*Veterans' Quilts* - Marka locker and Carol Moonan (no report)

*Social* - Barbara McMahon is taking the lead for the social committee and is planning 3 events. More information will follow after the April luncheon.

*Webmaster* - Maureen Strachan was given the historical data on USB sticks to be stored with the computer by Ronda Jones who has graciously collected and stored all of the clubs records dating back to its inception on these sticks.

### **Board Member Reports**

*Treasurer* - Darlene Helker provided the March Budget along with the year to date totals. There will be an audit of the books as we transition from Darlene Helker to Chris Schwartz. We thanked Darlene for her work over the past 2 ½ years as this is her last board meeting.

*VP* - Linda Rowe provided updates for the Spring Luncheon. Reservations and payments are due by April 5th.

*Secretary* - Julie Baird absent, Maureen Strachan filled in.

*Community Service* - Hiromi Bashore delivered quilts to New Life Center (3) and Southwest Family Advocacy Center (15). She mentioned they are fine tuning the production of community service quilts

through prepping and sewing tops, backings and binding. Community Service will no longer create backings and bindings. If you make or donate a topper, you must also create the backing and binding. Any quilt turned in for quilting on the longarm must have the Quilt Information Sheet. Jackie Cameron, who has worked very hard and is Hiromi's right hand person, will be leaving the Community Service Committee and she is searching for another person to take over until the end of the year.

*Longarm* - Roberta PENCHINA - sent concerns - There is a lock box in the longarm cabinet now. Yearly maintenance was done. New leaders are in order due to excessive wear. Non-certified members helping on longarm and giving incorrect information. Board has asked that people do NOT try to fix the long arm. There is a list of people to call after you follow the directions on the long arm sheet to troubleshoot. It is on the inside of the cabinet. Non-certified members should not attempt to troubleshoot problems.

*Education* - Deb Campbell shared the past classes and upcoming classes. They are listed on the website.

*Publicity* - Cynthia Schwartz shared the articles that will be published.

Open discussion and/or questions from reports

## AGENDA ITEMS

### **Unfinished Business**

Discussion Item for 4/1/24 PCQ - Progress on Policies and Bylaws committee recommendations

The PCQ Bylaws Committee recommends that the Board approve the following change to the Bylaws for Membership Voting.

**Current Bylaw:** Section 11:

Amendments to these bylaws require a majority approval of the total membership. (i) At least one week after a regular meeting at which the proposed amendment or amendments were read, or (ii) after giving one-week prior written notice of the proposed amendment or amendments to each member.

**Proposed Bylaws Change:** Section 11:

Amendments to these bylaws require notification of the proposed amendment(s) to each member. After one week from the notification, each member will be given the opportunity to vote. Approval will require a majority of votes cast.

**Deb Campbell motioned to approve the recommendation to accept the Proposed Bylaw Change for:**

*"Section 11:*

*Amendments to these bylaws require notification of the proposed amendment(s) to each member. After one week from the notification, each member will be given the opportunity to vote. Approval will require a majority of votes cast."*

**and put it before the membership for a vote. Darlene Helker seconded. The Board approved to put the recommendation and vote out to the membership.**

We will send a written notice for the by-law change to membership April 2nd and send out the vote April 9th with reminders in the Newsletters and luncheon in order to get a membership vote. The vote to change the bylaw change will have to follow the current bylaw with a majority of membership.

**Comments:**

1. Changes to the **current bylaws** require a majority of the **Total Membership**. And, to change this bylaw, we need an amendment.
2. There is a concern that future bylaws changes might not pass if there is low voter turnout.
3. If less than 1/2 of the membership votes YES on changes, changes will not pass.
4. If close to 50% of the membership votes and there are a handful of "NO's" a few members can stop a bylaw change.
5. After surveying other clubs in PC, we are probably the only club that requires a majority of total membership to pass a bylaw change. Other clubs pass bylaws at meetings, which means that not everyone gets an opportunity to vote - OR - majority of votes cast.
6. The Bylaws Committee has completed a first review/changes to the current Bylaws. In order to move forward, we recommend that the Membership approve Section 11 change before presenting additional amendments.

### **Bylaws**

1. After 3 meetings, The Bylaws Committee completed a review and edit of the bylaws. We need to meet one more time for a complete document review.
2. Before presenting recommendations for multiple bylaws changes, the Committee determined that one amendment requires immediate action. That amendment is to change what is required to amend the bylaws.

**ACTION REQUIRED.** A document was sent to PQC President Debbie with an explanation and recommendation to have the Board approve the change and have the membership vote on this amendment as soon as possible. Without this change, it could be a challenge to have future amendments passed.

The Committee is also working with committee leads to establish and break out policies and procedures from Bylaws.

### **Policies**

**Longarm Pantographs - PCQ Pantographs will remain in the room at all times. PCQ Quilt club will no longer purchase new pantographs.**

#### **Longarm Fees for Members -**

- A. **Hourly fees for using the Long Arm to quilt personal items is \$4.00 per hour based on registration.**
- B. **There are no fees for using the Long Arm to quilt Club Charity items.**
- C. **Members using the Long Arm for Certification or Recertification are required to quilt a Club Charity Quilt. Therefore, members are not charged long arm fees.**

**Linda Rowe motioned to accept Longarm Fees for Members as written, Deb Campbell seconded. Vote passed unanimously to increase long arm fees as of May 1, 2024.**

**Going forward, the Bylaw committee is reviewing current practices and policies. Policies will be based on past practice, board and committee recommendations as well as conform to the rules and regulations set forth by the HOA.**

### **New Business**

The 2025 Opportunity Quilt: Hiromi motioned to accept Cindy Santaro's Quilt Top as the 2025 Opportunity Quilt. Linda Rowe seconded. Vote passed with a quorum.

### **Announcements**

General Meeting, Spring Luncheon - April 15, 2024 11 am  
Next Board meeting is May 6, 2024 Sienna room 9am.  
Linda motioned for Adjournment, Darlene seconded.

## 2024\_04\_General Meeting Minutes

April General Meeting (Spring luncheon)

April 15, 2024

In attendance- 101 members with 1 guest

11 am meeting called to order by Debbie Arsenault

Welcome new members, Robin Milonas and guest, Mary Coombs

Approval of March minutes

Motion by Pam Branfuhr

Seconded by Barb McMahan

Minutes approved as posted

Reports:

Education: Deb Campbell shared the projects with participants of the past month's classes.

For upcoming classes- go to the website to check and see the exciting new offerings.

Community Service: Hiromi Bashore reported giving 3 quilts to New Life Center and 13 to SouthWest Family Advocacy Center. This Saturday is community sew day. Join us to create quilts and practice new skills.

Membership - Ambassador Tours - Carol Moonan will be leading a tour of the room and welcoming new members who have been invited to a meet and greet Thursday.

President: Debbie shared the recent Bylaw amendment section 11 passed with approval to change the existing amendment. With 229 members, 134 votes were cast with 133 yes and 1 no vote.

The bylaw now reads:

*Amendments to these bylaws require notification of the proposed amendment(s) to each member. After one week from the notification, each member will be given the opportunity to vote. Approval will require a majority of votes cast.*

Thank you everyone who participated in the vote.

Changes in board members:

We will be having a change in two board members starting in May. Darlene Helker has been our Treasurer for the past two terms. She will be stepping down in May. She has done a wonderful job keeping our financial records. Chris Schwartz will be stepping in as treasurer starting in May for the remainder of this term. A financial audit will be completed before May 1 by Karen Mack. Cynthia Schwartz is stepping down from the publicity lead, and Maureen Strachan will be filling this position for the remainder of our term. Cynthia has written many wonderful articles on behalf of PCQuilters. Thank you each of you for stepping up and helping the club be as awesome as ever.

As the winter months conclude around Pebblecreek. I want everyone to know that our quilt club is continuing strong through the summer months. We will continue to have our monthly meetings with Show and Tell in the Chianti room, weekly newsletters to keep everyone informed, classes and social activities are continuing to be planned. Please check the calendar for any updates or changes. Enjoy your summer, and we will meet again in the Fall.

Announcements:

May general meeting on May 13th in the Chianti room.

Motion to adjourn by Pam Branfuhr

Seconded by Barbara McMahan

Meeting Adjourned. The program was turned over to Linda Rowe to continue with our luncheon.