

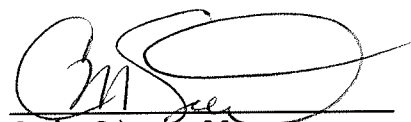
STATE OF TEXAS
COUNTY OF BURNET
CITY OF DOUBLE HORN

On this the 11th day of July 2024, the City Council convened in regular session at 7:00 pm in the Council Chambers located at 103 Vista View Trail, Suite 100, Double Horn, Texas with notice of meeting giving time, place, date, and subject having been posted as described in Chapter 551 of the Texas Government Code.

1. **Call Meeting to Order.** Mayor Sereno called the meeting to order at 7:00 pm.
2. **Roll call to Confirm Quorum.** Mayor Cathy Sereno, Mayor Pro-Teem Millard and Aldermen Glen Stafford, Bob Schmitz, Laura Rathe and John Osborne were confirmed present by City Secretary Christina McDonald.
3. **Invocation.** Alderman Osborne gave the invocation.
4. **Pledge of Allegiance – U.S. & Texas.** Mayor Sereno led the pledges.
5. **Approval of Minutes of the June 13, 2024 Regular Council Meeting.** Alderman Stafford moved to approve the minutes as presented. Alderman Rathe seconded the motion. The minutes were approved by a unanimous vote (5-0).
6. **Citizen Comments.** There were no citizen comments.
7. **Regular Agenda**
 - A. **Treasurer's Report: Monthly Financial Reports.** Mayor Sereno reviewed the May Monthly Financial Report with the Council. Alderman Schmitz moved to sweep \$3,885.65 from the Property Tax Account to the Operating Account. Alderman Stafford seconded the motion. The motion carried by a vote of 5-0.

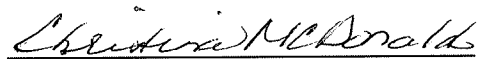
FY24-25 Budget Planning. After some discussion regarding budget planning, Council set a workshop for August 8, 2024, at 6:00 pm.
 - B. **Emergency Management Team Update.** No update was provided.
 - C. **Zoning & Ordinance Committee Update**
 - i. **Discuss Comprehensive Plan update & possible workshop.** Mayor Pro-Tem Millard stated he would like to schedule a Council workshop after the budget process is complete.
 - ii. **Progress update and discussion regarding the proposed Building Code and Building Permit Process.** Mayor Pro-Tem Millard stated that the proposed building code is being reviewed by legal and will be brought to the Council at a future meeting for review and approval.
 - D. **Flock Safety (cameras) Installation Plan update.** Alderman Stafford provided an update, stating that installation at Vista View and High Plains is scheduled for July 12.

- E. **Discuss and consider action on projects recommended by the Water Conservation Partnership Committee, a joint committee between the City of Double Horn, Double Horn Creek Water Supply Corporation, and the Double Horn Improvement Association to promote water conservation and protect water service.** Alderman Schmitz stated that a tour of the Bamberger Ranch is scheduled for July 12 and that 25 participants had signed up.
- F. **Discuss and consider action to approve the City of Double Horn Policy & Procedure Manual, Section 1, Financial.** Mayor Sereno reviewed the financial section with Council. After some discussion, Mayor Pro-Tem Millard moved to approve Section 1. Financial of the Policy & Procedure Manual with the changes discussed. Alderman Schmitz seconded the motion which was approved by a unanimous vote (5-0).
- G. **Discuss and consider action to approve the Texas Municipal League Intergovernmental Risk Pool Cyber Liability and Data Breach Response Interlocal Agreement.** Mayor Sereno presented the agreement to the Council, recommending the CORE Plan at an annual cost of \$1000. Alderman Rathe made a motion to authorize Mayor Sereno to sign the TML Cyber Liability and Data Breach Response Interlocal Agreement. Alderman Osborne seconded the motion. The motion carried by a vote of 5-0.
- H. **Discuss and consider action to prepare for the November 5, 2024, General Election.** Mayor Sereno stated the terms of Aldermen Stafford, Millard and Osborne expire in November. It was noted the candidate filing period for the November Election is July 20 through August 19. City Secretary stated an Ordinance to order the election is scheduled for the August 8 Council agenda.
- I. **Discuss and consider action to recruit a City Treasurer.** No action was taken.
- J. **Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet.** City Secretary Christina McDonald confirmed office coverage for the month of July.
- K. **Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.** Several items were discussed related to the next regular meeting agenda.
8. **Adjournment.** There being no further business to discuss, Alderman Rathe moved to adjourn. The motion was seconded by Alderman Schmitz. The meeting was adjourned at 8:14 pm.



Cathy Sereno, Mayor

ATTEST:



Christina McDonald, City Secretary