



CITY OF DOUBLE HORN
MINUTES
REGULAR MEETING
CITY COUNCIL
THURSDAY, JANUARY 12, 2023
7:00PM
CITY OF DOUBLE HORN OFFICE
Located at 103 VISTA VIEW TRAIL, SUITE 100
DOUBLE HORN, TEXAS 78669

In compliance with the Americans with Disabilities Act, the City of Double Horn will provide for reasonable accommodations for persons attending City Council Meetings. To better serve you, requests should be received 24 hours prior to the meeting. Please contact Karen Maxwell, City Secretary at (830) – 201-4042.

Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.

1. Call Meeting to Order: Time 7:00 pm
2. Rollcall to Confirm Quorum
Aldermen Glen Stafford, Jim Millard, Tom King, Bob Schmitz and Cathy Sereno were present. John Osborne was absent. A quorum was met. City Secretary Karen Maxwell recorded the minutes.
3. Invocation: Alderman King
4. Pledge of Allegiance – U.S. & Texas
Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
5. Approval of Minutes – December 8, 2022, Regular Council Meeting

Motion: Alderman Schmitz moved to approve the December 8, 2022, Regular Council Meeting minutes.
Second: Alderman Stafford seconded the motion.
Vote: The vote was unanimous, and the motion carried.
6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.
No one signed up to non-agenda items.
7. Regular Agenda – the Council will individually discuss, consider, and possibly take action on any or all of the following items:

Treasurer’s Report: The mayor presented the report.
 - 1) Monthly Financial Reports

Motion: Alderman Millard moved to transfer \$18478.92 Property Tax Income to the Operating Account.
Second: Alderman Schmitz seconded the motion.
Vote: The vote was unanimous, and the motion carried

- 2) Discuss and consider a change to the Monthly Financial Agenda Packet – removing Legal Expense Schedule Decision to maintain the legal expense schedule.
- 3) Status of Adding Alderman/Mayor Pro Temp Jim Millard to First United accounts as backup

Action Item: Mayor will transfer money from the Property Tax Account to the Operating Account.

B. Emergency Management Team Update
The mayor presented the update.

C. Zoning & Ordinance Committee Update including:

- 1) Discuss and consider action on **Ordinance No. 2023 – ORD036 Commercial Signs An Ordinance of the City of Double Horn, Texas Adopting a Sign Ordinance; Providing for Permit Processes Related to Commercial Signs; Prohibiting Certain Signs From the Corporate and Extraterritorial Jurisdictional Limits of the City; Providing for Variance to Sign Regulations, Fees, Enforcement and Penalties; Providing for Repeal, Savings and Severability Clauses; Providing for Publication and Effective Date.**

Motion: Alderman Millard moved to approve **Ordinance No. 2023 – ORD036 Commercial Signs** ordinance.

Second: Alderman Schmitz seconded the motion.

Vote: The vote was unanimous, and the motion carried.

Action Item: City Secretary to post required legal notice for ORD036 in Highlander Newspaper

Action Item: Alderman Millard will send a Word version of the final copy of sign ordinance.

D. Spectrum Installation Sections 1 – 3 Update
The mayor provided the update.

E. Discuss and consider action on project(s) to improve road safety working in partnership with DHIA Board

- 1) Road Sign Project – Status Update
Alderman Schmitz provided the update.

F. Joint Double Horn Improvement Association /City of Double Horn Security Committee Update
No update provided at this time.

G. Discuss and consider action to partner with Double Horn Creek Water Supply Corporation (DHCWSC) to promote water conservation and protect water service – Update
DHCWSC President Curtis Raetz provided the update.

H. CAPCOG Update to be provided by Alderman John Osborne
No update provided at this time.

I. Discuss and consider request from DHIA to partner on future initiatives
Guest Speaker to address Council: DHIA Representative
No update provided at this time.

Action Item: City Secretary will forward CDH Meeting Room Usage Policy Acknowledgement Form for new DHIA President to sign for the new board.

J. Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet – Confirm assignments

K. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council

- Permit Processes
- Record Retention

8. Adjournment: Time 7:58pm

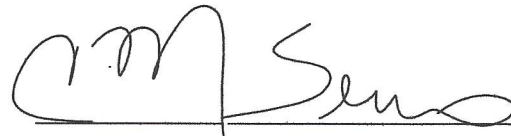
Motion: Alderman Schmitz moved to adjourn the meeting.

Second: Alderman King seconded the motion.

Vote: The vote was unanimous, and the motion carried. The council will reconvene on February 9th, 2023, at 7pm in the city office meeting room.

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, Section 321.3022 (Sales Tax Information)."

I certify that the above notice of meeting was posted at 103 Vista View Trail, Suite 100, Double Horn, Texas by the 9th day of 2023 by January 7PM.



Cathy Sereno, Mayor

Attest:



Karen Maxwell, City Secretary