

# CITY OF DOUBLE HORN MINUTES

REGULAR MEETING & PUBLIC HEARING
CITY COUNCIL
THURSDAY SEPTEMBER 9, 2021
7:00PM
SPICEWOOD COMMUNITY CENTER
Located at 7901 CR 404
SPICEWOOD, TEXAS 78669

THE CITY OF DOUBLE HORN COUNCIL MEETINGS ARE AVAILABLE TO ALL PERSONS REGARDLESS OF DISABILITY, IF YOU REQUIRE SPECIAL ASSISTANCE, PLEASE CONTACT CATHY SERENO AT 830-693-1508 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING. THANK YOU.

Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.

- 1. Call Meeting to Orcer: Time 7pm
- Rollcall to Confirm Quorum
   RG Carver, John Osborne, Tom King, Jim Millard and Cathy Sereno were present at the meeting. Karen Maxwell, City
   Secretary, was also present.
- 3. Invocation: RG Carver
- Pledge of Allegiance U.S. & Texas
   Texas Pledge: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.
- 5. Approval of Minutes August 12, 2021, Regular Council Meeting

Motion: RG Carver moved to approve the distributed minutes for August 12, 2021.

Second: Bob Schmitz seconded the motion.

Vote: The vote was unanimous and the motion carried.

6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.

No one signed up to speak to non-agenda items.

7. Regular Agenda – the Council will individually discuss, consider, and possibly take action on any or all of the following items: Public Hearing/Public Meeting Opened at 7:03PM

A. Conduct a **Public Hearing**; and consider, discuss, and take any action necessary regarding **Ordinance No. 2021-ORD028 of the City of Double Horn, Texas, approving the Budget for Fiscal Year 2021 – 2022**, adopting a budget and appropriating resources for the City of Double Horn, Texas, for the Fiscal Year 2021 2022. (Roll call vote required.)

Motion: Jim Millard moved to approve the Acknowledgement of Claim for an Amount Owed by the City of Double Horn for Legal Services Agreement.

Second: Bob Schmitz seconded the motion.

Discussion: A 6.5 year payment plan was negotiated with Messer Fort MacDonald for the debt of legal fees owed.

Vote: The vote was unanimous and the motion carried.

Action Item: Cathy Sereno will forward the approved agreement to Messer Fort MacDonald.

Motion: RG Carver moved to approve the Ordinance No. 2021-ORD028 adopting the FY 21-22 Budget for the City of Double Horn, Texas.

Discussion: Neither the Council nor citizens present had any questions or input regarding the budget.

Second: Tom King seconded the motion.

Vote:

Recorded Vote: The vote was unanimous and the motion carried.

NAME	Yea	Nay	Abstain	Absent
Jim Millard	Χ			
RG Carver	Χ			
Bob Schmitz	Χ			
John Osborne	Χ			
Tom King	X			

Public Hearing Closed 7:12pm

B. Consider, discuss, and take any action necessary regarding Resolution No. 2021- RES018 of the City of Double Horn, Texas, Ratifying the Property Tax Increase reflected in the 2021-2022 budget. (Roll call vote required.)

Motion: RG Carver moved to approve Resolution No.2021-RES018 Ratifying the FY 21-22 Property Tax Rate that requires raising more revenue from property taxes than in the previous year.

Second: Jim Millard seconded the motion.

Discussion: Neither the Council nor citizens present had any questions or input regarding the property tax revenue increase over last year.

Recorded Vote: The vote was unanimous and the motion carries.

NAME	Yea	Nay	Abstain	Absent
Jim Millard	Х			
RG Carver	Х			
Bob Schmitz	Х			
John Osborne	Х			
Tom King	X			

C. Consider, discuss, and take any action necessary regarding Ordinance No. 2021-ORD029 of the City of Double Horn, Texas, adopting a Property Tax Rate reflected in the Fiscal Year 2021-2022 budget of \$0.095000 per \$100 valuation on all taxable property within the corporate limits of the City of Double Horn for Fiscal Year 2021-2022 (Roll call vote required.)

Motion: RG Carver motioned approval of Ordinance No. 2021-ORD029 and he moved that the property tax rate be increased by the adoption of a tax rate of 0.0950, which is effectively 8.5% by which the proposed tax rate exceeds the nonew-revenue tax rate percent increase in the tax rate."

Second: Tom King seconded the motion.

Discussion: Neither the Council nor citizens present had any questions or input regarding the tax rate.

Vote:

Recorded Vote: The vote was unanimous and the motion carried.

NAME	Yea	Nay	Abstain	Absent
Jim Millard	Х			
RG Carver	Х			
Bob Schmitz	Х			
John Osborne	X			
Tom King	Х	10		

### D. Treasurer's Report-See attached Report

Monthly Financial Reports

The Council reviewed the financial report.

2) Appointment of new Treasurer

The Council reviewed and discussed the qualifications of Lindsay Thompson, noting that she is a CPA in both Kansas and Texas. A set of keys were issued to her for the front door, conference room, and filing cabinet.

Motion: John Osborne moved to approve Lindsay Thompson as a volunteer Treasurer for the City of Double Horn.

Second: Jim Millard seconded the motion.

Vote: The vote was unanimous and the motion carried.

E. Emergency Management Team Update including (report attached)

1) September Preparedness Month

The Council reviewed the Emergency Management Report.

F. Zoning & Ordinance Committee Update

The Council heard and discussed the update.

Action Item: Karen Maxwell needs to send an email to the ICC to add RG Carver and Bob Schmitz to the City account.

G. Discuss and consider actions required to manage tracking of the Assurance of Voluntary Compliance Agreement

The Council reviewed the draft version of the report to go to the Attorney General's office as the first quarter report.

H. Update from meeting with the President of DHIA; discuss next steps & strategy

Michael Schacherbauer invited the City Council to attend the September 30<sup>th</sup> DHIA Board Meeting.

Action Item: Karen Maxwell needs to request that Gate 4 remain open for 15 minutes before the DHIA and for the 2 hours of the meeting. Try asking Jack Allen first.

Action Item: Jim Millard will work with DHIA to try and figure out a plan for getting high speed internet throughout all of DHC.

Update from meeting with President of DHCWSC; discuss next steps & strategy

The Council discussed and reviewed information learned at meeting.

J. Review and accept City Secretary's Certification of Unopposed Candidates

Motion: Jim Millard move to accept City Secretary's Certification of Unopposed Candidates for the 2021 November election.

Second: John Osborne seconded the motion.

Vote: The vote was unanimous and the motion carried.

K. Discuss and consider action on Ordinance 2021-ORD027 an Ordinance Cancelling the General Election and Declaring Unopposed Candidates Elected

Motion: RG Carver approved the *Ordinance 2021-ORD027* an *Ordinance Cancelling the General Election and Declaring Unopposed Candidates Elected.* 

Second: Jim Millard seconded the motion.

Vote: The vote was unanimous and the motion carried.

L. Discuss and consider action on the August 19, 2021, SCS Blasting Report provided by IGS- See attached report

The Council discussed the report.

M. Discuss and consider action to nominate a candidate for a position on Burnet Central Appraisal District Board of Directors Council discussed the option to nominate a candidate.

The Council discussed and no action was taken.

N. Discuss and consider approving requirements and a list of volunteers to provide coverage (backup) during City Office Hours as needed

The Council discussed volunteer application and confidentiality agreement. The list of approved volunteers is as follows: Wendy Wright, Laura Rathe, Debbe Gary, Bobbie Osborne, Susan Carver, Sig Sereno, Amanda Schmitz, and Lindsay Thompson.

O. Discuss progress on second Little Library

The Council discussed the progress of the next Little Library.

- P. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council
  - Discuss and consider ways the city can encourage Spectrum to complete infrastructure to the remaining parts of the city.
  - Discuss and consider ways the Website can aid citizens connection to DHIA? DHCWSC?
- 8. Close Regular Meeting: N/A
- 9. Open Executive Session: N/A

Executive session in accordance with the Texas Government Code, Section 551.071 – Consultation with Attorney on pending litigation or on a matter in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may require the citizens to vacate the meeting room, or teleconference line, during the executive session (alternatively a private line may be opened for executive session).

- Consultation with City's Attorney regarding State of Texas v. City of Double Horn, et al. Cause No 49209, 424th District Court, Burnet County, Texas and to discuss next steps required to implement details of the Assurance of Voluntary Compliance agreement.
- 10. Close Executive Session: N/A
- 11. Open Regular Meeting: N/A
- 12. Consider action, if any, from Executive Session: N/A
- 13. Adjournment: Time 8:28 PM

Motion: RG Carver moved to adjourn the meeting.

Second: Jim Millard seconded the motion.

Vote: The vote was unanimous and the motion carried. The Council will reconvene at the next Regular Meeting on October 14<sup>th</sup> at 7pm in the Spicewood Community Center.

The Council may go into closed session at any time to discuss an item on the agenda when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session, a quorum of the Council must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session

I certify that the above notice of meeting was posted at 7901 CR 404, Spicewood, Texas on the 6th day of September 2021 by 7PM.

Cathy Sereno) Mayor

# ADOPTED BUDGET CITY OF DOUBLE HORN, TEXAS 2021-2022 FISCAL YEAR COVER SHEET

(in compliance with Sec. 102.007 of the Tex. Loc. Gov't Code)

- 1. NOTICE: This budget will raise more revenue from property taxes than last year's budget by an amount of \$12,116.55, which is a 18.27 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$4,026.13.
- 2. RECORD VOTE: The record vote of each member of the City Council voting on the adoption of this budget is:

Mayor Cathy Sereno (does not vote)

Council Member James Millard

Yea Nay Abstain Absent

### 3. PROPERTY TAX RATES:

	FY 2020-2021	FY 2021-2022
Property Tax Rate	0.0950	0.0950
No-New-Revenue Tax Rate	0.0984	0.0875
No-New-Revenue Maintenance and	0.0984	0.0875
Operations Tax Rate		
Voter-Approval Tax Rate	0.1018	0.0973
Debt Rate	0.0000	0.0000

4. TOTAL AMOUNT OF DEBT OBLIGATIONS: None.



### CITY OF DOUBLE HORN, TEXAS

### ADOPTED ANNUAL OPERATING BUDGET **FOR FISCAL YEAR 2021 - 2022**

2020 APPRAISAL ROLL INFORMAT	TION:	
Market Value	\$	75,305,329.00
Taxable Value	\$	72,527,518.00
Value Under Protest	\$	21,000,236.00
Owner's Estimate of Value	\$	18,270,205.00
Adjusted Taxable Value	\$	69,797,487.00

1 45	OPTED FY2020 -
\$	69,797,487.00
\$	18,270,205.00
\$	21,000,236.00
\$	72,527,518.00
\$	75,305,329.00
	\$ \$ \$ \$

	ADOPTED FY2020 -
TAX RATE	2021
Property Tax Rate	0.0950
No-New-Revenue Tax Rate	0.0984
No-New Revenue Maintenance &	
Operations Tax Rate	0.0984
Voter-Approval Tax Rate	0.1018
Debt Rate	0.0000

2021 APPRAISAL ROLL INFORMAT	ION:	
Market Value	\$	86,328,452.00
Taxable Value	\$	82,551,751.00
Value Under Protest	\$	-
Owner's Estimate of Value	\$	_
Adjusted Taxable Value	\$	82,551,751.00

TAX RATE	ADOPTED FY2021 - 2022
Property Tax Rate	0.0950
No-New-Revenue Tax Rate	0.0875
No-New Revenue Maintenance &	
Operations Tax Rate	0.0875
Voter-Approval Tax Rate	0.0973
Debt Rate	0.0000

## The Adopted Budget is attached in detail form. Summary comments on the Budget for FY2021-2022 are as follows:

- 1) Unlike the 2 prior years, there are no property value's under protest in the 2021 Appraisal Roll Information
- 2) The Proposed Tax Rate of .0950, is the same as the current tax rate which has remained unchanged since incorporation. However, due to increased property values the Proposed Tax Rate of .0950 is higher than the No-New Revenue Tax Rate of .0875
- 3) All legal services, City Attorney fees and litigation, are provided by Messer, Fort & McDonald. A 6.65 year, no interest, payment plan has been negotiated to retire litigation debt. (Acknowledgement of Claim for Amounts Owed By City of Double Horn for Legal Services Agreement)
- 4) The City's office space will be expanded this year to include an onsite meeting room suitable for Council Meetings and other events. The budget reflects the rental increase (Office Rental) as well as one-time expenses listed as separate line items to cover the remodel & furnishings (Remodel Expense & Office Equipment & Maintenance)
- 5) The City is initiating a series of projects aimed at improving safety and security in our city. The FY2021-2022 project funded in this budget is the purchase and Installation of Knox Boxes at entrance gates (6).
- 6) Reserve Balance remains unchanged.

### CITY OF DOUBLE HORN, TEXAS FY2021 - 2022 ADOPTED BUDGET

as of 7/31/21

	F	/2020-2021	FY2	020-2021 FYTD		FY2020-2021		FY2021-2022	%	
Description	Add	pted Budget		Actual		Forecast	١,			
	1	prou Dauget		Actual		Forecast	1	Adopted Budget	Change	Notes
Revenue (Not Including Carry Over)							140			
Ad Valorem/Property Taxes	\$	66,307.61	\$	67,560.70	\$	69 502 00	14	70.404.46		
Donations	+	00,007.01	\$	20.00	\$	68,592.00	\$	78,424.16	18.27%	
Grants			\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	20.00	٦	20.00				
Fees	\$	1,000.00	\$	1,000.00	\$	1 000 00	1	4.000.00		
Bonds	+	1,000.00	1	1,000.00	13	1,000.00	\$	1,000.00	0.0%	SCS Blasting Permit
Other	+				-					
Total Revenue (Not Including Carry Over)	\$	67,307.61	\$	69 590 70	-	CO C42 00	4			
, , , , , , , , , , , , , , , , , , , ,	14	07,507.01	7	68,580.70	\$	69,612.00	\$	79,424.16	18.0%	
Expenses										
Salary & Wages: City Secretary & Tax	\$	12 000 00	16	0.504.04	-					
Training & Travel	\$	13,000.00		9,591.34	\$	11,510.00	-	12,380.00	-4.8%	9.5hrs/wk@\$25 Includes taxes
Office Rental	\$	500.00	\$		\$		\$	1,000.00	100.0%	Notary Training & Other
Remodel Expense (NEW)	\$	9,600.00	_	6,400.00	\$	8,000.00	\$	20,100.00	109.4%	2@\$800, 10@\$1850
Meeting Expense	\$	720.00	\$	-	\$	-	\$	1,500.00		Remodel city office to add large meeting room
Utilities		720.00	\$	520.00	\$	720.00	\$	720.00	0.0%	Assumes 12 Meetings
Office Equipment & Maintenance	\$	1,200.00	\$	884.63	\$	1,025.00	-	1,200.00	0.0%	PEC
Computers/Monitors	\$	750.00	\$		\$	-	\$	2,000.00	166.7%	includes: Tables, folding chairs, projector
Software	\$	500.00	_		\$	-	\$	2,500.00	400.0%	
	\$	350.00	-	-	\$	-	\$	350.00	0.0%	
Office Supplies Phone	\$	750.00	<u> </u>	305.72	\$	305.72	\$	924.14	23.2%	includes mailings
	\$	350.00	\$	200.87	\$	200.87	\$	-	-100.0%	Included w/internet fee
Internet & Phone	\$	1,200.00		578.53	\$	845.00	\$	1,440.00	20.0%	Spectrum - full year, promo expires
Website & Domains	\$	250.00	<u> </u>	231.09	\$	231.09	\$	250.00	0.0%	Website & 2 Domains(.org, .com)
Email accounts	\$	550.00		549.16	\$	549.16	\$	635.00	15.5%	8 Email Accounts
Newspaper / Notification Fees	\$	1,500.00		228.00	\$	1,000.00	\$	1,500.00	0.0%	
Accounting & CPA	\$	5,450.00	\$	2,951.50	\$	3,491.50	\$	2,760.00	-49.4%	Fees:\$960, Consulting: 12Hrs :\$1800
Safety/Improvement Projects (NEW)	\$	-	\$	-	\$	-	\$	4,000.00		Knox Box & Installation - 6 gates
Legal Expense 190.00-250.00	\$	25,272.61	\$	44,896.97	\$	50,000.00	\$	12,000.00	-52.5%	City Attorney Legal Fees
Legal Fees - Retirement of Existing Debt							\$	6,000.00		Budget amount based on payment plan
Municipal Court Fees	\$	500.00	\$		\$	-	\$	500.00	0.0%	ger and success on payment plan
Code Enforcement	\$	950.00	\$	-	\$	-	\$	500.00	-47.4%	
Consulting/Outside Services	\$	700.00	\$	650.00	\$	650.00	\$	3,000.00	328.6%	Strategic Planning/Agreements
Membership	\$	650.00	\$	641.00	\$	641.00	\$	650.00	0.0%	TML / CAPCOG
Insurances (Liability)	\$	990.00	\$	1,035.86	\$	1,035.86	\$	2,160.00	118.2%	Increase: no longer Small Municp. Program
Insurances (Workers Comp)	\$	300.00	\$	102.90	\$	102.90	\$	105.00	-65.0%	One employee
Election	\$	75.00	\$		\$	75.00	\$	75.00	0.0%	Next: November 2022
Burnet County Tax Collection Fees	\$	1,200.00	\$	1,348.98	\$	1,348.98	\$	1,175.02	-2.1%	Provided by BCAD 6/11/21
Total Operating Expenses	\$	67,307.61	\$	71,191.55	\$	81,732.08	\$	79,424.16	18.0%	
Reserve Fund										
	\$	6,020.73	\$	6,020.73	\$	6,020.73	\$	6,020.73		
Total Operating Expenses & Fund Balances	\$	73,328.34	\$	77,212.28	\$	87,752.81	\$	85,444.89		



# City of Double Horn

### Balance Sheet As of July 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Operating	24,574.85
1005 Property Tax	3,060.70
1010 Reserve Account	6,020.73
Total Bank Accounts	\$33,656.28
Total Current Assets	\$33,656.28
TOTAL ASSETS	\$33,656.28
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts payable	29,712.45
Total Accounts Payable	\$29,712.45
Credit Cards	
2300 First United Bank Credit Card	470.86
Total Credit Cards	\$470.86
Other Current Liabilities	
Payroll Liabilities	
Federal Taxes (941/944)	93.30
Total Payroll Liabilities	93.30
Total Other Current Liabilities	\$93.30
Total Current Liabilities	\$30,276.61
Total Liabilities	\$30,276.61
Equity	\$3,379.67
TOTAL LIABILITIES AND EQUITY	\$3,379.67 \$33,656.28

Note

Note: Property Tax Revenue is not setup as a receivable (different from last year's format).

# AUGUST FINANCIAL AGENDA PACKET CITY OF DOUBLE HORN REGULAR MEETING of CITY COUNCIL 9/9/2021



Continue	Accordance   Cotton   Nov. 2000   Loc 2000						City	of Dou	City of Double Horn								
Control 2006   Cont	Contact Name   Cont			e constitue con terrate proprieta de la constitue de la consti	ш	3udget v		s: City o	f Double	Horn FY	72021		And the second s				
Control   Cont	Actual   A							er 2020 - Se	ptember 202	1							
National Procession   Control Procession   Contro	Matter   M		Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2024	May 2024	June 2002	2000					
Mathematica processes   Actual Actu	Manufacture							100	707 Idu	may 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021		Total	
National Parameters    1	1   1   1   1   1   1   1   1   1   1	Income	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	% of Budget
Main and Freedy	Marie Cleaned   State   Stat	1020 Ad Valorem Taxes		4,063.73		30,315.88	10,207.96	1.248.65	1 231 63	ROE 36		70 000					
1	1	1030 Donations General			20.00					00.00		990.34			68,915.46		
1   100   1   1   1   1   1   1   1	1   100   1   1   1   1   1   1   1	1070 Permits and Fees	The state of the s		1,000.00							-		The state of the s	20.00		
1	This is the control of the control o	Total Income		44	1	\$ 30,315		1							1		- 1
Introduction of the control of the c	Michael Number   Mich	Gross Profit		5		\$ 30.315				1	1		•	8	- 1	44	103.90%
Marche Number   Standard Sta	Note Name   Na	Expenses						1	-			8	43	\$		\$ 67,307.61	103.90%
ining definition of the continuity of the contin	ining the representation of the control of the cont	1110 Salaries & Wages	557.28			780	77 708	1 280 74	00000	20 000							
Mathematical Control	Control Engine Challed State   Control Contr	1120 Training and Travel			-	8	1 100	1,200.71	903.03	1,1/2.61	429.57	1,044.90	09.969		9,764.02		75.11%
Hatelenses   1,200,	The property bulber   The property	1125 Rent or Lease of Buildings			800 00	800	000008	00 000	00 000						00.00	200.00	0.00%
Continue that the present	A control cont	1130 Utilities			40F 00	000	000.000	900.00	800.00	800.00	800.00	800.00	800.00	800.00	8,000.00	9,600.00	83.33%
The Equipment of the Capital Control of the C	The Equation of the Capuloment	1135 Infernet			420.00	.67	25.84	91.98		117.93		169.01	91.27		975.90	1,200.00	81.33%
Section	Table Experimental Services (1987) (1982) (1	1140 Computer Equipment						314.72	87.27	88.27	88.27	88.27			666.80	1.200.00	55 57%
Section   Sect	Second   S	130 Computer Equipment													000	500 00	7000
1,10,10,10,10,10,10,10,10,10,10,10,10,10	1,100   1,10	1160 Phone Expense	25.07		25.07			25.04		50.32	25.16	25.14			20000	00.000	0.00%
Expension   Fig.   Fi	High Elements   1910	1170 Website Expense			21.17			209.92							200.01	350.00	57.39%
State   Stat	14500   1500	1180 Email Expenses		459.74				89.42							231.09	250.00	92.44%
1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,	1   2   2   2   2   2   2   2   2   2	1190 Accounting	119.00			1,390.00	932.50	50.00	70.07	00.08	00 000				549.16	550.00	99.85%
Collection Frees 27.0 G	Collection Frees	1220 Legal & Professional Fees	2,214.00		2,562.00	750.00	5,335,80	3.474.00	6 852 25	7 722 00	7 440 06	00 000 7	0		2,951.50	5,450.00	54.16%
This protection   This prote	1,000   1,00	1240 Tax Collection Fees	274.06		-			268 73	03:30010	1,124.00	7,113.90	4,300.90	8,556.96		53,453.93	25,272.61	211.51%
1,000,000   1,00	The control	1250 Election Fees				75.00					208.73			268.73	1,348.98	1,200.00	112.42%
1,000,000   1,00	1,025,68    1,02	1260 Legal Posting	228.00							The second secon					75.00	75.00	100.00%
102,00   1	1,000   1,00	1270 Insurance - TML					-		A STATE OF THE PARTY OF THE PAR			-	117.00		345.00	1,500.00	23.00%
wave         Formating Person	National Process   1720   17	1275 Workmans Comp Insurance	102 90												1,035.86	990.00	104.63%
ware sulfing Services         35.00<	ware clipped Court Costs         4 3 5 0 0         C 5 5 0 0<	1280 Membership Fees	00.03			00 709									102.90	300.00	34.30%
K fees         C60.00         C60.00<	suting Services  1936  1	1420 Software	0.00			00.186									641.00	650.00	98.62%
sutility Services  kfeas  kfea	K feas         -19.05         0.00         0.16         0.01         0.16	1655 Minicipal Court Costs													0.00	350.00	0.00%
Fundational Survives         4 (1) (1) (2) (2)         C60 (1) (2) (3)         C60 (1) (2) (3)         C60 (1) (3) (3) (3) (3) (3) (3) (3) (3) (3) (3	Freeze,   Free	4600 Constitution Court													00:00	500.00	0.00%
Equipment and Maintenance 0.00	Efficience of the control of the con	6045 Bank fees	10.04	000		650.00									650.00	700.00	92.86%
Full Participan National P	## Cartiocommont   180	200 History 1200	08.61.	00.0	0.16	-0.16									-19.95	000	
Signature   Sign	Second   S	6235 Rent/Meating Eveness	00	00.10									William Voter Control		0.00	950.00	0.00%
Per equipment and maintenance  0.00  51.68  68.52  156.54  68.59  157.08  68.50  73.12  88.50  73.12	Control   Cont	BASE CHILDREN TO THE STATE OF T	00:00	93.00	35.00	35.00	35.00	35.00	35.00	95.00		180.00	00.09		580.00	720.00	80.56%
4. Septimination         55.78         88.50         73.72         88.70         73.72         88.70         73.72         89.70         73.72         89.70         73.72         89.70         73.72         89.70         73.28         75.72         89.70         73.72         89.70         73.72         89.70         73.72         89.70         73.28         75.94         53.29         75.29         75.00         70.00	Secondary   Seco	6355 Supplies - office	C												0.00	750.00	0.00%
Column   C	Column   C	6375 Tayes - payer li	000									305.72			305.72	750.00	40.76%
Toll Expenses 5 0.00 0.00 -243.00	roll Expenses \$ 0.00	Payroll Eventor	00,70	88.52	156.54	58.18	30.19	98.59	73.72	89.70	32.86	79.94	53.29		820.21	0.00	T
roll Expenses \$ 1,000 - 243.00   0.00 - 243.00   0.	roll Expenses \$ 0.00 \$ 0.00 -243.00 \$ 0.00 \$	Tavee	000			-									0.00	00.00	I
S 3643.04 S 7,348.87 S 5,372.51 S 5,134.35 S 7,584.07 S 6,746.11 S 8,881.87 S 10,216.83 S 9,004.55 S 7,004.87 S 6,372.51 S 12,637.06 S 26,746.11 S 8,881.87 S 10,216.83 S 9,004.55 S 7,008.57 S 6,392.04 S 12,637.05 S 26,134.53 S 2,623.89 S 6,497.46 S 7,650.24 S 9,410.47 S 6,867.57 S 6,395.00 S 10,008.73 S 12,499.53 S 0.00	State   Stat	TANGS			-243.00										-243 00	000	
\$ 3,643.04 \$ 7,348.87 \$ 6,372.61 \$ 5,134.35 \$ 7,584.07 \$ 6,746.11 \$ 8,881.87 \$ 10,216.83 \$ 9,004.65 \$ 7,068.34 \$ 10,375.12 \$ 1,068.73 \$ 82,434.99 \$ 67,307.61 \$ 8,3643.04 \$ 3,286.14 \$ 12,637.06 \$ 26,181.53 \$ 2,623.89 \$ 5,497.46 \$ 7,660.24 \$ 8,410.47 \$ 6,867.57 \$ 6,395.00 \$ \$ 1,068.77 \$ 12,499.53 \$ 0.00	\$ 3,643.04 \$ 7,348.87 \$ 6,372.51 \$ 5,134.35 \$ 7,584.07 \$ 6,746.11 \$ 8,881.87 \$ 10,216.83 \$ 9,004.56 \$ 7,008.54 \$ 10,375.12 \$ 1,068.73 \$ 82,434.99 \$ 67,307.61 \$ 3,643.04 \$ 3,286.14 \$ 12,637.06 \$ 26,181.53 \$ 2,623.89 \$ 5,6497.46 \$ 7,660.24 \$ 6,867.57 \$ 6,399.00 \$ \$ 9,020.36 \$ 1,068.73 \$ 12,499.53 \$ 0.00 \$ 10,000.20 \$ 1	total Payroll Expenses	- 1	\$ 0.00		00.00	00.0		00'0	0.00	00.0	0.00	0.00	0.00	243.00		T
-\$ 3,643.04 -\$ 3,286.14 \$ 12,637.06 \$ 26,181.53 \$ 2,623.89 -\$ 6,497.46 -\$ 9,410.47 -\$ 6,867.57 -\$ 6,395.00 -\$ 9,020.36 -\$ 1,068.77 -\$ 12,499.53 \$ 0.00	-\$ 3,643.04 -\$ 3,286.14 \$ 12,637.06 \$ 26,181.63 \$ 2,623.89 -\$ 6,497.46 \$ 7,660.24 -\$ 9,410.47 -\$ 6,867.57 -\$ 6,399.00 -\$ 9,020.36 -\$ 1,068.73 \$ 12,499.53 \$ 0.00	lotal Expenses		\$ 7,348.87		5,134.35	7,584.07		8,881.87	10,215.83	9,004.55	7,059.94	10.375.12	1.068.73	82 434 99	27 30	100 100
& COSEPITE	6 COCCEPTS & COCCEPTS	Net income	- 1	-\$ 3,285.14	\$ 12,537.06		2,623.89		7,650.24	9,410.47	6,867.57	6.399.00	9.020.36	1 068 73	40 400 50	2,30	122.47%
	Friday, Sep 03, 2021 07:45:29 AM GMT-7 - Accrual Basis										1			210001	14,100.00		T
	Friday, Sep 03, 2021 07:45:29 AM GMT-7 - Accrual Passis															1	
	Fiday, Sep 03, 2021 07:45:29 AM GMT-7 - Accrual Pasis															The second secon	T



# City of Double Horn

### **Balance Sheet** As of August 31, 2021

ASSETS	TOTA
Current Assets	
Bank Accounts	
1000 Operating	
1010 Reserve Account	26,604.26
Total Bank Accounts	6,020.73
Total Current Assets	\$32,624.99
TOTAL ASSETS	\$32,624.99
LIABILITIES AND EQUITY	\$32,624.99
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts payable	
Total Accounts Payable	38,092.13
Other Current Liabilities	\$38,092.13
2160 Payroll tax payable	
Payroll Liabilities	51.52
Federal Taxes (941/944)	
Total Payroll Liabilities	93.30
Total Other Current Liabilities	93.30
Total Current Liabilities	\$144.82
Total Liabilities	\$38,236.95
Equity	\$38,236.95
OTAL LIABILITIES AND EQUITY	\$-5,611.96
	\$32,624.99

Note: Property Tax Revenue is not setup as a receivable (different from last year's format).

	2021 - 2021 - Frank State State State Summary FY2020 - 2021	חבווזה	& raym	ent Summary FY2	2020 - 2	021			
Invoice #	Date		Invoice	Payment Recipient		Payment			Paid from
AKERS & AKERS	KERS					Amount	Balance	Check #	Account
4730	4/19/2019	S	16,622.50			ì			
4763	5/17/2019	· vs	1,826.93			,,	16,622.50		
	6/3/2019			Abore & Abore 11 D	*	,	18,449.43		
4799	6/19/2019	ď	2.251.60		n	(10,000,00)	8,449,43	1002	Operating Account
	7/17/2019			Abore 8. Abore 110		,	10,701.03		
	8/4/2019	v	531.22		n	(2,000.00) \$	8,701.03	1004	Operating Account
	9/19/2019	•		Akers & Akere 110	્ય	5 100000	9,232.25		
	10/22/2019			Akers & Akers 110	n u	\$ (00.000.5)	7,232.25	1001	Legal Defense
	1	-			,	(1,232.25)		1008	1008 Operating Account
	Total Akers & Akers	s	21,232.25		**	(21,232.25)	æ	Remaining Balance	Salance

8/31/2021

S Paid in Full

MESSE	MESSER, FORT, McDONALD										Paid in Full
10107	0101/2/7	•		;							
10701	//8/2013	v +			ald		\$	14,330.20			
10290	9/5/2019	S	11,113.23	23 Messer, Fort, McDonald	plaid		\$	5 443 43			
10526	10/7/2019		6,660.80	30 Messer, Fort, McDonald	ald			25 104 72			
	10/22/2019			Messer Fort McDonald	A Pie	135 535 67	1 4	2,104.23			
10677	11/11/2019	S	7,531.40	_			· ·	29,330,48	1003	Operating Account	
10889	12/10/2019	3			7 7		n d	36,867.88			
11158	1/16/2020				2 7		n n	38,685.88			
	0000/21/1	)	1,010,0				s	43,199.51			
11752	77/2020	,			ald \$	(5,000.00)	ς,	38,199.51	1018	Operating Account	
77733	2/1/2020	S	8,362,99	9 Messer, Fort, McDonald	ald		\$ 4	46,562,50		0	
	3/4/2020			Messer, Fort, McDonald	ald \$	(5,000,001		11 562 50	2000		
11381	3/5/2020	\$	1,068.00	-				05.205.11	TOOZ	Operating Account	
11558	4/2/2020	S			2 2		) t	2,030.30			
11780	5/5/2020	. •			2 7		V +	12,912.50			
	6/1/2020	ės:		-	י מ	TO THE PERSON AND THE	4	12,996.50			
11940	6/2/2020	•	2000		sid S	(5,000.00)	\$	37,996.50	2012	Operating Account	
	6/12/2020	^	2,388.00		pla		\$ 45	43,384.50			
04.40	0/12/2020				\$ PI	(5,002.00)	\$ 38	38,382,50	2014	Operating Account	
17148	//9/2020	s	2,796.00	Messer, Fort, McDonald	p		\$ 41	41 178 50	1	operating Account	
12363	8/11/2020	\$	3,402.00	-	0		4	44 580 50			
	8/24/2020			Messer. Fort. McDonald	7	(10,000,00)		02.000			
12562	9/10/2020	S	2,835.00	-			4 6	54,580.50	2025	Operating Account	
	9/11/2020				3 3	200000	א מ	37,415.50			
12771	10/6/2020	₹.	2 214 00			(10,000,00)	2 2	27,415.50	2028	Operating Account	
	10/12/2020	<b>&gt;</b>	2001				\$ 29	29,629.50			
12935	11/6/2020	4	0000		S	(2,000.00)	\$ 24,	24,629.50	2037	Operating Account	
	11/13/2020	^	4,500.00		p		\$ 29,	29,129.50			
2114	11/13/2020				s p	(5,000.00)	\$ 24,	24,129.50	2044	Onerating Account	
5114	12/8/2020	S	2,562.00	Messer, Fort, McDonald	0		\$ 26	26,691,50		operating account	
13334	1/12/2021	\$	750.00	Messer, Fort, McDonald	О		27.	27 441 50			
	1/18/2021			Messer, Fort. McDonald	V 70	(5,000,00)	יני	447 50			
13455	2/8/2021	·vs	5,335.80	-	,	(00.000/c)	7, 6	22,441.50	702/	Operating Account	
	2/23/2021				, 5 7		,77	27,777.30			
13735	3/12/2021	v	3 474 00		n -	(2,000.00)	\$ 22,	22,777.30	2065 (	Operating Account	
	3/12/2021	3	00.474,0			10	\$ 26,	26,251.30			
13871	0/12/2021 4/7/2021	4			S	(2,500.00)	\$ 23,	23,751.30	2071 (	Operating Account	
1	10/07/	٨	6,852.25	_	-		30,6	30,603.55			
077	4/9/2021				\$	(2,500.00)	\$ 28.		2079	Operating Account	
14118	5/12/2021	s	7,722.00	Messer, Fort, McDonald	~		35.8			Act acing Account	
	5/20/2021			Messer, Fort, McDonald	S	(10,000,00)	25.50		, ,,,,,,		
14338	6/14/2021	s	7,119.96			(00:000/01)	2,00			Operating Account	
	6/14/2021			Messer Fort McDonald	v	, ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	26,20				
. 2006	7/12/2021			Messer Fort MeDenal	٠ ،	(2,500.00)	30,4			Operating Account	
14610	7/14/2021	v	A 266 0C		^	(5,277.30) \$	25,1	:04:34 :0	2100 C	Operating Account	
14774	8/13/2021	ን ‹	4,500.90		1000	σ,	29,5	29,535.17			
	1707 101 10	^	8,556.96	Messer, Fort, McDonald		₩.	38,0	38,092.13			
		\$ 1	\$ 123,639.18		S	(85,547,05)		Dog	Complete Colonial		
LL LEGA	ALL LEGAL EXPENSES							nel nel	railing t	aiance	\$ 38,092.13
'											
	Total Legal Fees	\$ 1	44,871.43	\$ 144,871.43 Total Payments	\$	(106,779.30)		Ren	Remaining Balance	alance	1
									9	dianice	\$ 38,092,13

Double Horn City Financial Agenda Packet 09 2021

\$ 38,092.13

### September 9, 2021

### **EMERGENCY MANAGEMENT Report to the City of Double Horn**

### 1. Current EM Team Membership

Harry Brunner – EM Coordinator
Curtis Raetz – Safety and Medical Officer
Wendy Wright – Finance and Administration
Jim Millard – Logistics and Deputy EMC
John Osborne – Operations
Laura Rathe – Public Information Officer
Open – Planning
Paul Graber - Advisor

NOTE: Updated organizational chart below

### 2. EM Team Training Status

Created an EM team training sheet (attached)
Training completed since last meeting
Wendy Wright completed IS-100 Intro to the Incident Command System
Harry Brunner completed IS-700 Intro to the National Incident Management System

City of Double Horn Emergency Management Training Status								
Name	Position	G200	IS - 100	IS-200	IS-700	IS-800		
Brunner, Harry	EMC	Completed	Completed	Completed	Completed			
Graeber, Paul	Advisor							
Millard, James	Logistics		Completed					
Osborne, John	Operations							
Raetz, Curtis	Safety & Medical Officer		Completed	Completed	Completed	Completed		
Rathe, Laura	Public Information				Completed	Completed		
Wright, Wendy	Finance & Administration		Completed		Completed	completed		

# 3. Status on our registration with TDEM GMS for American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF).

I have submitted a request to the US Treasury as directed by TDEM to add Double Horn to the list of eligible NEUs. This seems to be the only avenue for redress. Treasury opened case #00014567. Request submitted on 7/23/21. No response to date.

I have also submitted a request to Governor Abbott via the online portal (<a href="https://gov.texas.gov/apps/contact/assistance.aspx">https://gov.texas.gov/apps/contact/assistance.aspx</a>). Request submitted 8/4/21. No response to date.

I have also reached out to Senator Cornyn to ask for his assistance to assist in obtaining an answer to my request to the US Treasury. My contact at the Texas Emergency Management, Division Chief Blair Walsh, made the introduction to Mr. Jacob Smith who is Senator Cornyn's legislative assistant in Washington. Mr. Smith called me back immediately and we discussed the relevant details of Double Horn being left off the eligible list of NEU's. He agreed to follow up with Treasury to advocate for our cause. Initial conversation with Mr. Smith was on 8/28/21. As of this writing, I have not received an update.

### 4. Warn Central Texas Program

There were two new Warn Central Texas signups in August. Current total is 109.

### 5. US Postal Address Management Correspondence

Letter to US Postal Management requesting that Double Horn be included in the 78669 database was drafted and was signed by Mayor Sereno and sent as requested. No response to date.

### 5. Featured Speaker Event: Fire Safety

Spicewood Fire Chief Sam Stacks discussed "How to Protect Your Home and Property" at the Double Horn Pavilion on August 21<sup>st</sup>. This was the second event in the city's Featured Speaker Series. The presentation was informative and well received by the approximately 20 residents in attendance.

Harry Brunner Double Horn EMC Cell: 949-293-3978

### Copies:

### **Emergency Management Team Members:**

Paul Graeber Alderman - Jim Millard Alderman - John Osborne Curtis Raetz Laura Rathe Wendy Wright

### City Officers

Mayor - Cathy Sereno City Secretary - Karen Maxwell

