

# CITY OF DOUBLE HORN

## Regular City Council Meeting Minutes

THURSDAY APRIL 11, 2019

7:00PM, SPICEWOOD COMMUNITY CENTER

Located at 7901 CR 404, Spicewood, Texas 78669

1. **Call Meeting to Order:** Time 7:00pm
2. **Rollcall to Confirm Quorum:** RG Carver, Bob Link, Jim Millard, Larry Trowbridge, and Glenn Leisey were present at the meeting. Mayor, Cathy Sereno, was absent. The quorum was met.

3. **Invocation:** Glenn Leisey

4. **Pledge of Allegiance**

5. **Approval of Minutes:**

Motion: Jim Millard moved to approve minutes as presented.

Second: Glenn Leisey seconded motion.

Discussion: None

Vote: Unanimous. The motion carried.

6. **Citizen Comments** – No one signed up to speak.

7. **Treasurer's Report** –

Glenn Leisey reported the City has \$1,000 in its bank account. A meeting has been set up with the bank, Cathy Sereno, Karen Maxwell and Glenn Leisey to discuss the needs of the City. An official receipt is being developed to provide donors when donations are made to the City.

He feels a discussion is needed regarding legal fees incurred through another organization for the purposes of with Akers & Akers before agreement signed with law firm on March 14, 2019.

Motion: Glenn Leisey moves that the legal work and fees done by Akers and Akers thru a subcontract done through the Sledge Law Firm for the work establishing the city of DH and the election of the officers be considered for payment by the city.

Second: Bob Link seconded for the purposes of discussion.

Discussion: Discussion around keeping funds between keeping the payments separate between the two organization. Invoice copies given to Council members

Motion: Larry Trowbridge moves to continue discussion till the next meeting.

Seconded: Jim Millard seconded the motion to continue.

Vote: Unanimous. The motion carried.

8. **Regular Agenda** – the Council will individually discuss, consider and possibly take action on any or all of the following items:

**a. Discuss and consider adoption of a city logo**

The provided logo reflects the history of the original city's name.

Motion: Jim Millard moved to accept the "City of Double Horn founded 1855 Incorporated 2018" with the symbol of the interlocking horns as our city logo.

Second: Bob Link seconded the motion.

Discussion: The logo was approved.

Vote: Unanimous. The motion carried.

**b. Discuss and consider action to identify funding sources and fundraising activities**

Jim was hoping to see more interaction from the community regarding help with fundraising. Community input would be wonderful and appreciated. If we don't get money through fundraising, money will need to be borrowed to run the city. We need to figure out how much we will need to run this year and get a plan in place to get the word out. There was a suggestion to look at using the estimated tax percentage multiplied by the house value as an amount a homeowner might be asked to donate to the City for current funding if other fund raising measures are not supported. Larry Trowbridge and Jim Millard will get together and come up with the expenses needs for the time frame before tax revenue comes in 2020.

Motion: Jim Millard made a motion for the Fund Raising Committee to move forward in coming up with options to consider for raising funds.

Second: Glenn Leisey the motion.

Discussion: None.

Vote: Unanimous. The motion carried.

**c. Discuss and consider action on establishing an Emergency Plan for the City**

The plan Jim Millard presented is the County of Burnet's Emergency Management Plan (EMP) which is just the basic plan of 48 pages. The full plan is 700+ pages and listed on the Burnet County website. Other small cities have adopted this as their plan. He provided another example of a city that had a detailed ordinance acknowledging acceptance in the plan with detailed specifics. He passed the copy of the sample ordinance to Bob Link for use developing an ordinance for Double Horn.

Motion: Glenn Leisey moved to accept the County of Burnet Emergency Management Plan for the City of Double Horn.

Second: No second

Motion: Bob Link moved to continue discussion till next meeting.

Second: Jim Millard seconded the motion.

Discussion: None.

Vote: Unanimous. The motion carried.

**d. Discuss and consider action on implementing a program to monitor and report air quality within corporate limits and provide results to residents and property owners**

Larry Trowbridge asked who has air quality air monitors? Glenn identified that Larry Trowbridge and John Gary currently have monitors. Glenn has two more monitors he is donating to the city to be installed. He suggests

those be mounted on residences on Cross Trail and Southeast Trail. They will all need to be monitored. Glenn will find residences for the new monitors.

Motion: Larry Trowbridge moved that Council standardize the reporting of air quality and identify property owners within the city limits to do that.

Second: Jim Millard seconded the motion.

Discussion: None

Vote: Unanimous. The motion carried.

**e. Discuss and consider action on implementing a program to monitor and report seismic activity within the corporate limits and provide results to residents and property owners**

Motion: Larry Trowbridge moved that Council standardize the reporting of seismic activity and identify property owners within the city limits to do that.

Second: Jim Millard seconded the motion.

Vote: Unanimous. The motion carried.

**f. Ordinance Committee Update – Comprehensive Plan**

Bob Link and his committee working on the Comprehensive Plan will go over the plan that Patty Akers, City Attorney, sent over to create a rough draft to present to the citizens for discussion at next meeting.

Motion: Bob Link made a motion to continue discussion on Comprehensive Plan to the next meeting.

Second: Glenn Leisey seconded the motion.

Discussion: None.

Vote: Unanimous. The motion carried.

**g. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.**

Some suggestions have been to not feed feral cats, make Double Horn a “Dark Sky City”, and to limit propane tank size. We need to have clarity between HOA ordinances and City concerns. We should let the HOA take care of HOA business. We need to have the comprehensive plan in place before we address zoning concerns.

Discuss and consider action on the Comprehensive Plan attempting to get citizens input

Discuss and adopt a Budget Calendar

Discuss a plan to reach out to commercial neighbors.

Discuss and consider potential locations for the City Hall.

It was noted that the Comprehensive Plan and Emergency Management Plan need to be in place before any grants can be applied for.

**9. Adjournment:**

Motion: Larry Trowbridge moved to adjourn the meeting.

Second: Bob Link seconded the motion.

Discussion: None

Vote: Unanimous. The motion carried.

Next regular meeting will be on May 9<sup>th</sup> at 7pm in the Spicewood Community Center.

The meeting ended at 8:19