

## CITY OF DOUBLE HORN

Regular City Council Meeting Minutes  
THURSDAY JUNE 13, 2019  
7:00PM, SPICEWOOD COMMUNITY CENTER  
Located at 7901 CR 404, Spicewood, Texas 78669

THE CITY OF DOUBLE HORN COUNCIL MEETINGS ARE AVAILABLE TO ALL PERSONS REGARDLESS OF DISABILITY. IF YOU REQUIRE SPECIAL ASSISTANCE, PLEASE CONTACT CATHY SERENO AT 830-693-1508 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING. THANK YOU.

1. **Call Meeting to Order:** Time 7:02pm
2. **Rollcall to Confirm Quorum:** Mayor Cathy Sereno, RG Carver, Jim Millard, Glenn Leisey, and Bob Link were present and a quorum was met.
3. **Invocation:** Glenn Leisey
4. **Pledge of Allegiance**
5. **Approval of Minutes:**

**Motion:** Glenn Leisey moved to approve the minutes as corrected.

**Second:** Jim Millard seconded the motion.

**Discussion:** None

**Vote:** The vote was unanimous and the motion carried.

6. **Citizen Comments** – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during the Citizens Comments is limited to a proposal to place it on the agenda for a later meeting. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.

No one signed up.

7. **Mayor's Update including:**
  - a. **Texas Department of Transportation (TXDOT) Updates: Speed Study (RES003), Hwy 71 Road Improvements & City Signs**
  - b. **Meeting with Spicewood Crushed Stone (SCS) management**
8. **Treasurers Report including:**
  - a. **Review of City Financials:** See attached report.
  - b. **Interim Budget & Budget Calendar**

**Motion:** Glenn made a motion to set up two accounts at First United, one for a separate Legal Defense Fund account and a second for tax revenues.

**Second:** RG Carver seconded the motion.

**Discussion:** None

**Vote:** The vote was unanimous and the motion carried.

**c. Status of City of Double Horn receipt**

A receipt for donations is available.

**9. Regular Agenda** – the Council will individually discuss, consider and possibly take action on any or all of the following items:

**a. Discuss and consider adoption of Comprehensive Plan which includes a Land Use Map for the City of Double Horn: ORDINANCE 2019-ORD006 An Ordinance of the City of Double Horn, Texas, Establishing a Comprehensive Plan for the City of Double Horn**

**Motion:** Glenn Leisey made a motion to approve the ordinance 2019 ORD006 Comprehensive Plan and to include the parcel numbers of the property owned by Spicewood Crushed Stone identifying the permitted acreage for the quarry on the map.

**Second:** Jim Millard seconded the motion.

**Discussion:**

**Vote:** Motion passed with one dissenting vote by RG Carver.

**b. Fund Raising Committee Update**

**Action Item:** Karen researching PayPal button for website to aid in city raising funds.

**c. Discuss and consider action on establishing a City Emergency Management Team & scheduling related training**

Upcoming training will be with Jack Doebbler on July 13<sup>th</sup> with the location to be announced for the Texas Public Official's workshop.

**d. Discuss and consider action to fill open position on City Council (replacing Mr. Trowbridge)**

**Motion:** Jim Millard moved to advertise for a Council member replacement on the City website and for Council to seek out residents interested in filling post.

**Second:** Glenn Leisey seconded the motion.

**Discussion:** None.

**Vote:** The vote was unanimous and the motion carried

**Action Item:** Mayor Cathy Sereno will create a posting for the website.

**e. Discuss and consider action on establishing the election cycle and term limits**

**Action Item:** Patty Akers will provide an ordinance for the election cycle for an upcoming meeting.

**f. Discuss and consider action on implementing a program to monitor and report air quality within corporate limits and provide results to residents and property owners**

**Action Item:** Karen Maxwell call GoDaddy and see if link can be added to go to another website for information on air quality.

**g. Discuss and consider action on implementing a program to monitor and report seismic activity within the corporate limits and provide results to residents and property owners**

**Action Item:** Cathy Sereno will follow up regarding the access to Vulcan's seismic monitor at the next meeting.

**h. Discuss and consider action on establishing a City Hall and/or Location for record storage**

**Records:**

**Motion:** Jim Millard moved to have a secured locked location of the city's records at the city secretary's residence.

**Second:** Glenn Leisey seconded the motion.

**Discussion:** None.

**Vote:** Unanimous and motion carried.

**City Hall:** The discussion will continue to the next several meetings.

**i. Discuss and consider action on requiring process for deactivation of audible house alarms  
Does the city cover this?**

**Action Item:** City Secretary will send an email requesting the citizen making this request to come and discuss with the Council.

**j. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.**

- Discuss air quality link
- Discuss Vulcan's Seismic reports accessibility
- Discuss and approve an Election Ordinance
- Discuss a zoning and ordinance update
- PayPal button on Website
- Council Position posting results
- Continue discussion on City Hall

**10. & 11. Close regular meeting and Open Executive Session: Time 8:31pm**

Open Executive Session. Executive session in accordance with the Texas Government Code, Section 551.071 – Consultation with Attorney in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may require the citizens to vacate the meeting room during the executive session.

**(a) Consultation with Attorney regarding Litigation Status**

**12. & 13. Close Executive Session and Open Regular meeting: Time 9:14pm**

**14. Consider action, if any, from Executive Session**

No action to be taken

**Motion:** Glenn Leisey made a motion to adjourn the meeting at 9:14 pm.

**Second:** Bob Link seconded the motion.

**Discussion:** None.

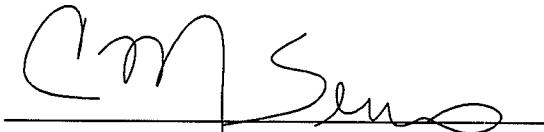
**Vote:** The vote was unanimous and the motion carried.

The Council will reconvene on Thursday, July 11<sup>th</sup> at 7:00pm at the next regular meeting.

**The Council may go into closed session at any time when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session a quorum of the Council must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and**

**must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session.**

I certify that the above notice of meeting was posted at 7901 CR 404, Spicewood, Texas, on the 10th day of June 2019 at 7PM.



Cathy Sereno, Mayor

## City of Double Horn Texas Remainder of 2019

Fiscal year Beginning December 11th 2018, Ending September 30th 2019

Description	Notes	\$'s	Thru May,2019
<b>Revenue</b>			
Property Taxes, 62m Tax Base		\$ -	
New Tax Rate (existing rate is 1.7666%)			
Donations			\$17,694.69
Grants			
Other			
<b>Total Revenue</b>		\$ -	
<b>Expenses</b>			
City Secretary		\$ -	\$0.00
Office Rental	3 Months	\$ 1,500.00	\$0.00
Utilities	3 Months	\$ 300.00	\$0.00
Office Equipment	Computers for city staff	\$ 5,000.00	\$0.00
Office Supplies	Postage, envelopes,printing	\$ 200.00	\$0.00
Phone	Phone for city business	\$ 200.00	\$0.00
Website	City Website	\$ 200.00	\$0.00
Accounting & CPA		\$ 1,200.00	\$0.00
General Fund		\$ 200.00	\$0.00
Insurances		\$ 200.00	\$0.00
Incorporation Attorney 180.00		\$ -	\$0.00
Litigation Expense 190.00-250.00	Suit against city	\$ 32,000.00	\$10,000.00
Texas Municipal League		\$ 600.00	\$530.18
Elections		\$ 400.00	\$0.00
Reserve funding @ 6%		\$ 2,500.00	\$0.00
Total Expenses		\$ 44,500.00	
Burnet County Tax Collection Fees		\$ -	
<b>Total All Expenses</b>		\$ 44,500.00	
			\$10,530.18