



**CITY OF DOUBLE HORN
AGENDA
REGULAR MEETING
CITY COUNCIL
THURSDAY JANUARY 13, 2022
7:00PM
SPICEWOOD COMMUNITY CENTER
Located at 7901 CR 404
SPICEWOOD, TEXAS 78669**

THE CITY OF DOUBLE HORN COUNCIL MEETINGS ARE AVAILABLE TO ALL PERSONS REGARDLESS OF DISABILITY, IF YOU REQUIRE SPECIAL ASSISTANCE, PLEASE CONTACT CATHY SERENO AT 830-693-1508 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING. THANK YOU.

Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.

1. Call Meeting to Order
2. Rollcall to Confirm Quorum
3. Invocation
4. Pledge of Allegiance – U.S. & Texas

Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

5. Approval of Minutes –December 9, 2021, Regular Council Meeting
6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.
7. Regular Agenda – the Council will individually discuss, consider, and possibly take action on any or all of the following items:
 - A. Treasurer’s Report
 - 1) Monthly Financial Reports
 - B. Emergency Management Team Update
 - C. Zoning & Ordinance Committee Update
 - 1) Update on Subdivision Ordinance
 - D. Discuss and consider action on citizen concern regarding short-term rental/AIRBNB
 - E. Spectrum Committee Update
 - F. Discuss and consider action on the renewal of Spicewood Crushed Stone’s Blasting Permit for 2022

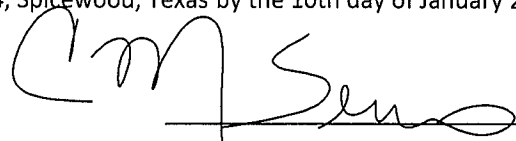
- G. Discuss and consider action required related to water service status including information on developing private wells
 - H. Discuss and consider action on projects to improve road safety working in partnership with DHIA Board
 - 1) Street Lighting Project and
 - 2) Signage Project
 - I. Discuss and consider actions required for planning for the provision of sewage services (update)
 - J. Discuss and consider actions required for trash/recycling/other related services (update)
 - K. Discuss and consider actions required for website enhancements/communication (update)
 - L. Discuss and consider actions to purchase and install Knox Boxes: Proposal provided by Access Controls of Austin (update)
 - M. Discuss and consider action required to remodel the City Office to add large meeting room (update)
 - N. Discuss plans to setup an information table at the January 15th DHCWSC & DHIA Annual meeting
 - O. Distribute Monthly Office Hours Sign Up Sheet
 - P. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council
8. Close Regular Meeting
 9. Open Executive Session.

Executive session in accordance with the Texas Government Code, Section 551.071 – Consultation with Attorney on pending litigation or on a matter in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may require the citizens to vacate the meeting room, or teleconference line, during the executive session (alternatively a private line may be opened for executive session).

 - i) Consultation with City’s Attorney regarding proposed agreement with SCS.
 10. Close Executive Session
 11. Open Regular Meeting
 12. Consider action, if any, from Executive Session
 13. Adjournment

The Council may go into closed session at any time to discuss an item on the agenda when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session, a quorum of the Council must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session

I certify that the above notice of meeting was posted at 7901 CR 404, Spicewood, Texas by the 10th day of January 2022 by 7PM.



 Cathy Sereno, Mayor

DECEMBER
FINANCIAL AGENDA PACKET
CITY OF DOUBLE HORN
REGULAR MEETING OF CITY COUNCIL
01/13/2022



City of Double Horn
Budget vs. Actuals: City of Double Horn FY2022
October 2021 - September 2022

	Oct 2021	Nov 2021	Dec 2021	TOTAL		
	Actual	Actual	Actual	Actual YTD	Budget	% of Budget
Income						
4000 Ad Valorem Taxes	3,169.02	2,718.74	15,200.86	21,088.62	78,424.16	26.89%
4002 Permits and Fees				0.00	1,000.00	0.00%
Total Income	\$ 3,169.02	\$ 2,718.74	\$ 15,200.86	\$ 21,088.62	\$ 79,424.16	26.55%
Gross Profit	\$ 3,169.02	\$ 2,718.74	\$ 15,200.86	\$ 21,088.62	\$ 79,424.16	26.55%
Expenses						
6000 Salaries & Wages	255.42	220.59	208.98	684.99	11,498.54	5.96%
6010 Taxes - payroll	19.54	16.88	15.99	52.41	881.46	5.95%
6020 Workmans Comp Insurance	102.90			102.90	105.00	98.00%
6100 Computer Equipment				0.00	2,500.00	0.00%
6110 Office Equipment				0.00	2,000.00	0.00%
6130 Office Supplies			299.67	299.67	924.14	32.43%
6140 Software	70.00	70.00	198.00	338.00	1,310.00	25.80%
6220 Email Maintenance	77.81	459.74		537.55	635.00	84.65%
6230 Website Maintenance			21.17	21.17	250.00	8.47%
6240 Rent or Lease of Buildings	800.00	800.00	800.00	2,400.00	20,100.00	11.94%
6250 Internet	88.27	88.27	88.27	264.81	1,440.00	18.39%
6255 Phone Expense		-25.04		-25.04	0.00	0.00%
6260 Insurance - TML	2,066.82			2,066.82	2,160.00	95.69%
6270 Utilities	92.78	82.41	68.18	243.37	1,200.00	20.28%
6280 Legal & Professional Fees	1,974.00	180.00	972.00	3,126.00	18,000.00	17.37%
6290 Consulting Services				0.00	3,000.00	0.00%
6300 Accounting		55.00		55.00	1,800.00	3.06%
6400 Membership Fees	50.00			50.00	650.00	7.69%
6410 Legal Posting				0.00	1,500.00	0.00%
6420 Rent/Meeting Expenses	60.00	60.00	60.00	180.00	720.00	25.00%
6430 Tax Collection Fees		302.26		302.26	1,175.02	25.72%
6440 Municipal Court Costs				0.00	500.00	0.00%
6450 Code Enforcement				0.00	500.00	0.00%
6460 Election Fees				0.00	75.00	0.00%
6465 Bank fees			8.00	8.00	0.00	0.00%
6500 Training and Travel				0.00	1,000.00	0.00%
6600 Office Remodel				0.00	1,500.00	0.00%
6610 City Improvement Projects				0.00	4,000.00	0.00%
Total Expenses	\$ 5,657.54	\$ 2,310.11	\$ 2,740.26	\$ 10,707.91	\$ 79,424.16	13.48%
Net Income	-\$ 2,488.52	\$ 408.63	\$ 12,460.60	\$ 10,380.71	\$ 0.00	

Monday, Jan 10, 2022 06:48:28 AM GMT-8 - Accrual Basis



City of Double Horn

Balance Sheet
As of December 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Operating	16,121.59
1005 Property Tax	15,200.86
1010 Reserve Account	6,020.73
Total Bank Accounts	\$37,343.18
Other Current Assets	
1150 Prepaid Expenses	1,850.00
Total Other Current Assets	\$1,850.00
Total Current Assets	\$39,193.18
TOTAL ASSETS	\$39,193.18
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts payable	38,499.24
Total Accounts Payable	\$38,499.24
Total Current Liabilities	\$38,499.24
Total Liabilities	\$38,499.24
Equity	\$693.94
TOTAL LIABILITIES AND EQUITY	\$39,193.18

Note

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
AKERS & AKERS							
		Total Akers & Akers		\$ (21,232.25)		Remaining Balance	\$ - Paid in Full

MESSER, FORT, McDONALD (start-up legal w/ payment plan)							
Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
10107	7/6/19	\$ 14,330.20	Messer, Fort, McDonald		\$ 14,330.20		
10290	9/5/19	\$ 11,113.23	Messer, Fort, McDonald		\$ 25,443.43		
10526	10/7/19	\$ 6,660.80	Messer, Fort, McDonald		\$ 32,104.23		
	10/22/19		Messer, Fort, McDonald	\$ (2,767.75)	\$ 29,336.48	1009	Operating Account
10677	11/11/19	\$ 7,531.40	Messer, Fort, McDonald		\$ 36,867.88		
10889	12/10/19	\$ 1,818.00	Messer, Fort, McDonald		\$ 38,685.88		
11158	1/16/20	\$ 4,513.63	Messer, Fort, McDonald		\$ 43,199.51		
	1/17/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 38,199.51	1018	Operating Account
11253	2/7/20	\$ 8,362.99	Messer, Fort, McDonald		\$ 46,562.50		
	3/4/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 41,562.50	2001	Operating Account
11381	3/5/20	\$ 1,068.00	Messer, Fort, McDonald		\$ 42,630.50		
11558	4/2/20	\$ 282.00	Messer, Fort, McDonald		\$ 42,912.50		
11780	5/5/20	\$ 84.00	Messer, Fort, McDonald		\$ 42,996.50		
	6/1/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 37,996.50	2012	Operating Account
11940	6/2/20	\$ 5,388.00	Messer, Fort, McDonald		\$ 43,384.50		
	6/12/20		Messer, Fort, McDonald	\$ (5,002.00)	\$ 38,382.50	2014	Operating Account
12148	7/9/20	\$ 2,796.00	Messer, Fort, McDonald		\$ 41,178.50		
12363	8/11/20	\$ 3,402.00	Messer, Fort, McDonald		\$ 44,580.50		
	8/24/20		Messer, Fort, McDonald	\$ (10,000.00)	\$ 34,580.50	2025	Operating Account
12562	9/10/20	\$ 2,835.00	Messer, Fort, McDonald		\$ 37,415.50		
	9/11/20		Messer, Fort, McDonald	\$ (10,000.00)	\$ 27,415.50	2028	Operating Account
12771	10/6/20	\$ 2,214.00	Messer, Fort, McDonald		\$ 29,629.50		
	10/12/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 24,629.50	2037	Operating Account
12935	11/6/20	\$ 4,500.00	Messer, Fort, McDonald		\$ 29,129.50		
	11/13/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 24,129.50	2044	Operating Account
13114	12/8/20	\$ 2,562.00	Messer, Fort, McDonald		\$ 26,691.50		
13334	1/12/21	\$ 750.00	Messer, Fort, McDonald		\$ 27,441.50		
	1/18/21		Messer, Fort, McDonald	\$ (5,000.00)	\$ 22,441.50	2057	Operating Account
13455	2/8/21	\$ 5,335.80	Messer, Fort, McDonald		\$ 27,777.30		
	2/23/21		Messer, Fort, McDonald	\$ (5,000.00)	\$ 22,777.30	2065	Operating Account
13735	3/12/21	\$ 3,474.00	Messer, Fort, McDonald		\$ 26,251.30		
	3/12/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 23,751.30	2071	Operating Account
13871	4/7/21	\$ 6,852.25	Messer, Fort, McDonald		\$ 30,603.55		
	4/9/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 28,103.55	2079	Operating Account
14118	5/12/21	\$ 7,722.00	Messer, Fort, McDonald		\$ 35,825.55		
	5/20/21		Messer, Fort, McDonald	\$ (10,000.00)	\$ 25,825.55	2091	Operating Account
14338	6/14/21	\$ 7,119.96	Messer, Fort, McDonald		\$ 32,945.51		
	6/14/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 30,445.51	2096	Operating Account
	7/12/21		Messer, Fort, McDonald	\$ (5,277.30)	\$ 25,168.21	2100	Operating Account
14610	7/14/21	\$ 4,366.96	Messer, Fort, McDonald		\$ 29,535.17		
14774	8/13/21	\$ 8,556.96	Messer, Fort, McDonald		\$ 38,092.13		
	9/14/21		Messer, Fort, McDonald	\$ (500.00)	\$ 37,592.13	2117	Operating Account
14966	9/14/21	\$ 1,800.00	Messer, Fort, McDonald		\$ 39,392.13		
	10/7/21		Messer, Fort, McDonald	\$ (500.00)	\$ 38,892.13	2127	Operating Account
	11/2/21		Messer, Fort, McDonald	\$ (500.00)	\$ 38,392.13	2135	Operating Account
	12/7/21		Messer, Fort, McDonald	\$ (500.00)	\$ 37,892.13	2150	Operating Account
		\$ 125,439.18		\$ (87,547.05)		Remaining Balance	\$ 37,892.13

MESSER, FORT, McDONALD (new legal expenses)							
Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
15343	10/21/21	\$ 1,974.00	Messer, Fort, McDonald		\$ 1,974.00		
	11/2/21		Messer, Fort, McDonald	\$ (1,974.00)	\$ -	2134	Operating Account
15425	11/17/21	\$ 180.00	Messer, Fort, McDonald		\$ 180.00		
	11/30/21		Messer, Fort, McDonald	\$ (180.00)	\$ -	2142	Operating Account
15604	12/20/21	\$ 972.00	Messer, Fort, McDonald		\$ 972.00		
	12/21/21			(972.00)		2155	Operating Account
		\$ 3,126.00		\$ (3,126.00)		Remaining Balance	\$ -

ALL LEGAL EXPENSES							
		Total Legal Fees		Total Payments		Remaining Balance	\$ 37,892.13
		\$ 149,797.43		\$ (111,905.30)			