



CITY OF DOUBLE HORN

MINUTES

REGULAR MEETING

CITY COUNCIL

THURSDAY NOVEMBER 12, 2020

7:00PM

TELECONFERENCE CALL: PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, AND IN CONJUNCTION WITH THE GUIDANCE AND PROVISIONS PROVIDED BY THE GOVERNOR OF TEXAS IN THE DECLARATION OF DISASTER ENACTED MARCH 13, 2020, MEMBERS OF THE CITY COUNCIL SHALL BE PARTICIPATING REMOTELY IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, AS TEMPORARILY MODIFIED BY THE GOVERNOR, AND COUNCIL RULES OF PROCEDURE. THERE WILL BE NO PHYSICAL LOCATION FOR THE MEETING. MEMBERS OF THE PUBLIC MAY PARTICIPATE BY JOINING AT: **866-607-3969**
(NO PIN REQUIRED)

Members of the public will be allowed to speak on any agenda item during citizen comments, however, enforcement to the time limit (3 MINUTES) on comments will be enforced. **Citizens wishing to speak during citizen comments or on a particular agenda item need to notify the City Secretary at: CITYSECRETARY@DOUBLEHORNTX.ORG by 6:00 p.m. on November 11th (WEDNESDAY).**

1. **Call Meeting to Order:** Time 7:00pm
2. **Rollcall to Confirm Quorum:** Cathy Sereno, Jim Millard, Glenn Leisey, John Osborne, and RG Carver were present. A quorum was confirmed. Tom King arrived by 7:06pm.
City Attorney Patty Akers and City Secretary Karen Maxwell were both present.
3. **Invocation:** Glenn Leisey
4. **Pledge of Allegiance** – U.S. & Texas
Texas Pledge: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.
5. **Approval of Minutes** – 10/8/2020 Regular Council Meeting
Motion: Glenn Leisey moved to approve the minutes.
Second: Tom King seconded the motion.
Vote: The vote was unanimous and the 10/08/2020 minutes were approved.
6. **Citizen Comments** – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact

regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.

The Mayor confirmed that no one had contacted the city secretary's office to request to speak at the 11/12/20 meeting and no one present at the meeting asked to speak when asked at beginning of the meeting.

7. **Presentation** – Confirm Statements of Officers, Issuance of Oath of Office, and presentation of Election Certificates to elected officials.
8. **Regular Agenda** – the Council will individually discuss, consider, and possibly take action on any or all of the following items:

A. **Mayor's Recognition of Service**

Grant Dean's efforts to aid the City of Double were recognized along with his untimely passing at the beginning of November.

B. **Treasurer's Report**

1) **Monthly Financial Reports**

Motion: Glenn Leisey moved to repurpose the *Legal Defense Fund* as the *Reserve Fund*.

Second: Jim Millard seconded the motion.

Vote: The vote was unanimous and the motion carried.

Motion: Glenn Leisey moved to transfer the revenues for 2019 into the *Operating Account*.

Second: Jim Millard seconded the motion.

Vote: The vote was unanimous and the motion carried.

Motion: Glenn Leisey moved to pay the city legal firm, Messer, Ford and McDonald, \$5,000 against legal debt.

Second: RG Carver seconded the motion.

Vote: The vote was unanimous and the motion carried.

Action Item: Cathy Sereno contact First United Bank to change the city bank account from *Legal Defense* to *Reserve Fund*.

Action Item: Mayor will write a check for \$5,000 to Messer Ford McDonald to apply to legal debt.

C. **Emergency Management Team Update**

Harry Brunner said there was no update other than to tell neighbors to sign up for *WarnCentralTX*.

D. **Zoning & Ordinance Committee Update:**

1) **Ordinance Committee Update**

Work continues on developing the building permit.

Action Item: RG Carver will reach out to Jim Millard to polish the previously prepared, potential ordinances.

- E. **Discuss and consider action on an amendment to the Zoning Ordinance to further define "Rock Crusher" and schedule hearing.**

This item will be continued to a later meeting for further discussion.

- F. **Discuss and consider action to determine feasibility, cost, and citizen interest, in establishing recycling services for the residents of Double Horn. (Update)**

Glenn Leisey created Google Survey free Account. As only 50% of the Double Horn Creek community wanted recycling added to their trash services, this topic will be tabled until there is an increased interest in individual recycling.

In looking at the costs for a community bin, one service will charge \$220/month for a large commercial recycling bin. The cost of preparing an area including materials estimated to be about \$4,000, along with the monthly fee for the bin was not included in current budget. This item will be tabled for now.

G. Discuss status of City Office lease and steps required to prepare office space

Jim Millard explained that the lease discussions are ongoing and the City may have to call a special meeting to further discuss arrangements.

Action Item: Jim Millard following up with future landlord's acceptance of our latest submission of the lease and will notify mayor if date needed for Special Meeting for acceptance of lease for December 1st move-in date.

H. Discuss and consider action on seismic monitor and air monitor(s)

All air monitors are fully functioning.

Action Item: RG Carver following up with monitor software company for assistance in resetting.

I. Discuss and consider action to schedule meeting with Jill Shackelford

Action Item: Mayor will reach out to Jill Shackelford to assign a date for her to come and talk to Council and Community. She will also reach out to Mr. Harris Baker (5 Trees, Vulcan, Spicewood Crushed Stone) to be included in the discussion.

J. Discuss and consider action on FY2019-2020 State of the City presentation document

The Mayor is looking for personal comments regarding the City from each Alderman.

Action Item: All Alderman will turn in a short quote to the Mayor for the *2020 State of the City Review*.

K. Discuss and consider action on Featured Speaker Event Series

Fire Safety is a point of concern with many citizens.

Action Item: Harry Brunner will research a speaker on the Fire Safety topic and bring information back to Council.

L. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.

Treasurer's Report with Monthly Financial Report

Zoning & Ordinance Committee Update

Discuss and consider action on an amendment to the Zoning Ordinance to further define "Rock Crusher" and schedule hearing

Discuss status of City Office lease and steps required to prepare office space

Discuss and consider action on seismic monitor and air monitor(s)

Discuss and consider action to schedule meeting with Jill Shackelford

Discuss and consider action on Featured Speaker Event Series

9. Close Regular Meeting: Time 7:07pm

10. Open Executive Session.: Opening Time 7:07pm (Moved up on Agenda due to Attorney's availability)

Executive session in accordance with the Texas Government Code, Section 551.071 – Consultation with Attorney on pending litigation or on a matter in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may require the citizens to vacate the meeting room, or teleconference line, during the executive session (alternatively a private line may be opened for executive session).

i) Consultation with Attorney regarding Litigation: State of Texas v. Double Horn et al.

11. **Close Executive Session:** Time 7:50pm
12. **Open Regular Meeting:** Time 7:50pm
13. **Consider action, if any, from Executive Session:** No actions taken from Executive Session.
14. **Adjournment:** Time 8:34 pm

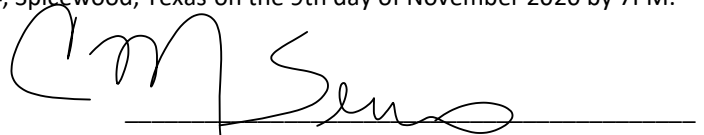
Motion: Jim Millard moved to adjourn the meeting at 8:34pm.

Second: Glenn Leisey seconded the motion.

Vote: The vote was unanimous and the motion carried. The Council will reconvene for a Regular Council Meeting at 7pm on December 10th, 2020.

The Council may go into closed session at any time to discuss an item on the agenda when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session a quorum of the Council must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session

I certify that the above notice of meeting was posted at 7901 CR 404, Spicewood, Texas on the 9th day of November 2020 by 7PM.

A handwritten signature in black ink, appearing to read "Cathy Sereno", written over a horizontal line.

Cathy Sereno, Mayor