



CITY OF DOUBLE HORN

MINUTES

REGULAR MEETING
CITY COUNCIL
THURSDAY OCTOBER 8, 2020
7:00PM

TELECONFERENCE CALL: PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, AND IN CONJUNCTION WITH THE GUIDANCE AND PROVISIONS PROVIDED BY THE GOVERNOR OF TEXAS IN THE DECLARATION OF DISASTER ENACTED MARCH 13, 2020, MEMBERS OF THE CITY COUNCIL SHALL BE PARTICIPATING REMOTELY IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, AS TEMPORARILY MODIFIED BY THE GOVERNOR, AND COUNCIL RULES OF PROCEDURE. THERE WILL BE NO PHYSICAL LOCATION FOR THE MEETING. MEMBERS OF THE PUBLIC MAY PARTICIPATE BY JOINING AT: **866-607-3969** (NO PIN REQUIRED)

Members of the public will be allowed to speak on any agenda item during citizen comments, however, enforcement to the time limit (3 MINUTES) on comments will be enforced. **Citizens wishing to speak during citizen comments or on a particular agenda item need to notify the City Secretary at: CITYSECRETARY@DOUBLEHORNTX.ORG by 6:00 p.m. on October 7th (WEDNESDAY).**

1. **Call Meeting to Order:** Time 7:00pm

2. **Rollcall to Confirm Quorum**

Mayor Sereno, Jim Millard, John Osborne, RG Carver, Glenn Leisey and Tom King were all present. City Attorney, Patty Akers, and City Secretary, Karen Maxwell, were present.

3. **Invocation:** Glenn Leisey

4. **Pledge of Allegiance – U.S. & Texas**

Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

5. **Approval of Minutes – 9/10/20 Regular Council Meeting & 9/17/20 Public Hearing**

Motion: Glenn Leisey moved to approve the 9/10/20 meeting minutes as distributed.

Second: Jim Millard seconded the motion.

Vote: The vote was unanimous and the motion carried.

Motion: Jim Millard moved to approve the 9/17/20 minutes as distributed.

Second: Tom King seconded the motion.

Vote: The vote was unanimous and the motion carried.

6. **Citizen Comments** – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.

No citizens contacted the City Secretary before nor responded when asked at the time of this item.

7. **Regular Agenda** – the Council will individually discuss, consider, and possibly take action on any or all of the following items:

Open Public Hearing: Time 7:07pm

- A. **Conduct a PUBLIC HEARING; and consider, discuss, and take any action necessary regarding AN ORDINANCE OF THE CITY OF DOUBLE HORN, TEXAS ADOPTING AN AMENDMENT TO ZONING ORDINANCE NO. 2020-ORD024 OF THE CITY OF DOUBLE HORN, TEXAS; PROVIDING FOR PLACEMENT OF WATER TOWERS OR TANKS FOR FIRE SUPPRESSION PURPOSES IN CERTAIN ZONING DISTRICTS; ESTABLISHING A DEFINITION OF WATER TANKS OR TOWERS USED FOR FIRE SUPPRESSION PURPOSES; ESTABLISHING CONDITIONAL USE PERMITS IN CERTAIN DISTRICTS.**

Close Public Hearing: Time 7:09pm

Motion: Glenn Leisey moved to approve **ORDINANCE NO. 2020-ORD024** of the City of Double Horn, Texas; providing for placement of water towers or tanks for fire suppression purposes in certain zoning districts; establishing a definition of water tanks or towers used for fire suppression purposes; establishing conditional use permits in certain districts and amending ORD018.

Second: Jim Millard seconded the motion.

Vote: The vote was unanimous and the motion carried.

- B. **Discuss and consider action to approve ORDINANCE NO. 2020-ORD025 for a conditional use permit in a residential zoning district to authorize placement and operation of a water tank used for fire suppression purposes. Proposed location: Lot D2, Vista View Trail, Section 4, Double Horn Creek Subdivision. See agenda packet for map and details.**

Motion: Glenn Leisey moved to adopt **ORDINANCE NO. 2020-ORD025** for a conditional use permit allowing for the placement and operation of a water tank for fire suppression purposes in a single-family residential zone.

Second: RG Carver seconded the motion.

Vote: The vote was unanimous and the motion carried.

Action Item: Karen Maxwell will acquire needed signatures for ORD025 and forward a copy to Curtis Raetz, President of the Double Horn Water Board.

- C. **Treasurer's Report (see report in agenda packet)**

- 1) **Monthly Financial Reports**

Mayor suggested a reduced payment of \$5,000 to be paid to the MFM Law Firm.

Motion: Jim Millard moved to approve the sending of a \$5,000 check for MFM attorneys.

Second: Glenn Leisey seconded the motion.

Vote: The vote was unanimous and the motion carried.

D. **Emergency Management Team Update** (see attached report)

E. **Zoning & Ordinance Committee Update:**

1) **Ordinance Committee Update**

An update that work is continuing on potential ordinances was given by RG Carver.

F. **Discuss and consider action on an amendment to the Zoning Ordinance to further define “Rock Crusher” and schedule hearing.**

This is being continued to the next Regular Meeting on November 12th, 2020.

G. **Discuss and consider action to determine feasibility, cost, and citizen interest, in establishing recycling services for the residents of Double Horn.** (Update)

This item will be continued to the next meeting with further research to be conducted.

H. **Update on Native Plant Guest Speaker Event**

There are 12 registered for the Native Plant speaker with CoVid19 measures in place.

I. **Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.**

- Discuss and consider action on an amendment to the Zoning Ordinance to further define “Rock Crusher” and schedule hearing.
- Discuss and consider Zoning Ordinance suggestions from the Zoning Committee
- Discuss and consider action to determine feasibility, cost, and citizen interest, in establishing recycling services for the residents of Double Horn. (Update)

8. **Close Regular Meeting - N/A**

9. **Open Executive Session. N/A**

Executive session in accordance with the Texas Government Code, Section 551.071 – Consultation with Attorney on pending litigation or on a matter in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may require the citizens to vacate the meeting room, or teleconference line, during the executive session (alternatively a private line may be opened for executive session).

i) Consultation with Attorney regarding Litigation: State of Texas v. Double Horn et al.

10. **Close Executive Session: N/A**

11. **Open Regular Meeting: N/A**

12. **Consider action, if any, from Executive Session**

13. **Adjournment:** Time 7:48pm

Motion: Jim Millard moved to adjourn the meeting at 7:48pm.

Second: Glenn Leisey seconded the motion.

Vote: The vote was unanimous and the motion carried. The Council will reconvene for its scheduled Regular Meeting on November 12th, 2020. It has still to be determined if it will be a teleconference or in person meeting.

The Council may go into closed session at any time to discuss an item on the agenda when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session a quorum of the Council must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session

I certify that the above notice of meeting was posted at 7901 CR 404, Spicewood, Texas on the 5th day of October 2020 by 7PM.

A handwritten signature in black ink, appearing to read 'Cathy Sereno', written over a horizontal line.

Cathy Sereno, Mayor

7A

NOTICE OF PUBLIC HEARING TO CONSIDER ZONING ORDINANCE

AMENDMENT- CITY OF DOUBLE HORN

The City Council of the City of Double Horn, Texas will conduct a public hearing on October 8, 2020 at 7:00 pm to take testimony and consider an amendment to the City's Zoning Regulations to authorize placement of water tanks and/or towers for fire protection purposes within the city limits. The meeting at which the public hearing will be held will be a teleconference **866-607-3969 (NO PIN REQUIRED)** within the City of Double Horn, Texas.

A copy of the proposed Zoning Ordinance amendment, is available upon written request to 102 Double Horn Trail, Spicewood TX 78669 or via email to citysecretary@doublehorntx.org, and may be found on the City's website at doublehorntx.org.

ORDINANCE NO. 2020-ORD024

ZONING ORDINANCE

AN ORDINANCE OF THE CITY OF DOUBLE HORN, TEXAS ADOPTING AN AMENDMENT TO ZONING ORDINANCE 2020-ORD018 OF THE CITY OF DOUBLE HORN, TEXAS; PROVIDING FOR PLACEMENT OF WATER TOWERS OR TANKS FOR FIRE SUPPRESSION PURPOSES IN CERTAIN ZONING DISTRICTS; ESTABLISHING A DEFINITION OF WATER TANKS OR TOWERS USED FOR FIRE SUPPRESSION PURPOSES; ESTABLISHING CONDITIONAL USE PERMITS IN CERTAIN DISTRICTS; PROVIDING A PENALTY NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Double Horn, Texas, (hereinafter "City Council") finds that public health, safety, welfare, and aesthetic concerns create the need to enact zoning regulations; and

WHEREAS, the City of Double Horn, Texas, (the "City") has the legal authority to adopt regulations governing zoning and the use of land within its corporate limits in accordance with its Comprehensive Plan in order to lessen congestion in the streets; secure safety from fire, panic and other dangers, promote health and general welfare; provide adequate light and air, prevent the overcrowding of land, avoid undue concentration of population, facilitate the adequate provision of transportation, water, sewers, schools, parks and other public requirements; regulate aesthetics and other important governmental interests; and

WHEREAS, authorizing the placement and use of water tanks or tower as described herein, are beneficial to the orderly development of the City of Double Horn; and

WHEREAS, after compliance with all legal notices required by Chapter 211 of the Texas Local Government Code, the required public hearings, and after considering the testimony from interested parties on the proposed amendment to the Double Horn Zoning Ordinance, and after consideration of the Double Horn Zoning Ordinance amendment at its lawfully posted open meeting on the 8th day of October, 2020, the City Council finds and determines that the proposed regulations are consistent with the City's Comprehensive Plan, are reasonable and that the best interests of the public are served by adoption of this amendment to the Double Horn Zoning Ordinance 2020-ORD018 as more specifically set forth herein.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DOUBLE HORN, TEXAS, THAT:

SECTION 1. FINDINGS

The above and foregoing premises are true and correct and are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2. AMENDMENT

A. Exhibit "A" of Zoning Ordinance 2020-ORD018 of the City of Double Horn, Texas, is hereby amended as follows:

1. Figure 1.1.2.2, Zoning Use Table, Institutional and Civic Uses

	RESIDENTIAL DISTRICTS			NON-RESIDENTIAL		
INSTITUTIONAL & CIVIC USES	A	SF-1	OSPR	C	I	NR
Fire suppression water tower/tank-less than 40,000 gallons	P	C	C	C	P	--

2. Chapter 3, Definitions, is amended to add new Section 43.1 *Fire Suppression Water Tower/Tank*: A water storage tower or tank used to store water for fire suppression purposes.

SECTION 3. This Zoning Ordinance amendment shall be maintained by the City Secretary and a copy shall be available for public inspection during regular business hours.

SECTION 4. SAVINGS

That all rights and remedies of the City of Double Horn are expressly saved as to any and all violations of the provisions of any Ordinances regulating, affecting, or relating to zoning, land use and/or development which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such Ordinances, same shall not be affected by this Ordinance but may be prosecuted until final disposition by the courts.

SECTION 5. CUMULATIVE REPEALER

That this Ordinance shall be cumulative of all other Ordinances affecting zoning and zoning district maps which are not expressly amended or repealed hereby in accordance with Section 2 above, and shall not repeal any of the provisions of such Ordinances except for those instances where there are direct conflicts with the provisions of this Ordinance in accordance with Section 2 above. Except as provided in Section 2 above, Ordinances or parts thereof in force at the

time this Ordinance shall take effect and that are inconsistent with this Ordinance are hereby repealed to the extent that they are inconsistent with this Ordinance. Provided however, that any complaint, action, claim or lawsuit which has been initiated or has arisen under or pursuant to such Ordinance on the date of adoption of this Ordinance shall continue to be governed by the provisions of that Ordinance and for that purpose the Ordinance shall remain in full force and effect.

SECTION 6. SEVERABILITY

Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. Double Horn hereby declares that it would have passed this Ordinance, and each section, subsection, clause or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses and phrases be declared unconstitutional or invalid.

SECTION 7. PENALTY

It shall be unlawful for any person to violate any provision of this Ordinance, and any person violating or failing to comply with any provision hereof shall be fined, upon conviction, in an amount not less than One Dollar (\$1.00) nor more than Two Thousand Dollars (\$2,000.00), in accordance with the enforcement and penalty provisions described in Ordinance 2020-ORD018 and a separate offense shall be deemed committed each day or part of a day during or on which a violation occurs or continues. Further, if the governing body of the City of Double Horn determines that a violation of this Ordinance creates a threat to the public safety, the City may bring suit in the District Court to enjoin such violation and may exercise all available remedies as allowed by law.

SECTION 8. PUBLICATION

The City Secretary of the City of Double Horn is hereby directed to publish the Caption, Penalty and Effective Date of this Ordinance as required by Section 52.011 of the Texas Local Government Code.

SECTION 9. EFFECTIVE DATE

That this Ordinance shall be in full force and effect from and after its date of passage, in accordance with law, and it is so ordained.

DULY ADOPTED by the City Council of the City of Double Horn, Texas on the 8th day of October 2020.

Cathy Sereno, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Maxwell, City Secretary

Patty L. Akers, City Attorney

DRAFT

	RESIDENTIAL DISTRICTS			NON-RESIDENTIAL		
	A	SF-1	OSPR	C	I	NR
INSTITUTIONAL & CIVIC USES	A	SF-1	OSPR	C	I	NR
Cemetery or mausoleum	P	--	--	--	--	--
Church or place of worship	P	P	--	C	--	--
Community recreational use	--	C	P	--	--	--
Community swimming pool	--	--	P	--	--	--
Country club	--	--	C	--	--	--
Day care and educational facility - privately-owned	C	--	--	P	--	--
Educational facility - public	P	P	--	--	--	--
Fire suppression water tower/tank-less than 40,000 gallons	P	C	C	C	P	--
Federal, State or City owned or controlled facilities	P	P	--	P	--	--
Franchise-holding facilities and utilities	P	P	P	P	P	--
Golf course	--	C	C	--	--	--
Municipal uses	P	P	P	P	--	--
Nursing home or assisted living facility	--	--	--	--	--	--
Open Space Preserves	P	--	P	P	--	--
Public parks and playgrounds	--	--	P	P	--	--
Public recreational facilities	--	--	P	P	--	--

7B

NOTICE OF PUBLIC HEARING TO CONSIDER ZONING ORDINANCE

AMENDMENT-CITY OF DOUBLE HORN

The City Council of the City of Double Horn, Texas will conduct a public hearing on October 8, 2020 at 7:00 pm to take testimony and consider an amendment to the City's Zoning Regulations to authorize placement of water tanks and/or towers for fire protection purposes within the city limits. The meeting at which the public hearing will be held will be a teleconference **866-607-3969 (NO PIN REQUIRED)** within the City of Double Horn, Texas.

A copy of the proposed Zoning Ordinance amendment, is available upon written request to 102 Double Horn Trail, Spicewood TX 78669 or via email to citysecretary@doublehorntx.org, and may be found on the City's website at doublehorntx.org.

ORDINANCE 2020-ORD025

AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT TO AUTHORIZE PLACEMENT OF A WATER STORAGE TANK FOR FIRE SUPPRESSION PURPOSES ON PROPERTY ZONED SINGLE FAMILY RESIDENTIAL DESCRIBED IN EXHIBIT "A", ATTACHED HERETO; APPROVING A SITE PLAN FOR PLACEMENT OF THE WATER STORAGE TANK, ATTACHED HERETO AS EXHIBIT "B"; PROVIDING FOR CERTAIN CONDITIONS; PROVIDING FOR PENALTY OF A FINE NOT TO EXCEED THE SUM OF TWO THOUSAND DOLLARS (\$2,000.00) FOR EACH OFFENSE; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City has received an application for a conditional use permit to authorize placement of a water storage tank to be used for fire suppression purposes on the property described in Exhibit "A", attached hereto, which property is zoned single family residential (the "Property"); and

WHEREAS, placement of a water storage tank on residential property is authorized upon the issuance by the City of a Conditional Use Permit; and

WHEREAS, the property owner has submitted a Site Plan, which is attached hereto as Exhibit "B", depicting the location of the water storage tank on the Property; and

WHEREAS, the notice as required by the City's Zoning Ordinance and by state law and has been published in the newspaper and given to adjacent property owners;

WHEREAS, the City Council finds that the use of the portion of the Property described in Exhibit "A" and the placement of the water storage tank as depicted in the Site Plan described in Exhibit "B", for fire suppression purposes, is an appropriate use for the portion of the Property depicted in the Site Plan.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DOUBLE HORN, TEXAS:

Section 1. The City Council finds that the information submitted in the application for a Conditional Use Permit submitted by the Applicant meets the requirements of the City of Double Horn Zoning Ordinance 2020-ORD018 as amended, for the Property described in Exhibit "A", attached hereto, and as depicted in the Site Plan, attached hereto and incorporated herein as Exhibit "B".

Section 2. Uses. A Conditional Use Permit is hereby granted, subject to the conditions listed in Section 4 and other limitations herein described, to authorize placement of a water storage tank for fire suppression purposes, on the portion of the Property depicted in Exhibit "A".

Section 3. Site Plan. The Site Plan, attached hereto as Exhibit "B", depicting the portion of the Property where the tank will be placed and operated and is hereby approved contingent upon the property owner meeting the conditions contained within Section 4 and in this Ordinance;

Section 4. Conditional Use Permit. The City Council hereby approves a Conditional Use Permit to the property owner (hereinafter "Permittee") upon the following terms and conditions:

1. Permittee shall not commence development until it has secured all building permits and has received any other approvals as required by the City of Double Horn;
2. The Conditional Use Permit authorizes additional development of the subject Property only as represented in the Permittee's application and only to the extent such development is depicted in the Site Plan or other plans contained in Exhibit "B", attached hereto, and only to the extent authorized herein. If portions of the development of the subject Property requested in the application are not approved herein by the Council, or are not depicted in Exhibit "B", then that portion of Permittee's application is specifically denied;
3. The water storage tank shall have 40,000 gallons, or less, of storage capacity and shall only be used for fire suppression purposes.

Section 5. Conditional Use Permit Limitations. The conditional use approved by this Ordinance is authorized only so long as the water storage tank, as depicted in Exhibit "B", attached hereto, is located on the Property. If the tank is removed from the Property, this Conditional Use Permit shall automatically terminate, unless the removal of the tank is for a period of time less than 6 months and for maintenance purposes. The water storage tank shall not be replaced with a different tank, except with City approval of an amended to this Conditional Use permit.

Section 6. That any person, firm or corporation violating any of the provisions of this Ordinance or, Zoning Ordinance 2020-ORD018 as amended, shall be deemed guilty of a misdemeanor and, upon conviction in the municipal court of the City of Double Horn, Texas, shall be punished by a fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense, and each and every day of any such violation shall be deemed to constitute a separate offense.

Section 7. Severability. Should any sentence, paragraph, subdivision, clause, phrase, or section of this Ordinance be adjusted or held to be unconstitutional, illegal, or invalid, the same shall not affect the validity of this Ordinance in whole or any part or provision thereof, other than the part so declared to be invalid, illegal or unconstitutional, and shall not affect the validity of the City's Zoning Ordinance.

Section 8. This Ordinance shall take effect immediately from and after its passage and publication as required by law.

PASSED AND APPROVED this _____ day of _____, 2020.

APPROVED:

Cathy Sereno, Mayor
City of Double Horn

ATTEST:

Karen Maxwell, City Secretary
City of Double Horn, Texas

[SEAL]

APPROVED AS TO FORM:

Patty L. Akers, City Attorney

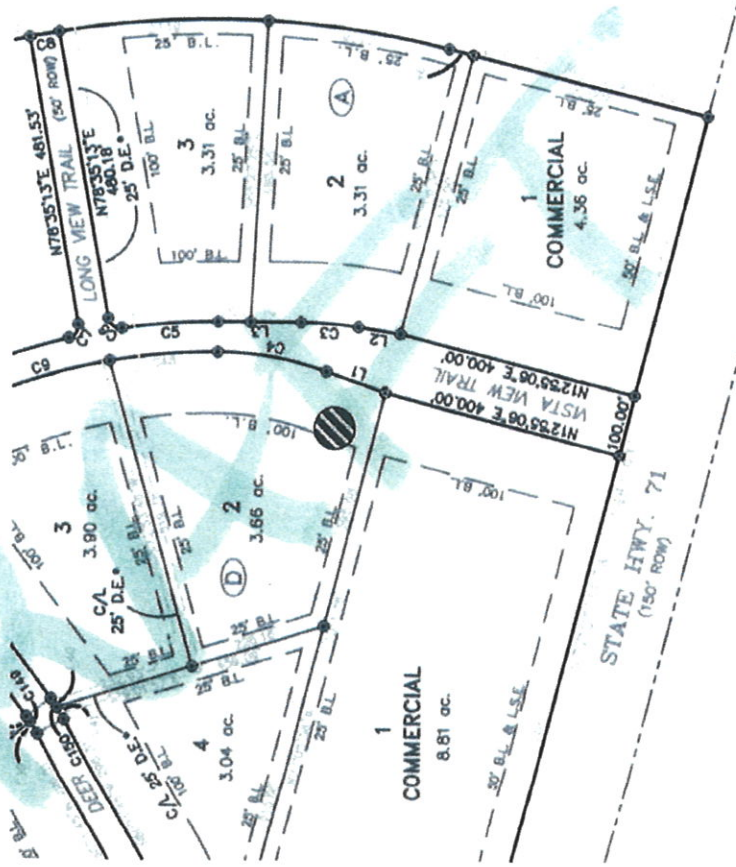
EXHIBIT "A"
PROPERTY DESCRIPTION

S4205 DOUBLE HORN LOT 2, SEC 4 BLK D

DRAFT

EXHIBIT "B"
SITE PLAN
WATER STORAGE TANK

Site Placement



8/12/20

Proposed Site Appearance (Ground Level)

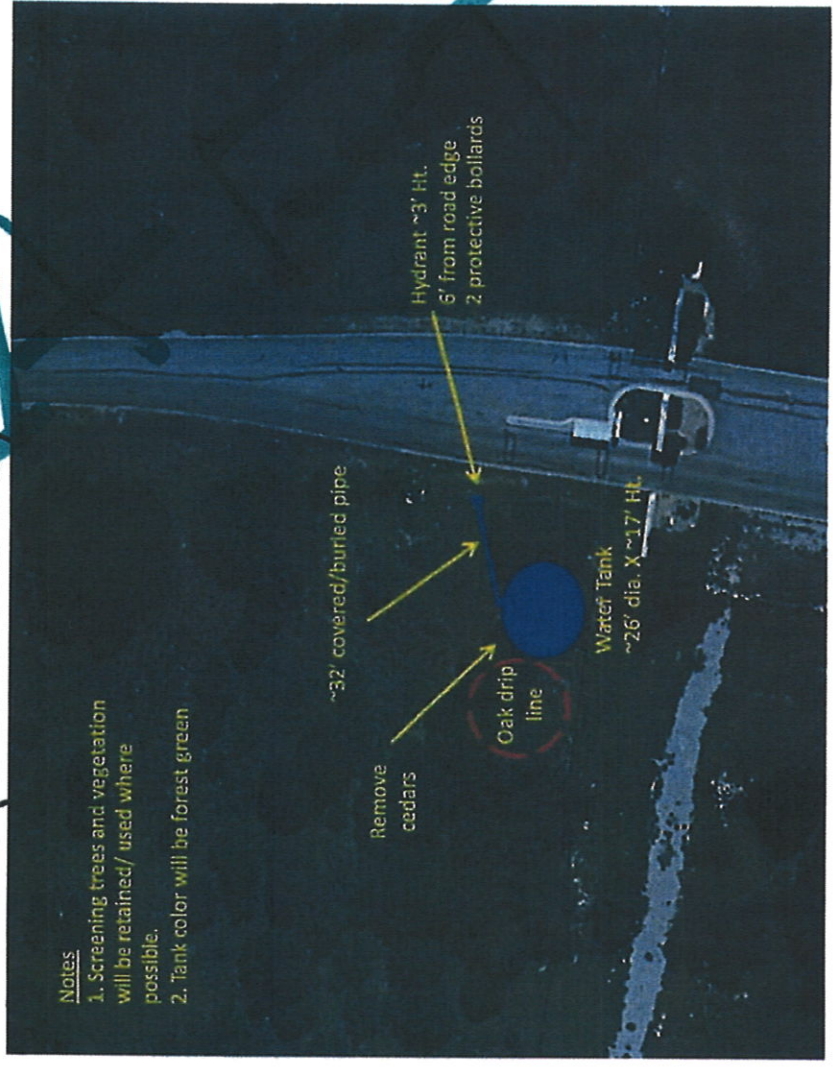


8/12/20

DP

Site Placement (continued)

- Notes
1. Screening trees and vegetation will be retained/ used where possible.
 2. Tank color will be forest green



8/12/20

SEPTEMBER 2020
FINANCIAL AGENDA PACKET
CITY OF DOUBLE HORN
REGULAR MEETING of CITY COUNCIL
10/8/2020



City of Double Horn

FY2019 - 20 Monthly Revenue & Expense Report

As of: 09/30/20

ACCOUNT	Actuals:												FYTD	% Budget	
	Budget	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug			Sep
REVENUE															
Ad Valorem/Property Taxes	\$ 64,132.73	\$ -	\$ 4,638.72	\$ 16,669.47	\$ 29,829.15	\$ 7,324.63	\$ 1,174.85	\$ 1,308.72	\$ 318.26	\$ 3,004.41	\$ 629.29	\$ 1,311.40	\$ -	\$ 66,208.90	103.24%
Donations - General	\$ -	\$ -	\$ 200.00	\$ 5,572.56	\$ -	\$ 40.00	\$ -	\$ -	\$ 94.97	\$ 110.00	\$ -	\$ -	\$ -	\$ 6,017.53	N/A
Donations - Legal Defense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Donations - Expense Reimbursements	\$ -	\$ 180.00	\$ 54.08	\$ 399.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 633.58	N/A
Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Interest	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Insurance Proceeds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	N/A
Other	\$ 0.67	\$ -	\$ -	\$ 50.00	\$ -	\$ -	\$ 94.97	\$ -	\$ (94.97)	\$ -	\$ -	\$ -	\$ -	\$ 50.67	N/A
Total Revenue	\$ 64,132.73	\$ 180.67	\$ 4,892.80	\$ 22,691.53	\$ 29,829.15	\$ 7,364.63	\$ 1,269.82	\$ 1,308.72	\$ 318.26	\$ 3,114.41	\$ 629.29	\$ 1,311.40	\$ 1,000.00	\$ 73,910.68	115.25%
EXPENSES															
Salary & Wages - City Secretary	\$ 11,700.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,395.93	\$ 1,707.22	\$ 1,800.32	\$ 1,003.35	\$ 6,286.82	53.73%
Employer Payroll Tax	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 885.28	\$ -	\$ -	\$ 12.00	\$ 897.28	
Training & Travel	\$ 1,200.00	\$ -	\$ -	\$ 50.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50.00	4.17%
City Council Meeting Room Rental	\$ 1,040.00	\$ 180.00	\$ -	\$ 120.00	\$ 60.00	\$ 60.00	\$ 60.00	\$ -	\$ -	\$ 105.00	\$ 35.00	\$ 35.00	\$ 35.00	\$ 690.00	66.35%
City Hall Office Rental	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Utilities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Office Equipment & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Office Supplies	\$ 500.00	\$ -	\$ 54.08	\$ 399.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Computers	\$ 1,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240.70	\$ -	\$ 55.00	\$ -	\$ -	\$ 97.85	\$ -	\$ 847.13	169.43%
Software	\$ 200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 593.16	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 593.16	59.32%
Phone	\$ 250.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Website	\$ 120.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210.05	\$ -	\$ -	\$ 26.50	\$ 25.04	\$ 25.04	\$ -	\$ 337.44	134.98%
Email Accounts	\$ 250.00	\$ -	\$ 388.92	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 89.42	\$ -	\$ -	\$ -	\$ -	\$ 478.34	191.34%
Accounting/CPA Fees	\$ 4,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 357.00	\$ -	\$ -	\$ 357.00	8.93%
City Attorney	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Legal Fees	\$ 15,000.00	\$ 6,660.80	\$ 7,531.40	\$ 1,818.00	\$ 4,513.63	\$ 8,362.99	\$ 1,068.00	\$ 282.00	\$ 84.00	\$ 5,388.00	\$ 2,796.00	\$ 3,402.00	\$ 2,835.00	\$ 44,741.82	298.28%
Legal Fees - Retirement of Existing Debt	\$ 10,002.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%
Burnet County Tax Collection Fees	\$ 1,900.00	\$ -	\$ 1,078.00	\$ -	\$ 274.06	\$ -	\$ -	\$ 274.06	\$ -	\$ 274.06	\$ -	\$ -	\$ -	\$ 1,900.18	100.01%
Election Services Fees	\$ 400.00	\$ -	\$ -	\$ -	\$ 544.99	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 544.99	136.25%
Newspaper/Notification Fees	\$ -	\$ -	\$ -	\$ 384.00	\$ -	\$ 780.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 195.00	\$ 624.33	\$ 1,983.33	
Insurance Prem (TML Intergovt RiskPool)	\$ 980.00	\$ -	\$ -	\$ 986.86	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 986.86	100.70%
Texas Municipal League Mmbrship Fee	\$ 600.00	\$ -	\$ -	\$ -	\$ -	\$ 591.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 591.00	98.50%
Total Expenses	\$ 57,142.00	\$ 6,840.80	\$ 9,052.40	\$ 3,758.36	\$ 5,392.68	\$ 7,995.99	\$ 1,578.75	\$ 1,410.08	\$ 228.42	\$ 10,074.77	\$ 4,920.26	\$ 3,935.21	\$ 4,509.68	\$ 61,495.40	107.62%
Revenue Over/(Under) Expenditures		\$ (6,660.13)	\$ (4,159.60)	\$ 18,933.17	\$ 24,436.47	\$ (2,429.36)	\$ (308.93)	\$ (101.36)	\$ 89.84	\$ (6,960.36)	\$ (4,290.97)	\$ (2,623.81)	\$ (3,509.68)	\$ 12,415.28	

Note - Budget includes additional funds:
 General Fund \$ 970.00
 Reserve Fund \$ 6,020.73
 Total Budgeted Expenses & Funds: \$ 64,132.73

City of Double Horn FY2019 - 2020 Balance Sheet

9/30/2020

ASSETS

Current Assets:

Cash in Bank - Operating (2038)	28,055.63
Cash in Bank - Legal Defense (5404)	145.95
Cash in Bank - Tax Revenues (9060)	6,479.56
Total Cash	34,681.14
Gift Card	50.00
Accounts Receivable - from Taxes	-

TOTAL ASSETS

\$ 34,731.14

LIABILITIES

Current Liabilities:

Accounts Payable - Legal	27,415.50
Accounts Payable - City Phone	25.04
Accounts Payable - Spicewood Community Center	60.00

TOTAL LIABILITIES

\$ 27,500.54

NET

\$ 7,230.60

City of Double Horn Legal Expense & Payment Summary FY2019 - 2020

9/30/2020

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
AKERS & AKERS							
4730	4/19/2019	\$ 16,622.50			\$ 16,622.50		
4763	5/17/2019	\$ 1,826.93			\$ 18,449.43		
4799	6/3/2019		Akers & Akers LLP	\$ (10,000.00)	\$ 8,449.43	1002	Operating Account
	6/19/2019	\$ 2,251.60			\$ 10,701.03		
	7/17/2019		Akers & Akers LLP	\$ (2,000.00)	\$ 8,701.03	1004	Operating Account
	8/4/2019	\$ 531.22			\$ 9,232.25		
	9/19/2019		Akers & Akers LLP	\$ (2,000.00)	\$ 7,232.25	1001	Legal Defense
	10/22/2019		Akers & Akers LLP	\$ (7,232.25)		1008	Operating Account
Total Akers & Akers		\$ 21,232.25		\$ (21,232.25)		Remaining Balance	
							\$ -
							Paid in Full

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
MESSER, FORT, McDONALD							
10107	7/6/2019	\$ 14,330.20	Messer, Fort, McDonald		\$ 14,330.20		
10290	9/5/2019	\$ 11,113.23	Messer, Fort, McDonald		\$ 25,443.43		
10526	10/7/2019	\$ 6,560.80	Messer, Fort, McDonald		\$ 32,104.23		
	10/22/2019		Messer, Fort, McDonald	\$ (2,767.75)	\$ 29,336.48	1009	Operating Account
10677	11/11/2019	\$ 7,531.40	Messer, Fort, McDonald		\$ 36,867.88		
10889	12/10/2019	\$ 1,818.00	Messer, Fort, McDonald		\$ 38,685.88		
11158	1/16/2020	\$ 4,513.63	Messer, Fort, McDonald		\$ 43,199.51		
	1/17/2020		Messer, Fort, McDonald	\$ (5,000.00)	\$ 38,199.51	1018	Operating Account
11253	2/7/2020	\$ 8,362.99	Messer, Fort, McDonald		\$ 46,562.50		
	3/4/2020		Messer, Fort, McDonald	\$ (5,000.00)	\$ 41,562.50	2001	Operating Account
11381	3/5/2020	\$ 1,068.00	Messer, Fort, McDonald		\$ 42,630.50		
11558	4/2/2020	\$ 282.00	Messer, Fort, McDonald		\$ 42,912.50		
11780	5/5/2020	\$ 84.00	Messer, Fort, McDonald		\$ 42,996.50		
	6/1/2020		Messer, Fort, McDonald	\$ (5,000.00)	\$ 37,996.50	2012	Operating Account
11940	6/2/2020	\$ 5,388.00	Messer, Fort, McDonald		\$ 43,384.50		
	6/12/2020		Messer, Fort, McDonald	\$ (5,002.00)	\$ 38,382.50	2014	Operating Account
12148	7/9/2020	\$ 2,796.00	Messer, Fort, McDonald		\$ 41,178.50		
12363	8/11/2020	\$ 3,402.00	Messer, Fort, McDonald		\$ 44,580.50		
	8/24/2020		Messer, Fort, McDonald	\$ (10,000.00)	\$ 34,580.50	2025	Operating Account
12562	9/10/2020	\$ 2,835.00	Messer, Fort, McDonald		\$ 37,415.50		
	9/11/2020		Messer, Fort, McDonald	\$ (10,000.00)	\$ 27,415.50	2028	Operating Account
Total Akers & Akers		\$ 70,185.25		\$ (42,769.75)		Remaining Balance	
							\$ 27,415.50

ALL LEGAL EXPENSES

Total Legal Fees	\$ 91,417.50	Total Payments	\$ (64,002.00)	Remaining Balance	\$ 27,415.50
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October 8, 2020

EMERGENCY MANAGEMENT Report to the City of Double Horn

1. Warn Central Texas Program

In the month of September we increased our registrant total by 2. This brings our new total to 99. We will keep pushing.

2. NIMS Survey

On behalf of the City, I filled out and returned a State of Texas NIMS survey sent out by the Texas Division of Emergency Management. The survey was requesting confirmation that the City has adopted and /or maintained NIMS for all-hazards incident management system for Fiscal year 2020. I answered in the affirmative.

3. Texas All Hazards Planning System

No action taken since the previous report on this project.

4. ESD9 Recommendation for Knox Box

I provided the information received from Sam Stacks to the POA Board of Directors at the meeting on October 20th. The presentation materials and the details were discussed by the directors at the meeting. No action was taken as the directors were looking at several methods to fund the project. I will continue to follow up with the POA Directors and advocate for installation on the Double Horn gates.

Harry Brunner
Double Horn EMC
Cell: 949-293-3978

Copies:

City Officers:

Mayor - Cathy Sereno
City Secretary - Karen Maxwell

Emergency Management Team Members:

Paul Graeber
Alderman - Jim Millard
Alderman - John Osborne
Curtis Raetz
Laura Rathe
Wendy Wright