



CITY OF DOUBLE HORN

MINUTES

REGULAR MEETING & PUBLIC HEARING

CITY COUNCIL

THURSDAY MARCH 12, 2020

7:00PM, SPICEWOOD COMMUNITY CENTER

Located at 7901 CR 404

SPICEWOOD, TEXAS 78669

THE CITY OF DOUBLE HORN COUNCIL MEETINGS ARE AVAILABLE TO ALL PERSONS REGARDLESS OF DISABILITY. IF YOU REQUIRE SPECIAL ASSISTANCE, PLEASE CONTACT CATHY SERENO AT 830-693-1508 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING. THANK YOU.

Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.

1. **Call Meeting to Order:** Time 7:00pm
2. **Rollcall to Confirm Quorum:** John Osborne, Jim Millard RG Carver, Cathy Sereno, Gwen Stirling, and Glenn Leisey were all present and a quorum was met. Karen Maxwell was also present.
3. **Invocation:** Glenn Leisey
4. **Pledge of Allegiance** – U.S. & Texas
5. **Approval of Minutes** – 2/13/20 Regular City Council Meeting

Motion: Jim Millard moved to accept the February 13th minutes after correcting the quarry's name and acronym in "I."

Second: John Osborne seconded the motion.

Vote: The vote was unanimous and the February 13th minutes were approved.

6. **Citizen Comments** – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during the Citizens Comments is limited to a proposal to place it on the agenda for a later meeting. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.

No one signed up to speak.

7. **Regular Agenda** – the Council will individually discuss, consider and possibly take action on any or all of the following items:

- A. **Conduct a *Public Hearing*; and consider, discuss and take any action necessary regarding a *Zoning Map* which will complement the recent *Comprehensive Zoning Ordinance, Ordinance No. 2020-ORD018, adopted by the City of Double Horn, Texas.***

The Public Hearing was opened at 7:03pm

There were no comments or questions from the citizens on the Zoning Map.

Jim Millard has call into the City Attorney for clarification on the title to add the word “Map” after zoning in the ordinance’s name.

Public Hearing Closed at 7:05pm

Motion: Glenn Leisey moved to approve **Ordinance No. 2020-ORD018**, the zoning ordinance map.

Second: Jim Millard seconded the motion.

Discussion: The addition of 450ft commercial depth will be added on the map.

State amendment:

Vote: The vote was unanimous, and the motion passed to approve the *ORD018 Zoning Map* with the addition of the 450ft commercial depth.

- B. **Treasurer’s Report including:** See attached financial report for details.

- 1) Monthly Financial Reports
- 2) Status of Quick Books Online installation

The treasurer looking into getting the city one credit card for the city’s purchasing use.

The city council decided the city secretary should hold the credit card with a \$1000 monthly limit.

Action Item: The city secretary will call regarding the payroll setup status with the city CPA, Jaynes, Reitmeier, Boyd & Therrell, P.C., in Waco.

- C. **Emergency Management Team Update-** Harry Brunner

- 1) Five residents have joined *WarnCentralTX* since last report, for a total of 22 for the year.
- 2) Twenty-three cases of *CoVid-19* have been confirmed in TX with 1250 confirmed cases nationwide. He suggested adding the Texas Health and Human Services Website as a link on the city website.
- 3) Requested meeting with Matt Dalrymple of Spicewood Crushed Stone to discuss Emergency Management issues.

Action Item: The city secretary will send a *Double Horn Neighbors* group-email to alert neighbors they can access vital information regarding CoVid-19 information on the City’s website.

Action Item: The city secretary will work with Mayor regarding placement of emergency information on the city website. A frontpage action button, taking the reader directly to the website of the Texas Health and Human Services is desired.

Action Item: The mayor will send a note recommending “no mowing” during a burn ban.

- D. **Spicewood Crushed Stone (SCS) Update**

Mayor and Alderman Millard met with Matt Dalrymple of SCS, representatives from Buckley Blasting, and Integrated Geotechnical Solutions. They are working to coordinate their efforts to create an informational presentation. They are developing “*Go/No-Go System*”. They expressed a desire to do it right and respect the quarry’s proximity to homes. The highway improvements will be a May let process and are going out to bid.

- E. **Discuss and consider action on *Resolution 2020-RES010* a resolution of the city of Double Horn, Texas supporting the *Texas Department of Public Safety State Highway 71 Widening Project* and accompanying cover letter.**

Motion: John Osborne moved to approve the *Resolution 2020-RES010*, a resolution of the city of Double Horn, Texas, supporting the **Texas Department of Public Safety State Highway 71 Widening Project** with an accompanying cover letter.

Second: Gwen Stirling seconded the motion.

Vote: The vote was unanimous and the motion carried.

F. Discuss and consider action on the Seismic Monitor results

RG Carver provided access information for www.Raspberryshake.org to put on the Website. Our monitor is #8897 and records micrometers per second.

The discussion will be continued to the next meeting.

Action Item: The city secretary will post new instructions for *RaspberryShake* monitoring system on the Website.

G. Discuss and consider action on the installation of Air Monitors (#3 and #4)

Air monitor #3 was installed on March 8th with one monitor (#4) left to install.

Action Item: Glenn Leisey will check into the cost for an additional (5th) air monitor.

Action Item: The city secretary will add instructions for Purple Air monitors to the city website.

H. Discuss and consider action on a recycling program.

Waste Connections has not gotten back with answers to additional questions.

Will discuss further at future meeting.

Action Item: The city secretary will email out to other providers of trash & recycling services for request for proposal (RFP.)

I. Discuss and consider action on hardware/software purchase vs. lease strategy, costs & benefits.

Two refurbished laptops have been provided with new batteries for City's use with a cost of about \$65 dollars (the cost of the new batteries). A new printer will be needed for the city.

Action Item: The city secretary will purchase within allotted computer budget a top feeder tray Laser Printer for the City.

J. Discuss and consider action on Featured Speaker Event Series.

Native Plant 30-minute speaker with tour to identify local plants with pot luck before will be March 22nd.

It may be postponed depending on Covid19 issue.

K. Discuss and consider action on City Secretary Job Description (Final Version)

City secretary will deposit the payments to the city and will assist with providing information for the annual budget. February 3rd is Karen Maxwell's first day of paid employment.

Motion: John Osborne moved to accept the City Secretary Job description.

Second: Glenn Leisey seconded the motion.

Vote: The vote was unanimous and the motion carried.

L. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.

Discuss and consider action on the Seismic Monitor results

Discuss and consider additional Air monitor

Discuss and consider Landscaping list.

Discuss and consider recycling for the city.

Action Item: Jim Millard will talk to the assistant city attorney regarding ORD016 Municipal Court and building official.

8. **Close Regular Meeting:** N/A

9. **Open Executive Session.** N/A

Executive session in accordance with the Texas Government Code, Section 551.071 – Consultation with Attorney on pending litigation or on a matter in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may require the citizens to vacate the meeting room during the executive session.

(a) Consultation with Attorney regarding Litigation: State of Texas v. Double Horn et al.

10. **Close Executive Session N/A**
11. **Open Regular Meeting N/A**
12. **Consider action, if any, from Executive Session N/A**

13. **Adjournment:** Time 8:15pm

Motion: Glenn Leisey moved to adjourn the meeting.

Second: RG Carver seconded the motion.

Vote: The vote was unanimous to adjourn the meeting and reconvene for a regular City Council Meeting on April 9th, 2020 at the Spicewood Community Center at 7pm.

The Council may go into closed session at any time to discuss an item on the agenda when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session a quorum of the Council must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session.

I certify that the above notice of meeting was posted at 7901 CR 404, Spicewood, Texas on the 9th day of March 2020 by 7PM.



Cathy Sereno, Mayor