



June 13, 2022

Mr. Kent Richardson  
Office of the Attorney General  
P.O. Box 12548, MC 009  
Austin, TX 78711-2548

Dear Mr. Richardson,

Attached is the City of Double Horn's quarterly update due on June 15, 2022.

As this is the first time you are reviewing the City of Double Horn's status report, I have included information below to explain the format which is designed track our progress; the specific actions that have been undertaken and summary comments for the 4<sup>th</sup> quarter.

The following sections are included in the report:

<b>ITEM#</b>	This number corresponds to the number listed on the Assurance of Voluntary Compliance Agreement under the section header TERMS OF AGREEMENT
<b>REQUIREMENTS</b>	A brief description of the requirement – focus is on the specific actions required
<b>UPDATES</b>	A chronological listing of actions that have been taken to meet the requirement as well as quarterly summary comments to add context
<b>SUPPORTING DOCUMENT(S)</b>	A listing of specific documents, references, that support actions listed. To avoid too much paper, I have noted the location of key documents if they are posted on the City of Double Horn's website: <a href="http://doublehorntx.org">doublehorntx.org</a>

Item #7e, Fire Protection Water Storage Tank, is now tagged with a check mark and comment indicating the action item is complete for reporting purposes only. In total, the following items are now flagged with this status: 2, 7a, 7b, 7c, 7d, 7e & 9. To be clear, this status does not mean we do not consider these items important and more importantly it does not mean our cooperation and partnership with organizations such as MFISD and ESD9 will cease. Rather, it is an attempt to focus and prioritize our reporting efforts to the open items on this agreement.

Please let me know if you have any questions or suggestions.

Respectfully,

Cathy Sereno  
Mayor  
City of Double Horn

**CITY OF DOUBLE HORN: ASSURANCE OF VOLUNTARY COMPLIANCE AGREEMENT**

Period of Agreement: August 2, 2021 - August 2, 2022

6/15/2022



ITEM#	REQUIREMENT UPDATES	SUPPORTING DOCUMENT(S)
2 ✓	<p><b>Discovery - Provide written response to Plaintiff's First Requests for Production no later than July 7, 2021</b></p> <p>7/7/21 - Files sent to AG's office by Messer, Fort &amp; McDonald attorney</p> <p><b>09/15/21 UPDATE:</b> This item is considered closed and no further updates will be provided</p>	<p>Documented in AVC Agreement.</p>
3	<p><b>City Hall - Maintain a City Hall at a physical location within the boundaries of the city, used for city business, maintaining city records, providing notices to the public, accessible and open to citizens during City's established hours</b></p> <p>04/14/22 - First City Council Meeting held in new meeting room located at 103 Vista View Trail, Suite 100, Double Horn Texas</p> <p>05/12/22 - Council approves City of Double Horn Meeting Room Usage Policy</p> <p>05/17/22 - Double Horn Creek Water Supply Corporation President signs Meeting Room Policy acknowledgement</p> <p>05/26/22 - Double Horn Improvement Association President signs Meeting Room Policy acknowledgement</p> <p><b>06/15/22 UPDATE:</b> The 2022 Adopted Budget included funds to add additional space, remodel and furnish a large conference room suitable for City Council Meetings. Prior to this, the city has maintained an office within the boundaries of the city, however, the original space (and budget) did not allow for a meeting room until this fiscal year. Remodeling was complete in late March and the first City Council meeting within Double Horn boundaries was conducted on April 14, 2022. As a service to the community, the city approved a Meeting Room Usage Policy granting the Double Horn Improvement Association and Double Horn Creek Water Supply Corporation authorization to use the meeting room if reserved in accordance with the city's policy. Both organizations have signed the city's policy acknowledgement agreement and conducted meetings in the city's meeting room. DHCWSC: 3/23/22, 4/21/22, 5/24/22. DHIA: 3/24/22, 4/21/22, 5/26/22.</p> <p>City Records - The city plans to add a fire-proof safe to the budget next year; pricing and feature functionality research is underway as we begin to prepare for next years budget cycle. Currently, all paper records are kept in a locked file cabinet in a locked office that is not accessible to the public.</p> <p>City Assets - On May 12th the City Council approved the implementation of an asset management system to properly track all city assets including computers and city office furnishings.</p>	<p>Picture: City Council Meeting in new city meeting room (website: doublehorntx.org, Home Page, Picture Gallery (scroll down))</p> <p>City of Double Horn Meeting Room Usage Policy Acknowledgement (attached)</p> <p>05/12/22 CDH Council Meeting Minutes (website: doublehorntx.org, City Documents, Agendas &amp; Minutes)</p>
4	<p><b>Public Amenities (Parks, Pavilion) - Undertake good-faith efforts to make public amenities available to CDH citizens. CDH shall negotiate with DHIA regarding the CDH purchasing, or sharing costs &amp; responsibilities of public amenities, including the parks, pavilion &amp; other.</b></p> <p><b>06/15/22 UPDATE:</b> This topic has been on hold as the City and DHIA have prioritized other key projects; including replacing signs throughout the community (see Item #5 Roads, Signage Project) and working with Spectrum to bring broadband connectivity to all areas of the city. Currently, only one residential section of the city has broadband connectivity despite the previous DHIA Boards efforts to work with Spectrum/Charter. This has been escalated to the City as the city may have more leverage. A committee has been formed representing City and DHIA members; the committee leader is Mayor Sereno. A meeting with Julia Zinsmeister, Director, State Government Affairs, Charter Communication is schedule for 6/15/22.</p>	<p>5/24/22 Email from Julia Zinsmeister, Director, State Government Affairs Charter Communication (attached)</p>

ITEM#	REQUIREMENT	
	UPDATES	SUPPORTING DOCUMENT(S)
5	<b>Roads - Negotiate with the DHIA regarding the CDH purchasing, maintaining, sharing the costs of maintaining and/or sharing responsibility for maintaining these roads</b>	
	<p>03/24/22 - DHIA Board approves a representative community committee to be organized to work on the signage project</p> <p>03/31/22 - Tim Poole, DHIA Board member, solicits volunteers to work on committee in joint effort between the DHIA &amp; City of Double Horn</p> <p>04/14/22 - City Council confirms Alderman Bob Schmitz as the DHIA/CDH Sign Committee City Council representative</p> <p><b>06/15/22 UPDATE:</b> Signage Project Status - a joint committee of citizens including a DHIA Board Member, a City of Double Horn Alderman, and other volunteer citizens was formed to work on a project to replace all street signs throughout the community. The current signs were old, damaged and were at risk of creating a road safety issue. This project will solve this issue and enhance the community. Both the DHIA and the City Council receive monthly updates from the committee at their respective meetings. The City of Double Horn plans to include funds to provide financial assistance as the project cost is estimated to be \$43,000.</p> <p>The first Safety &amp; Security Project, the Knox Box Project, was completed this quarter. Knox Boxes were installed at 4 residential and 1 commercial entrance gate which will allow first responders easy access to residents/businesses during an emergency.</p>	<p>03/24/22 &amp; 04/21/22 DHIA Meeting Minutes (attached)</p> <p>03/31/22 Double Horn HOA (DHIA) Email from Tim Poole regarding committee volunteers (attached)</p> <p>04/14/22 &amp; 05/12/22 CDH City Council Meeting Minutes (website: doublehorn.tx.org, City Documents, Agendas &amp; Minutes)</p> <p>05/11/22 Signage Project Status Update Provided by Alderman Bob Schmitz, #3 (attached)</p> <p>05/26/22 DHIA Meeting Agenda (attached)</p> <p>06/09/22 Signage Project Status Update Provided by Alderman Bob Schmitz (attached)</p> <p>06/09/22 CDH City Council Meeting Agenda (website: doublehorn.tx.org, City Documents, Agendas &amp; Minutes)</p>

ITEM#	REQUIREMENT	SUPPORTING DOCUMENT(S)
	UPDATES	

6a	<p><b>Water Service</b> - City shall enter into planning discussions with the DHCWSC to facilitate potable water service by DHCWSC to properties in city limits outside of DHCS if requested by property owners or enter into planning discussions with other water service providers in the area if in close proximity and at a reasonable cost. Enter into wholesale or retail potable water contracts as necessary. CDH shall continue to authorize landowners the right to construct and operate ground water wells meeting TCEQ requirements to serve their properties if public potable water is not yet available or alternatively, to extent reasonably feasible based on NEW development &amp; anticipated increase in population density, create a city-owned water treatment system.</p> <p>CDH shall provide information links on its website from such third-party providers responsible for providing water service within the city.</p>	
	<p>05/25/22 - DHCWSC &amp; CDH Meeting</p> <p>06/03/22 - Meeting with Marble Falls Economic Development Corp</p> <p><b>06/15/22 UPDATE:</b> The City has continued to take a proactive approach investigating potable water service options as we plan for the long-term growth of the city. However, given the immediate growth in the surrounding area and the drought conditions we regularly experience we have expanded our approach to include strategies to conserve and supplement water resources.</p> <p>On May 25th, a meeting was held between Double Horn Creek Water Supply Corporation, represented by President Curtis Raetz and Vice President Ed Coleman and the City of Double Horn, represented by Mayor Sereno and Alderman Millard. As a result of that meeting several key objectives were met. 1) The process to expand DHCWSC's service area was documented and 2) a verbal agreement to conduct research and additional public discussion on joint efforts to promote water management. Areas of interest that need further research included Smart Water Meters and education programs designed to promote water conservation and collection.</p> <p>On June 3rd, Mayor Sereno met with Christian Fletcher, Executive Director, Marble Falls Economic Development Corporation to discuss the growth of Marble Falls, Traffic, Water and the Impact on Double Horn. Given the Marble Falls Certificate of Convenience and Necessity (CCN) borders the Double Horn Creek Water Supply Corporation CCN it is vital we stay informed and share information. Mr. Fletcher addressed several questions and provided resource information for the Smart Meter program.</p> <p>Finally, as we continue to look to the future we are also focused on the current options. To that end, a link to DHCWSC is available on the City's website and later this summer information on drilling a private well is to be added. The article "Thinking About Drilling a Private Water Well" was authored by President Curtis Raetz and reviewed by Central Texas Groundwater Conservation District staff.</p>	<p>05/24/22 Email - Confirmation of 5/25 CDH &amp; DHCWSC Meeting &amp; Purpose</p> <p>06/02/22 Email - Confirmation of 6/3 CDH &amp; Marble Falls Economic Development Corporation Meeting &amp; Agenda</p> <p>Article for Posting "Thinking About Drilling a Private Water Well?" (attached)</p>

6b	<p><b>Septic</b> - City shall generate plans for the provision of sewage services to account for the needs of the City resulting from future growth &amp; development</p>	
	<p>05/10/22 - Received Letter from Burnet County Development Services</p> <p><b>06/15/22 UPDATE:</b> Mr. Herb Darling, Burnet County Development Services, Director, confirmed the current Onsite Sewage System Facility (OSSF) will continue to work for the long term and indicated our density and terrain would make a central waste system cost prohibitive. The OSSF service is the system utilized by other cities our size and larger. For the City's records, Alderman Millard had requested this information be conveyed formally to the city via a letter. The letter was received on May 10th and properly filed with the city records.</p>	<p>05/05/22 Letter from Burnet County Development Services (attached)</p>

ITEM#	REQUIREMENT	
	UPDATES	SUPPORTING DOCUMENT(S)
6c	<b>Trash/Recycling</b> - City shall generate plans for the provisions of trash & recycling services within the City including explore contracting with providers.	
	<p><b>06/15/22 UPDATE:</b> A survey to assess community interest in trash/recycling services was conducted; 73 individuals responded. Based on the survey feedback Alderman Tom King took an action item to research the feasibility/cost of offering a brush chipper service on an annual basis. Alderman King previously contacted our local businesses, Double Horn Storage, Professional Civil Process Corp &amp; Spicewood Crushed Stone, to assess their needs. All businesses indicated they did not have any needs related to trash/recycling at this time.</p>	<p>04/14/22 CDH Meeting Minutes (website: doublehorn.tx.org, City Documents, Agendas &amp; Minutes)</p>
6d	<b>Website</b> - City shall provide information on its website regarding provision of septic/sewage & trash/recycling services	
	<p><b>06/15/22 UPDATE:</b> The City of Double Horn's website includes a link to the Waste Connection website. Waste Connection is the primary provider of trash pickup services in this area. Additional information is scheduled to be added to the website later this summer. Specifically, a new section, "New Resident Information", will be added to consolidate current information and to add new information in one easy to navigate section. Topics will include: establishing water service, drilling wells, septic, trash service, recycling centers and more. Progress updates are provided at every City Council Meeting.</p>	<p>website: doublehorn.tx.org</p> <p>Meeting Agendas &amp; Minutes (website:doublehorn.tx.org, City Documents, Agendas &amp; Minutes)</p>
6e	<b>Subdivision Ordinance</b> - City shall prepare & adopt a subdivision ordinance that regulates development in the city limits & ETJ and ensures sewage services are available to the entirety of the City commensurate with the development request & proposed density of the development. City will authorize septic systems to be used in development, as appropriate, and shall contract with Burnet County for septic permitting & inspections within the City,	
	<p><b>06/15/22 UPDATE:</b> The Zoning &amp; Ordinance Committee has been working with the City Attorney to develop a Subdivision Ordinance. Committee updates are provided at each City Council meeting.</p>	<p>4/14/22, 5/12/22, 6/9/22 Meeting Agendas &amp; Minutes (website: doublehorn.tx.org, City Documents, Agendas &amp; Minutes)</p> <p>05/11/22 &amp; 6/9/22 Committee Status Update provided by Alderman Bob Schmitz &amp; Alderman RG Carver(attached)</p>
6f	<b>Subdivision Authority in ETJ</b> - City shall enter into an agreement with Burnet County regarding subdivision authority in City's ETJ	
	<p><b>06/15/22 UPDATE:</b> City Attorney, Patty Akers has taken this action item and will work with the Burnet County Attorney.</p>	
7a  ✓	<b>Law Enforcement</b> - City shall enter into one or more MOU or interlocal agreements to provide police services through the Burnet County Sheriff's office.	
	<p><b>12/15/21 UPDATE:</b> As documented in our 9/15/21 report, the Burnet County Attorney provided a letter (MOU) confirming police protection will be provided to the citizens of Double Horn by the Burnet County Sheriff's Department. A copy of the letter, dated 4/26/19, was provided in the 1st Quarterly Assurance of Voluntary Compliance Agreement Report. Therefore, for purposes of this report, we will consider this specific action item complete.</p>	

ITEM#	REQUIREMENT	
	UPDATES	SUPPORTING DOCUMENT(S)
7b ✓	<b>Fire Protection/Services - City shall enter into one or more MOU or interlocal agreements to provide fire services through ESD9.</b>	
	<p>11/11/21 - City Council approves ESD9 Fire &amp; Emergency Medical Services Protection for the City of Double Horn Agreement</p> <p><b>12/15/21 UPDATE:</b> An agreement between the City of Double Horn and ESD9 was approved by the City of Double Horn Council formalizing ESD9's commitment to provide <u>fire</u> and emergency medical services to the citizens of Double Horn. Additionally, the City partnered with ESD9 to promote fire safety by providing information on the City's website and hosting a fire safety presentation by Chief Sam Stacks: "How to Protect Your Home and Property From Fire". While the City of Double Horn will continue to partner with ESD9, for the purposes of this report we will consider this specific action item complete.</p>	<p>ESD9/City of Double Horn Fire &amp; Emergency Medical Services Agreement Letter (Attached)</p> <p>11/11/21 CDH Council Meeting Minutes (website: doublehorn.tx.org, City Documents, Agendas &amp; Minutes)</p>
7c ✓	<b>Emergency Medical Services - City shall enter into one or more MOU or interlocal agreements to provide emergency EMS services.</b>	
	<p>11/11/21 - City Council approves ESD9 Fire &amp; Emergency Medical Services Protection for the City of Double Horn Agreement</p> <p>11/15/21 - Burnet County Commissioners Court appoints Double Horn resident, Curtis Raetz, to the ESD9 Board</p> <p><b>12/15/21 UPDATE:</b> An agreement between the City of Double Horn and ESD9 was approved by the City of Double Horn Council formalizing ESD9's commitment to provide fire and <u>emergency medical services</u> to the citizens of Double Horn. Additionally, Curtis Raetz, a citizen of Double Horn, was appointed to the ESD9 Commissioners Board. Mr. Raetz was recommended by the Mayor and approved by the Burnet County Commissioners Court. Curtis will serve the citizens of Double Horn and the entire district with distinction. While the City of Double Horn will continue to partner with ESD9, for the purposes of this report we will consider this specific action item complete.</p>	<p>ESD9/City of Double Horn Fire &amp; Emergency Medical Services Agreement Letter (Attached - same as 7b)</p> <p>11/11/21 CDH Council Meeting Minutes (website: doublehorn.tx.org, City Documents, Agendas &amp; Minutes)</p> <p>12/08/21 Email from Commissioner Dockery &amp; 11/15/21 Commissioner Court Meeting Minutes, Item#5, Appointment of Curtis Raetz to ESD9 Board(Attached)</p>

ITEM#	REQUIREMENT	
	UPDATES	SUPPORTING DOCUMENT(S)
7d ✓	<p><b>Emergency Management Services - City shall enter into one or more MOU or interlocal agreements to provide emergency management services through Burnet County's disaster response program.</b></p>	
	<p><b>12/15/21 UPDATE:</b> As documented in our September 15th report, the City of Double Horn passed the following Resolutions &amp; Ordinances in 2019 which established the City's Emergency Management Program and entered the City into a <u><a href="#">Interjurisdictional Emergency Management Program with Burnet County:</a></u></p> <p>RES005 - Establishing a Joint Resolution Establishing Interjurisdictional Emergency Management Program</p> <p>RES006 - Adopting National Incident Management System (NIMS)</p> <p>ORD007 - Establishing Emergency Management Plan</p> <p>While the City is covered under the Burnet County Plan, the City's Emergency Management Team is working to document Local SOP's that are specific to the City of Double Horn. This work is being done with the full knowledge of the County and does not in any way deviate, change or add to the county plan. Examples of City specific SOP's include: Directives on where to meet in an emergency, list of equipment accessible for emergency use (e.g. heavy equipment, trucks) and agreements with providers. The City will continue to work closely with the County and focus on additional projects that enhance our ability to respond in an emergency. This work is critical and has no end date. That said, for purposes of this report only this action item will be considered completed.</p>	<p>website: <a href="http://doublehorn.tx.org">doublehorn.tx.org</a>, City Documents, Ordinances &amp; Resolutions</p> <p>11/11/21 Emergency Management Report, City Council Meeting Minutes Attachment (website: <a href="http://doublehorn.tx.org">doublehorn.tx.org</a>, City Documents, Agendas &amp; Minutes)</p>
7e ✓	<p><b>Fire Protection Water Storage Tank(s) - City shall enter into one or more MOU or interlocal agreements for fire-protection usage to be located in the CDH.</b></p>	
	<p>05/23/22 - Installation of Fire Suppression Water Storage Tank</p> <p><b>06/15/22 UPDATE:</b> Unfortunately, this project has experienced delays associated with materials (steel) and fabrication times. However, the installation of the tank, pipe and fire hydrant assembly is now underway and is expected to be completed in June. Based on the growth taking place in our area and the ongoing threat of wildfires the City of Double Horn will continue to work with local groups to promote fire safety and develop other projects such as this that mitigate that risk. For purposes of this report only, this item will be considered complete.</p>	<p>Picture: Fire Suppression Water Storage Tank (website: <a href="http://doublehorn.tx.org">doublehorn.tx.org</a>, Home Page, Picture Gallery (scroll down))</p>

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	UPDATES	SUPPORTING DOCUMENT(S)
8	<b>Emergency Management Program - City shall establish, operate, and maintain a municipal or interjurisdictional emergency management program including designation of emergency management directors.</b>	
	<p>04/06/22 - City of Double Horn hosts the Texas Public Officials Workshop</p> <p>06/06/22 - City of Double Horn signs the Burnet County Emergency Management Plan Approval &amp; Implementation Form</p> <p><b>06/15/22 UPDATE:</b> The City of Double Horn Emergency Management Coordinator provides a monthly update during each City Council Meeting. The Emergency Management Team has been driving several safety projects including promoting the Warn Central Texas Program; achieving 175 enrollments as of May 2022. To put that in perspective, Double Horn has an estimated population of 240. Double Horn, like many areas throughout Texas is experiencing unprecedented growth which includes many new citizens from other parts of the United States. Promoting the importance of the Warn Central Texas Program is essential component of our safety strategy. Additionally, training continues to be a key area of focus for all Emergency Management team members. On April 6th, the City of Double Horn hosted a training class, Texas Public Officials Workshop (G200), which was attended by members of the Emergency Management Team and officials from other municipalities throughout Burnet County including Marble Falls, Burnet, Cottonwood Shores and Highland Haven. The class was presented by Robbie Barrera, TDEM District 12 Coordinator and Brent Weaver, TDEM District Coordinator. While the focus was training it also provided Double Horn an opportunity to showcase our community and to provide a service to the other jurisdictions in Burnet County.</p> <p>The City of Double Horn, along with 5 other cities, participate in the Burnet County Interjurisdictional Emergency Management Program. The Burnet County Emergency Management Plan was recently updated and approved by the state - this is a required process that takes place every 5 years. As part of that process, participating cities must sign the Approval &amp; Implementation Form. The City of Double Horn completed this requirement on June 6th.</p>	<p>04/14/22, 05/12/22 &amp; 6/9/22 Emergency Management Reports (attached)</p> <p>Picture: Texas Public Officials Workshop (website: doublehorn.tx.org, Home Page, Picture Gallery (scroll down))</p> <p>The County of Burnet Emergency Management Plan Approval &amp; Implementation Form (attached)</p>
9	<b>Marble Falls Independent School District - City shall note (&amp; maintain) on its website that public schooling within the City is provided by MFISD.</b>	
✓	<p><b>03/15/22 UPDATE:</b> a link to the City of Double Horn's school district, Marble Falls ISD, is available on the Home Page of the City's website. Additional information has been added at the request of MFISD representatives. The City will continue to provide and update this information on the City's website, however, for the purpose of this report we will consider this specific action item complete.</p>	MFISD Link (website: doublehorn.tx.org, Home Page, Helpful Links)



ITEM#	REQUIREMENT	
	UPDATES	SUPPORTING DOCUMENT(S)
10	<b>Polling Location - City shall designate polling location for its election, shall make its City Hall available for use as a polling place for each of its election precincts. City may contract with Burnet County for election services &amp; ultimate designation of polling location.</b>	
	<p>04/05/22 - Contacted Doug Ferguson, Burnet County Elections Administrator to request information on Poling Location requirements</p> <p><b>06/15/22 UPDATE:</b> The City of Double Horn completed a remodeling project which added a large meeting room to the existing office space. The City Council plans to use the space for Council meetings and other local events that serve our citizens. Given that objective, we have reached out to Doug Ferguson, Burnet County Elections Administrator, to request information on Poling Location requirements. Mr. Ferguson provided a high level overview of requirements including: internet/WIFI connectivity, handicap accessibility, parking, easy access and size of room. Additionally, he confirmed the City's interest will be conveyed to the Poling Location Committee which is evaluating all existing locations and possible new locations that better suit the needs of the voters of Burnet County. If the Poling Location Committee feels Double Horn is a viable location they will contact the City to schedule a tour of our office.</p>	<p>04/05/22 &amp; 04/06/22 Emails with Doug Ferguson, Burnet County Elections Administrator (attached)</p>

11	<b>Monthly Council Meetings - City shall hold monthly council meetings in full compliance with state law</b>	
	<p>04/14/22 Regular City Council Meeting 05/12/22 Regular City Council Meeting 06/09/22 Regular City Council Meeting</p> <p><b>06/15/22 UPDATE:</b> The City of Double Horn conducts monthly meetings of the City Council on the 2nd Thursday of each month in accordance with City Ordinance, ORD002, and State Laws. All agendas and minutes are posted as required by state law and meetings are conducted in a public location. On April 14th the City Council meeting was held at the new City of Double Horn City Hall meeting room which is located at 103 Vista View Trail, Double Horn, TX. All subsequent meetings have been held at this location. The meeting agendas have been updated and highlight the change of location.</p>	<p>Scheduled Meetings (website: <a href="http://doublehorntx.org">doublehorntx.org</a>, News &amp; Events, Current City Events)</p> <p>04/14/22, 05/12/22, 06/09/22 Agendas (website: <a href="http://doublehorntx.org">doublehorntx.org</a>, City Documents, Agendas &amp; Minutes)</p>

12	<b>Training - City shall ensure all city officials complete and stay up to date on training required by state law including emergency management, open meetings, open records &amp; cyber security training</b>	
	<p><b>06/15/22 UPDATE:</b> All training required by the state had been completed earlier in the year. However, the City is focusing on continuing education for all elected officials, staff and committee members. Additionally, in an effort to support other elected officials in Burnet County, the City of Double Horn hosted the Texas Public Officials Workshop on 4/6/22. Multiple jurisdictions attended along with officials from Double Horn.</p> <p>Double Horn attendees included: Cathy Sereno, Mayor Tom King, Alderman John Osborne, Alderman Harry Brunner, Emergency Management Coordinator Laura Rathe, Emergency Management Team Member Curtis Raetz, President DHCWSC</p>	<p>Training Certificates &amp; Tracking Spreadsheet (website: <a href="http://doublehorntx.org">doublehorntx.org</a>, City Documents, Certifications)</p>

ITEM#	REQUIREMENT	
	UPDATES	SUPPORTING DOCUMENT(S)
13	<b>State Laws - City shall comply with all state laws</b>	
	<p><b>06/15/22 UPDATE:</b> The city continues to comply with all state laws. As required, City Council Agendas are posted 72 hours in advance at the meeting site (City Hall), public bulletin boards and the city website.</p> <p>As required by state law, the City of Double Horn approved Resolution 2022-RES022 during the May 12th City Council meeting. The Burnet Central Appraisal District is planning to purchase property for the expansion of their office. Texas Property Tax Code Section 6.051, requires approval by three-fourths of the taxing units entitled to vote on the appointment of board members. The City of Double Horn is one of the taxing units.</p> <p>While not required by state law, the City of Double Horn participated in the US Department of Commerce / US Census Bureau survey of Public Employment &amp; Payroll. The City is taking extra steps to comply with all state and federal laws AND participate in optional processes that help the government collect data that may help our citizens or others throughout the country.</p>	<p>4/14/22, 5/12/22, 6/9/22 City Council Agendas &amp; Approved Minutes (website: doublehorn.tx.org, City Documents, Agendas &amp; Minutes)</p> <p>Resolution 2022-RES020 (website: doublehorn.tx.org, City Documents, Ordinances &amp; Resolutions)</p> <p>2022 Census of Governments Survey of Public Employment &amp; Payroll (attached)</p>

14	<b>Website - City shall maintain &amp; inform the citizens of the existence of a regularly updated city website accessible to public and provides access to city documents including: agendas, minutes, ordinances, resolutions, monthly financial data, accounting, audits &amp; public notices regarding services provided by the City</b>	
	<p><b>06/15/22 UPDATE:</b> The City of Double Horn continues to post all documents required by law including agendas, meeting minutes, ordinances and resolutions as well as information of interest to the community. Over the last several months the City initiated a project to add new content and improve the navigation of the site. To date, prior year agendas and calendar events have been archived. In the section header a note was added informing users the archived documents are available upon request. New information was added including Spicewood Crushed Stone's Blast Reports which will provide easy access to this data. Blast Reports are required per Ordinance ORD0015 Blasting Regulations.</p> <p>Through each interaction with the public the city promotes the website as we would like the website to be our primary vehicle of communication to reach the broadest possible audience. The city's website information has been added to promotional pens as well as business cards.</p>	<p>Blast Reports (website: doublehorn.tx.org, City Documents, SCS Blasting Reports)</p>

15 - 19	<b>Quarterly Updates - to demonstrate compliance the Mayor shall provide quarterly updates to the State regarding efforts undertaken since the previous quarterly update.</b>	
	<p><b>Due Dates: September 15, 2021</b>  <b>December 15, 2021</b>  <b>March 15, 2022</b>  <b>June 15, 2022</b>  <b>August 1, 2022</b></p>	
	<p>09/15/21 Report Submitted on 9/13/2021  12/15/21 Report Submitted on 12/13/2021  03/15/22 Report Submitted on 03/11/2022  06/15/22 Report Submitted on 06/13/2022</p>	