



CITY OF DOUBLE HORN

AGENDA

REGULAR MEETING

CITY COUNCIL

THURSDAY JUNE 9, 2022

7:00PM

CITY OF DOUBLE HORN OFFICE

Located at 103 VISTA VIEW TRAIL, SUITE 100

DOUBLE HORN, TEXAS 78669

In compliance with the Americans with Disabilities Act, the City of Double Horn will provide for reasonable accommodations for persons attending City Council Meetings. To better serve you, requests should be received 24 hours prior to the meeting. Please contact Karen Maxwell, City Secretary at (830) – 201-4042.

Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.

1. Call Meeting to Order
2. Rollcall to Confirm Quorum
3. Invocation
4. Pledge of Allegiance – U.S. & Texas
Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
5. Approval of Minutes – May 12, 2022, Regular Council Meeting
6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.
7. Regular Agenda – the Council will individually discuss, consider, and possibly take action on any or all of the following items:
 - A. Mayor’s Update: June 15, 2022, Fourth Quarter, AVC Status Report
 - B. Treasurer’s Report
 - 1) Monthly Financial Reports
 - 2) 2023 Budget Items to Research & Feedback
 - C. Emergency Management Team Update
 - D. Zoning & Ordinance Committee Update
 - E. Spectrum Committee Update

- F. Discuss and consider action to complete PEC 2022 Board of Director Election Ballot
 - G. Discuss and consider action regarding Spicewood Crushed Stone New Source Review Application (NSR)
 - 1) Council members to provide an update based on their tour of SCS property on May 20th
 - H. Discuss and consider action on project(s) to improve road safety working in partnership with DHIA Board
 - 1) Road Sign Project – status update
 - 2) Lighting Project
 - I. Discuss and consider actions required to develop water service plan and documentation
 - 1) Update on discussions with DHCWSC
 - 2) Update on discussion with Marble Falls Economic Development Corporation
 - J. Discuss and consider actions required to enhance website (update)
 - K. Discuss and consider action required to purchase a large monitor and/or projector for the city hall meeting room
 - L. Discuss and consider action on providing a chipping service (trees/brush) based on the community survey results
 - M. Discuss and consider action to select a topic for the next Featured Speaker Series event
 - N. Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet
 - O. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council
8. Adjournment

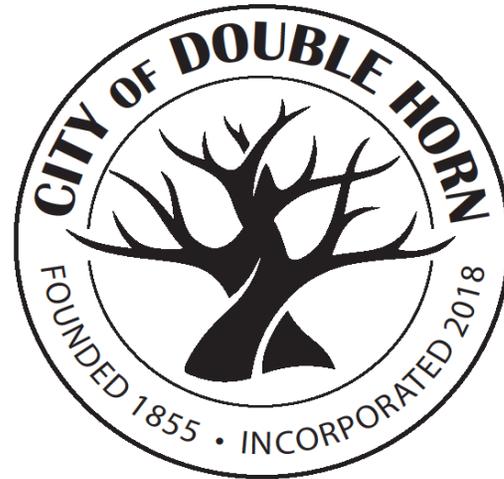
The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, Section 321.3022 (Sales Tax Information)."

I certify that the above notice of meeting was posted at 103 Vista View Trail, Suite 100, Double Horn, Texas by the 6th day of June 2022 by 7PM.



Cathy Sereno, Mayor

MAY
FINANCIAL AGENDA PACKET
CITY OF DOUBLE HORN
REGULAR MEETING of CITY COUNCIL
6/9/22



City of Double Horn
Budget vs. Actuals: City of Double Horn FY2022
 October 2021 - September 2022

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	TOTAL			May 2022 Notes
	Actual	Actual YTD	Budget	% of Budget								
Income												
4000 Ad Valorem Taxes	3,169.02	2,718.74	15,200.86	33,893.28	16,176.66	1,028.85	2,410.66	230.81	74,828.88	78,424.16	95.42%	
4002 Permits and Fees				1,000.00					1,000.00	1,000.00	100.00%	
Total Income	\$ 3,169.02	\$ 2,718.74	\$15,200.86	\$34,893.28	\$16,176.66	\$ 1,028.85	\$ 2,410.66	\$ 230.81	\$75,828.88	\$79,424.16	95.47%	
Gross Profit	\$ 3,169.02	\$ 2,718.74	\$15,200.86	\$34,893.28	\$16,176.66	\$ 1,028.85	\$ 2,410.66	\$ 230.81	\$75,828.88	\$79,424.16	95.47%	
Expenses												
6000 Salaries & Wages	255.42	220.59	208.98	232.20	359.91	290.25	377.33	296.06	2,240.74	11,498.54	19.49%	
6010 Taxes - payroll	19.54	16.88	15.99	17.77	27.53	22.20	28.87	22.65	171.43	881.46	19.45%	
6020 Workmans Comp Insurance	102.90								102.90	105.00	98.00%	
6100 Computer Equipment							2,459.97		2,459.97	2,500.00	98.40%	
6110 Office Equipment						849.36			849.36	2,000.00	42.47%	
6130 Office Supplies			299.67	24.59		79.35		65.84	469.45	924.14	50.80%	Asset Tags
6140 Software	70.00	70.00	198.00	99.00	99.00	99.00	207.24	237.83	1,080.07	1,310.00	82.45%	Bitdefender + Express VPN + QBO
6220 Email Maintenance	77.81	459.74				89.42			626.97	635.00	98.74%	
6230 Website Maintenance			21.17			211.92			233.09	250.00	93.24%	
6240 Rent or Lease of Buildings	800.00	800.00	800.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	11,650.00	20,100.00	57.96%	
6250 Internet	88.27	88.27	88.27	88.27	128.43	128.43	128.43	128.43	866.80	1,440.00	60.19%	
6255 Phone Expense		-25.04							-25.04	0.00	0.00%	
6260 Insurance - TML	2,066.82								2,066.82	2,160.00	95.69%	
6270 Utilities	92.78	82.41	68.18	121.84	110.44	93.81	98.17	70.57	738.20	1,200.00	61.52%	
6280 Legal & Professional Fees	1,974.00	180.00	972.00	660.00	5,124.00	3,088.80	48.00	126.00	12,172.80	18,000.00	67.63%	
6290 Consulting Services									0.00	3,000.00	0.00%	
6300 Accounting		55.00							55.00	1,800.00	3.06%	
6400 Membership Fees	50.00			591.00					641.00	650.00	98.62%	
6410 Legal Posting									0.00	1,500.00	0.00%	
6420 Rent/Meeting Expenses	60.00	60.00	60.00	60.00	80.00	80.00			400.00	720.00	55.56%	
6430 Tax Collection Fees		302.26				302.26			604.52	1,175.02	51.45%	
6440 Municipal Court Costs									0.00	500.00	0.00%	
6450 Code Enforcement									0.00	500.00	0.00%	
6460 Election Fees									0.00	75.00	0.00%	
6465 Bank fees			8.00	-8.00					0.00	0.00	0.00%	
6500 Training and Travel									0.00	1,000.00	0.00%	
6600 Office Remodel						3,336.50			3,336.50	1,500.00	222.43%	
6610 City Improvement Projects								2,314.87	2,314.87	4,000.00	57.87%	Knox Boxes, Labor & Installation
Total Expenses	\$ 5,657.54	\$ 2,310.11	\$ 2,740.26	\$ 3,736.67	\$ 7,779.31	\$10,521.30	\$ 5,198.01	\$ 5,112.25	\$43,055.45	\$79,424.16	54.21%	
Net Income	-\$2,488.52	\$ 408.63	\$12,460.60	\$31,156.61	\$ 8,397.35	-\$9,492.45	-\$2,787.35	-\$4,881.44	\$32,773.43	\$ 0.00		

Monday, Jun 06, 2022 08:17:38 AM GMT-7 - Accrual Basis



City of Double Horn

Balance Sheet
As of May 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Operating	57,526.76
1005 Property Tax	230.81
1010 Reserve Account	6,020.73
Total Bank Accounts	\$63,778.30
Total Current Assets	\$63,778.30
TOTAL ASSETS	\$63,778.30
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts payable	37,961.83
Total Accounts Payable	\$37,961.83
Credit Cards	
2301 TCM Bank Visa Credit Card	204.27
2302 Costco CitiBank Credit Card	2,300.00
Total Credit Cards	\$2,504.27
Other Current Liabilities	
2160 Payroll Tax Payable	27.54
2171 Accrued Expenses	198.00
Total Other Current Liabilities	\$225.54
Total Current Liabilities	\$40,691.64
Total Liabilities	\$40,691.64
Equity	\$23,086.66
TOTAL LIABILITIES AND EQUITY	\$63,778.30

Note

Credit Cards:

TCM - Laptop Software & Asset Tags

Costco - Purchase for HP Pavilion Laptops (paid in June)

Accrued Expenses:

\$198 - JRBT QBO Bookkeeping & Payroll Fees for April & May 2022

City of Double Horn Legal Expense & Payment Detail FY2021-2022

5/31/22

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
AKERS & AKERS							
		Total Akers & Akers		\$ (21,232.25)		Remaining Balance	\$ - Paid in Full

MESSER, FORT, McDONALD (start-up legal w/ payment plan) **

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
13334	1/12/21	\$ 750.00	Messer, Fort, McDonald		\$ 27,441.50		
	1/18/21		Messer, Fort, McDonald	\$ (5,000.00)	\$ 22,441.50	2057	Operating Account
13455	2/8/21	\$ 5,335.80	Messer, Fort, McDonald		\$ 27,777.30		
	2/23/21		Messer, Fort, McDonald	\$ (5,000.00)	\$ 22,777.30	2065	Operating Account
13735	3/12/21	\$ 3,474.00	Messer, Fort, McDonald		\$ 26,251.30		
	3/12/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 23,751.30	2071	Operating Account
13871	4/7/21	\$ 6,852.25	Messer, Fort, McDonald		\$ 30,603.55		
	4/9/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 28,103.55	2079	Operating Account
14118	5/12/21	\$ 7,722.00	Messer, Fort, McDonald		\$ 35,825.55		
	5/20/21		Messer, Fort, McDonald	\$ (10,000.00)	\$ 25,825.55	2091	Operating Account
14338	6/14/21	\$ 7,119.96	Messer, Fort, McDonald		\$ 32,945.51		
	6/14/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 30,445.51	2096	Operating Account
	7/12/21		Messer, Fort, McDonald	\$ (5,277.30)	\$ 25,168.21	2100	Operating Account
14610	7/14/21	\$ 4,366.96	Messer, Fort, McDonald		\$ 29,535.17		
14774	8/13/21	\$ 8,556.96	Messer, Fort, McDonald		\$ 38,092.13		
	9/14/21		Messer, Fort, McDonald	\$ (500.00)	\$ 37,592.13	2117	Operating Account
14966	9/14/21	\$ 1,800.00	Messer, Fort, McDonald		\$ 39,392.13		
	10/7/21		Messer, Fort, McDonald	\$ (500.00)	\$ 38,892.13	2127	Operating Account
	11/2/21		Messer, Fort, McDonald	\$ (500.00)	\$ 38,392.13	2135	Operating Account
	12/7/21		Messer, Fort, McDonald	\$ (500.00)	\$ 37,892.13	2150	Operating Account
	1/11/22		Messer, Fort, McDonald	\$ (500.00)	\$ 37,392.13	2163	Operating Account
	2/1/22		Messer, Fort, McDonald	\$ (500.00)	\$ 36,892.13	2170	Operating Account
	3/1/22		Messer, Fort, McDonald	\$ (500.00)	\$ 36,392.13	2178	Operating Account
	4/11/22		Messer, Fort, McDonald	\$ (500.00)	\$ 35,892.13	2195	Operating Account
	5/3/22		Messer, Fort, McDonald	\$ (500.00)	\$ 35,392.13	2200	Operating Account
		\$ 125,439.18		\$ (90,047.05)		Remaining Balance	\$ 35,392.13

MESSER, FORT, McDONALD (new legal expenses)

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
15343	10/21/21	\$ 1,974.00	Messer, Fort, McDonald		\$ 1,974.00		
	11/2/21		Messer, Fort, McDonald	\$ (1,974.00)	\$ -	2134	Operating Account
15425	11/17/21	\$ 180.00	Messer, Fort, McDonald		\$ 180.00		
	11/30/21		Messer, Fort, McDonald	\$ (180.00)	\$ -	2142	Operating Account
15604	12/20/21	\$ 972.00	Messer, Fort, McDonald		\$ 972.00		
	12/21/21		Messer, Fort, McDonald	\$ (972.00)	\$ -	2155	Operating Account
15807	1/14/22	\$ 660.00	Messer, Fort, McDonald		\$ 660.00		
	1/18/22		Messer, Fort, McDonald	\$ (660.00)	\$ -	2166	Operating Account
15968	2/15/22	\$ 5,124.00	Messer, Fort, McDonald		\$ 5,124.00		
	2/22/22		Messer, Fort, McDonald	\$ (5,124.00)	\$ -	2177	Operating Account
16198	3/17/22	\$ 3,141.20	Messer, Fort, McDonald		\$ 3,141.20		
	3/29/22		Messer, Fort, McDonald	\$ (3,141.20)	\$ -	2188	Operating Account
16424	4/19/22	\$ 48.00	Messer, Fort, McDonald		\$ 48.00		
	4/26/22		Messer, Fort, McDonald	\$ (48.00)	\$ -	2198	Operating Account
16630	5/25/22	\$ 126.40	Messer, Fort, McDonald		\$ 126.40		
		\$ 12,225.60		\$ (12,099.20)		Remaining Balance	\$ 126.40

ALL LEGAL EXPENSES

Total Legal Fees	\$ 158,897.03	Total Payments	\$ (123,378.50)	Remaining Balance	\$ 35,518.53
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** NOTE: See prior reports for additional start-up legal detail prior to January 2021**

City of Double Horn

A/P Aging Summary

As of May 31, 2022

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Access Controls of Austin		2,314.87				\$2,314.87
Messer, Fort, McDonald	126.40				35,392.13	\$35,518.53
Spectrum	128.43					\$128.43
TOTAL	\$254.83	\$2,314.87	\$0.00	\$0.00	\$35,392.13	\$37,961.83

Candidate for Director District 5

Vote for only one (1) Candidate:

- James Oakley
- Rachelle Sutherland
- Scott Powell

322507

Option to voluntarily participate in the Power of Change program

Please mark the box if you wish to participate:

- Yes, I want to enroll in the PEC Power of Change and round up my electric bill for all accounts to the nearest whole dollar to support local nonprofit organizations and the educational support program. Participation is voluntary, and I can withdraw at any time. Learn more at pec.coop/power-of-change.