



**CITY OF DOUBLE HORN
MINUTES
REGULAR MEETING
CITY COUNCIL
THURSDAY, FEBRUARY 9, 2023
7:00PM
CITY OF DOUBLE HORN OFFICE
Located at 103 VISTA VIEW TRAIL, SUITE 100
DOUBLE HORN, TEXAS 78669**

In compliance with the Americans with Disabilities Act, the City of Double Horn will provide for reasonable accommodations for persons attending City Council Meetings. To better serve you, requests should be received 24 hours prior to the meeting. Please contact Karen Maxwell, City Secretary at (830) – 201-4042.

Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.

1. Call Meeting to Order: Time 7:00 pm
2. Rollcall to Confirm Quorum
Aldermen John Osborne, Tome King, Bob Schmitz, Glen Stafford and Mayor Cathy Sereno were present. Alderman Jim Millard was absent. City Secretary Karen Maxwell was taking the minutes.
3. Invocation: Alderman King
4. Pledge of Allegiance – U.S. & Texas
Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
5. Approval of Minutes – January 12, 2023 Regular Council Meeting

Motion: Alderman Osborne moved to approve the January 12th, 2023 minutes as corrected.
Second: Alderman King seconded the motion.
Vote: The vote was unanimous, and the motion carried.
6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.
Sheila Safarzadeh asking for a sign to be posted on Highway 71 stating “No Engine Brakes.”
7. Regular Agenda – the Council will individually discuss, consider, and possibly take action on any or all of the following items:
 - A. Treasurer’s Report -update provided by Mayor
 - 1) Monthly Financial Reports

Motion: Alderman Schmitz moved to sweep \$ 22,161.68 from the Property Tax Account to the Operating Account.
Second: Alderman Stafford seconded the motion.
Vote: The vote was unanimous, and the motion carried.

Action Item: Mayor will sweep \$ 22,161.68 from the Property Tax Account to the Operating Account.

B. Emergency Management Team Update:

The update was provided by the mayor

- 1) Update on TDEM-147 filing

C. Zoning & Ordinance Committee Update including:

No update. The items will be moved to next month's agenda.

- 1) Sign Permit Application & Process
- 2) Updating Master Fee Schedule Ordinance
- 3) Suggested Next steps to Review Subdivision Ordinance

D. Discuss and consider request for City to participate in the 10th Annual Spicewood Chili & BBQ Cookoff (March 17-19)
Guest Speaker: Mr. Craig Schlicke

Motion: Alderman Osborne moved to approve the use of the electrical meter for the 10th Annual Spicewood Chili & BBQ Cookoff (March 17-19).

Second: Alderman Schmitz seconded the motion.

Vote: The vote was unanimous, and the motion carried.

Action Item: City Secretary will post the 10th Annual Spicewood Chili & BBQ Cookoff flyer in the city window.

E. Spectrum Installation Sections 1 – 3 Update

The update was provided by Mayor.

Action Item: Mayor will be doing a walk through on February 17th with DHIA representatives to identify any areas that need repair/cleanup with Spectrum.

F. Discuss and consider action on project(s) to improve road safety working in partnership with DHIA Board

- 1) Road Sign Project – Post Project Review: update provided by Alderman Schmitz
 - a. Burnet County Resource Requirements

Motion: Alderman Osborne to approve approximately \$1,100 to replace short posts

Second: Alderman King seconded the motion.

Vote: The vote was unanimous, and the motion carried.

- b. Recognition of Burnet County Road & Bridge Crew

The mayor confirmed Council's agreement of recognition.

Action Item: Mayor sending thank you letter to the County for the Burnet County Road & Bridge Crew's work.

G. Discuss and consider action on City branding and use of City Logo

The council discussed potential issues.

Action Item: Mayor will get advice from City Attorney Akers regarding branding and logo to provide a future update.

H. Update on TXDOT traffic study equipment installed at High Plains Trail

The update was provided by the mayor.

I. Joint Double Horn Improvement Association /City of Double Horn Security Committee Update

There is no update at this time.

J. Discuss and consider action to partner with Double Horn Creek Water Supply Corporation (DHCWSC) to promote water conservation and protect water service – Update provided by the DHCWSC President Curtis Raetz.

- K. CAPCOG Update provided by Alderman John Osborne.
- L. Discuss and consider action to improve record retention as it relates to email
City Secretary to lead training session for Council.
City Secretary provided guideline handouts.
- M. Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet – Confirm assignments
- N. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council

Sign on Highway 71 stating “No Engine Brakes”

8. Adjournment: Time 8:19 pm

Motion: Alderman King moved to adjourn the meeting.

Second: Alderman Osborne seconded the motion.

Vote: The vote was unanimous, and the motion carried. The Council will reconvene at the next Regular Meeting on March 9th, 2023 at the city Office Meeting Room.

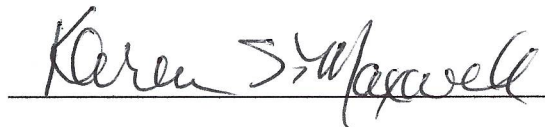
The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, Section 321.3022 (Sales Tax Information)."

I certify that the above notice of meeting was posted at 103 Vista View Trail, Suite 100, Double Horn, Texas by the 6th day of 2023 by February 7PM.



Cathy Sereno, Mayor

Attest:



Karen Maxwell, City Secretary