



CITY OF DOUBLE HORN

MINUTES

REGULAR MEETING

CITY COUNCIL

THURSDAY DECEMBER 10, 2020

7:00PM

TELECONFERENCE CALL: PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, AND IN CONJUNCTION WITH THE GUIDANCE AND PROVISIONS PROVIDED BY THE GOVERNOR OF TEXAS IN THE DECLARATION OF DISASTER ENACTED MARCH 13, 2020, MEMBERS OF THE CITY COUNCIL SHALL BE PARTICIPATING REMOTELY IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, AS TEMPORARILY MODIFIED BY THE GOVERNOR, AND COUNCIL RULES OF PROCEDURE. THERE WILL BE NO PHYSICAL LOCATION FOR THE MEETING. MEMBERS OF THE PUBLIC MAY PARTICIPATE BY JOINING AT: **866-607-3969**

(NO PIN REQUIRED)

Members of the public will be allowed to speak on any agenda item during citizen comments, however, enforcement to the time limit (3 MINUTES) on comments will be enforced. **Citizens wishing to speak during citizen comments or on a particular agenda item need to notify the City Secretary at: CITYSECRETARY@DOUBLEHORNTX.ORG by 6:00 p.m. on December 9th (WEDNESDAY).**

1. **Call Meeting to Order:** Time 7:00pm
2. **Rollcall to Confirm Quorum:**
Mayor Cathy Sereno, Jim Millard, Glenn Leisey, RG Carver, and John Osborne were present. Tom King was absent. City Secretary Karen Maxwell was present, also.
3. **Invocation:** Glenn Leisey
4. **Pledge of Allegiance** – U.S. & Texas
Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
5. **Approval of Minutes** – 11/12/2020 Regular Council Meeting & 11/23/2020 Special Council Meeting

Motion: Glenn L moved to approve the 11/12/20 Regular Meeting minutes as corrected.

Second: Jim Millard seconded the motion.

Vote: The vote was unanimous and the motion passed.

Motion: Jim Millard moved to approve the Special Meeting Minutes of 11/23/20 with corrections.

Second: RG Carver seconded the motion.

Vote: The vote was unanimous and the motion passed.

6. **Citizen Comments** – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.

No one called into the City requesting to speak on non-agenda items. No one spoke up when the Mayor asked the same of the attendees on the teleconference.

7. **Regular Agenda** – the Council will individually discuss, consider, and possibly take action on any or all of the following items:

A. **Treasurer’s Report**

- 1) **Monthly Financial Reports**- Report Attached

B. **Emergency Management Team Update**

Harry Brunner researched a speaker for the next Featured Speaker Series. Sam Stacks, the Fire Marshall, is available to come and speak to the community on fire safety. He will work on a February date.

C. **Zoning & Ordinance Committee Update:**

A sign ordinance is ready to be submitted to Council at Jan. 14th 2021 Council Meeting.

D. **Discuss status of City Office lease status and steps required to prepare office space**

The City’s lease will begin on January 1st, 2021, for the office space at 103 Vista View, Suite 100.

One office key should go to City Secretary, the 2nd key to the Mayor, and the 3rd to the Mayor Pro-temp.

Action Items:

Karen Maxwell will help coordinate the set-up of the new office.

Glenn Leisey will investigate a mailbox for the City to be installed at the new office. He will check with the Post Master at the Spicewood facility for approval.

Jim Millard will take on setting up the Utilities for the new office.

RG Carver can help where needed.

Cathy Sereno will work on getting the third key from Jennifer Bradshaw, the contact at the facility.

E. **Discuss and consider action on approving TMLIRP quote for Liability Insurance required for City Office**

Action Item: Jim Millard will review the lease regarding the liability insurance required and get back to the Mayor.

Motion: Glenn Leisey moved to approve TMLIRP Liability Insurance \$0 deductible level option sheet.

Second: Jim Millard seconded the motion.

Vote: The vote was unanimous and the motion carried.

F. **Discuss and consider action on seismic monitor, update to be provided by RG Carver**

RG Carver has provided an updated link that shows the city monitor for the RaspberryShake seismic monitor instructions posted on the City's website under the FAQ's.

G. Discuss and consider action to schedule meeting with Jill Shackelford

The City will hold a Public Meeting on Jan 7th, 2021, at 7pm for a presentation on Quarry's.

H. Discuss and consider action on FY2019-2020 State of the City presentation document

Action Item: Karen Maxwell will send out a mass email notifying citizens of the availability of the State of the City presentation's posting on the City website, to include the Hyperlink taking them to the presentation.

I. Discuss and consider action on the renewal of Spicewood Crushed Stone's Blasting Permit for 2021

Mr. Bradford shared that the northern berm was completed, has been seeded and the plantings are the next step. Back-up alarms on trucks have been changed over from beeps to more area ambient sounds. Tours of the berm's completion level will be available.

Motion: Glenn Leisey moved to approve the renewal of Spicewood Crushed Stone's Blasting Permit for 2021 including the same variances approved under the original conditions.

Second: Jim Millard seconded the motion.

Vote: The motion was approved with three (3) yeas and one (1) nay vote. The motion carried.

J. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.

Discuss and consider available dates for the Featured Speaker in February

Discuss update CAPCOG from John Osborne

Discuss and consider Sign Ordinance presented to Council at the 1/14/21 meeting

Discuss update on Seismic monitor.

8. Close Regular Meeting: N/A

9. Open Executive Session. N/A

Executive session in accordance with the Texas Government Code, Section 551.071 – Consultation with Attorney on pending litigation or on a matter in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may require the citizens to vacate the meeting room, or teleconference line, during the executive session (alternatively a private line may be opened for executive session).

i) Consultation with Attorney regarding Litigation: State of Texas v. Double Horn et al.

10. Close Executive Session: N/A

11. Open Regular Meeting: N/A

12. Consider action, if any, from Executive Session: N/A

13. Adjournment: Time 8:24 PM

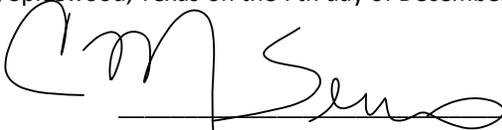
Motion: RG Carver moved to adjourn the meeting.

Second: Glenn Leisey seconded the motion.

Vote: The vote was unanimous and the motion carried. The Council will reconvene on January 14th, 2021 for the next Regular Meeting at 7pm

The Council may go into closed session at any time to discuss an item on the agenda when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session a quorum of the Council must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session

I certify that the above notice of meeting was posted at 7901 CR 404, Spicewood, Texas on the 7th day of December 2020 by 7PM.

A handwritten signature in black ink, appearing to read 'Cathy Sereno', is written over a horizontal line.

Cathy Sereno, Mayor