

CITY OF DOUBLE HORN

STATE OF THE CITY
FISCAL YEAR 2019 - 2020



Mayor's Note

The City Council and I are pleased to present the **Second Annual State of the City Review**.

It is hard to believe another year has passed and on December 6th our City celebrated our two-year anniversary. December 6, 2018 was our first vote to incorporate followed by a second vote on November 5, 2019 that reaffirmed that commitment. On behalf of the Council and all our volunteers I would like to thank the community for their support and confidence.

Despite all the challenges, the Council has continued to forge ahead building the foundation of a new municipality that is focused on protecting the health, safety, and property rights of its citizens. As you will see in this document, a tremendous amount of work was done throughout the year and much was accomplished. I believe the work related to Zoning and Blasting ordinances is the most consequential for the long-term prosperity of this community. As a new city we continue to amaze and impress everyone that hears our story. It is a testament to what can be accomplished despite all challenges, if good people work together. Unfortunately, one of our greatest challenges continues to be the ongoing litigation with the Texas Attorney Generals office. As never before, we are committed to our incorporation path as our results speak for themselves. We strongly believe we have met all legal criteria; with the support of our citizens and an excellent legal team we expect to prevail. Updates on the litigation will continue to be shared on our website under News & Events, Legal Updates.

Unfortunately, the COVID virus forced us to delay some of our plans and reduce our service offering. Be assured we plan to continue to move forward as quickly as safety concerns and budgetary limitations allow. I hope you take some time to review this information and familiarize yourself with the efforts and progress made by your City as we all work together to protect and improve the quality of life we enjoy here in the beautiful Hill Country of Texas.

Again, on behalf of the City Council, City Secretary, City Attorney & myself, thank you for your support.

Sincerely,

Cathy Sereno

Mayor

City of Double Horn



WELCOME TO THE CITY OF DOUBLE HORN

STATE OF THE CITY REVIEW

❖ The **State of the City Review** is an annual communication to the citizens of Double Horn. The purpose of this presentation is to provide the citizens of Double Horn an update on the work accomplished by City Council and Committees over the past fiscal year and to provide visibility to the City Council's plans for the next fiscal year. The presentation will cover the following topics:

- I. Introductions
- II. Key Accomplishments
- III. Fiscal Year Financial Recap
- IV. What's Next – Fiscal Year 2020-2021 Plans
- V. City of Double Horn Contact Information

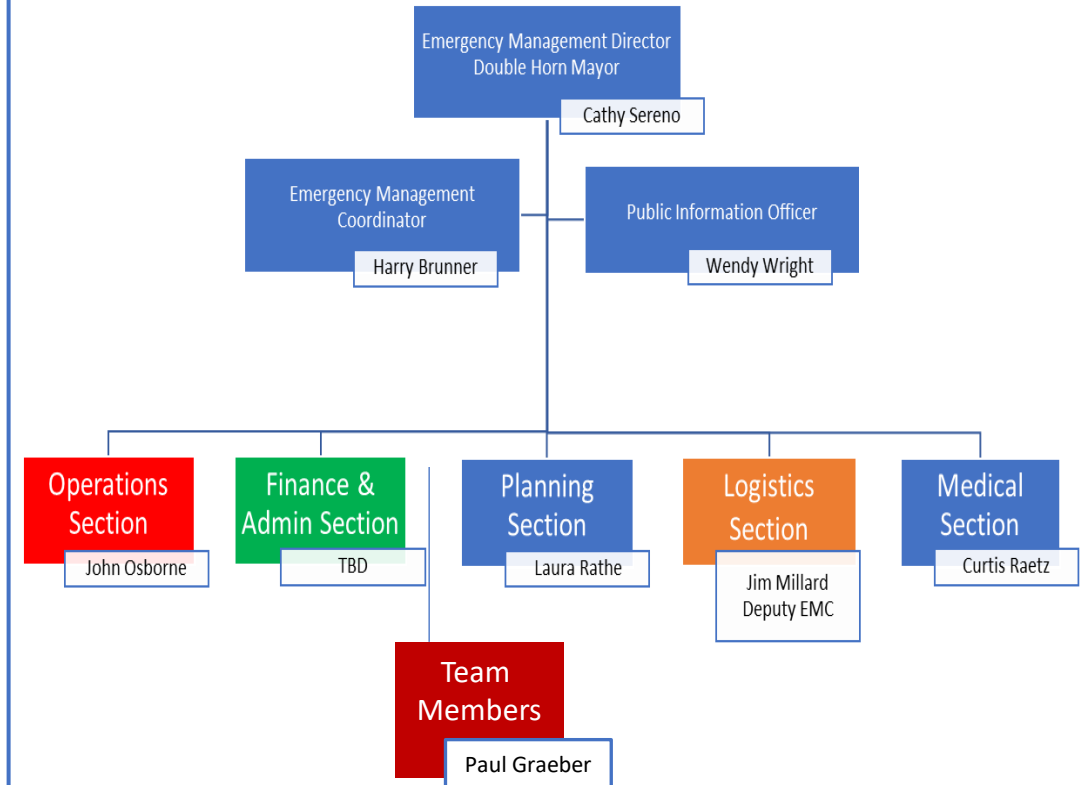
I. INTRODUCTIONS: THE VOLUNTEERS SERVING THE CITIZENS OF DOUBLE HORN

- **MAYOR** CATHY SERENO (TREASURER)
- **CITY COUNCIL** JIM MILLARD (MAYOR PRO TEMP)
RG CARVER
GLENN LEISEY
JOHN OSBORNE (CAPCOG REPRESENTATIVE)
TOM KING
- **CITY SECRETARY** KAREN MAXWELL
- **CITY ATTORNEY** PATTY AKERS

Zoning & Ordinance Committee

- JIM MILLARD (CHAIRMAN)
- RG CARVER
- CINDY KING
- SID MAXWELL
- KAREN MAXWELL

Emergency Management Team



County Contact Phone Numbers

Burnet County Dispatch – 512-756-8080

Calvin Boyd, Sheriff

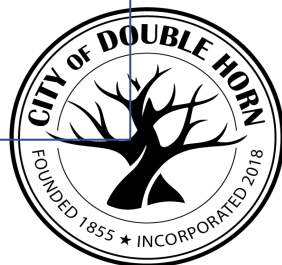
Jim Barho, Burnet County EMC – 512-750-0507

Joe Don Dockery, Commissioner - 512-715-2911

II. KEY ACCOMPLISHMENTS - SUMMARY

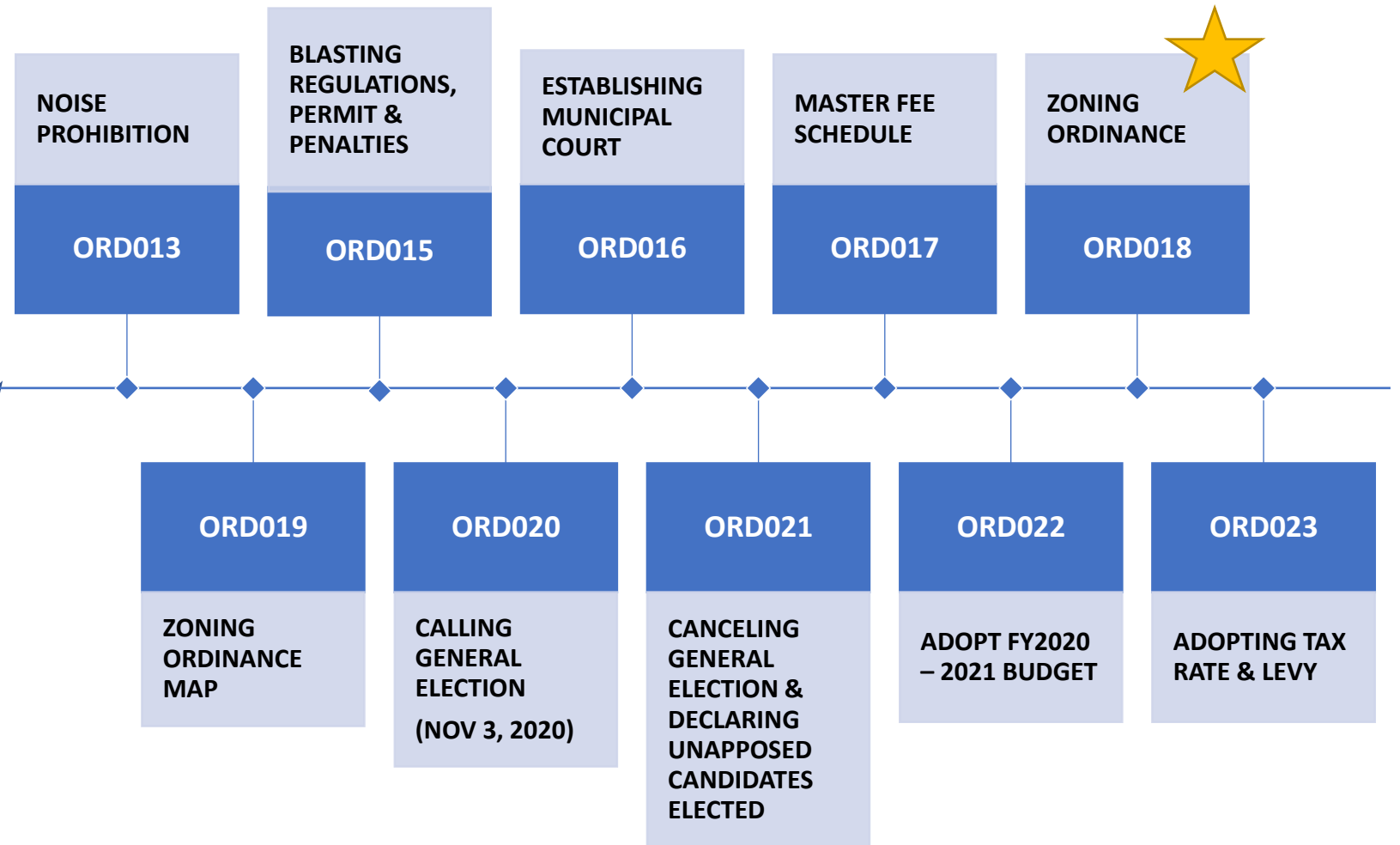
The City of Double Horn has faced many challenges however, the City continues to accomplish the goals we've set out to achieve as we work to protect all our citizens albeit residential, commercial or industrial.

1. Adopted 10 Ordinances Carrying the Weight of Law & Required to Maintain and Protect our City
2. Approved 8 Resolutions Required to Maintain and Protect our City and the Citizens of Burnet County
3. Enhanced our Air Quality Monitoring Service by adding Additional Monitors
4. Established Key Agreements & Partnerships
5. Implemented an Accounting System to Promote Transparency & Accountability
6. Enhanced the City website, DoublehornTX.org, to provide critical information and improve usability
7. Increased enrollments in Warn Central Texas by 146%
8. Negotiated First Partial Blasting Exemption Permit issued to Spicewood Crushed Stone
9. Leveraged our "Seat at the Table" to promote the interests of the citizens of Double Horn and Burnet County



II. KEY ACCOMPLISHMENTS: #1 ADOPTED ORDINANCES

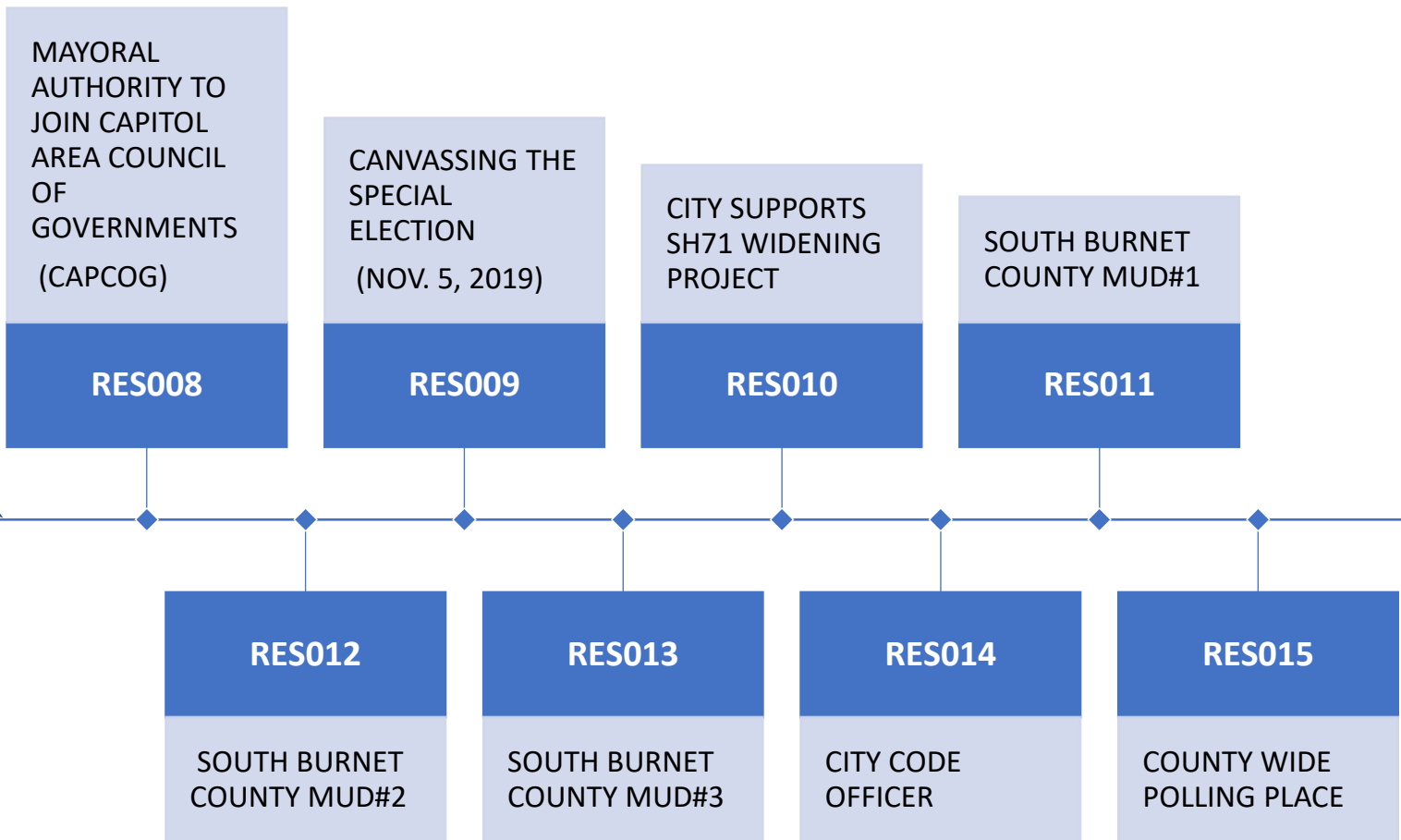
Ten (10) Ordinances were drafted, reviewed and approved by the City Council this fiscal year. Ordinances carry the weight of law and, as such, each one is very important. However, this year the Council achieved a significant milestone establishing a Zoning Ordinance that will guide the growth and development of our area. Additionally, Noise & Blasting Ordinances were adopted that balance quality of life, safety and property rights. A tremendous amount of work went into developing these Ordinances including valuable community feedback.



Note: All Ordinances are posted on the City's website for your review.

II. KEY ACCOMPLISHMENTS: #2 APPROVED RESOLUTIONS

Eight (8) Resolutions were drafted, reviewed and approved by the City Council including approval of 3 new Municipal Utility Districts in our ETJ and Resolutions affirming our partnership with county officials to support Hwy 71 Improvements and Improved Voter Access.



Note: All Resolutions are posted on the City's website for your review.

II. KEY ACCOMPLISHMENTS: #3 ADDITIONAL AIR MONITORS ADDED TO SERVICE

Two new Air Monitors were added this year for a total of four monitors positioned throughout the City - Real-time & historical information is available on the city website: doublehorntx.org

The image displays a composite of three browser windows. The top-left window shows the City of Double Horn website's 'CITY SERVICES AND INFORMATION' page, with a 'City Air Quality' section featuring a hand holding a cloud and the text 'Air Quality in your hands'. A red arrow points from a callout box to a link on this page. The top-right window shows the PurpleAir map interface with a map of Double Horn, Texas, displaying four green circular markers representing air monitors. A red arrow points from a callout box to one of these markers. The bottom window shows a detailed view of a monitor's data, including a 'US EPA PM2.5 AQI 10 Minute Average' line graph and a current AQI of 2. A red arrow points from a callout box to this detailed view.

Scroll down on the Home page & click here

4 Monitors – by clicking on a specific monitor detailed information is provided. Green is good – a great air quality day in Double Horn!

US EPA PM2.5 AQI 10 Minute Average

On November 16th, 2020, 12:01:54 PM CST
10 Minute Average US EPA PM2.5 AQI is now 2
0-50 Air quality is considered satisfactory and air pollution poses little or no risk.

Sensor: CT@HPT

Hour	1	2	3	7	29	38
Nov 16, 2020	1	2	3	7	29	38

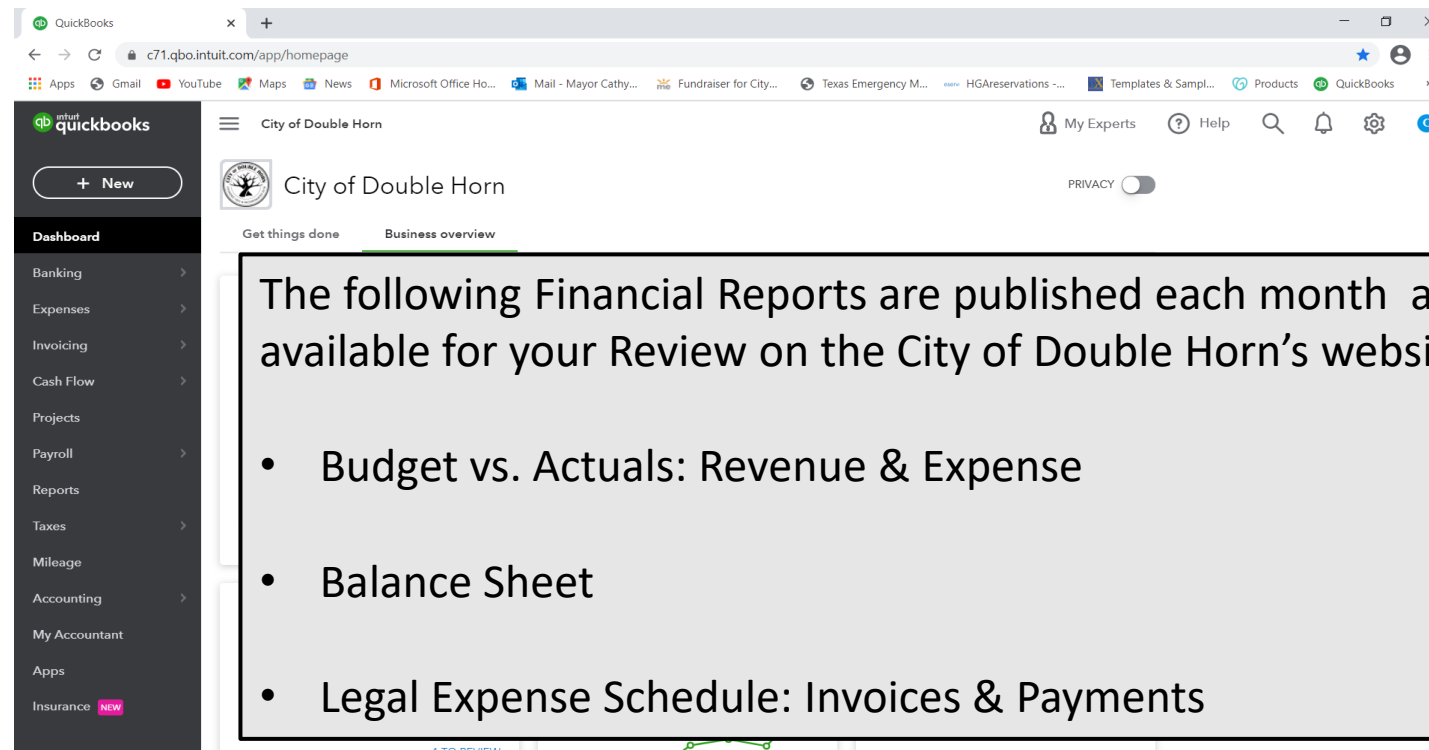
II. KEY ACCOMPLISHMENTS: #4 ESTABLISHED KEY AGREEMENTS & PARTNERSHIPS

Two of the most important agreements the City Council executed this year:

- 1) Capitol Area Council of Governments (CAPCOG0)** – January 1, 2020, The City of Double Horn became official members of the Capitol Area Council of Governments. CAPCOG’s general purpose is to encourage and facilitate local governments and regional partners to plan for the future development of the Region and thereby improve the health, safety and general welfare of their citizens. The City of Double Horn’s membership was recognized at the CAPCOG General Assembly held in Austin. The City was represented by the Mayor & City Secretary.
 - City of Double Horn CAPCOG 2020 – 2021 Representative: Alderman John Osborne
- 2) Integrated Geotechnical Solutions, Inc (IGS)** – July 9, 2020 , The City of Double Horn contracted with IGS, a company experienced in conducting building condition documentation before and after vibration activities, damage claim investigations, noise and geotechnical instrumentation installation and monitoring across the United States, Puerto Rico & Canada. IGS will provide monitoring services in conjunction with blasting and surface mining operations of the Spicewood Crushed Stone quarry located within city limits.

II. KEY ACCOMPLISHMENTS: #5 IMPLEMENTED ACCOUNTING SYSTEM

After careful research and discussions with our CPA firm the City Council voted to implement QuickBooks Online to manage all our financial transactions including payroll. Intuit's QuickBooks Online (QBO) is widely respected accounting package that is utilized by numerous profit and nonprofit entities. An accounting system of this type provides the appropriate checks and balances required to promote transparency and accountability. Key financial reports are now available with a click of a button.



The following Financial Reports are published each month and available for your Review on the City of Double Horn's website:

- Budget vs. Actuals: Revenue & Expense
- Balance Sheet
- Legal Expense Schedule: Invoices & Payments

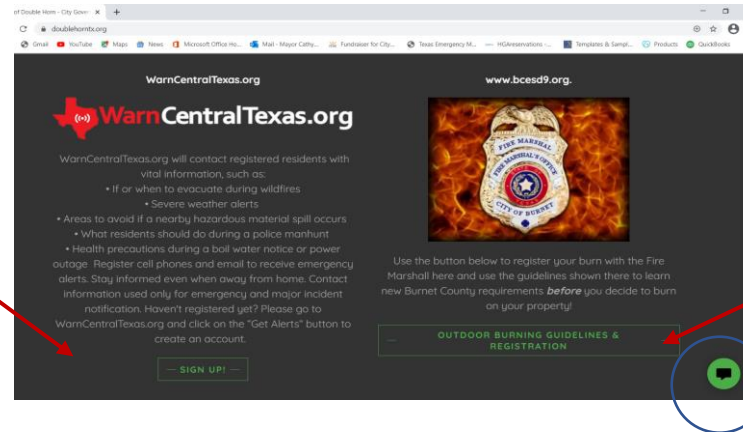
II. KEY ACCOMPLISHMENTS: #6 ENHANCED OUR CITY WEBSITE & #7 INCREASED ENROLLMENTS

The City's website is regularly updated to provide critical information and easy access to:

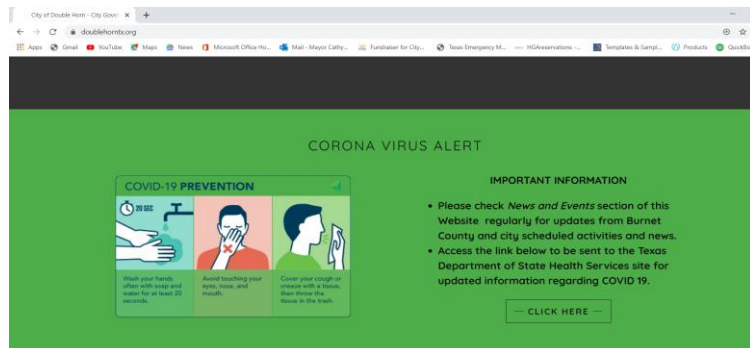
Enroll in Warn Central Texas emergency alert system.



Thanks to the efforts of our Emergency Management Team, Warn Central Texas enrollments were increased 146% this year. 101 of our residents are now enrolled.

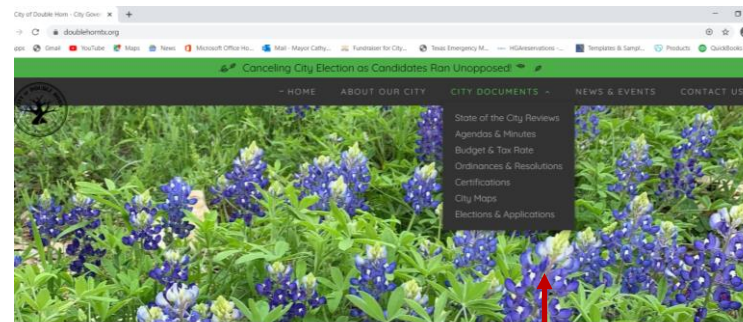


Register Your Burn with ESD9 Fire Marshal's Office & Review the Burning Guidelines



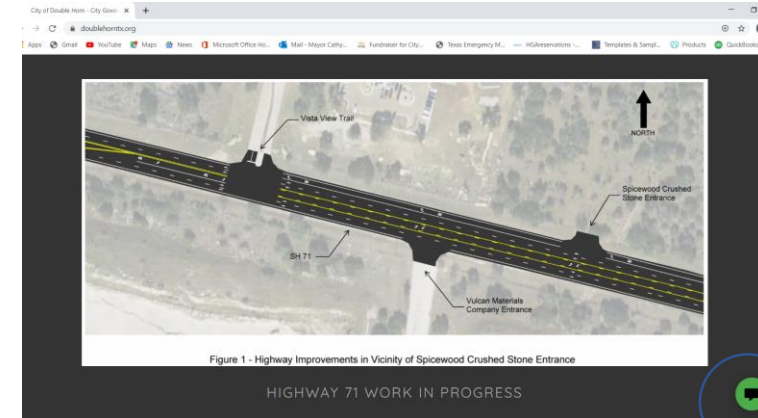
2020-2021 APPROVED BUDGET INFO

Stay Safe!



Stay informed. Join us at your City Council Meeting.

Stay Informed on City Council Actions



STATS
Avg. Visitors/Month: 161
Insight website Score: 93

Contact Us functionality is now available on every page of the website.



II. KEY ACCOMPLISHMENTS: #8 NEGOTIATED FIRST PARTIAL BLASTING EXEMPTION PERMIT

October 23, 2019 - The City Council adopted a new **Blasting Ordinance (ORD015)** designed to regulate blasting of all types within the city limits and to protect the property rights of mining operators as well as the property rights of the commercial, agricultural and residential property owners. Key elements of the Ordinance include:

- a. Distance Requirements & Mitigation
- b. Timing – Specific Days & Hours of Operation
- c. Air Blast, Ground Vibration, Noise Limits & Flyrock Control
- d. Voluntary Dispute Resolution Process
- e. Proof of Insurance
- f. Third Party Monitoring Services including the installation of 6 seismic, 2 noise & 2 air particulate monitors - all funded by mining operator
- g. Permit Fees

July 9, 2020 - After several public meetings, property owner input, site tours and the finalization of a negotiated mitigation plan, the City Council approved the first **Partial Blasting Exemption Permit for Spicewood Crushed Stone (SCS)**. As a result of the negotiations, SCS will be allowed a 300-foot setback on a portion of the northern property line.

However, to mitigate any impact on adjacent properties SCS has agreed to:

- a. Modify blasting setback at northwest corner of their property to provide a 500ft setback
- b. Berm along northern boundary to be advanced an additional 500ft, turning corner/heading south; work to be completed prior to resuming blasting
- c. Northern and northwest corner berm(s) to be vegetated with native grasses, shrubs & trees; planting scheduled for Fall 2020

II. KEY ACCOMPLISHMENTS: #9 LEVERAGED OUR “SEAT AT THE TABLE” TO PROMOTE THE INTERESTS OF THE CITIZENS OF DOUBLE HORN AND BURNET COUNTY

Throughout the year the Mayor and City Council has worked to promote the City’s interests in a variety of opportunities that exist for Municipal Leaders:

- **Texas Municipal League Board Meeting** in San Antonio 10/2019 – Mayor Cathy Sereno provided an update on the City’s progress & thanked the members for their support
- **CAPCOG General Assembly** in Austin 12/2019 – Mayor Cathy Sereno & City Secretary Karen Maxwell represented the City as new members
- **APO Town Hall: Aggregates Impact on Texas Economy hosted by Rep. Terry Wilson** – Mayor Cathy Sereno provided Double Horn’s perspective along with leaders from other municipalities
- **Governor Abbott’s Covid Update for Mayors** – Mayor Sereno participated in Q&A Conference Calls hosted by Gov. Abbott
- **5 Trees Development in our ETJ** – City Council met with the developers to discuss plans for new community and to enact appropriate Resolutions (RES11 – RES13). Ongoing communication is planned.
- **Burnet County Election Administrator** – City Council along with other municipalities vote to support county wide polling place program (RES015)
- **Commissioner Dockery & Hwy 71 (2.7 Mile) Project** – City Council passed a Resolution (RES010) to provide Municipal support to Commissioner Dockery’s project to improve safety of Hwy 71

III. FISCAL YEAR FINANCIAL RECAP for FY2019-2020

City of Double Horn FY2019 - 2020			
ACCOUNT	Budget	FYTD	% Budget
REVENUE			
Ad Valorem/Property Taxes	\$ 64,132.73	\$ 66,208.90	103.24%
Donations - General		\$ 6,017.53	N/A
Donations - Expense Reimbursements		\$ 633.58	N/A
Fees		\$ 1,000.00	N/A
Other		\$ 50.67	N/A
Total Revenue	\$ 64,132.73	\$ 73,910.68	115.25%
EXPENSES			
Salary & Wages & Tax - City Secretary	\$ 11,700.00	\$ 7,184.10	61.40%
Training & Travel	\$ 1,200.00	\$ 50.00	4.17%
City Council Meeting Room Rental	\$ 1,040.00	\$ 690.00	66.35%
Office Supplies	\$ 500.00	\$ 847.13	169.43%
Computers	\$ 1,000.00	\$ 593.16	59.32%
Software	\$ 200.00	\$ -	0.00%
Phone	\$ 250.00	\$ 337.44	134.98%
Website	\$ 120.00	\$ 210.05	175.04%
Email Accounts	\$ 250.00	\$ 478.34	191.34%
Accounting/CPA Fees	\$ 4,000.00	\$ 357.00	8.93%
Legal Fees, City Attorney, Retire Debt	\$ 33,002.00	\$ 44,741.82	135.57%
Burnet County Tax Collection Fees	\$ 1,900.00	\$ 1,900.18	100.01%
Election Services Fees	\$ 400.00	\$ 544.99	136.25%
Newspaper/Notification Fees	\$ -	\$ 1,983.33	
Insurance Prem (TML Intergovtl RiskPool)	\$ 980.00	\$ 986.86	100.70%
Texas Municipal League Mmbrshp Fee	\$ 600.00	\$ 591.00	98.50%
Total Expenses	\$ 57,142.00	\$ 61,495.40	107.62%
Revenue Over/(Under) Expenditures		12,415.28	

Last Years Budgeted Revenue was set conservatively given the amount of property values under dispute. The resolution of these disputes resulted in the City realizing a slightly higher revenue (3.24%). In addition, thanks to the generosity of our citizens and the fee paid for a blasting permit, our overall revenues were 15.25% greater than what our budget anticipated. Our legal fees continue to be our greatest expense and exceeded our budget. However, we were able to adjust spending in other areas to make up the over-run. Through careful oversight, we exited the year with our bills paid timely per the terms of each vendor and with money in the bank. We will continue to take a conservative approach to spending as it is our goal to manage taxes at the lowest possible level.

City of Double Horn FY2019 - 2020 Balance Sheet		9/30/2020
ASSETS		
Curent Assets:		
Cash in Bank - Operating (2038)	\$	28,055.63
Cash in Bank - Legal Defense (5404)	\$	145.95
Cash in Bank - Tax Revenues (9060)	\$	6,479.56
Total Cash	\$	34,681.14
Gift Card	\$	50.00
Accounts Receivable - from Taxes	\$	-
TOTAL ASSETS	\$	34,731.14
LIABILITIES		
Current Liabilities:		
Accounts Payable - Legal	\$	27,415.50
Accounts Payable - City Phone	\$	25.04
Accounts Payable - Spicewood Community Center	\$	60.00
TOTAL LIABILITIES	\$	27,500.54
NET	\$	7,230.60

IV. WHAT'S NEXT: FISCAL YEAR 2020 – 2021 PLANS



- **ESTABLISH CITY OF DOUBLE HORN OFFICE – LOCATED AT 103 VISTA VIEW TRAIL**
- **RELOCATE EXISTING SEISMIC MONITOR TO CITY OFFICE**
- **INSTALL NEW MONITORS:**
 - **2 DUST PARTICLE MONITORS (THIS IS IN ADDITION TO THE 4 ALREADY OPERATIONAL)**
 - **6 SEISMIC MONITORS &**
 - **2 NOISE MONITORS**
- **HIGHWAY 71 SAFETY INITIATIVES**
- **ORDINANCES FOCUSED ON PROTECTING OUR QUALITY OF LIFE AND PROPERTY VALUES INCLUDING:**
 - **FIRE SUPPRESSION WATER TANKS**
- **FEATURED SPEAKER EVENT SERIES – A VARIETY OF EDUCATIONAL TOPICS THAT SUPPORT OUR KEY VALUES INCLUDING: NATIVE PLANTS, WATER CONSERVATION/RAINWATER RETENTION, FIRE SAFETY, DARK SKY AND MORE**
- **INVESTIGATE THE FEASIBILITY AND COMMUNITY INTEREST IN:**
 - **RECYCLING PROGRAM(S)**
 - **EXPANSION OF OUR LIBRARY PROGRAM**
 - **DEVELOPMENT OF A WALKING PATH WITH MILESTONE MARKERS**
- **CONTINUED OUTREACH & PARTNERSHIP WITH COMMERCIAL & INDUSTRIAL PARTNERS WITHIN OUR CITY LIMITS & ETJ ALONG WITH CONTINUED PARTNERSHIP WITH OUR STATE & COUNTY OFFICIALS.**
- **CONTINUE TO PROMOTE SAFETY INITIATIVES SUCH AS WARN CENTRAL TEXAS**
- **CONTINUE ENHANCEMENTS TO WEBSITE TO PROVIDE EASY ACCESS TO KEY INFORMATION**

V. CITY OF DOUBLE HORN CONTACT INFORMATION

If you have questions, want to get involved or learn more about your city government please feel free to:

➤ **Attend City Council Meetings**

- Regular Monthly City Council meetings are held the second Thursday of every month. A schedule of upcoming meetings and the agenda will be posted on the City of Double Horn website:

doublehorntx.org

➤ **Send an email to the City Council & Mayor**

- Use the “Contact Us” feature on the City’s website or
- Use the dialogue icon found on every page on the City’s website



➤ **Visit with us at our new City Office located at 103 Vista View Trail, Suite 100**

- Office Hours & Grand Opening date will be announced later in the Spring!