



CITY OF DOUBLE HORN

Minutes

Regular Meeting

City Council

Thursday January 9, 2020

7:00PM, SPICEWOOD COMMUNITY CENTER

Located at 7901 CR 404

Spicewood, Texas 78669

THE CITY OF DOUBLE HORN COUNCIL MEETINGS ARE AVAILABLE TO ALL PERSONS REGARDLESS OF DISABILITY. IF YOU REQUIRE SPECIAL ASSISTANCE, PLEASE CONTACT CATHY SERENO AT 830-693-1508 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING. THANK YOU.

Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.

1. Call Meeting to Order: Time 7:00pm
2. Roll call to Confirm Quorum

RG Carver, Glenn Leisey, Gwen Stirling, Jim Millard, and Cathy Sereno were present at the meeting. John Osborne was absent.

Staff: Karen Maxwell was present.

3. Invocation: Glenn Leisey
4. Pledge of Allegiance – United States & Texas
5. Approval of Minutes – 12/12/19 Regular City Council Meeting

Motion: Jim Millard moved to approve the minutes.

Second: RG Carver seconded the motion.

Vote: The vote was unanimous and the motion carried.

6. **Citizen Comments** – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during the Citizens Comments is limited to a proposal to place it on the agenda for a later meeting. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.

No speakers signed to speak on non-agenda items.

7. **Regular Agenda** – the Council will individually discuss, consider and possibly take action on any or all of the following items:

A. Mayor's & City Council Community Service Recognition

Gratitude was expressed to Ron Link & Jimmy Crippen for their volunteering on a neighborhood project.

B. Treasurer's Report including: Report Attached

- 1) **Monthly Financial Report**
- 2) **Approval of Payments: USPS, GoDaddy & TML Intergovernmental Risk Pool**

The Council agreed to approve the full year fee for TML Intergovernmental Risk Pool (Insurance) after a discussion on the new contract which began 10/01/19 and will end 10/01/20. Paying the full amount (\$986.86) allows us to take advantage of a discount and keeps us within \$8 (overage) of the budget.

Motion: Glenn Leisey moved to spend \$388.92 for the 5 new GoDaddy City email accounts.

Second: Gwen Stirling seconded the motion

Vote: The vote was unanimous and the motion carried.

- 3) **Update on Accounting Services/CPA Audit Services**

There is an upcoming meeting on January 15th with a CPA, for services to help us set up the city books.

C. Emergency Management Team Update

- 1) **Introduction & Discussion with Sam Stacks, ESD9 Fire Marshal**

Burnet County is working on an online permit process for burning.

www.Bcesd9.org website for more information for burning and fee schedule

D. Zoning and Ordinance Committee Update including:

- 1) **Discuss status of actions required in preparation for a Public Hearing on *ORDINANCE 2019-ORD018 – an Ordinance of the City of Double Horn, Texas, Adopting a Zoning Ordinance.***

- i. **Confirm schedule for next Public Hearing and proper notice(s) provided.**

A Public Hearing regarding Zoning is scheduled for January 23rd.

- 2) **Discuss and consider adopting *ORDINANCE 2019-ORD017 an Ordinance of the City of Double Horn, Texas, Adopting a Master Fee Schedule Ordinance***

The Council was provided information on blasting fees used by other municipalities and agreed to the recommended fee structure shared by the Committee. The Master Fee Schedule will be included in the agenda for the Public Hearing on January 23rd to be discussed and possibly approved after the Public Hearing on Zoning.

E. Discuss Spicewood Crushed Stone update including new contact information

Citizen Speakers:

Laura Rathe felt the explosion and saw cloud of dust settled in trees as it went out over the house. The smell of Gun powder was strong. She requested a slab inspection periodically but wasn't sure of the process in knowing who to contact. Early notice of the demolition would be nice. The intensity was quite big.

The Mayor shared information that Matt Dalrymple will be point of contact for the quarry until a new manager is hired- (216) 970-2719 mdalrymple@dalgravel.com

Joe Crownover, a monitoring expert from the quarry, came to answer questions about the test explosion. He shared they are putting together a contact notification list for the pre-notifications of the blasts. Contact Spicewood Crushed Stone about getting a baseline slab inspection to include properties not directly adjacent to quarry.

- F. Discuss and consider appointment for Capitol Area of Governments (CAPCOG) General Assembly Representative

The topic will be continued to next meeting.

- G. Discuss status of sealed locking bulletin board for postings at the Spicewood Community Center

The topic will be carried to next meeting as the project hasn't been started. RG Carver is the contact point for the SCC.

- H. Discuss and consider action on hardware/software purchase vs. lease strategy; costs & benefits.

The topic will be carried to next meeting until further research can be done.

- I. Discuss and consider the job duties and time commitment allotted for City Secretary (Job Description)

The topic will be carried to next meeting until further research can be done.

- J. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.

Discuss and consider speakers for Speakers Series

Discuss and consider the job duties and time commitment allotted for City Secretary (Job Description)

Discuss status of sealed locking bulletin board for postings at the Spicewood Community Center

Discuss and consider action on hardware/software purchase vs. lease strategy; costs & benefits

8. Close Regular Meeting: Time 8:28pm

9. Open Executive Session: Time 8:30pm

Executive session in accordance with the Texas Government Code, Section 551.071 – Consultation with Attorney on pending litigation or on a matter in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may require the citizens to vacate the meeting room during the executive session.

(a) Consultation with Attorney regarding Litigation: State of Texas v. Double Horn et al.

(b) Consultation with Attorney regarding municipal authority in the City Limits & ETJ

10. Close Executive Session: Time 8:55pm

11. Open Regular Meeting: 8:56

12. Consider action, if any, from Executive Session: No action was needed from Executive Session.

Motion: Glenn Leisey moved to adjourn the meeting.

Second: Gwen Stirling seconded the motion.

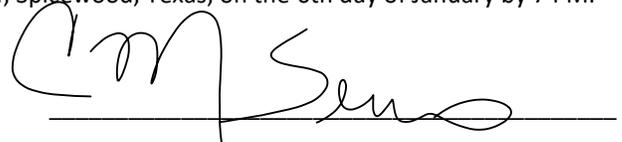
Vote: The vote was unanimous and the motion carried. The Council will reconvene for a Regular Council Meeting on February 13th, 2020. The Council will next convene on January 23rd for a Public Hearing on Zoning.

13. Adjournment: Time 8:58pm

The Council may go into closed session at any time when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session a quorum of the Council must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of

Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session.

I certify that the above notice of meeting was posted at 7901 CR 404, Spicewood, Texas, on the 6th day of January by 7 PM.

A handwritten signature in black ink, appearing to read "Cathy Sereno", is written over a horizontal line. The signature is fluid and cursive.

Cathy Sereno, Mayor