



**CITY OF DOUBLE HORN**  
**Minutes**  
**REGULAR MEETING**  
**CITY COUNCIL**  
**THURSDAY FEBRUARY 13, 2020**  
**7:00PM, SPICEWOOD COMMUNITY CENTER**  
**Located at 7901 CR 404**  
**SPICEWOOD, TEXAS 78669**

**THE CITY OF DOUBLE HORN COUNCIL MEETINGS ARE AVAILABLE TO ALL PERSONS REGARDLESS OF DISABILITY. IF YOU REQUIRE SPECIAL ASSISTANCE, PLEASE CONTACT CATHY SERENO AT 830-693-1508 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING. THANK YOU.**

Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.

1. **Call Meeting to Order:** Time 7:00pm
2. **Rollcall to Confirm Quorum:** Jim Millard, John Osborne, RG Carver, Cathy Sereno, Gwen Stirling and Glenn Leisey were present at the meeting and a quorum was met. Karen Maxwell was also present at the meeting.
3. **Invocation:** Glenn Leisey
4. **Pledge of Allegiance** – U.S. & Texas
5. **Approval of Minutes** – 1/23/20 Special City Council Meeting

**Motion:** John Osborne moved to approve minutes as corrected

**Second:** Gwen Stirling seconded the motion

**Discussion:** Correct Matt Dalrymple's name to have 2 t's

**Vote:** The vote was unanimous and the motion carried.

6. **Citizen Comments** – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during the Citizens Comments is limited to a proposal to place it on the agenda for a later meeting. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.

No one signed up to speak to items not on the agenda.

7. **Regular Agenda** – the Council will individually discuss, consider and possibly take action on any or all the following items:

**A. Mayor's & City Council Community Service Recognition**

No one honored this month

**B. Treasurer's Report including:** See Attached

**1) Monthly Financial Reports**

Glenn Authorized by Council to cut check for \$5K to pay toward outstanding legal bill

**2) Installation of Quick Books Online**

- i. Karen Maxwell calling to provide personal information to start employee recording. First day of pay roll will be February 1<sup>st</sup> start date.

**C. Emergency Management Team Update:** See attached report

**D. Zoning & Ordinance Committee Update**

**1) Discuss and consider action on Zoning Map (draft)**

OFFICIAL Hearing with public Notices/ postcards/ 15 day posting

March 12 Public Hearing / Regular Meeting

**2) Discuss and consider the creation of a program to educate/involve citizens on adopted Ordinances**

**Motion:** Jim Millard moved to create citizen committee on educating citizens on adopted Ordinances.

**Second:** Gwen Stirling seconded the motion.

**Discussion:** It would be helpful to have information on the website's FAQ's.

**Vote:** The vote was unanimous and the motion carried.

**Action Item. Jim Millard will form committee and be the lead on this topic.**

**E. Spicewood Crushed Stone Update**

Mr. Bradford, legal representative for Spicewood Crushed Stone (SCS). About 6 residents have requested slab inspections. SCS will meet with the City to go over details for future blasts to include a walk-thru of the permit process that is forming.

RG Carver reported seismograph recorded a for the January blasts of SCS and Vulcan Quarry. He will provide the screen shot. Our monitor is #8897.

**Action Item: RG Carver Provide screen shot/report of the two blasting events of SCS and Vulcan Quarry.**

**Discuss and consider action to participate in SH 71 improvements Project (Commissioner Dockery)**

County Commissioner Jo Don Dockery came to report that the County has been working on funding for TXDOT to widen the road to include a left turn lane and 10-foot shoulders on Hwy 71.

The Commissioner requested a resolution for an endorsement of this project from the city, understanding that at this time the city might not be able to help with the funding of the project.

September 2021 is the start date on widening Hwy 71 from Opie's BBQ to the Pedernales River Bridge.

**Motion:** Glenn Leisey moved to draft a resolution supporting the Highway 71 widening improvements for a 3-mile addition of a continuous left turn lane and widening of the shoulder.

**Second:** Jim Millard seconded the motion.

**Vote:** The vote was unanimous and the motion carried.

**Action Item: Cathy will work on having resolution ready for the March meeting.**

**F. Discuss and consider action to select a Mayor Pro Tempore (One-year term)**

RG Carver nominated Jim Millard to be the next year's Mayor Pro Tempore.

**Motion:** Glenn Leisey moved to make Jim Millard the Mayor Pro Temp for a one-year term

**Second:** RG Carver seconded the motion.

**Vote:** The vote was unanimous and the motion carried.

**G. Discuss and consider action on a recycling program**

There are is further information needed before a decision can be made. This item will be continued to the next regular meeting.

**H. Discuss and consider appointment of CAPCOG General Assembly Representative**

**Motion:** Jim Millard moved to appoint John Osborne as the City’s representative to Capitol Area Council of Governments (CAPCOG.)

**Second:** Glenn Leisey seconded the motion.

**Vote:** The vote was unanimous and the motion carried.

**I. Discuss status of sealed locking bulletin board for postings at the Spicewood Crushed Stone (SCS)**

RG Carver discussed with SCS representatives for the mounting of the enclosed locked, water proof, bulletin board for \$150 to mount onto the exterior wall of building to the left of the main entry.

**J. Discuss status of the installation of additional air monitors (#3 and #4)**

The Rathe’s are close to Spicewood Crushed Stone and will have a monitor at their house. Another Double Horn Creek house closer to Vulcan will be approached.

**K. Discuss and consider action on hardware/software purchase vs. lease strategy, costs & benefits.**

**Action Item:** Karen will continue to research leasing hardware by talking to Will about company’s he suggested.

**L. Discuss and consider the job duties and time commitment allotted for City Secretary (Job Description)**

**Action Item:** Mayor, Glenn, and Karen will go over job duties and work on best practices with job duties.

**M. Discuss and consider action on Featured Speaker Event Series**

Gwen Stirling is researching timely topics to educate our citizens. The City is looking at March 22<sup>nd</sup> or March 29th for Sunday Native Landscaping Speaker. Gwen will be coordinating with the POA to help with potluck beforehand.

**Action Item:** Karen will look at local cities for their plant list for the zoning regarding landscaping.

**N. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.**

Discuss the seismic monitor results

Does SCS cherry pick their bore holes to report to the TCEQ to reflect the lowest silica count.

Discuss status of the installation of additional air monitors (#3 and #4)

Discuss status of seismic monitor readings

Discuss and consider action on hardware/software purchase vs. lease strategy, costs & benefits.

Discuss and consider future action on Featured Speaker Event Series

8. **Close Regular Meeting:** N/A

9. **Open Executive Session:** N/A

Executive session in accordance with the Texas Government Code, Section 551.071 – Consultation with Attorney on pending litigation or on a matter in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may require the citizens to vacate the meeting room during the executive session.

(a) Consultation with Attorney regarding Litigation: State of Texas v. Double Horn et al.

10. **Close Executive Session** N/A

11. **Open Regular Meeting** N/A

12. **Consider action, if any, from Executive Session:** N/A

13. **Adjournment**

**Motion:** John Osborne moved to adjourn the Regular Council Meeting at 8:44pm.

**Second:** Glenn Leisey seconded the motion.

**Vote:** The vote was unanimous and the motion carried with the meeting adjourning at 8:44pm to reconvene 7pm *March 12, 2020*, a Spicewood Community Center for the next Double Horn *Regular Council Meeting and Public Hearing* covering the Zoning Map.

**The Council may go into closed session at any time to discuss an item on the agenda when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session a quorum of the Council must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session.**

I certify that the above notice of meeting was posted at 7901 CR 404, Spicewood, Texas on the 10th day of February 2020 by 7PM.

A handwritten signature in black ink, appearing to read 'Cathy Sereno', is written over a horizontal line. The signature is fluid and cursive.

Cathy Sereno, Mayor