



CITY OF DOUBLE HORN

AGENDA

REGULAR MEETING

CITY COUNCIL

THURSDAY NOVEMBER 12, 2020

7:00PM

TELECONFERENCE CALL: PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, AND IN CONJUNCTION WITH THE GUIDANCE AND PROVISIONS PROVIDED BY THE GOVERNOR OF TEXAS IN THE DECLARATION OF DISASTER ENACTED MARCH 13, 2020, MEMBERS OF THE CITY COUNCIL SHALL BE PARTICIPATING REMOTELY IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, AS TEMPORARILY MODIFIED BY THE GOVERNOR, AND COUNCIL RULES OF PROCEDURE. THERE WILL BE NO PHYSICAL LOCATION FOR THE MEETING. MEMBERS OF THE PUBLIC MAY PARTICIPATE BY JOINING AT: **866-607-3969**

(NO PIN REQUIRED)

Members of the public will be allowed to speak on any agenda item during citizen comments, however, enforcement to the time limit (3 MINUTES) on comments will be enforced. Citizens wishing to speak during citizen comments or on a particular agenda item need to notify the City Secretary at: **CITYSECRETARY@DOUBLEHORNTX.ORG** by 6:00 p.m. on **November 11th (WEDNESDAY)**.

1. Call Meeting to Order
2. Rollcall to Confirm Quorum
3. Invocation
4. Pledge of Allegiance – U.S. & Texas
Texas Pledge: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.
5. Approval of Minutes – 10/8/2020 Regular Council Meeting
6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.

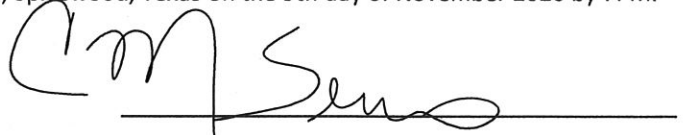
7. Presentation – Confirm Statements of Officers, Issuance of Oath of Office, and presentation of Election Certificates to elected officials.
8. Regular Agenda – the Council will individually discuss, consider, and possibly take action on any or all of the following items:
 - A. Mayor’s Recognition of Service
 - B. Treasurer’s Report
 - 1) Monthly Financial Reports
 - C. Emergency Management Team Update
 - D. Zoning & Ordinance Committee Update:
 - 1) Ordinance Committee Update
 - E. Discuss and consider action on an amendment to the Zoning Ordinance to further define “Rock Crusher” and schedule hearing.
 - F. Discuss and consider action to determine feasibility, cost, and citizen interest, in establishing recycling services for the residents of Double Horn. (Update)
 - G. Discuss status of City Office lease and steps required to prepare office space
 - H. Discuss and consider action on seismic monitor and air monitor(s)
 - I. Discuss and consider action to schedule meeting with Jill Shackelford
 - J. Discuss and consider action on FY2019-2020 State of the City presentation document
 - K. Discuss and consider action on Featured Speaker Event Series
 - L. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.
9. Close Regular Meeting
10. Open Executive Session.

Executive session in accordance with the Texas Government Code, Section 551.071 – Consultation with Attorney on pending litigation or on a matter in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may require the citizens to vacate the meeting room, or teleconference line, during the executive session (alternatively a private line may be opened for executive session).

 - i) Consultation with Attorney regarding Litigation: State of Texas v. Double Horn et al.
11. Close Executive Session
12. Open Regular Meeting
13. Consider action, if any, from Executive Session
14. Adjournment

The Council may go into closed session at any time to discuss an item on the agenda when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session a quorum of the Council must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session

I certify that the above notice of meeting was posted at 7901 CR 404, Spicewood, Texas on the 9th day of November 2020 by 7PM.

A handwritten signature in black ink, appearing to read "Cathy Sereno", is written over a solid horizontal line.

Cathy Sereno, Mayor

OCTOBER
FINANCIAL AGENDA PACKET
CITY OF DOUBLE HORN
REGULAR MEETING of CITY COUNCIL
11/12/2020



City of Double Horn Legal Expense & Payment Summary FY2020 - 2021

10/31/2020

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
AKERS & AKERS							
4730	4/19/2019	\$ 16,622.50			\$ 16,622.50		
4763	5/17/2019	\$ 1,826.93			\$ 18,449.43		
	6/3/2019		Akers & Akers LLP	\$ (10,000.00)	\$ 8,449.43	1002	Operating Account
4799	6/19/2019	\$ 2,251.60			\$ 10,701.03		
	7/17/2019		Akers & Akers LLP	\$ (2,000.00)	\$ 8,701.03	1004	Operating Account
	8/4/2019	\$ 531.22			\$ 9,232.25		
	9/19/2019		Akers & Akers LLP	\$ (2,000.00)	\$ 7,232.25	1001	Legal Defense
	10/22/2019		Akers & Akers LLP	\$ (7,232.25)		1008	Operating Account
Total Akers & Akers		\$ 21,232.25		\$ (21,232.25)		Remaining Balance	
							\$ -
							Paid in Full

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
MESSER, FORT, McDONALD							
10107	7/6/2019	\$ 14,330.20	Messer, Fort, McDonald		\$ 14,330.20		
10290	9/5/2019	\$ 11,113.23	Messer, Fort, McDonald		\$ 25,443.43		
10526	10/7/2019	\$ 6,660.80	Messer, Fort, McDonald		\$ 32,104.23		
	10/22/2019		Messer, Fort, McDonald	\$ (2,767.75)	\$ 29,336.48	1009	Operating Account
10677	11/11/2019	\$ 7,531.40	Messer, Fort, McDonald		\$ 36,867.88		
10889	12/10/2019	\$ 1,818.00	Messer, Fort, McDonald		\$ 38,685.88		
11158	1/16/2020	\$ 4,513.63	Messer, Fort, McDonald		\$ 43,199.51		
	1/17/2020		Messer, Fort, McDonald	\$ (5,000.00)	\$ 38,199.51	1018	Operating Account
11253	2/7/2020	\$ 8,362.99	Messer, Fort, McDonald		\$ 46,562.50		
	3/4/2020			\$ (5,000.00)	\$ 41,562.50	2001	Operating Account
11381	3/5/2020	\$ 1,068.00	Messer, Fort, McDonald		\$ 42,630.50		
11558	4/2/2020	\$ 282.00	Messer, Fort, McDonald		\$ 42,912.50		
11780	5/5/2020	\$ 84.00	Messer, Fort, McDonald		\$ 42,996.50		
	6/1/2020			\$ (5,000.00)	\$ 37,996.50	2012	Operating Account
11940	6/2/2020	\$ 5,388.00	Messer, Fort, McDonald		\$ 43,384.50		
	6/12/2020			\$ (5,002.00)	\$ 38,382.50	2014	Operating Account
12148	7/9/2020	\$ 2,796.00	Messer, Fort, McDonald		\$ 41,178.50		
12363	8/11/2020	\$ 3,402.00	Messer, Fort, McDonald		\$ 44,580.50		
	8/24/2020			\$ (10,000.00)	\$ 34,580.50	2025	Operating Account
12562	9/10/2020	\$ 2,835.00	Messer, Fort, McDonald		\$ 37,415.50		
	9/11/2020			\$ (10,000.00)	\$ 27,415.50	2028	Operating Account
12771	10/6/2020	\$ 2,214.00	Messer, Fort, McDonald		\$ 29,629.50		
	10/12/2020			\$ (5,000.00)	\$ 24,629.50	2037	Operating Account
Total		\$ 72,399.25		\$ (47,769.75)		Remaining Balance	
							\$ 24,629.50

ALL LEGAL EXPENSES

Total Legal Fees	\$ 93,631.50	Total Payments	\$ (69,002.00)	Remaining Balance	\$ 24,629.50
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City of Double Horn
Budget vs. Actuals: City of Double Horn FY21
 October 2020 - September 2021

	Oct 2020			Fiscal Year Total		
	Actual	Budget	% of Budget	Actual	Budget	% of Budget
Income						
1020 Ad Valorem Taxes		5,525.64	0.00%	0.00	66,307.61	0.00%
1070 Permits and Fees		83.33	0.00%	0.00	1,000.00	0.00%
Total Income	\$ 0.00	\$ 5,608.97	0.00%	\$ 0.00	\$ 67,307.61	0.00%
Gross Profit	\$ 0.00	\$ 5,608.97	0.00%	\$ 0.00	\$ 67,307.61	0.00%
Expenses						
1110 Salaries & Wages	557.28	1,083.33	51.44%	1,422.23	13,000.00	10.94%
1120 Training and Travel		41.67	0.00%	0.00	500.00	0.00%
1125 Rent or Lease of Buildings		800.00	0.00%	0.00	9,600.00	0.00%
1130 Utilities		100.00	0.00%	0.00	1,200.00	0.00%
1135 Internet		100.00	0.00%	0.00	1,200.00	0.00%
1140 Computer Equipment		41.67	0.00%	0.00	500.00	0.00%
1160 Phone Expense	25.07	29.17	85.94%	25.07	350.00	7.16%
1170 Website Expense		20.83	0.00%	0.00	250.00	0.00%
1180 Email Expenses		45.83	0.00%	0.00	550.00	0.00%
1190 Accounting	119.00	454.17	26.20%	119.00	5,450.00	2.18%
1220 Legal & Professional Fees	2,214.00	2,106.05	105.13%	2,214.00	25,272.61	8.76%
1240 Tax Collection Fees	274.06	100.00	274.06%	274.06	1,200.00	22.84%
1250 Election Fees		6.25	0.00%	0.00	75.00	0.00%
1260 Legal Posting	228.00	125.00	182.40%	228.00	1,500.00	15.20%
1270 Insurance - TML		82.50	0.00%	0.00	990.00	0.00%
1275 Workmans Comp Insurance	102.90	25.00	411.60%	102.90	300.00	34.30%
1280 Membership Fees	50.00	54.17	92.30%	50.00	650.00	7.69%
1420 Software		29.17	0.00%	0.00	350.00	0.00%
1655 Municipal Court Costs		41.67	0.00%	0.00	500.00	0.00%
1660 Consulting Services		58.33	0.00%	0.00	700.00	0.00%
6055 Code Enforcement		79.17	0.00%	0.00	950.00	0.00%
6235 Rent/Meeting Expenses		60.00	0.00%	35.00	720.00	4.86%
6345 Office Equipment and Maintenance		62.50	0.00%	0.00	750.00	0.00%
6355 Supplies - office	0.00	62.50	0.00%	0.00	750.00	0.00%
Total Expenses	\$ 3,570.31	\$ 5,608.98	63.65%	\$ 4,470.26	\$ 67,307.61	6.64%
Net Operating Income	-\$ 3,570.31	-\$ 0.01		-\$ 4,470.26	\$ 0.00	

General Fund:	\$ 970.00
Reserve Fund:	\$ 6,020.73

Monday, Nov 09, 2020 01:14:08 PM GMT-8 - Accrual Basis



City of Double Horn

BALANCE SHEET As of October 31, 2020

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Operating	20,026.35
1005 Property Tax	6,479.56
1010 Legal Defense	145.95
Total Bank Accounts	\$26,651.86
Total Current Assets	\$26,651.86
TOTAL ASSETS	\$26,651.86
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts payable	24,679.61
Total Accounts Payable	\$24,679.61
Other Current Liabilities	
2170 SUTA payable	184.79
Total Other Current Liabilities	\$184.79
Total Current Liabilities	\$24,864.40
Total Liabilities	\$24,864.40
Equity	
Retained Earnings	5,701.84
Net Income	-3,914.38
Total Equity	\$1,787.46
TOTAL LIABILITIES AND EQUITY	\$26,651.86