



CITY OF DOUBLE HORN

AGENDA

REGULAR MEETING
CITY COUNCIL
THURSDAY FEBRUARY 11, 2021
7:00PM

TELECONFERENCE CALL: PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, AND IN CONJUNCTION WITH THE GUIDANCE AND PROVISIONS PROVIDED BY THE GOVERNOR OF TEXAS IN THE DECLARATION OF DISASTER ENACTED MARCH 13, 2020, MEMBERS OF THE CITY COUNCIL SHALL BE PARTICIPATING REMOTELY IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, AS TEMPORARILY MODIFIED BY THE GOVERNOR, AND COUNCIL RULES OF PROCEDURE. THERE WILL BE NO PHYSICAL LOCATION FOR THE MEETING. MEMBERS OF THE PUBLIC MAY PARTICIPATE BY JOINING AT: **866-607-3969**
(NO PIN REQUIRED)

Members of the public will be allowed to speak on any agenda item during citizen comments, however, enforcement to the time limit (3 MINUTES) on comments will be enforced. **Citizens wishing to speak during citizen comments or on a particular agenda item need to notify the City Secretary at: CITYSECRETARY@DOUBLEHORNTX.ORG by 6:00 p.m. on February 10th (WEDNESDAY).**

1. Call Meeting to Order
2. Rollcall to Confirm Quorum
3. Invocation
4. Pledge of Allegiance – U.S. & Texas

Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

5. Approval of Minutes – 1/14/2021 Regular Council Meeting
6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.
7. Regular Agenda – the Council will individually discuss, consider, and possibly take action on any or all of the following items:
 - A. Treasurer's Report
 - 1) Monthly Financial Reports
 - 2) QuickBooks Update

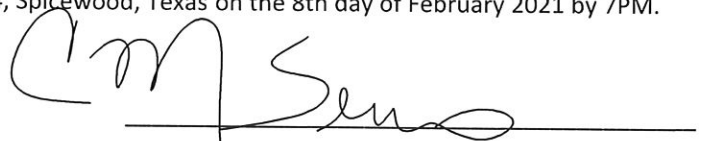
- B. Emergency Management Team Update
- C. Zoning & Ordinance Committee Update
- D. Discuss status of City Office and actions required to prepare office space and establish office hours
- E. Discuss Status of Spicewood Crushed Stone & Vulcan Site Tour(s)
- F. Discuss Steps Required to investigate community interest, costs & benefits associated with:
 - 1) Developing a Walking Path with milestone markers to promote healthy activity
 - 2) Expansion of the City's Library Program
- G. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.
- 8. Close Regular Meeting
- 9. Open Executive Session.

Executive session in accordance with the Texas Government Code, Section 551.071 – Consultation with Attorney on pending litigation or on a matter in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may require the citizens to vacate the meeting room, or teleconference line, during the executive session (alternatively a private line may be opened for executive session).

 - i) Consultation with Attorney regarding Litigation: State of Texas v. Double Horn et al.
- 10. Close Executive Session
- 11. Open Regular Meeting
- 12. Consider action, if any, from Executive Session
- 13. Adjournment

The Council may go into closed session at any time to discuss an item on the agenda when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session, a quorum of the Council must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session

I certify that the above notice of meeting was posted at 7901 CR 404, Spicewood, Texas on the 8th day of February 2021 by 7PM.



Cathy Sereno, Mayor

JANUARY
FINANCIAL AGENDA PACKET
CITY OF DOUBLE HORN
REGULAR MEETING of CITY COUNCIL
2/11/2021



City of Double Horn
Budget vs. Actuals: City of Double Horn FY2021

October 2020 - September 2021

	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	FYTD Total	% of Budget	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	
Income															
1020 Ad Valorem Taxes		4,063.73	16,889.57	30,315.88	8,626.14								59,895.32	66,307.61	90.33%
1030 Donations General			20.00										20.00	0.00	
1070 Permits and Fees			1,000.00										1,000.00	1,000.00	100.00%
Total Income	\$ 0.00	\$ 4,063.73	\$ 17,909.57	\$ 30,315.88	\$ 8,626.14	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 60,915.32	\$ 67,307.61	90.50%
Gross Profit	\$ 0.00	\$ 4,063.73	\$ 17,909.57	\$ 30,315.88	\$ 8,626.14	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 60,915.32	\$ 67,307.61	90.50%
Expenses															
1110 Salaries & Wages	557.28	864.95	1,590.57	760.46	394.74								4,168.00	13,000.00	32.06%
1120 Training and Travel													0.00	500.00	0.00%
1125 Rent or Lease of Buildings			800.00	800.00	800.00								2,400.00	9,600.00	25.00%
1130 Utilities			425.00	24.87									449.87	1,200.00	37.49%
1135 Internet													0.00	1,200.00	0.00%
1140 Computer Equipment													0.00	500.00	0.00%
1160 Phone Expense	25.07	25.07	25.07										75.21	350.00	21.49%
1170 Website Expense			21.17										21.17	250.00	8.47%
1180 Email Expenses		459.74											459.74	550.00	83.59%
1190 Accounting	119.00	70.00		1,390.00									1,579.00	5,450.00	28.97%
1220 Legal & Professional Fees	2,214.00	4,500.00	2,562.00	750.00									10,026.00	25,272.61	39.67%
1240 Tax Collection Fees	274.06	268.73				268.73			268.73				1,348.98	1,200.00	112.42%
1250 Election Fees				75.00									75.00	75.00	100.00%
1260 Legal Posting	228.00												228.00	1,500.00	15.20%
1270 Insurance - TML		1,035.86											1,035.86	990.00	104.63%
1275 Workmans Comp Insurance	102.90												102.90	300.00	34.30%
1280 Membership Fees	50.00			591.00									641.00	650.00	98.62%
1420 Software													0.00	350.00	0.00%
1655 Municipal Court Costs				650.00									650.00	500.00	0.00%
1660 Consulting Services			0.16	-0.16									-19.95	0.00	
6045 Bank fees	-19.95	0.00	0.16										0.00	950.00	0.00%
6055 Code Enforcement	35.00	35.00	35.00	35.00	35.00								175.00	720.00	24.31%
6235 Rent/Meeting Expenses													0.00	750.00	0.00%
6345 Office Equipment and Maintenance													0.00	750.00	0.00%
6355 Supplies - office	364.02	89.52	156.54	58.18	30.19								698.45	0.00	
6375 Taxes - payroll														0.00	
Total Expenses	\$ 3,949.38	\$ 7,348.87	\$ 5,615.51	\$ 5,134.35	\$ 1,259.93	\$ 268.73	\$ 0.00	\$ 0.00	\$ 268.73	\$ 0.00	\$ 0.00	\$ 268.73	\$ 24,114.23	\$ 67,307.61	35.83%
Net Operating Income	-\$ 3,949.38	-\$ 3,285.14	\$ 12,294.06	\$ 25,181.53	\$ 7,366.21	-\$ 268.73	\$ 0.00	\$ 0.00	-\$ 268.73	\$ 0.00	\$ 0.00	-\$ 268.73	\$ 36,801.09	\$ 0.00	



City of Double Horn

BALANCE SHEET

As of January 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Operating	22,538.50
1005 Property Tax	31,269.18
1010 Reserve Account	6,020.73
Total Bank Accounts	\$59,828.41
Total Current Assets	\$59,828.41
TOTAL ASSETS	\$59,828.41
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts payable	23,091.50
Total Accounts Payable	\$23,091.50
Credit Cards	
2300 First United Bank Credit Card	35.00
Total Credit Cards	\$35.00
Other Current Liabilities	
2160 Payroll tax payable	492.00
2170 SUTA payable	243.00
Payroll Liabilities	
Federal Taxes (941/944)	23.94
Total Payroll Liabilities	23.94
Total Other Current Liabilities	\$759.00
Total Current Liabilities	\$23,885.50
Total Liabilities	\$23,885.50
Equity	
Retained Earnings	5,701.84
Net Income	30,241.07
Total Equity	\$35,942.91
TOTAL LIABILITIES AND EQUITY	\$59,828.41

Note

Note: Property Tax Revenue is not setup as a receivable (different from last year's format).
 Payroll Tax Calculation - Prior months calculations under review by Accountant.

City of Double Horn Legal Expense & Payment Summary FY2020 - 2021

1/31/2021

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
AKERS & AKERS							
4730	4/19/2019	\$ 16,622.50		\$	16,622.50		
4763	5/17/2019	\$ 1,826.93		\$	18,449.43		
	6/3/2019		Akers & Akers LLP	\$ (10,000.00)	8,449.43	1002	Operating Account
4799	6/19/2019	\$ 2,251.60		\$	10,701.03		
	7/17/2019		Akers & Akers LLP	\$ (2,000.00)	8,701.03	1004	Operating Account
	8/4/2019	\$ 531.22		\$	9,232.25		
	9/19/2019		Akers & Akers LLP	\$ (2,000.00)	7,232.25	1001	Legal Defense
	10/22/2019		Akers & Akers LLP	\$ (7,232.25)		1008	Operating Account
Total Akers & Akers		\$ 21,232.25		\$ (21,232.25)		Remaining Balance	
							\$ -
							Paid in Full

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
MESSER, FORT, McDONALD							
10107	7/6/2019	\$ 14,330.20	Messer, Fort, McDonald		14,330.20		
10290	9/5/2019	\$ 11,113.23	Messer, Fort, McDonald		25,443.43		
10526	10/7/2019	\$ 6,660.80	Messer, Fort, McDonald		32,104.23		
	10/22/2019		Messer, Fort, McDonald	\$ (2,767.75)	29,336.48	1009	Operating Account
10677	11/11/2019	\$ 7,531.40	Messer, Fort, McDonald		36,867.88		
10889	12/10/2019	\$ 1,818.00	Messer, Fort, McDonald		38,685.88		
11158	1/16/2020	\$ 4,513.63	Messer, Fort, McDonald		43,199.51		
	1/17/2020		Messer, Fort, McDonald	\$ (5,000.00)	38,199.51	1018	Operating Account
11253	2/7/2020	\$ 8,362.99	Messer, Fort, McDonald		46,562.50		
	3/4/2020		Messer, Fort, McDonald	\$ (5,000.00)	41,562.50	2001	Operating Account
11381	3/5/2020	\$ 1,068.00	Messer, Fort, McDonald		42,630.50		
11558	4/2/2020	\$ 282.00	Messer, Fort, McDonald		42,912.50		
11780	5/5/2020	\$ 84.00	Messer, Fort, McDonald		42,996.50		
	6/1/2020		Messer, Fort, McDonald	\$ (5,000.00)	37,996.50	2012	Operating Account
11940	6/2/2020	\$ 5,388.00	Messer, Fort, McDonald		43,384.50		
	6/12/2020		Messer, Fort, McDonald	\$ (5,002.00)	38,382.50	2014	Operating Account
12148	7/9/2020	\$ 2,796.00	Messer, Fort, McDonald		41,178.50		
12363	8/11/2020	\$ 3,402.00	Messer, Fort, McDonald		44,580.50		
	8/24/2020		Messer, Fort, McDonald	\$ (10,000.00)	34,580.50	2025	Operating Account
12562	9/10/2020	\$ 2,835.00	Messer, Fort, McDonald		37,415.50		
	9/11/2020		Messer, Fort, McDonald	\$ (10,000.00)	27,415.50	2028	Operating Account
12771	10/6/2020	\$ 2,214.00	Messer, Fort, McDonald		29,629.50		
	10/12/2020		Messer, Fort, McDonald	\$ (5,000.00)	24,629.50	2037	Operating Account
12935	11/6/2020	\$ 4,500.00	Messer, Fort, McDonald		29,129.50		
	11/13/2020		Messer, Fort, McDonald	\$ (5,000.00)	24,129.50	2044	Operating Account
13114	12/8/2020	\$ 2,562.00	Messer, Fort, McDonald		26,691.50		
13334	1/12/2021	\$ 750.00	Messer, Fort, McDonald		27,441.50		
	1/18/2021		Messer, Fort, McDonald	\$ (5,000.00)	22,441.50	2057	Operating Account
Total Messer, Fort, McDonald		\$ 80,211.25		\$ (57,769.75)		Remaining Balance	
							\$ 22,441.50

ALL LEGAL EXPENSES

Total Legal Fees	\$ 101,443.50	Total Payments	\$ (79,002.00)	Remaining Balance	\$ 22,441.50
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