



August 15, 2022

Mr. Kent Richardson  
Office of the Attorney General  
P.O. Box 12548, MC 009  
Austin, TX 78711-2548

Dear Mr. Richardson,

As the Assurance of Voluntary Compliance Agreement term ended on August 2<sup>nd</sup>, I am submitting the City of Double Horn's final report.

The report follows the same format I have used throughout the reporting process as outlined below:

<b>ITEM#</b>	This number corresponds to the number listed on the Assurance of Voluntary Compliance Agreement under the section header TERMS OF AGREEMENT
<b>REQUIREMENTS</b>	A brief description of the requirement – focus is on the specific actions required
<b>UPDATES</b>	A chronological listing of actions that have been taken to meet the requirement as well as quarterly summary comments to add context
<b>SUPPORTING DOCUMENT(S)</b>	A listing of specific documents, references, that support actions listed. To avoid too much paper, I have noted the location of key documents if they are posted on the City of Double Horn's website: <a href="http://doublehorntx.org">doublehorntx.org</a>

As this is the last report, I have highlighted the **08/15/22 Updates** to quickly identify the items that were addressed since our June 15th report. The majority of these items are tagged with a check mark and comments indicating the item is considered complete. This is the same process that has been followed in previous reports. To date, only three items would be considered work-in-process. Significant work has been done on each of these items however, final adoption and/or publication is required to fully complete. All three items are expected to be complete later this summer or at the latest early next fiscal year.

I believe we have demonstrated our serious intent to operate as a successful municipality representing the interests of all our citizens and have substantially complied with the terms of this AVC Agreement. After your review of this report and the quarterly reports, previously submitted, I hope you agree.

Please let me know if you have any questions.

Respectfully,

Cathy Sereno  
Mayor  
City of Double Horn

**CITY OF DOUBLE HORN: ASSURANCE OF VOLUNTARY COMPLIANCE AGREEMENT**

Period of Agreement: August 2, 2021 - August 2, 2022

8/15/2022 Final Report



ITEM#	REQUIREMENT UPDATES	SUPPORTING DOCUMENT(S)
2 ✓	<p><b>Discovery - Provide written response to Plaintiff's First Requests for Production no later than July 7, 2021</b></p> <p>7/7/21 - Files sent to AG's office by Messer, Fort &amp; McDonald attorney</p> <p><b>09/15/21 UPDATE:</b> This item is considered complete and no further updates will be provided</p>	<p>Documented in AVC Agreement.</p>
3 ✓	<p><b>City Hall - Maintain a City Hall at a physical location within the boundaries of the city, used for city business, maintaining city records, providing notices to the public, accessible and open to citizens during City's established hours</b></p> <p><b>08/15/22 UPDATE:</b> The newly remodeled City Hall which now exists within the boundaries of the city has been utilized for city business including council meetings and committee meetings. As a service to the community, the meeting room has been made available and utilized each month by the Double Horn Improvement Association and the Double Horn Creek Water Supply Corporation for their public meetings. Additionally, 2 new features were recently introduced at the City Hall:</p> <p>1) City Hall Little Library (second location) and 2) Art Gallery (wall)- showcasing the many talents of our residents and to promote our community.</p> <p>A new fire-proof safe to store important city records has been added to the Proposed FY2022-2023 Budget which will be discussed during a Public Hearing on September 8th. In preparation, the proposed budget has been posted on the city's website, Home page, so all citizens may review each line of the budget.</p> <p>As the City of Double Horn now maintains a City Hall within the boundaries of the city, with established hours for city business and public access; provides notice of all meetings and has established secure record keeping plan; this item of the Assurance of Voluntary Compliance (AVC) Agreement is considered to be met.</p>	<p>Picture: City Hall Little Library (website: doublehorntx.org, Home page, Photo Gallery (scroll down))</p> <p>Picture: Art Gallery at City Hall (website: doublehorntx.org, Home page, Photo Gallery (scroll down))</p> <p>Proposed Budget (website: doublehorntx.org, Home page)</p>
4 ✓	<p><b>Public Amenities (Parks, Pavilion) - Undertake good-faith efforts to make public amenities available to CDH citizens. CDH shall negotiate with DHIA regarding the CDH purchasing, or sharing costs &amp; responsibilities of public amenities, including the parks, pavilion &amp; other.</b></p> <p><b>08/15/22 UPDATE:</b> As noted in the City's last report, this topic has been on hold as the City and DHIA prioritized other key projects; including replacing signs throughout the community (see Item #5 Roads, Signage Project) and working with Spectrum or Frontier to bring broadband connectivity to all areas of the city. Many cities in rural counties, such as Burnet, are working to do the same for their citizens therefore it has taken a great deal of effort and a bit of luck but we have been successful. The DHIA Board approved Mayor Cathy Sereno to serve as the HOA's representative to work with Spectrum and Frontier. Spectrum has agreed to provide service to all residential and commercial areas within the City of Double Horn with no development costs to the city. Build out, including trenching and laying of new conduit, is scheduled to begin this summer.</p> <p>While the City and the DHIA did not move forward with a plan for a park or a cost sharing maintenance plan; the two organizations did partner to take on something that was a more critical need for our citizens. Broadband connectivity, while providing entertainment options, is also critical infrastructure for education and home health care. Therefore, placing our time and resources behind this initiative was the right thing to do for the citizens of Double Horn. For purposes of this report, we believe the City of Double Horn and the DHIA have made a good faith effort to meet this requirement of the AVC Agreement and therefore consider this requirement met.</p>	<p>06/23/22 DHIA Board Meeting Minutes (attached)</p> <p>07/11/22 Email - Bryan Galpin, Construction Supervisor, Charter/Spectrum (attached)</p> <p>07/21/22 DHIA Board Meeting Agenda (attached)</p>

ITEM#	REQUIREMENT	
	UPDATES	SUPPORTING DOCUMENT(S)
5 ✓	<p><b>Roads - Negotiate with the DHIA regarding the CDH purchasing, maintaining, sharing the costs of maintaining and/or sharing responsibility for maintaining these roads</b></p> <p><b>08/15/22 UPDATE:</b> Earlier this year a joint committee of citizens including a DHIA Board Member, a City of Double Horn Alderman, and other volunteers was formed to work on a project to replace all street signs throughout the community. The current signs were difficult to read at night, damaged and in some cases missing. This presented a significant safety issue for all citizens and the general public that travel these roads. The committee operated under guidance provided by the DHIA Board of Directors and the Double Horn City Council. A tremendous amount of research and legwork has gone into the project to insure the signs meet the needs of the community, meet MUTCD standards and are purchased and installed at an affordable price. During the July 21st DHIA Board Meeting funds were approved to purchase the signs. The City of Double Horn will enter into a contract with the DHIA to install the signs. The contract is scheduled to be reviewed/approved in September. The City of Double Horn will also enter into an Interlocal Agreement with Burnet County to install the signs, thereby ensuring MUTCD standards are followed.</p> <p>Updates on this project have been provided each month at both the DHIA Board meetings &amp; Double Horn City Council meetings. A communication plan is underway to provide visibility to the project for all citizens - this will be done by leveraging the City of Double Horn's website, email updates and posters at community locations.</p> <p>As documented, the City of Double Horn and the DHIA have agreed to work together, sharing costs and resources, to improve the safety of the roads. Installation of new road signs will be completed in the November time frame, based on the availability of Burnet County resources. The City therefore believes, for purposes of this report, this requirement has been met.</p>	<p>06/23/22 DHIA Board Meeting Minutes (attached)</p> <p>07/14/22, 08/11/22 City of Double Horn Meeting Agenda &amp; Minutes (website: <a href="http://doublehorn.tx.org">doublehorn.tx.org</a>, City Documents, Agendas &amp; minutes)</p> <p>07/21/22 DHIA Board Meeting Agenda (attached)</p> <p>2022 Double Horn Street Signs and Lighting Assessment Worksheet (attached)</p> <p>2022 Double Horn Sign Project Presentation (attached)</p> <p>2022 Double Horn Sign Presentation Video (website: <a href="http://doublehorn.tx.org">doublehorn.tx.org</a>, Home Page, Promo Banner (top) link</p>

ITEM#	REQUIREMENT UPDATES	SUPPORTING DOCUMENT(S)
6a ✓	<p><b>Water Service</b> - City shall enter into planning discussions with the DHCWSC to facilitate potable water service by DHCWSC to properties in city limits outside of DHCS if requested by property owners or enter into planning discussions with other water service providers in the area if in close proximity and at a reasonable cost. Enter into wholesale or retail potable water contracts as necessary. CDH shall continue to authorize landowners the right to construct and operate ground water wells meeting TCEQ requirements to serve their properties if public potable water is not yet available or alternatively, to extent reasonably feasible based on NEW development &amp; anticipated increase in population density, create a city-owned water treatment system.</p> <p>CDH shall provide information links on its website from such third-party providers responsible for providing water service within the city.</p> <p>07/14/22 Curtis Raetz, President, Double Horn Creek Water Supply Corporation requests partnership with City</p> <p>07/14/22 City Council approves a motion to collaborate with Double Horn Creek Water Supply Corporation on water conservation projects</p> <p>08/11/22 Curtis Raetz, President of DHCWSC updates Council on water service status and options</p> <p><b>08/15/22 UPDATE:</b> The City of Double Horn and the Double Horn Creek Water Supply Corporation agreed to collaborate on water conservation projects as a top priority given the current status of the wells and lack of rain. While there is nothing we can do to make it rain, we can implement conservation practices that will allow the wells to re-charge. Therefore, a project to implement advanced metering infrastructure has been discussed as a way to enable and promote water conservation and to provide an early warning of potential leaks within the water system. The Double Horn Creek Water Supply Board will review potential vendors as well as associated costs and provide their recommendation to the City Council. As a partner, the City of Double Horn has reserved funding in the Proposed FY2022-2023 budget (City Improvement Projects); subject to final approval during a public hearing scheduled for September 8th.</p> <p>Additionally, as part of a longer range plan, Mayor Sereno &amp; President Raetz will schedule a second meeting with Marble Falls officials to determine if there is an option to extend service to our area in the event of a water emergency. Marble Falls had previously indicated there were no plans within their 5 year plan to bring service to our area. However, given the current situation and the need to have a backup plan, we will explore/push all options.</p> <p>As the City of Double Horn provides a link on the city's website to the third-party water service provider, Double Horn Creek Water Supply Corporation, and has entered into ongoing discussions with DHCWSC and other water service providers, the city believes this requirement of the AVC Agreement has been met.</p>	<p>07/14/22 City Council Minutes -Item G (website: doublehorntx.org, City Documents, Agendas &amp; Minutes)</p> <p>07/14/22, 08/11/22 City Council Agendas (website: doublehorntx.org, City Documents, Agendas &amp; Minutes)</p> <p>07/14/22 Double Horn Creek Water Supply Corporation Presentation "Opportunities For Collaboration/Coordination/Partnership with the City of Double Horn" (attached)</p>
6b ✓	<p><b>Septic</b> - City shall generate plans for the provision of sewage services to account for the needs of the City resulting from future growth &amp; development</p> <p><b>08/15/22 UPDATE:</b> Mr. Herb Darling, Burnet County Development Services, Director, confirmed the current Onsite Sewage System Facility (OSSF) will continue to work for the long term and indicated our density and terrain would make a central waste system cost prohibitive. The OSSF service is the system utilized by other cities our size and larger. Mr. Darling's letter has been properly filed with the city records. An article explaining OSSF systems will be added to the city's website later this summer under the "Resident Information" section.</p> <p>Mr. Darling's letter confirmed any future growth &amp; development Double Horn would contemplate would utilize the current OOSF system. Therefore, the city believes this requirement of the AVC Agreement has been met.</p>	

ITEM#	REQUIREMENT	
	UPDATES	SUPPORTING DOCUMENT(S)
6c ✓	<b>Trash/Recycling - City shall generate plans for the provisions of trash &amp; recycling services within the City including explore contracting with providers.</b>	
	<p><b>08/15/22 UPDATE:</b> Based on survey feedback Alderman Tom King took an action item to research the feasibility/cost of offering a brush chipper service on an annual basis. An update including pricing was provided to the Council during the July 14th Regular Meeting. In addition to a survey, Alderman King contacted our local businesses to assess their needs. All businesses indicated they did not have any needs related to trash/recycling at this time.</p> <p>Trash services are provided by Waste Connections; while Waste Connections offers a recycling option there was not a majority of citizens interested in pursuing this service. Therefore, information about recycling drop-off locations has been added to the city's website. As the city's plans are reflective of the citizens interests and needs we believe this requirement has been materially met.</p>	<p>07/14/22 Agenda &amp; Minutes (website: doublehorntx.org, City Documents, Agendas &amp; Minutes)</p> <p>Limb Removal and Chipping Services vendor &amp; cost sheet (attached)</p>
6d	<b>Website - City shall provide information on its website regarding provision of septic/sewage &amp; trash/recycling services</b>	
	<p><b>08/15/22 UPDATE:</b> The City of Double Horn's website includes a link to the Waste Connection website. Waste Connection is the primary provider of trash pickup services in this area. Additional information is scheduled to be added to the website later this summer. A new section on the website, "Resident Information", is currently in development. This new section will consolidate current information and add new information in one easy to navigate section. Topics will include: establishing water service, drilling wells, septic, trash service, recycling centers and more. To date, the recycling center information has been added.</p>	<p>Waste Connection (website: doublehorntx.org, Home page)</p> <p>Recycling Centers (website: doublehorntx.org, About Our City, Resident Information)</p>
6e	<b>Subdivision Ordinance - City shall prepare &amp; adopt a subdivision ordinance that regulates development in the city limits &amp; ETJ and ensures sewage services are available to the entirety of the City commensurate with the development request &amp; proposed density of the development. City will authorize septic systems to be used in development, as appropriate, and shall contract with Burnet County for septic permitting &amp; inspections within the City.</b>	
	<p><b>08/15/22 UPDATE:</b> The Zoning &amp; Ordinance Committee has been working with the City Attorney to develop a Subdivision Ordinance. Committee updates are provided by Alderman Carver at each City Council meeting. While significant progress has been made by the committee, this ordinance is not expected to be approved until next fiscal year.</p>	<p>07/14/22 &amp; 08/11/22 Meeting Agendas &amp; Minutes (website: doublehorntx.org, City Documents, Agendas &amp; Minutes)</p> <p>08/11/22 Zoning Committee Update (attached)</p>
6f	<b>Subdivision Authority in ETJ - City shall enter into an agreement with Burnet County regarding subdivision authority in City's ETJ</b>	
	<p><b>08/15/22 UPDATE:</b> City Attorney, Patty Akers has taken this action item and will work with the Burnet County Attorney.</p>	
7a ✓	<b>Law Enforcement - City shall enter into one or more MOU or interlocal agreements to provide police services through the Burnet County Sheriff's office.</b>	
	<p><b>12/15/21 UPDATE:</b> As documented in our 9/15/21 report, the Burnet County Attorney provided a letter (MOU) confirming police protection will be provided to the citizens of Double Horn by the Burnet County Sheriff's Department. A copy of the letter, dated 4/26/19, was provided in the 1st Quarterly Assurance of Voluntary Compliance Agreement Report. Therefore, for purposes of this report, we will consider this specific action item complete.</p>	

ITEM#	REQUIREMENT	
	UPDATES	SUPPORTING DOCUMENT(S)
7b ✓	<b>Fire Protection/Services - City shall enter into one or more MOU or interlocal agreements to provide fire services through ESD9.</b>	
	<p>11/11/21 - City Council approves ESD9 Fire &amp; Emergency Medical Services Protection for the City of Double Horn Agreement</p> <p><b>12/15/21 UPDATE:</b> An agreement between the City of Double Horn and ESD9 was approved by the City of Double Horn Council formalizing ESD9's commitment to provide fire and emergency medical services to the citizens of Double Horn. Additionally, the City partnered with ESD9 to promote fire safety by providing information on the City's website and hosting a fire safety presentation by Chief Sam Stacks: "How to Protect Your Home and Property From Fire". While the City of Double Horn will continue to partner with ESD9, for the purposes of this report we will consider this specific action item complete.</p>	<p>ESD9/City of Double Horn Fire &amp; Emergency Medical Services Agreement Letter (attached)</p> <p>11/11/21 CDH Council Meeting Minutes (website: doublehorn.tx.org, City Documents, Agendas &amp; Minutes)</p>

7c ✓	<b>Emergency Medical Services - City shall enter into one or more MOU or interlocal agreements to provide emergency EMS services.</b>	
	<p>11/11/21 - City Council approves ESD9 Fire &amp; Emergency Medical Services Protection for the City of Double Horn Agreement</p> <p>11/15/21 - Burnet County Commissioners Court appoints Double Horn resident, Curtis Raetz, to the ESD9 Board</p> <p><b>12/15/21 UPDATE:</b> An agreement between the City of Double Horn and ESD9 was approved by the City of Double Horn Council formalizing ESD9's commitment to provide fire and emergency medical services to the citizens of Double Horn. Additionally, Curtis Raetz, a citizen of Double Horn, was appointed to the ESD9 Commissioners Board. Mr. Raetz was recommended by the Mayor and approved by the Burnet County Commissioners Court. Curtis will serve the citizens of Double Horn and the entire district with distinction. While the City of Double Horn will continue to partner with ESD9, for the purposes of this report we will consider this specific action item complete.</p>	<p>ESD9/City of Double Horn Fire &amp; Emergency Medical Services Agreement Letter (Attached - same as 7b)</p> <p>11/11/21 CDH Council Meeting Minutes (website: doublehorn.tx.org, City Documents, Agendas &amp; Minutes)</p> <p>12/08/21 Email from Commissioner Dockery &amp; 11/15/21 Commissioner Court Meeting Minutes, Item#5, Appointment of Curtis Raetz to ESD9 Board(Attached)</p>

7d ✓	<b>Emergency Management Services - City shall enter into one or more MOU or interlocal agreements to provide emergency management services through Burnet County's disaster response program.</b>	
	<p><b>12/15/21 UPDATE:</b> As documented in our September 15th report, the City of Double Horn passed the following Resolutions &amp; Ordinances in 2019 which established the City's Emergency Management Program and entered the City into a <u>Interjurisdictional Emergency Management Program with Burnet County:</u></p> <p>RES005 - Establishing a Joint Resolution Establishing Interjurisdictional Emergency Management Program</p> <p>RES006 - Adopting National Incident Management System (NIMS)</p> <p>ORD007 - Establishing Emergency Management Plan</p> <p>While the City is covered under the Burnet County Plan, the City's Emergency Management Team is working to document Local SOP's that are specific to the City of Double Horn. This work is being done with the full knowledge of the County and does not in any way deviate, change or add to the county plan. Examples of City specific SOP's include: Directives on where to meet in an emergency, list of equipment accessible for emergency use (e.g. heavy equipment, trucks) and agreements with providers. The City will continue to work closely with the County and focus on additional projects that enhance our ability to respond in an emergency. This work is critical and has no end date. That said, for purposes of this report only this action item will be considered complete.</p>	<p>website: doublehorn.tx.org, City Documents, Ordinances &amp; Resolutions</p> <p>11/11/21 Emergency Management Report, City Council Meeting Minutes Attachment (website: doublehorn.tx.org, City Documents, Agendas &amp; Minutes)</p>

ITEM#	REQUIREMENT	
	UPDATES	SUPPORTING DOCUMENT(S)
7e ✓	<b>Fire Protection Water Storage Tank(s) - City shall enter into one or more MOU or interlocal agreements for fire-protection usage to be located in the CDH.</b>	
	05/23/22 - Installation of Fire Suppression Water Storage Tank  <b>06/15/22 UPDATE:</b> Unfortunately, this project has experienced delays associated with materials (steel) and fabrication times. However, the installation of the tank, pipe and fire hydrant assembly is now underway and is expected to be completed in June. Based on the growth taking place in our area and the ongoing threat of wildfires the City of Double Horn will continue to work with local groups to promote fire safety and develop other projects such as this that mitigate that risk. For purposes of this report only, this item will be considered complete.	Picture: Fire Suppression Water Storage Tank (website: doublehorn.tx.org, Home Page, Picture Gallery (scroll down))

8 ✓	<b>Emergency Management Program - City shall establish, operate, and maintain a municipal or interjurisdictional emergency management program including designation of emergency management directors.</b>	
	<b>08/15/22 UPDATE:</b> The City of Double Horn Emergency Management Coordinator provides a monthly update during each City Council Meeting. In addition to promoting Warn Central Texas enrollments, the Emergency Management Team is working on two other initiatives to serve the community: 1) hosting a Featured Speaker Event, "Stop the Bleed", a first aide training session and 2) working with Capital Area Council of Governments (CAPCOG) to implement a regional notification system (RNS). The notification system will require an Interlocal Agreement between CAPCOG and the City of Double Horn as well as specialized training. The Interlocal Agreement is scheduled for council review during the September 8th Regular Meeting. Note: The City of Double Horn is a member of CAPCOG In 2019 The City of Double Horn established an Emergency Management Program and entered into an agreement to participate in the interjurisdictional Emergency Management Program with Burnet County and other municipalities. Since that time, the city's Emergency Management Coordinator has provided monthly updates at City Council meetings. All of which has been previously documented in quarterly reports. Therefore, the city believes this requirement of the AVC Agreement has been met.	07/14/22, 08/11/22 Agendas & Minutes (website: doublehorn.tx.org, City Documents, Agendas & Minutes)  08/11/22 Emergency Management Report (attached)  Interlocal Agreement Between CAPCOG & City of Double Horn (attached)

9 ✓	<b>Marble Falls Independent School District - City shall note (&amp; maintain) on its website that public schooling within the City is provided by MFISD.</b>	
	<b>03/15/22 UPDATE:</b> a link to the City of Double Horn's school district, Marble Falls ISD, is available on the Home Page of the City's website. Additional information has been added at the request of MFISD representatives. The City will continue to provide and update this information on the City's website, however, for the purpose of this report we will consider this specific action item complete.	MFISD Link (website: doublehorn.tx.org, Home Page, Helpful Links)

10 ✓	<b>Polling Location - City shall designate polling location for its election, shall make its City Hall available for use as a polling place for each of its election precincts. City may contract with Burnet County for election services &amp; ultimate designation of polling location.</b>	
	07/14/22 - City Council approves Joint Election Agreement 2022-2023 for Burnet County Local Political Subdivisions 07/14/22 - City Council approves Contract for Election Services with Burnet County Election Administrator  <b>08/15/22 UPDATE:</b> The City Council approved the 2022 - 2023 Joint Election Agreement and Contract for Election Services with Burnet County. The city has participated in this joint agreement for election services each year thereby sharing resources and costs with other municipalities in Burnet County. As noted in the June 15th update, the City of Double Horn is under consideration by the Burnet County Polling Location Committee as a future polling location. Therefore, the city believes this requirement of the AVC Agreement has been met.	07/14/22 Agenda & Meeting Minutes (website:doublehorn.tx.org, City Documents, Agendas & Minutes)

ITEM#	REQUIREMENT UPDATES	SUPPORTING DOCUMENT(S)
11 ✓	<p><b>Monthly Council Meetings - City shall hold monthly council meetings in full compliance with state law</b></p> <p>07/14/22 Regular City Council Meeting</p> <p>08/11/22 Regular City Council Meeting</p> <p><b>08/15/22 UPDATE:</b> The City of Double Horn conducts monthly meetings of the City Council on the 2nd Thursday of each month in accordance with City Ordinance, ORD002, and State Laws. All agendas and minutes are posted as required by state law and meetings are conducted in a public location. Therefore, the city believes this requirement of the AVC Agreement has been met.</p>	<p>Scheduled Meetings (website: <a href="http://doublehorn.tx.org">doublehorn.tx.org</a>, News &amp; Events, Current City Events)</p> <p>07/14/22, 08/11/22 Agendas &amp; Meeting Minutes (website: <a href="http://doublehorn.tx.org">doublehorn.tx.org</a>, City Documents, Agendas &amp; Minutes)</p>
12 ✓	<p><b>Training - City shall ensure all city officials complete and stay up to date on training required by state law including emergency management, open meetings, open records &amp; cyber security training</b></p> <p>07/28/22 Texas Dept of Information Resources confirms City of Double Horn has successfully submitted required Cybersecurity Training Certification for Fiscal Year 2022</p> <p><b>08/15/22 UPDATE:</b> Required training including Texas Open Meetings Act, Texas Public Information Act, Emergency Management and Cybersecurity Training has been completed by city officials. Training Certificates are posted on the city's website and as required submitted to state agencies. Cybersecurity Training is required on an annual basis; FY2022 training was completed in July and properly submitted by the City Secretary to the Texas Department of Information Resources. A confirmation email acknowledging successful submission of the required annual certification was provided by the state. Therefore, the city believes this requirement of the AVC Agreement has been met.</p>	<p>07/28/22 Email from Texas Department of Information Resources - TXTrainingCert@dir.texas.gov (attached)</p> <p>Training Certificates &amp; Tracking Spreadsheet (website: <a href="http://doublehorn.tx.org">doublehorn.tx.org</a>, City Documents, Certifications)</p>
13 ✓	<p><b>State Laws - City shall comply with all state laws</b></p> <p>08/08/22 Proposed FY2022-2023 Budget posted on the city's website</p> <p>08/11/22 Ordinance ORD2022-030, Order for General Election approved by City Council</p> <p><b>08/15/22 UPDATE:</b> The city continues to comply with all state laws. City Council Agendas are posted 72 hours in advance at the meeting site (City Hall), public bulletin boards and the city website. Additionally, a Notice of Possible Quorum was posted for the June 23rd and July 21st Double Horn Improvement Association (HOA) meetings as the joint projects between the city and HOA were discussed during these meetings. As required by state law, the proposed budget and tax rate worksheets were posted on the city's website on August 8th in preparation for a September 8th budget hearing. Ordinance 2022-ORD030, Order for General Election was approved by the council during the August 11th regular meeting. Therefore, the city believes this requirement of the AVC Agreement has been met.</p>	<p>07/14/22, 08/11/22 City Council Agendas &amp; Approved Minutes (website: <a href="http://doublehorn.tx.org">doublehorn.tx.org</a>, City Documents, Agendas &amp; Minutes)</p> <p>Proposed FY2022-2023 Budget (website: <a href="http://doublehorn.tx.org">doublehorn.tx.org</a>, Home page)</p> <p>Ordinance 2022-ORD030 Order for General Election (website: <a href="http://doublehorn.tx.org">doublehorn.tx.org</a>, City Documents, Ordinances &amp; Resolutions)</p>
14 ✓	<p><b>Website - City shall maintain &amp; inform the citizens of the existence of a regularly updated city website accessible to public and provides access to city documents including: agendas, minutes, ordinances, resolutions, monthly financial data, accounting, audits &amp; public notices regarding services provided by the City</b></p> <p><b>08/15/22 UPDATE:</b> The City of Double Horn continues to post all documents required by law including agendas, meeting minutes, budgets, ordinances and resolutions as well as information of interest to the community. The city is using the website as part of an overall communication strategy to inform citizens of the Road Sign Project. This project, to improve road safety, is a joint project with the Double Horn Improvement Association and is of vital interest to the public. To enhance communication, the project team has developed a video that outlines the purpose of the project and expected deliverables. The city will continue to find opportunities to leverage the city's website to communicate items of interest and/or important services to the community. Therefore, the city believes this requirement of the AVC Agreement has been met.</p>	<p><a href="http://website:doublehorn.tx.org">website:doublehorn.tx.org</a></p>



ITEM#	REQUIREMENT	
	UPDATES	SUPPORTING DOCUMENT(S)
15 - 19 ✓	<b>Quarterly Updates</b> - to demonstrate compliance the Mayor shall provide quarterly updates to the State regarding efforts undertaken since the previous quarterly update. <b>Due Dates:</b> September 15, 2021 December 15, 2021 March 15, 2022 June 15, 2022	
	09/15/21 Report Submitted on 9/13/2021 12/15/21 Report Submitted on 12/13/2021 03/15/22 Report Submitted on 03/11/2022 06/15/22 Report Submitted on 06/15/2022 <b>Final Report Submitted on 08/16/2022</b>	