



**CITY OF DOUBLE HORN**  
**AGENDA**  
**REGULAR MEETING**  
**CITY COUNCIL**  
**THURSDAY OCTOBER 14, 2021**  
**7:00PM**  
**SPICEWOOD COMMUNITY CENTER**  
**Located at 7901 CR 404**  
**SPICEWOOD, TEXAS 78669**

**THE CITY OF DOUBLE HORN COUNCIL MEETINGS ARE AVAILABLE TO ALL PERSONS REGARDLESS OF DISABILITY, IF YOU REQUIRE SPECIAL ASSISTANCE, PLEASE CONTACT CATHY SERENO AT 830-693-1508 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING. THANK YOU.**

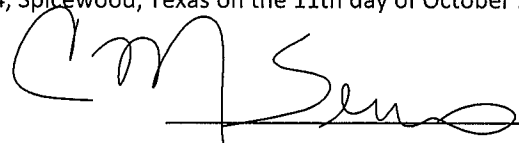
**Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.**

1. Call Meeting to Order
2. Rollcall to Confirm Quorum
3. Invocation
4. Pledge of Allegiance – U.S. & Texas  
**Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.***
5. Approval of Minutes – September 9, 2021, Regular Council Meeting & Public Hearing
6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.
7. Regular Agenda – the Council will individually discuss, consider, and possibly take action on any or all of the following items:
  - A. Treasurer’s Report
    - 1) Monthly Financial Reports
  - B. Emergency Management Team Update
  - C. Zoning & Ordinance Committee Update
  - D. Discuss and consider actions required to manage tracking of the Assurance of Voluntary Compliance Agreement

- E. Discuss and consider actions required on progress related to water service & discussions with DHCWSC
  - F. Discuss and consider actions required on progress related to discussions with DHIA Board - Update from September 30<sup>th</sup> Board Meeting
  - G. Discuss and consider actions required for planning for the provision of sewage services
  - H. Discuss and consider actions required for trash/recycling services
  - I. Discuss and consider actions required for website enhancements/communication including information related to MFISD
  - J. Discuss and consider actions the city can take to encourage Spectrum to complete infrastructure required for property within the city boundaries
  - K. Discuss and consider actions required to develop a plan to purchase and install Lock Boxes
  - L. Discuss progress on second Little Library
  - M. Discuss and consider actions required in preparation for the annual State of the City report
  - N. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council
8. Close Regular Meeting
9. Open Executive Session.  
Executive session in accordance with the Texas Government Code, Section 551.071 – Consultation with Attorney on pending litigation or on a matter in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may require the citizens to vacate the meeting room, or teleconference line, during the executive session (alternatively a private line may be opened for executive session).
- i) Consultation with City’s Attorney regarding proposed agreement with SCS.
10. Close Executive Session
11. Open Regular Meeting
12. Consider action, if any, from Executive Session
13. Adjournment

**The Council may go into closed session at any time to discuss an item on the agenda when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session, a quorum of the Council must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session**

I certify that the above notice of meeting was posted at 7901 CR 404, Spicewood, Texas on the 11th day of October 2021 by 7PM.

  
\_\_\_\_\_  
Cathy Sereno, Mayor

**SEPTEMBER**  
**FINANCIAL AGENDA PACKET**  
**CITY OF DOUBLE HORN**  
**REGULAR MEETING OF CITY COUNCIL**  
**10/14/21**



**City of Double Horn**  
**Budget vs. Actuals: City of Double Horn FY2021**

October 2020 - September 2021

	Oct 2020	Nov 2020	Dec 2020	Jan 2021	Feb 2021	Mar 2021	Apr 2021	May 2021	Jun 2021	Jul 2021	Aug 2021	Sep 2021	Total	Budget	% of Budget
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual		
Income															
1020 Ad Valorem Taxes		4,063.73	16,889.57	30,315.88	10,207.96	1,248.65	1,231.63	805.36	2,136.98	660.94	1,354.76	100.61	69,016.07	68,307.61	104.08%
1030 Donations General			20.00										20.00	0.00	
1070 Permits and Fees			1,000.00										1,000.00	1,000.00	100.00%
Total Income	\$ 0.00	\$ 4,063.73	\$ 17,909.57	\$ 30,315.88	\$ 10,207.96	\$ 1,248.65	\$ 1,231.63	\$ 805.36	\$ 2,136.98	\$ 660.94	\$ 1,354.76	\$ 100.61	\$ 70,036.07	\$ 67,307.61	104.08%
Gross Profit	\$ 0.00	\$ 4,063.73	\$ 17,909.57	\$ 30,315.88	\$ 10,207.96	\$ 1,248.65	\$ 1,231.63	\$ 805.36	\$ 2,136.98	\$ 660.94	\$ 1,354.76	\$ 100.61	\$ 70,036.07	\$ 67,307.61	104.08%
Expenses															
1110 Salaries & Wages	557.28	864.95	1,590.57	760.46	394.74	1,288.71	963.63	1,172.61	429.57	1,044.90	695.60	9,764.02	13,900.00	75.11%	
1120 Training and Travel													0.00	500.00	0.00%
1125 Rent or Lease of Buildings			800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00	8,000.00	9,600.00	83.33%
1130 Utilities			425.00	24.87	55.84	91.98	117.99	117.99	169.01	91.20	1,073.10	97.20	1,200.00	1,200.00	89.43%
1135 Internet						314.72	87.27	88.27	88.27	88.27	88.27	88.27	843.34	1,200.00	70.28%
1140 Computer Equipment													0.00	500.00	0.00%
1160 Phone Expenses	25.07	25.07	25.07			25.04		50.32	25.16	25.14		25.14	226.01	350.00	64.57%
1170 Website Expense			21.17			209.92							231.09	250.00	92.44%
1180 Email Expenses		489.74				89.42							549.16	550.00	99.85%
1190 Accounting	119.00	70.00		1,390.00	932.50	80.00	70.00	80.00	240.00	145.00	145.00	280.00	3,376.50	5,450.00	61.95%
1220 Legal & Professional Fees	2,214.00	4,500.00	2,562.00	750.00	5,335.80	3,474.00	6,892.25	7,722.00	7,119.96	4,366.96	8,556.96	1,800.00	95,253.98	25,772.61	216.83%
1240 Tax Collection Fees	274.06	268.73				268.73						268.73	1,348.96	1,200.00	112.41%
1250 Election Fees				75.00									75.00	75.00	100.00%
1260 Legal Posting	226.00										117.00		345.00	1,500.00	23.00%
1270 Insurance - TML		1,035.66											1,433.74	800.00	144.82%
1275 Workmans Comp Insurance	102.90												102.90	300.00	34.30%
1280 Membership Fees	50.00			591.00									641.00	650.00	98.62%
1420 Software													0.00	350.00	0.00%
1655 Municipal Court Costs													0.00	500.00	0.00%
1660 Consulting Services													860.00	700.00	92.86%
6045 Bank fees	-19.95	0.00	0.16	-0.16									-19.95	0.00	
6255 Code Enforcement													0.00	950.00	0.00%
6255 Rent/Meeting Expenses	35.00	35.00	35.00	35.00	35.00	35.00	35.00	95.00		180.00	60.00		640.00	720.00	88.89%
6345 Office Equipment and Maintenance													0.00	750.00	0.00%
6355 Supplies - office	0.00									306.72		7.95	313.67	750.00	41.82%
6375 Taxes - payroll	57.68	89.52	156.54	58.18	30.19	98.59	73.72	83.70	32.86	73.94	53.26		600.21	0.00	
Payroll Expenses													0.00	0.00	
Taxes													-243.00	0.00	
Total Payroll Expenses	\$ 0.00	\$ 0.00	\$ 243.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 243.00	\$ 0.00	
Total Expenses	\$ 3,643.04	\$ 7,348.87	\$ 5,372.51	\$ 5,134.35	\$ 7,584.07	\$ 6,746.11	\$ 8,881.87	\$ 10,215.83	\$ 9,004.55	\$ 7,059.94	\$ 10,938.39	\$ 3,825.15	\$ 85,044.68	\$ 67,307.61	126.92%
Net Operating Income	-\$ 3,643.04	\$ 3,285.14	\$ 12,537.06	\$ 25,181.53	\$ 2,623.89	\$ 5,497.46	\$ 7,650.24	\$ 9,410.47	\$ 6,867.57	\$ 6,399.00	\$ 9,233.63	\$ 3,724.54	\$ 15,388.61	\$ 0.00	
Net Income	-\$ 3,643.04	\$ 3,285.14	\$ 12,537.06	\$ 25,181.53	\$ 2,623.89	\$ 5,497.46	\$ 7,650.24	\$ 9,410.47	\$ 6,867.57	\$ 6,399.00	\$ 9,233.63	\$ 3,724.54	\$ 15,388.61	\$ 0.00	

Thursday, Oct 07, 2021 01:34:28 PM GMT-7 - Accrual Basis



# City of Double Horn

## Balance Sheet

As of September 30, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Operating	24,070.73
1005 Property Tax	100.61
1010 Reserve Account	6,020.73
<b>Total Bank Accounts</b>	<b>\$30,192.07</b>
<b>Total Current Assets</b>	<b>\$30,192.07</b>
<b>TOTAL ASSETS</b>	<b>\$30,192.07</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts payable	39,785.54
<b>Total Accounts Payable</b>	<b>\$39,785.54</b>
Other Current Liabilities	
Payroll Liabilities	
Federal Taxes (941/944)	93.30
<b>Total Payroll Liabilities</b>	<b>93.30</b>
<b>Total Other Current Liabilities</b>	<b>\$93.30</b>
<b>Total Current Liabilities</b>	<b>\$39,878.84</b>
<b>Total Liabilities</b>	<b>\$39,878.84</b>
Equity	\$ -9,686.77
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$30,192.07</b>

### Note

Note: Property Tax Revenue is not setup as a receivable (different from last year's format).

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
<b>AKERS &amp; AKERS</b>							
4730	4/19/19	\$ 16,622.50		\$	16,622.50		
4763	5/17/19	\$ 1,826.93		\$	18,449.43		
	6/3/19		Akers & Akers LLP	\$ (10,000.00)	\$ 8,449.43	1002	Operating Account
4799	6/19/19	\$ 2,251.60		\$	10,701.03		
	7/17/19		Akers & Akers LLP	\$ (2,000.00)	\$ 8,701.03	1004	Operating Account
	8/4/19			\$	9,232.25		
	9/19/19	\$ 531.22	Akers & Akers LLP	\$ (2,000.00)	\$ 7,232.25	1001	Legal Defense
	10/22/19		Akers & Akers LLP	\$ (7,232.25)		1008	Operating Account
<b>Total Akers &amp; Akers</b>							<b>\$ -</b>
							<b>\$ Paid in Full</b>

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
<b>MESSER, FORT, McDONALD (start-up legal w/ payment plan)</b>							
10107	7/6/19	\$ 14,330.20	Messer, Fort, McDonald	\$	14,330.20		
10290	9/5/19	\$ 11,113.23	Messer, Fort, McDonald	\$	25,443.43		
10526	10/7/19	\$ 6,660.80	Messer, Fort, McDonald	\$	32,104.23		
	10/22/19		Messer, Fort, McDonald	\$ (2,767.75)	\$ 29,336.48	1009	Operating Account
10677	11/11/19	\$ 7,531.40	Messer, Fort, McDonald	\$	36,867.88		
10889	12/10/19	\$ 1,818.00	Messer, Fort, McDonald	\$	38,685.88		
11158	1/16/20	\$ 4,513.63	Messer, Fort, McDonald	\$	43,199.51		
	1/17/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 38,199.51	1018	Operating Account
11253	2/7/20	\$ 8,362.99	Messer, Fort, McDonald	\$	46,562.50		
	3/4/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 41,562.50	2001	Operating Account
11381	3/5/20	\$ 1,068.00	Messer, Fort, McDonald	\$	42,630.50		
11558	4/2/20	\$ 282.00	Messer, Fort, McDonald	\$	42,912.50		
11780	5/5/20	\$ 84.00	Messer, Fort, McDonald	\$	42,996.50		
	6/1/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 37,996.50	2012	Operating Account
11940	6/2/20	\$ 5,388.00	Messer, Fort, McDonald	\$	43,384.50		
	6/12/20		Messer, Fort, McDonald	\$	44,580.50		
12148	7/9/20	\$ 2,796.00	Messer, Fort, McDonald	\$	47,376.50		
12363	8/11/20	\$ 3,402.00	Messer, Fort, McDonald	\$	50,778.50		
	8/24/20		Messer, Fort, McDonald	\$ (10,000.00)	\$ 40,778.50	2014	Operating Account
12562	9/10/20	\$ 2,835.00	Messer, Fort, McDonald	\$	43,613.50		
	9/11/20		Messer, Fort, McDonald	\$ (10,000.00)	\$ 33,613.50	2025	Operating Account
12771	10/6/20	\$ 2,214.00	Messer, Fort, McDonald	\$	35,827.50		
	10/12/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 29,627.50	2028	Operating Account
12935	11/6/20	\$ 4,500.00	Messer, Fort, McDonald	\$	34,127.50		
	11/13/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 29,127.50	2037	Operating Account
13114	12/8/20	\$ 2,562.00	Messer, Fort, McDonald	\$	26,565.50		
13334	1/12/21	\$ 750.00	Messer, Fort, McDonald	\$	27,315.50		
	1/18/21		Messer, Fort, McDonald	\$ (5,000.00)	\$ 22,315.50	2044	Operating Account
13455	2/8/21	\$ 5,335.80	Messer, Fort, McDonald	\$	27,651.30		
	2/23/21		Messer, Fort, McDonald	\$ (5,000.00)	\$ 22,651.30	2057	Operating Account
13735	3/12/21	\$ 3,474.00	Messer, Fort, McDonald	\$	26,177.30		
	3/12/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 23,677.30	2065	Operating Account
13871	4/7/21	\$ 6,852.25	Messer, Fort, McDonald	\$	30,529.55		
	4/9/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 28,029.55	2071	Operating Account
14118	5/12/21	\$ 7,722.00	Messer, Fort, McDonald	\$	35,751.55		
	5/20/21		Messer, Fort, McDonald	\$ (10,000.00)	\$ 25,751.55	2079	Operating Account
14338	6/14/21	\$ 7,119.96	Messer, Fort, McDonald	\$	32,871.51		
	6/14/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 30,371.51	2091	Operating Account
	7/12/21		Messer, Fort, McDonald	\$ (5,277.30)	\$ 25,094.21	2096	Operating Account
14610	7/14/21	\$ 4,366.96	Messer, Fort, McDonald	\$	30,461.17		
14774	8/13/21	\$ 8,556.96	Messer, Fort, McDonald	\$	39,018.13		
	9/14/21		Messer, Fort, McDonald	\$ (500.00)	\$ 38,518.13	2117	Operating Account
14966	9/14/21	\$ 1,800.00	Messer, Fort, McDonald	\$	39,318.13		
<b>Total Messer, Fort, McDonald</b>							<b>\$ (86,047.05)</b>
							<b>\$ 39,392.13</b>

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
<b>MESSER, FORT, McDONALD (new legal expenses)</b>							
		\$ -		\$ -	-		
<b>Total Legal Fees</b>							<b>\$ -</b>
							<b>\$ -</b>
<b>ALL LEGAL EXPENSES</b>							
<b>Total Legal Fees</b>				<b>\$ 146,671.43</b>	<b>Total Payments</b>	<b>\$ (107,279.30)</b>	<b>Remaining Balance</b>
							<b>\$ 39,392.13</b>