



**CITY OF DOUBLE HORN
MINUTES
REGULAR MEETING
CITY COUNCIL
THURSDAY JANUARY 13, 2022
7:00PM
SPICEWOOD COMMUNITY CENTER
Located at 7901 CR 404
SPICEWOOD, TEXAS 78669**

THE CITY OF DOUBLE HORN COUNCIL MEETINGS ARE AVAILABLE TO ALL PERSONS REGARDLESS OF DISABILITY, IF YOU REQUIRE SPECIAL ASSISTANCE, PLEASE CONTACT CATHY SERENO AT 830-693-1508 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING. THANK YOU.

Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.

1. Call Meeting to Order: 7pm
2. Rollcall to Confirm Quorum

John Osborne, Tom King and Cathy Sereno were present. Karen Maxwell, City Secretary, was also present.

3. Invocation: Karen Maxwell
4. Pledge of Allegiance – U.S. & Texas

Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

5. Approval of Minutes –December 9, 2021, Regular Council Meeting

Motion: John Osborne moved to approve the minutes as distributed.

Second: Tom King seconded the motion.

Vote: The vote was unanimous and the motion carried.

6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.

Vicinta Stafford, candidate for Burnet County Clerk, came and introduced herself to the Council.

7. Regular Agenda – the Council will individually discuss, consider, and possibly take action on any or all of the following items:

- A. Treasurer's Report
 - 1) Monthly Financial Reports (report attached)

Motion: Tom King moved to sweep balance from the Property Tax Account to the Operations Account.

Second: John Osborne seconded the motion.

Vote: The vote was unanimous and the motion carried.

- B. Emergency Management Team Update: (Report attached)
The Council was presented the up-date from Harry Brunner.
- C. Zoning & Ordinance Committee Update
1) Update on Subdivision Ordinance
Committee will continue to work on ordinance and it will be moved to the February meeting.
- D. Discuss and consider action on citizen concern regarding short-term rental/AIRBNB
This topic will be added to the February agenda after more legal input.
- E. Spectrum Committee Update: (Report attached)
The Council was provided the written report from Jim Millard.
- F. Discuss and consider action on the renewal of Spicewood Crushed Stone's Blasting Permit for 2022 (attached permit)
- Motion: Tom King moved to approve the permit for Spicewood Crushed Stone's Blasting Permit for 2022.
Second: John Osborne seconded the motion.
Discussion: There are plans for future reclamation. Plantings on the berm were noted.
Vote: The vote was unanimous and the motion carried.
- G. Discuss and consider action required related to water service status including information on developing private wells
- Action Item:** Jim Millard will do further research with the Central Texas Ground Water District regarding an individual or company requiring a private well.
- H. Discuss and consider action on projects to improve road safety working in partnership with DHIA Board
1) Street Lighting Project and
2) Signage Project
- Action Item:** City Secretary will send an alert via the city email contact list regarding the city's walk through for needs for project prior to the visual assessment.
Action Item: Jim Millard and Mayor will drive around and make a visual assessment for feedback on signage and lighting focusing on safety and security.
- I. Discuss and consider actions required for planning for the provision of sewage services (update)
- Action Item:** Jim Millard will ask Jim Darling to write a letter explaining the current OSSF system is correct for the City of Double Horn at this time as stated in a prior email.
- J. Discuss and consider actions required for trash/recycling/other related services (update)
- Action Item:** Tom King will provide a survey to be on the city information table at the Annual Meeting. The City Secretary will send through the city email distribution list.
- K. Discuss and consider actions required for website enhancements/communication (update)
- Action Item:** Mayor and City Secretary will work on the redevelopment of the city website.
- L. Discuss and consider actions to purchase and install Knox Boxes: Proposal provided by Access Controls of Austin (update)
- Motion: John Osborne moved to approve the Access Controls of Austin's proposal as amended by Jim Millard update.
Second: Tom King seconded the motion.
Vote: The vote was unanimous and the motion carried.
- M. Discuss and consider action required to remodel the City Office to add large meeting room (update)
- Action Item:** City Secretary will contact Fire Marshall Coy Gunter to identify maximum occupancy on remodeled city office.

N. Discuss plans to setup an information table at the January 15th DHCWSC & DHIA Annual meeting

Action Item: The Mayor and City Secretary will set up a table providing city information answering resident's questions.

O. Distribute Monthly Office Hours Sign Up Sheet

The calendar was distributed for volunteer sign-ups.

P. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council

- Discuss and consider action on citizen concern regarding short-term rental/AIRBNB
- Update on Subdivision Ordinance
- Discuss and consider action required to remodel the City Office to add large meeting room (update)

8. Close Regular Meeting N/A

9. Open Executive Session. N/A

Executive session in accordance with the Texas Government Code, Section 551.071 – Consultation with Attorney on pending litigation or on a matter in which the Attorney has a duty to the City under the Texas Disciplinary Rules of Professional Conduct that clearly conflicts with the provisions of the Open Meetings Law. The Council may require the citizens to vacate the meeting room, or teleconference line, during the executive session (alternatively a private line may be opened for executive session).

i) Consultation with City's Attorney regarding proposed agreement with SCS.

10. Close Executive Session N/A

11. Open Regular Meeting N/A

12. Consider action, if any, from Executive Session N/A

13. Adjournment: Time 8:17pm

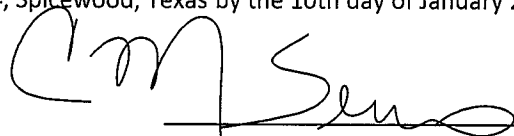
Motion: John Osborne moved to adjourn the meeting.

Second: Tom King seconded the motion

Vote: The vote was unanimous and the motion carried. The council will reconvene on February 10th, 2022 at 7pm in the Spicewood Community Center.

The Council may go into closed session at any time to discuss an item on the agenda when permitted by Chapters 418 or 551, Texas Government Code, or Section 321.3022 of the Texas Tax Code. Before going into closed session, a quorum of the Council must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session

I certify that the above notice of meeting was posted at 7901 CR 404, Spicewood, Texas by the 10th day of January 2022 by 7PM.



Cathy Sereno, Mayor

Attested:

Karen Maxwell, City Secretary

DECEMBER
FINANCIAL AGENDA PACKET
CITY OF DOUBLE HORN
REGULAR MEETING of CITY COUNCIL
01/13/2022



City of Double Horn
Budget vs. Actuals: City of Double Horn FY2022
October 2021 - September 2022

	Oct 2021	Nov 2021	Dec 2021	TOTAL		
	Actual	Actual	Actual	Actual YTD	Budget	% of Budget
Income						
4000 Ad Valorem Taxes	3,169.02	2,718.74	15,200.86	21,088.62	78,424.16	26.89%
4002 Permits and Fees				0.00	1,000.00	0.00%
Total Income	\$ 3,169.02	\$ 2,718.74	\$ 15,200.86	\$ 21,088.62	\$ 79,424.16	26.55%
Gross Profit	\$ 3,169.02	\$ 2,718.74	\$ 15,200.86	\$ 21,088.62	\$ 79,424.16	26.55%
Expenses						
6000 Salaries & Wages	255.42	220.59	208.98	684.99	11,498.54	5.96%
6010 Taxes - payroll	19.54	16.88	15.99	52.41	881.46	5.95%
6020 Workmans Comp Insurance	102.90			102.90	105.00	98.00%
6100 Computer Equipment				0.00	2,500.00	0.00%
6110 Office Equipment				0.00	2,000.00	0.00%
6130 Office Supplies			299.67	299.67	924.14	32.43%
6140 Software	70.00	70.00	198.00	338.00	1,310.00	25.80%
6220 Email Maintenance	77.81	459.74		537.55	635.00	84.65%
6230 Website Maintenance			21.17	21.17	250.00	8.47%
6240 Rent or Lease of Buildings	800.00	800.00	800.00	2,400.00	20,100.00	11.94%
6250 Internet	88.27	88.27	88.27	264.81	1,440.00	18.39%
6255 Phone Expense		-25.04		-25.04	0.00	0.00%
6260 Insurance - TML	2,066.82			2,066.82	2,160.00	95.69%
6270 Utilities	92.78	82.41	68.18	243.37	1,200.00	20.28%
6280 Legal & Professional Fees	1,974.00	180.00	972.00	3,126.00	18,000.00	17.37%
6290 Consulting Services				0.00	3,000.00	0.00%
6300 Accounting		55.00		55.00	1,800.00	3.06%
6400 Membership Fees	50.00			50.00	650.00	7.69%
6410 Legal Posting				0.00	1,500.00	0.00%
6420 Rent/Meeting Expenses	60.00	60.00	60.00	180.00	720.00	25.00%
6430 Tax Collection Fees		302.26		302.26	1,175.02	25.72%
6440 Municipal Court Costs				0.00	500.00	0.00%
6450 Code Enforcement				0.00	500.00	0.00%
6460 Election Fees				0.00	75.00	0.00%
6465 Bank fees			8.00	8.00	0.00	0.00%
6500 Training and Travel				0.00	1,000.00	0.00%
6600 Office Remodel				0.00	1,500.00	0.00%
6610 City Improvement Projects				0.00	4,000.00	0.00%
Total Expenses	\$ 5,657.54	\$ 2,310.11	\$ 2,740.26	\$ 10,707.91	\$ 79,424.16	13.48%
Net Income	-\$ 2,488.52	\$ 408.63	\$ 12,460.60	\$ 10,380.71	\$ 0.00	

Monday, Jan 10, 2022 06:48:28 AM GMT-8 - Accrual Basis



City of Double Horn

Balance Sheet

As of December 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Operating	16,121.59
1005 Property Tax	15,200.86
1010 Reserve Account	6,020.73
Total Bank Accounts	\$37,343.18
Other Current Assets	
1150 Prepaid Expenses	1,850.00
Total Other Current Assets	\$1,850.00
Total Current Assets	\$39,193.18
TOTAL ASSETS	\$39,193.18
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts payable	38,499.24
Total Accounts Payable	\$38,499.24
Total Current Liabilities	\$38,499.24
Total Liabilities	\$38,499.24
Equity	\$693.94
TOTAL LIABILITIES AND EQUITY	\$39,193.18

Note

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
AKERS & AKERS							
Total Akers & Akers		\$ 21,232.25		\$ (21,232.25)		Remaining Balance	\$ - Paid in Full

MESSER, FORT, McDONALD (start-up legal w/ payment plan)

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
10107	7/6/19	\$ 14,330.20	Messer, Fort, McDonald		\$ 14,330.20		
10290	9/5/19	\$ 11,113.23	Messer, Fort, McDonald		\$ 25,443.43		
10526	10/7/19	\$ 6,660.80	Messer, Fort, McDonald		\$ 32,104.23		
	10/22/19		Messer, Fort, McDonald	\$ (2,767.75)	\$ 29,336.48	1009	Operating Account
10677	11/11/19	\$ 7,531.40	Messer, Fort, McDonald		\$ 36,867.88		
10889	12/10/19	\$ 1,818.00	Messer, Fort, McDonald		\$ 38,685.88		
11158	1/16/20	\$ 4,513.63	Messer, Fort, McDonald		\$ 43,199.51		
	1/17/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 38,199.51	1018	Operating Account
11253	2/7/20	\$ 8,362.99	Messer, Fort, McDonald		\$ 46,562.50		
	3/4/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 41,562.50	2001	Operating Account
11381	3/5/20	\$ 1,068.00	Messer, Fort, McDonald		\$ 42,630.50		
11558	4/2/20	\$ 282.00	Messer, Fort, McDonald		\$ 42,912.50		
11780	5/5/20	\$ 84.00	Messer, Fort, McDonald		\$ 42,996.50		
	6/1/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 37,996.50	2012	Operating Account
11940	6/2/20	\$ 5,388.00	Messer, Fort, McDonald		\$ 43,384.50		
	6/12/20		Messer, Fort, McDonald	\$ (5,002.00)	\$ 38,382.50	2014	Operating Account
12148	7/9/20	\$ 2,796.00	Messer, Fort, McDonald		\$ 41,178.50		
12363	8/11/20	\$ 3,402.00	Messer, Fort, McDonald		\$ 44,580.50		
	8/24/20		Messer, Fort, McDonald	\$ (10,000.00)	\$ 34,580.50	2025	Operating Account
12562	9/10/20	\$ 2,835.00	Messer, Fort, McDonald		\$ 37,415.50		
	9/11/20		Messer, Fort, McDonald	\$ (10,000.00)	\$ 27,415.50	2028	Operating Account
12771	10/6/20	\$ 2,214.00	Messer, Fort, McDonald		\$ 29,629.50		
	10/12/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 24,629.50	2037	Operating Account
12935	11/6/20	\$ 4,500.00	Messer, Fort, McDonald		\$ 29,129.50		
	11/13/20		Messer, Fort, McDonald	\$ (5,000.00)	\$ 24,129.50	2044	Operating Account
13114	12/8/20	\$ 2,562.00	Messer, Fort, McDonald		\$ 26,691.50		
13334	1/12/21	\$ 750.00	Messer, Fort, McDonald		\$ 27,441.50		
	1/18/21		Messer, Fort, McDonald	\$ (5,000.00)	\$ 22,441.50	2057	Operating Account
13455	2/8/21	\$ 5,335.80	Messer, Fort, McDonald		\$ 27,777.30		
	2/23/21		Messer, Fort, McDonald	\$ (5,000.00)	\$ 22,777.30	2065	Operating Account
13735	3/12/21	\$ 3,474.00	Messer, Fort, McDonald		\$ 26,251.30		
	3/12/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 23,751.30	2071	Operating Account
13871	4/7/21	\$ 6,852.25	Messer, Fort, McDonald		\$ 30,603.55		
	4/9/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 28,103.55	2079	Operating Account
14118	5/12/21	\$ 7,722.00	Messer, Fort, McDonald		\$ 35,825.55		
	5/20/21		Messer, Fort, McDonald	\$ (10,000.00)	\$ 25,825.55	2091	Operating Account
14338	6/14/21	\$ 7,119.96	Messer, Fort, McDonald		\$ 32,945.51		
	6/14/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 30,445.51	2096	Operating Account
	7/12/21		Messer, Fort, McDonald	\$ (5,277.30)	\$ 25,168.21	2100	Operating Account
14610	7/14/21	\$ 4,366.96	Messer, Fort, McDonald		\$ 29,535.17		
14774	8/13/21	\$ 8,556.96	Messer, Fort, McDonald		\$ 38,092.13		
	9/14/21		Messer, Fort, McDonald	\$ (500.00)	\$ 37,592.13	2117	Operating Account
14966	9/14/21	\$ 1,800.00	Messer, Fort, McDonald		\$ 39,392.13		
	10/7/21		Messer, Fort, McDonald	\$ (500.00)	\$ 38,892.13	2127	Operating Account
	11/2/21		Messer, Fort, McDonald	\$ (500.00)	\$ 38,392.13	2135	Operating Account
	12/7/21		Messer, Fort, McDonald	\$ (500.00)	\$ 37,892.13	2150	Operating Account
		\$ 125,439.18		\$ (87,547.05)		Remaining Balance	\$ 37,892.13

MESSER, FORT, McDONALD (new legal expenses)

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
15343	10/21/21	\$ 1,974.00	Messer, Fort, McDonald		\$ 1,974.00		
	11/2/21		Messer, Fort, McDonald	\$ (1,974.00)	\$ -	2134	Operating Account
15425	11/17/21	\$ 180.00	Messer, Fort, McDonald		\$ 180.00		
	11/30/21		Messer, Fort, McDonald	\$ (180.00)	\$ -	2142	Operating Account
15604	12/20/21	\$ 972.00	Messer, Fort, McDonald		\$ 972.00		
	12/21/21			(972.00)		2155	Operating Account
		\$ 3,126.00		\$ (3,126.00)		Remaining Balance	\$ -

ALL LEGAL EXPENSES

Total Legal Fees	\$ 149,797.43	Total Payments	\$ (111,905.30)	Remaining Balance	\$ 37,892.13
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January 12, 2021

EMERGENCY MANAGEMENT Report to the City of Double Horn

1. EM Team Training Status

Training completed since last meeting
John Osborne completed IS-100 "Incident Command System, an Introduction"

2. Texas Public Officials Workshop

Planning to conduct this course in March. Robbie Barrera, TDEM District Coordinator has agreed to come out to Double Horn to give the Texas Public Officials Workshop training. I have followed up with six of the eight jurisdictions in Burnet County and all have expressed an interest of sending people to this workshop. The target date for this event is March 2022.

3. Warn Central Texas Program

One sign up in November and one in December. This totals 11 for 2021 and grand total of 113. CAPCOG provide a floor standing poster for public meetings along with several boxes of handouts.

4. US Postal Address Management Correspondence

This is now completed. Double Horn has now been added as a "preferred last line" to Zip Code 78669. My next step will be to change the city address on our DUNS number registration.

5. Current status on our registration with TDEM GMS for American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF).

Sent a request to the Texas Department of Emergency Management to request that they take the action to add Double Horn as an eligible NEU. This was based on a recently released Final Rule, a 437 page document. Our request denied. New appeal is now in process.

6. Future Planning

In the process of surveying local jurisdictions to see if they have a registry program in place for citizens who might need assistance during emergency events. I have spoken to six of the eight jurisdictions and none have an in house program. Marble Falls uses the State of Texas Emergency Assistance Registry (STEAR). Cottonwood Shores relies on a PEC system. We will be looking at both for possible use by the city of Double Horn.

Harry Brunner
Double Horn EMC
Cell: 949-293-3978

Copies:

Emergency Management Team Members:

- Paul Graeber
- Alderman -Jim Millard
- Alderman - John Osborne
- Curtis Raetz
- Laura Rathe
- Wendy Wright

City Officers

- Mayor - Cathy Sereno
- City Secretary - Karen Maxwell

January 13, 2022
City Council Meeting
Alderman Millard agenda item's report

E. Spectrum Committee update.

A resident reached out independently to Spectrum/Charter Construction Support and was told they have a tentative service date of March 13th, 2022 for approximately 65 + service addresses.

The committee continues to reach out to the Construction Coordinators and understand final review of the associate costs are taking place.

I. Discuss and consider actions required for planning for the provision of sewage services. (update)

The following statement was received via email from Herb Darling, Director, Burnett County Development Services.

"Given the size of tracts and number at build out, the creation of a WW treatment plant would not be feasible. The original plat and planning material accounted for utilizing OSSFs for each tract. A central system would require a disposal area also and state law allows for a tract to be as small as 1/2 acre with an OSSF when served by public water. The city of Highland Haven is very similar to you all and is served by OSSFs. Burnet County will continue to work with you regarding your OSSF program. If we can help in any other way just give me a shout."

We have requested this statement be issued in Letter Form

L. Discuss and consider actions to purchase and install Knox Boxes: Proposal Provided by Access Controls of Austin. (update)

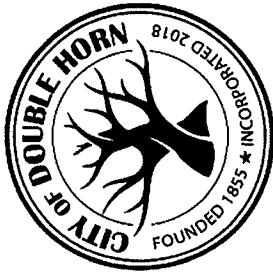
Copy attached

Council Members brought up concerns regarding to the Completion Statement listed on the proposal. Under the "LABOR TO:" portion of the Proposal it states, "test and leave working properly". Also, the proposal outlines a 1 year warranty. In conversations with the vendor they believe the wording on the proposal as well as the warranty statement on the bottom of the proposal is sufficient and not willing to change the wording. It is my recommendation the council approve the proposal as is. Access Controls of Austin has maintained and serviced the entrance gates for several years. The Knox Boxes specifically correspond with partnering with POA in respects to Safety Improvements.

M. Discuss and consider action required to remodel City Office to add large meeting room. (update)

Solicitation of proposals for Carpet, Electrical, Tape Float and Paint is in process. We hope to have a final expected cost to review at February's council meeting.

Respectively,
Alderman Jim Millard



Blasting Permit

PERMIT #: 2021-003BP

BLASTER shall notify all parties required by this Permit and any applicable federal, state, and local regulation, statute, or law regarding blasting activity.

ADDRESS OF BLAST SITE: 5550 E Hwy 71, Spicewood, TX, 78669 PURPOSE OF BLASTING: Mining

PROPERTY OWNER: Spicewood Crushed Stone, LLC ADDRESS: 5550 E. Hwy 71, Spicewood, TX, 78669

COMPANY GRANTED PERMIT: Spicewood Crushed Stone, LLC STATE REG. #: _____

COMPANY ADDRESS: 5550 E Hwy 71, Spicewood, TX 78669 COMPANY PHONE: 830-557-5020

BLASTER IN CHARGE: Buckley Powder Company STATE REG. #: _____

ON-SITE CONTACT PERSON: Taylor Willis CELL PHONE: 830-358-3276

DATE(S) OF INTENDED BLAST: 01/01/2022 - 12/31/2022 PERMIT EXPIRATION: December 31, 2022

WAIVERS: 2. Approved by Council: #1) Direct billing for monitoring services to SCS & #2) 300ft blasting setback on Northern property line with mitigation. See reverse side for mitigation details.

CONDITIONS: ALL WORK TO BE CONDUCTED IN ACCORDANCE WITH ORDINANCE NO. 2019-ORD015, EXCEPT AS MODIFIED BY WAIVERS ABOVE, THIS PERMIT AND ALL APPLICABLE FEDERAL AND STATE REGULATIONS. LAND OWNERS WITHIN CITY LIMITS AND/OR 500 FEET OF PROPERTY WHERE BLASTING WILL OCCUR SHALL BE NOTIFIED A MINIMUM OF 30 MINUTES IN ADVANCE OF A BLASTING EVENT; OWNER OF PROPERTY WHERE BLASTING IS TO OCCUR SHALL FUND CITY'S COST FOR CONSULTANT TO OVERSEE BLASTING ACTIVITIES INCLUDING NOISE, DUST AND RELATED ACTIVITIES IN ACCORDANCE WITH THE AGREEMENT ATTACHED HERETO AS ATTACHMENT "A". THIS PERMIT IS SUBJECT TO TERMINATION, FINES OR PENALTIES IN THE EVENT OF A VIOLATION OF THE CITY'S BLASTING ORDINANCE OR OF A CONDITION RELATED TO THIS PERMIT.

Item 7F

Blaster by its signature hereby acknowledges and accepts the terms and conditions of this permit.

Company Name _____ Print Name and Title _____ Signature _____ Date Signed _____

Mayor _____ Date Signed _____ Witness _____ Date Signed _____



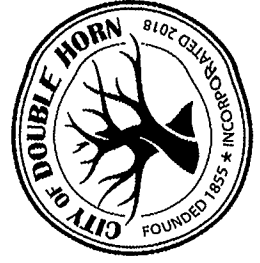
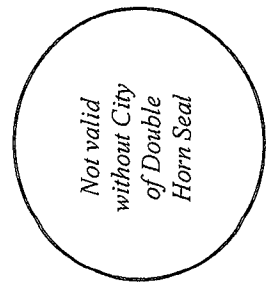
WAIVER MITIGATION DETAILS

#1) Direct billing for monitoring services to Spicewood Crushed Stone waiver.

a) Monitoring services for the City of Double Horn to be provided by Integrated Geotechnical Solutions and direct billed and funded by Spicewood Crushed Stone. (Contract on file with City of Double Horn)

#2) 300-foot blasting setback on northern property line and subject to the following mitigation requirement:

- a) Modify blasting setback at northwest corner to provide a 500 ft setback (see map attached as Attachment "B").
- b) Berm along northern boundary to be advanced an additional 500 feet (turning corner/heading south) prior to resuming blasting
- c) Northern and northwest corner berm to be vegetated with native grasses, shrubs, and trees – planting scheduled for Fall 2020.



January 13, 2022
City Council Meeting
Alderman Millard agenda item's report

~~E. Spectrum Committee update.~~

A resident reached out independently to Spectrum/Charter Construction Support and was told they have a tentative service date of March 13th, 2022 for approximately 65 + service addresses.

The committee continues to reach out to the Construction Coordinators and understand final review of the associate costs are taking place.

~~I. Discuss and consider actions required for planning for the provision of sewage services. (update)~~

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I. Discuss and consider actions required for planning for the provision of sewage services. (update)

The following statement was received via email from Herb Darling, Director, Burnett County Development Services.

"Given the size of tracts and number at build out, the creation of a WW treatment plant would not be feasible. The original plat and planning material accounted for utilizing OSSFs for each tract. A central system would require a disposal area also and state law allows for a tract to be as small as 1/2 acre with an OSSF when served by public water. The city of Highland Haven is very similar to you all and is served by OSSFs. Burnet County will continue to work with you regarding your OSSF program. If we can help in any other way just give me a shout."

We have requested this statement be issued in Letter Form

L. Discuss and consider actions to purchase and install Knox Boxes: Proposal Provided by Access Controls of Austin. (update)

Copy attached

Council Members brought up concerns regarding to the Completion Statement listed on the proposal. Under the "LABOR TO:" portion of the Proposal it states, "test and leave working properly". Also, the proposal outlines a 1 year warranty. In conversations with the vendor they believe the wording on the proposal as well as the warranty statement on the bottom of the proposal is sufficient and not willing to change the wording. It is my recommendation the council approve the proposal as is. Access Controls of Austin has maintained and serviced the entrance gates for several years. The Knox Boxes specifically correspond with partnering with POA in respects to Safety Improvements.

M. Discuss and consider action required to remodel City Office to add large meeting room. (update)

Solicitation of proposals for Carpet, Electrical, Tape Float and Paint is in process. We hope to have a final expected cost to review at February's council meeting.

Respectively,
Alderman Jim Millard



PROPOSAL

Access Controls of Austin
 4332 Cypress Canyon Trail
 Spicewood, Texas 78669
 (512) 264-0360

DATE	PROPOSAL NO.
11/30/21	5908 REV

NAME / ADDRESS
City of Double Horn c/o Jim Millard 103 Vista View Trail, Suite 100 Double Horn, Texas 78669

QTY	DESCRIPTION OF WORK
7	<p>Access Controls will provide labor and material to install five (5) Knox key switches, for fire department use, at the following gates - Vista View Main Gates, Vista View Storage Facility, High Plains, East Trail and West Trail:</p> <p>LABOR TO:</p> <ul style="list-style-type: none"> > install approximately 10ft of conduit and wire at the High Plains, East and West gates > mount/wire one Knox fire keyswitch at each gate (High Plains, East and West will be mounted on existing rock columns, Vista View will be mounted at teleentry, Vistat View Stoarge - TBD) > test and leave all working properly > FIRE DEPARTMENT TO PERFORM FINAL TEST AFTER INSTALL <p>MATERIALS:</p> <ul style="list-style-type: none"> 5 > Knox KeySwitches w/plate & dust cover 40 > Approximately 40ft of conduit & low voltage wire 5 > Junction boxes and mounting hardware > Freight/Shipping Charges <p>NOTES:</p> <ul style="list-style-type: none"> > Vista View main gates will be mounted to teleentry Vista View Storage Facility - to be determined on site. > All other gates will be mounted to the existing rock columns. > If additional labor and/or material is requested and/or required, additional charges may be incurred. <p>PAYMENT SCHEDULE:</p> <ul style="list-style-type: none"> > HALF DUE UPON ACCEPTANCE OF PROPOSAL > REMAINDER DUE IMMEDIATELY UPON COMPLETION <p>IF ACCEPTED, PLEASE SIGN, DATE AND EMAIL THIS PROPOSAL BACK TO ACCESSCONTROLS@AUSTIN.RR.COM. UPON RECEIPT OF SIGNED PROPOSAL AND HALF OF AMOUNT DUE, WE WILL ORDER THE EQUIPMENT AND SCHEDULE THE WORK. WE APPRECIATE YOUR CONSIDERATION AND YOUR BUSINESS.</p> <p>Sales Tax</p>

Acceptance of Proposal (Signature/Date Required) You are authorized to do the work as specified.

Total

\$2,295.00

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications above involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. One (1) year warranty on workmanship. This proposal is valid for thirty (30) days from above date.

7M

January 13, 2022

City Council Meeting

Alderman Millard agenda item's report

E. Spectrum Committee update.

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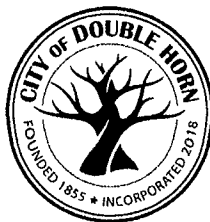
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Respectively,

Alderman Jim Millard



NOTICE OF POSSIBLE QUORUM

OF THE CITY COUNCIL

SATURDAY, JANUARY 15TH, 2022

9 AM -

ATTENDING THE FOLLOWING:

**DOUBLE HORN IMPROVEMENT ASSOCIATION ANNUAL MEETING
& DOUBLE HORN CREEK WATER SUPPLY CORP. ANNUAL MEETING**

BOTH HELD AT:

SPICEWOOD COMMUNITY CENTER

7901 CR 404

Spicewood, TX 78669

A quorum of the members of the City Council may be present at this annual event.

No formal action will be taken, but it is possible that discussions could occur which could be construed to be “deliberations” within the meaning of the Open Meetings Act; therefore, this event will be treated as an “open meeting” and the public will be allowed to observe.

I do hereby certify that the Notice of Meeting was posted at the Spicewood Community Center and Double Horn City Hall in City of Double Horn, Texas, a place convenient and readily accessible to the general public at all times. Said Notice was posted by the following date and time: January 11th, 2022, on 2pm, at least 72 hours prior to the scheduled time of said meeting.

Karen Maxwell, City Secretary

The Texas Open Meetings Act, codified in Chapter 551 of the Texas Government Code, does not require an agenda posting where there is a gathering of a quorum of the City Council at a social function unrelated to the public business that is conducted by the City Council, or the attendance by a quorum of the City Council at a regional, state or national convention or workshop, ceremonial event or press conference or press conference. The City Secretary’s Office may occasionally post agendas for social functions, conventions, workshops, ceremonial events or press conferences; however, there is no legal requirement to do so and in the event of a social function, convention, workshop, ceremonial event or press conference is not posted by the City Secretary’s Office, nothing shall preclude a quorum of the City Council from gathering as long as “deliberations” within the meaning of the Texas Open Meetings Act do not occur.