



## CITY OF DOUBLE HORN

### Minutes

#### REGULAR MEETING

#### CITY COUNCIL

THURSDAY FEBRUARY 11, 2021

7:00PM

**TELECONFERENCE CALL:** PURSUANT TO SECTION 551.127 OF THE TEXAS GOVERNMENT CODE, AND IN CONJUNCTION WITH THE GUIDANCE AND PROVISIONS PROVIDED BY THE GOVERNOR OF TEXAS IN THE DECLARATION OF DISASTER ENACTED MARCH 13, 2020, MEMBERS OF THE CITY COUNCIL SHALL BE PARTICIPATING REMOTELY IN COMPLIANCE WITH THE TEXAS OPEN MEETINGS ACT, AS TEMPORARILY MODIFIED BY THE GOVERNOR, AND COUNCIL RULES OF PROCEDURE. THERE WILL BE NO PHYSICAL LOCATION FOR THE MEETING. MEMBERS OF THE PUBLIC MAY PARTICIPATE BY JOINING AT: **866-607-3969**

(NO PIN REQUIRED)

Members of the public will be allowed to speak on any agenda item during citizen comments, however, enforcement to the time limit (3 MINUTES) on comments will be enforced. **Citizens wishing to speak during citizen comments or on a particular agenda item need to notify the City Secretary at: [CITYSECRETARY@DOUBLEHORNTX.ORG](mailto:CITYSECRETARY@DOUBLEHORNTX.ORG) by 6:00 p.m. on February 10<sup>th</sup> (WEDNESDAY).**

1. **Call Meeting to Order:** Time 7:00PM

2. **Rollcall to Confirm Quorum**

Alderman RG Carver, Tom King, Glenn Leisey, John Osborne and Mayor Cathy Sereno were present. Jim Millard was absent from the meeting. City Attorney Patty Akers and City Secretary Karen Maxwell were present.

3. **Invocation:** Glenn Leisey

4. **Pledge of Allegiance** – U.S. & Texas

*Texas Pledge: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

5. **Approval of Minutes** – 1/14/2021 Regular Council Meeting

Motion: Glenn Leisey moved to accept the minutes as corrected.

Second: RG Carver seconded the motion.

Vote: The vote was unanimous and the motion carried.

6. **Citizen Comments** – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future

agenda Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.

No one contacted the City Secretary to sign up to speak on a non-agenda topic at the meeting. The Mayor asked if anyone present would like to speak to non-agenda items and no one spoke up.

7. **Regular Agenda** – the Council will individually discuss, consider, and possibly take action on any or all of the following items:

A. **Treasurer’s Report**

- 1) **Monthly Financial Reports**
- 2) **QuickBooks Update**

Motion: Glenn moved to transfer \$30,000 to the operating account.

Second: John Osborne seconded the motion.

Vote: The vote was unanimous and the motion carried.

Motion: Tom King moved to make a \$5,000 payment to Messer Fort McDonald for legal fees.

Second: Glenn Leisey seconded the motion.

Vote: The vote was unanimous and the motion carried.

B. **Emergency Management Team Update:** Report attached

- CAPCOG posters will be posted at mailboxes.
- If you are going to burn, call Sheriff Department first and then go to ESD-9 website to fill out permit.
- Fire Marshall recommended the home “address numbers be 4” high and a minimum stroke of 1/2” and visible from the street. The information is being passed on to DHIA.

Mayor Sereno was provided a radio by Joe Don Dockery to contact the Burnet County Dispatch in the case of all the phone systems down.

C. **Zoning & Ordinance Committee Update**

No Updates

D. **Discuss status of City Office and actions required to prepare office space and establish office hours**

The office hours are Monday and Wednesday from 10am-Noon and Thursday from Noon-2pm.

**Action Item:** Karen Maxwell will reach out to alderman for a “best day” for potential backup coverage.

E. **Discuss Status of Spicewood Crushed Stone & Vulcan Site Tour(s)**

No group tours at the Quarries at this time due to CoVid19.

F. **Discuss Steps Required to investigate community interest, costs & benefits associated with:**

- 1) **Developing a Walking Path with milestone markers to promote healthy activity**

**Action Item:** Glenn Leisey will check into what is required to provide a walking trail including insurance and homeowner’s association.

- 2) **Expansion of the City’s Library Program**

**Action Item:** Glenn Leisey will consider the viability of a Little Library at the City Hall exterior.

**Action Item:** Cathy Sereno will check on permission from the landlord for the ability of putting up a Little Library in front of the City Hall office.

G. **Discuss and consider other matters for inclusion on the agenda for the next regular meeting** of the City Council.

Links for CoVid-19 Vaccine hub but with a caveat that the list is constantly changing.  
Discuss and consider developing walking trail  
Discuss and consider expanding the city's Little Library

**Action Item:** Karen Maxwell will work in CoVid19 vaccination notification on website.

8. **Close Regular Meeting:** Time 7:42pm

9. **Open Executive Session.:** Time:7:42pm

Executive session in accordance with the Texas Government Code, Section 551.071 – Consultation with Attorney on pending litigation or on a matter in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may require the citizens to vacate the meeting room, or teleconference line, during the executive session (alternatively a private line may be opened for executive session).

i) Consultation with Attorney regarding Litigation: State of Texas v. Double Horn et al.

10. **Close Executive Session:** Time 8:14pm

11. **Open Regular Meeting:** Time 8:15pm

12. **Consider action, if any, from Executive Session:**

No action was needed from the Executive Session.

13. **Adjournment:** Time 8:18pm

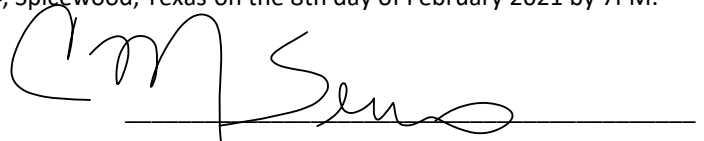
**Motion:** Glenn Leisey moved to adjourn the meeting.

**Second:** RG Carver seconded the motion.

**Vote:** The vote was unanimous and the motion carried. The Council will reconvene on March 11<sup>th</sup>, 2021, at the next scheduled Regular meeting.

**The Council may go into closed session at any time to discuss an item on the agenda when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session, a quorum of the Council must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session**

I certify that the above notice of meeting was posted at 7901 CR 404, Spicewood, Texas on the 8th day of February 2021 by 7PM.



Cathy Sereno, Mayor