



**CITY OF DOUBLE HORN
MINUTES
REGULAR MEETING
CITY COUNCIL
THURSDAY JUNE 9, 2022
7:00PM
CITY OF DOUBLE HORN OFFICE
Located at 103 VISTA VIEW TRAIL, SUITE 100
DOUBLE HORN, TEXAS 78669**

In compliance with the Americans with Disabilities Act, the City of Double Horn will provide for reasonable accommodations for persons attending City Council Meetings. To better serve you, requests should be received 24 hours prior to the meeting. Please contact Karen Maxwell, City Secretary at (830) – 201-4042.

Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.

1. Call Meeting to Order: Time 7:00 pm
2. Rollcall to Confirm Quorum

Aldermen RG Carver, John Osborne, Tom King, Jim Millard, Bob Schmitz and Mayor Cathy Sereno were present. City Secretary Karen Maxwell took down the minutes.

3. Invocation: RG Carver
4. Pledge of Allegiance – U.S. & Texas

Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*

5. Approval of Minutes – May 12, 2022, Regular Council Meeting

Motion: Alderman Carver moved to approve the minutes as presented.

Second: Alderman Osborne seconded the motion.

Vote: The vote was unanimous and the motion was carried.

6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.

No one signed up to speak to any non-agenda items.

7. Regular Agenda – the Council will individually discuss, consider, and possibly take action on any or all of the following items:

A. Mayor's Update: June 15, 2022, Fourth Quarter, AVC Status Report
The mayor reported that the 4th quarter AVC Status Report is in for review with the attorney.

B. Treasurer's Report

1) Monthly Financial Reports

The treasurer presented the report for the financials.

Motion: Alderman Millard moved to sweep the balance of \$230.81 in the Property Tax Account to the Operating Account.

Second: Alderman Schmitz seconded the motion.

Vote: The vote was unanimous and the motion carried.

2) 2023 Budget Items to Research & Feedback

C. Emergency Management Team Update

Emergency Management Coordinator presented the report including reiterating the outdoor burn ban is still in effect.

D. Zoning & Ordinance Committee Update

Alderman Carver presented the report explaining its scope.

E. Spectrum Committee Update

Mayor Sereno presented the update presenting some potential options.

Action Item: Mayor reaching out to request the DHIA put Spectrum on their agenda.

Action Item: DHIA representative Tim Poole will try to identify all the users of the Frontier conduit.

Action Item: Spectrum Committee needs to identify number of lots, number of homes, number of new construction and number of bundled ownership of lots.

F. Discuss and consider action to complete PEC 2022 Board of Director Election Ballot

Motion: Alderman Millard moved to vote for Judge Oakley for the PEC 2022 Board of Director Election.

Second: Alderman Osborne seconded the motion.

Vote: The vote was unanimous and the motion carried.

Action Item: City Secretary will submit the PEC Board vote for Judge Oakley electronically through provided link..

G. Discuss and consider action regarding Spicewood Crushed Stone New Source Review Application (NSR)

1) Council members to provide an update based on their tour of SCS property on May 20th

Aldermen Millard, Carver and King shared their experience.

H. Discuss and consider action on project(s) to improve road safety working in partnership with DHIA Board

1) Road Sign Project – status update

Alderman Schmitz provided the results of the survey and committees report. The DHIA Representative confirmed the HOA approved the cost of the signs. The city will include the cost of the installation to the 2022-2023 Budget discussion.

2) Lighting Project

Alderman Schmitz explained the sign project is taking priority.

I. Discuss and consider actions required to develop water service plan and documentation

1) Update on discussions with DHCWSC

The mayor presented the information learned from the DHCWSC and ways the city can be a partner.


2) Update on discussion with Marble Falls Economic Development Corporation

The mayor shared information on what Marble Falls is planning and how it may impact Double Horn.

- J. Discuss and consider actions required to enhance website (update)
The mayor reported on the current updates to the Website with more to come.
- K. Discuss and consider action required to purchase a large monitor and/or projector for the city hall meeting room
A citizen offered to donate a projector and screen to the city.
- L. Discuss and consider action on providing a chipping service (trees/brush) based on the community survey results
Alderman King presented his report on this service and will do further research.
- M. Discuss and consider action to select a topic for the next Featured Speaker Series event
- Stop the Bleed is a training class
 - SCS with extra mitigations shared
- N. Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet
Mayor requested a few volunteers to cover June 18th HOA workday for city office access.
- O. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council
- Calling the November 8th election
8. Adjournment: Time 8:59pm
Motion: Alderman Millard moved to adjourn the meeting.
Second: Alderman Carver seconded the motion.
Vote: The vote was unanimous and the motions carried. The council will reconvene on July 14th, 2022 7pm in the City Meeting Room.

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, Section 321.3022 (Sales Tax Information)."

I certify that the above notice of meeting was posted at 103 Vista View Trail, Suite 100, Double Horn, Texas by the 6th day of June 2022 by 7PM.



Cathy Sereno, Mayor

Attested by:



Karen Maxwell, City Secretary

MAY
FINANCIAL AGENDA PACKET
CITY OF DOUBLE HORN
REGULAR MEETING of CITY COUNCIL
6/9/22



City of Double Horn

Budget vs. Actuals: City of Double Horn FY2022

October 2021 - September 2022

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	TOTAL			% of Budget	May 2022 Notes
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual YTD	Budget			
Income													
4000 Ad Valorem Taxes	3,169.02	2,718.74	15,200.86	33,893.28	16,176.66	1,028.85	2,410.66	230.81	74,828.88	78,424.16		95.42%	
4002 Permits and Fees			1,000.00						1,000.00	1,000.00		100.00%	
Total Income	\$ 3,169.02	\$ 2,718.74	\$15,200.86	\$34,893.28	\$16,176.66	\$ 1,028.85	\$ 2,410.66	\$ 230.81	\$75,828.88	\$79,424.16		95.47%	
Gross Profit	\$ 3,169.02	\$ 2,718.74	\$15,200.86	\$34,893.28	\$16,176.66	\$ 1,028.85	\$ 2,410.66	\$ 230.81	\$75,828.88	\$79,424.16		95.47%	
Expenses													
6000 Salaries & Wages	255.42	220.59	208.98	232.20	359.91	290.25	377.33	296.06	2,240.74	11,498.54		19.49%	
6010 Taxes - payroll	19.54	16.88	15.99	17.77	27.53	22.20	28.87	22.65	171.43	881.46		19.45%	
6020 Workmans Comp Insurance	102.90								102.90	105.00		98.00%	
6100 Computer Equipment							2,459.97		2,459.97	2,500.00		98.40%	
6110 Office Equipment						849.36			849.36	2,000.00		42.47%	
6130 Office Supplies	70.00	70.00	198.00	24.59	99.00	79.35	99.00	65.84	469.45	924.14		50.80%	Asset Tags
6140 Software	77.81	459.74				89.42		237.83	1,080.07	1,310.00		82.45%	Bitdefender + Express VPN + QBO
6220 Email Maintenance									626.97	635.00		98.74%	
6230 Website Maintenance									233.09	250.00		93.24%	
6240 Rent or Lease of Buildings	800.00	800.00	800.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	11,650.00	20,100.00		57.96%	
6250 Internet	88.27	88.27	88.27	88.27	128.43	128.43	128.43	128.43	866.80	1,440.00		60.19%	
6255 Phone Expense									-25.04	0.00		0.00%	
6260 Insurance - TML	2,066.82								2,066.82	2,160.00		95.69%	
6270 Utilities	92.78	82.41	68.18	121.84	110.44	93.81	98.17	70.57	738.20	1,200.00		61.52%	
6280 Legal & Professional Fees	1,974.00	180.00	972.00	660.00	5,124.00	3,088.80	48.00	126.00	12,172.80	18,000.00		67.63%	
6290 Consulting Services									0.00	3,000.00		0.00%	
6300 Accounting		55.00							55.00	1,800.00		3.06%	
6400 Membership Fees	50.00			591.00					641.00	650.00		98.62%	
6410 Legal Posting									0.00	1,500.00		0.00%	
6420 Rent/Meeting Expenses	60.00	60.00	60.00	60.00	80.00	80.00	80.00		400.00	720.00		55.56%	
6430 Tax Collection Fees		302.26				302.26			604.52	1,175.02		51.45%	
6440 Municipal Court Costs									0.00	500.00		0.00%	
6450 Code Enforcement									0.00	500.00		0.00%	
6460 Election Fees									0.00	75.00		0.00%	
6465 Bank fees		8.00							0.00	0.00		0.00%	
6500 Training and Travel									0.00	1,000.00		0.00%	
6600 Office Remodel						3,336.50			3,336.50	4,000.00		222.43%	
6610 City Improvement Projects									2,314.87	4,000.00		57.87%	Knox Boxes, Labor & Installation
Total Expenses	\$ 5,657.54	\$ 2,310.11	\$ 2,740.26	\$ 3,736.67	\$ 7,779.31	\$10,521.30	\$ 5,198.01	\$ 5,112.25	\$43,055.45	\$79,424.16		54.21%	
Net Income	-\$2,488.52	\$ 408.63	\$12,460.60	\$31,156.61	\$ 8,397.35	-\$9,492.45	-\$2,787.35	-\$4,881.44	\$32,773.43	\$ 0.00			

Monday, Jun 06, 2022 08:17:38 AM GMT-7 - Accrual Basis



City of Double Horn

Balance Sheet
As of May 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Operating	57,526.76
1005 Property Tax	230.81
1010 Reserve Account	6,020.73
Total Bank Accounts	\$63,778.30
Total Current Assets	\$63,778.30
TOTAL ASSETS	\$63,778.30
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts payable	37,961.83
Total Accounts Payable	\$37,961.83
Credit Cards	
2301 TCM Bank Visa Credit Card	204.27
2302 Costco CitiBank Credit Card	2,300.00
Total Credit Cards	\$2,504.27
Other Current Liabilities	
2160 Payroll Tax Payable	27.54
2171 Accrued Expenses	198.00
Total Other Current Liabilities	\$225.54
Total Current Liabilities	\$40,691.64
Total Liabilities	\$40,691.64
Equity	\$23,086.66
TOTAL LIABILITIES AND EQUITY	\$63,778.30

Note

Credit Cards:

TCM - Laptop Software & Asset Tags

Costco - Purchase for HP Pavilion Laptops (paid in June)

Accrued Expenses:

\$198 - JRBT QBO Bookkeeping & Payroll Fees for April & May 2022

City of Double Horn Legal Expense & Payment Detail FY2021-2022

5/31/22

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
AKERS & AKERS							
	Total Akers & Akers	\$ 21,232.25		\$ (21,232.25)		Remaining Balance	\$ - Paid in Full

MESSER, FORT, McDONALD (start-up legal w/ payment plan)**							
Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
13334	1/12/21	\$ 750.00	Messer, Fort, McDonald		\$ 27,441.50		
	1/18/21		Messer, Fort, McDonald	\$ (5,000.00)	\$ 22,441.50	2057	Operating Account
13455	2/8/21	\$ 5,335.80	Messer, Fort, McDonald		\$ 27,777.30		
	2/23/21		Messer, Fort, McDonald	\$ (5,000.00)	\$ 22,777.30	2065	Operating Account
13735	3/12/21	\$ 3,474.00	Messer, Fort, McDonald		\$ 26,251.30		
	3/12/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 23,751.30	2071	Operating Account
13871	4/7/21	\$ 6,852.25	Messer, Fort, McDonald		\$ 30,603.55		
	4/9/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 28,103.55	2079	Operating Account
14118	5/12/21	\$ 7,722.00	Messer, Fort, McDonald		\$ 35,825.55		
	5/20/21		Messer, Fort, McDonald	\$ (10,000.00)	\$ 25,825.55	2091	Operating Account
14338	6/14/21	\$ 7,119.96	Messer, Fort, McDonald		\$ 32,945.51		
	6/14/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 30,445.51	2096	Operating Account
	7/12/21		Messer, Fort, McDonald	\$ (5,277.30)	\$ 25,168.21	2100	Operating Account
14610	7/14/21	\$ 4,366.96	Messer, Fort, McDonald		\$ 29,535.17		
14774	8/13/21	\$ 8,556.96	Messer, Fort, McDonald		\$ 38,092.13		
	9/14/21		Messer, Fort, McDonald	\$ (500.00)	\$ 37,592.13	2117	Operating Account
14966	9/14/21	\$ 1,800.00	Messer, Fort, McDonald		\$ 39,392.13		
	10/7/21		Messer, Fort, McDonald	\$ (500.00)	\$ 38,892.13	2127	Operating Account
	11/2/21		Messer, Fort, McDonald	\$ (500.00)	\$ 38,392.13	2135	Operating Account
	12/7/21		Messer, Fort, McDonald	\$ (500.00)	\$ 37,892.13	2150	Operating Account
	1/11/22		Messer, Fort, McDonald	\$ (500.00)	\$ 37,392.13	2163	Operating Account
	2/1/22		Messer, Fort, McDonald	\$ (500.00)	\$ 36,892.13	2170	Operating Account
	3/1/22		Messer, Fort, McDonald	\$ (500.00)	\$ 36,392.13	2178	Operating Account
	4/11/22		Messer, Fort, McDonald	\$ (500.00)	\$ 35,892.13	2195	Operating Account
	5/3/22		Messer, Fort, McDonald	\$ (500.00)	\$ 35,392.13	2200	Operating Account
		\$ 125,439.18		\$ (90,047.05)		Remaining Balance	\$ 35,392.13

MESSER, FORT, McDONALD (new legal expenses)							
Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
15343	10/21/21	\$ 1,974.00	Messer, Fort, McDonald		\$ 1,974.00		
	11/2/21		Messer, Fort, McDonald	\$ (1,974.00)	\$ -	2134	Operating Account
15425	11/17/21	\$ 180.00	Messer, Fort, McDonald		\$ 180.00		
	11/30/21		Messer, Fort, McDonald	\$ (180.00)	\$ -	2142	Operating Account
15604	12/20/21	\$ 972.00	Messer, Fort, McDonald		\$ 972.00		
	12/21/21		Messer, Fort, McDonald	\$ (972.00)	\$ -	2155	Operating Account
15807	1/14/22	\$ 660.00	Messer, Fort, McDonald		\$ 660.00		
	1/18/22		Messer, Fort, McDonald	\$ (660.00)	\$ -	2166	Operating Account
15968	2/15/22	\$ 5,124.00	Messer, Fort, McDonald		\$ 5,124.00		
	2/22/22		Messer, Fort, McDonald	\$ (5,124.00)	\$ -	2177	Operating Account
16198	3/17/22	\$ 3,141.20	Messer, Fort, McDonald		\$ 3,141.20		
	3/29/22		Messer, Fort, McDonald	\$ (3,141.20)	\$ -	2188	Operating Account
16424	4/19/22	\$ 48.00	Messer, Fort, McDonald		\$ 48.00		
	4/26/22		Messer, Fort, McDonald	\$ (48.00)	\$ -	2198	Operating Account
16630	5/25/22	\$ 126.40	Messer, Fort, McDonald		\$ 126.40		
		\$ 12,225.60		\$ (12,099.20)		Remaining Balance	\$ 126.40

ALL LEGAL EXPENSES							
	Total Legal Fees	\$ 158,897.03	Total Payments	\$ (123,378.50)		Remaining Balance	\$ 35,518.53

** NOTE: See prior reports for additional start-up legal detail prior to January 2021**

City of Double Horn

A/P Aging Summary

As of May 31, 2022

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Access Controls of Austin		2,314.87				\$2,314.87
Messer, Fort, McDonald	126.40				35,392.13	\$35,518.53
Spectrum	128.43					\$128.43
TOTAL	\$254.83	\$2,314.87	\$0.00	\$0.00	\$35,392.13	\$37,961.83

June 9, 2022

EMERGENCY MANAGEMENT Report to the City of Double Horn

1. Emergency Management Team Training Status

No training reported this month.

2. Texas Public Officials Workshop

G200 training certificates received from Robbie Barrera, TDEM District 12 Coordinator, on June 7th and are ready for distribution.

3. Warn Central Texas Program

There were 6 new sign ups in May. New total is 175.

4. Current status on our registration with TDEM GMS for American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF).

Received a follow up email on June 6th, from Ms. Emily Buchanan, Constituent Services Liaison for Senator Cornyn. Senator Cornyn is still waiting for a response from the US treasury.

5. Burn Ban

Burnet County and ESD9 have reinstated a burn ban effective 3/9/22. The Burn Ban is still in effect. Starting this past Sunday, I monitored the Lincoln Smith Fire in Blanco County. This fire was only 3.9 miles away from Double Horn. Provided updates as received. The fire started this past Sunday and burned 119 acres. It was finally declared 100% contained on the morning of June 8th.

6. Sam.Gov Update

The city's registration with SAM.gov expires on July 22, 2022. I have, so far, been unable to renew our registration. Seems that my attempts to change the city address to Double Horn have somehow prevented me from renewing the registration. I have opened a ticket with the GSA Federal Services Desk to hopefully get this resolved. BTW this is my seventh trouble ticket. I did speak with a FSD representative on June 8th, and hopefully the notes from this conversation will result in a positive outcome.

7. State of Texas Emergency Assistance Registry (STEAR)

Spoke with Lynette Courtney, Marble Falls Assistant EMC about this program. I believe that this program may be beneficial for citizens who might need some form of assistance during times of an emergency / disaster event. I have a Power Point slide deck that I will be forwarding to the EM Team for their review and subsequent recommendation to the city council.

Harry Brunner
Double Horn EMC
Cell: 949-293-3978

Copies:

Emergency Management Team Members:

- Paul Graeber
- Alderman -Jim Millard
- Alderman - John Osborne
- Curtis Raetz
- Laura Rathe
- Wendy Wright

City Officers

- Mayor - Cathy Sereno
- City Secretary - Karen Maxwell

**City of Double Horn
Emergency Management Training Status**

FEMA Completion

Name	Position	IS - 100	IS-200	IS-700	IS-800	IS-029.a	IS-317
Brunner, Harry	EMC	9/1/15	5/19/16	9/6/21			7/19/12
Graeber, Paul	Advisor						
Millard, James	Logistics	5/7/19					
Osborne, John	Operations	1/10/22					
Raetz, Curtis	Medical	11/21/15	2/13/16	11/21/15	2/14/16		
Rathe, Laura	Financial	10/6/21	11/4/21	5/27/06	6/14/06	10/6/21	
Wright, Wendy	Information	8/27/21	12/8/21	1/13/22		1/12/20	
Sereno, Cathy	Mayor	7/10/19	8/18/21				

TX Dept. Public Safety Workshop

Course #	Description	3.0 hr	Completed	7/13/19	Completed	4/6/22
G200	Public Officials Workshop		Completed	7/13/19	Completed	4/6/22
IS-29	Public Information Officer Awareness	3.0 hr	Completed	7/13/19	Completed	4/6/22
IS-100	Incident Command System, an Introduction	3.0 hr.	Completed	7/13/19		
IS-200	ICS for Single Resources & Initial Action Incident	3.0 hr.	Completed	4/6/22		
IS-317	Introduction to Community Emergency Response Teams	3.0 hr.	Completed	4/6/22		
IS-700	National Incident Management System, an Introduction	3.0 hr.	Completed	4/6/22		
IS-800	National Response Framework, an Introduction	3.0 hr.	Completed	4/6/22		

A. Subdivision Ordinance Purpose:

1. Protect and provide for the public health, safety and general welfare of the community
2. To guide property owners and applicants in the correct procedures to be followed
3. To improve construction standards and encourage most effective use of land for future growth.

B. Code of Ordinance Review for applicability to CDH

1. Reviewing feedback from Council members
2. Assess approval process appropriate for CDH

C. Analysis & Comparison

1. Surrounding Cities Land Use Platting and Development Processes
2. Present needs vs. future, ie ETJ submittals
3. Establishing framework for needed vs. not, ie boat docks, lake frontage requirements
4. Commercial Development requirements
5. Prevent pollution of the air, streams of water, adequacy of drainage facilities
6. Preserve the integrity, stability and beauty of the community
7. Encourage the orderly and beneficial development of all parts of the community

Candidate for Director District 5
Vote for only one (1) Candidate:

- James Oakley
- Rachelle Sutherland
- Scott Powell

322507

Option to voluntarily participate in the Power of Change program
Please mark the box if you wish to participate:

- Yes, I want to enroll in the PEC Power of Change and round up my electric bill for all accounts to the nearest whole dollar to support local nonprofit organizations and the educational support program. Participation is voluntary, and I can withdraw at any time. Learn more at pec.coop/power-of-change.

Report by Tom King

Prices from Austin Wood Recycling

Austin Wood provides a Roll Off Dumpster as the cheapest options. They would drop it off and we would have 15 days to fill it. The total price would be \$584.00 for the 15 days. When they drop it off, they will charge \$292.00 and when they pick it up, they will charge the remaining \$292.00. If we would need another roll off dumpster, they would bring another and take the full one away and a new 15-day period to fill it would start. The replacement dumpster would be discounted at \$400.00. This option would be for the community doing the work themselves and bringing all the brush to the dumpster and loading it themselves.

The second option would be for Austin Wood Recycling to send employees to help with whatever work needed to be done for the community. The daily rate for their labor would be \$1500.00 and would include them working for 10 hours. They would do anything assigned to them we needed done.

The chipper rental fees are: \$900.00 for a week and \$300.00 for a day. The labor cost would be on top of the rental prices.

Below are the available dates for the remainder of the year. I would like to send a completed list to the DHIA with all the contact information.

- > May 26 -C Sereno
- > June 23 -J Millard
- > July 21 -
- > August 25 -
- > September 22 -
- > October 20 -
- > November 17 -
- > December 15

Thanks for getting back to me quickly.

Karen Maxwell
City Secretary
City of Double Horn
citysecretary@doublehorntx.org
103 Vista View Trail, Ste. 100
Double Horn, TX 78669
830.201.4042

ATTN: ELECTED OFFICIALS: This email may contain information and documents being sent to members of the City Council for review. If so, this matter will be discussed at a future City Council Meeting. Please remember that City Council members may not engage in deliberations on any City matter by email correspondence. If you have comments or questions, please reply to the City Secretary. A "Reply to All" could lead to violations of the Texas Open Meetings Act. Please reply only to the sender. This email contains the thoughts and opinions of the individual sender and does not necessarily represent the official policy of the City of Double Horn.

Below are the available dates for the remainder of the year. I would like to send a completed list to the DHIA with all the contact information.

- > May 26 -C Sereno
- > June 23 -J Millard
- > July 21 -
- > August 25 -
- > September 22 -
- > October 20 -
- > November 17 -
- > December 15

Thanks for getting back to me quickly.

Karen Maxwell
City Secretary
City of Double Horn
citysecretary@doublehorntx.org
103 Vista View Trail, Ste. 100
Double Horn, TX 78669
830.201.4042

ATTN: ELECTED OFFICIALS: This email may contain information and documents being sent to members of the City Council for review. If so, this matter will be discussed at a future City Council Meeting. Please remember that City Council members may not engage in deliberations on any City matter by email correspondence. If you have comments or questions, please reply to the City Secretary. A "Reply to All" could lead to violations of the Texas Open Meetings Act. Please reply only to the sender. This email contains the thoughts and opinions of the individual sender and does not necessarily represent the official policy of the City of Double Horn.

Ship To:

Robert Schmitz
609 VISTA VIEW TRL
SPICEWOOD, TX 78669-8435

Order ID: 114-5194123-3261044

Custom Order

Thank you for buying from McAuley Labels, Inc. on Amazon Marketplace.

Shipping Address:	Order Date:	Mon, May 23, 2022
Robert Schmitz	Shipping Service:	Standard
609 VISTA VIEW TRL	Buyer Name:	Robert
SPICEWOOD, TX 78669-8435	Seller Name:	McAuley Labels, Inc.

Quantity	Product Details	Unit price	Order Totals	
1	Silver Asset Tags 1.5" x .75" (250) SKU: 743362419270 ASIN: B081JD9SBN Condition: New Order Item ID: 10477282362738 Customizations: Template #2: Font Name: Arial Font Color: #000000 (#000000) Company Name: City of Double Horn Starting ID Number: CDH1001 Optional Line of Text: (830) 201-4042	\$53.95	Item subtotal	\$53.95
			Shipping total	\$6.50
			Tax	\$4.99
			Item total	\$65.44

Grand total: \$65.44

Returning your item:

Go to "Your Account" on Amazon.com, click "Your Orders" and then click the "seller profile" link for this order to get information about the return and refund policies that apply.

Visit <https://www.amazon.com/returns> to print a return shipping label. Please have your order ID ready.

Thanks for buying on Amazon Marketplace. To provide feedback for the seller please visit www.amazon.com/feedback. To contact the seller, go to Your Orders in Your Account. Click the seller's name under the appropriate product. Then, in the "Further Information" section, click "Contact the Seller."