



**CITY OF DOUBLE HORN
MINUTES
REGULAR MEETING
CITY COUNCIL
THURSDAY, SEPTEMBER 08, 2022
7:00PM
CITY OF DOUBLE HORN OFFICE
Located at 103 VISTA VIEW TRAIL, SUITE 100
DOUBLE HORN, TEXAS 78669**

In compliance with the Americans with Disabilities Act, the City of Double Horn will provide for reasonable accommodations for persons attending City Council Meetings. To better serve you, requests should be received 24 hours prior to the meeting. Please contact Karen Maxwell, City Secretary at (830) – 201-4042.

Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.

1. Call Meeting to Order: 7:04PM
2. Rollcall to Confirm Quorum
Alderman Tom King, Jim Millard, Bob Schmitz, RG Carver and Mayor Cathy Sereno were present. John Osborne was absent from the meeting. City Secretary Karen Maxwell took the minutes.
3. Invocation: Alderman Carver
4. Pledge of Allegiance – U.S. & Texas
Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
5. Approval of Minutes – August 11, 2022, Regular Council Meeting

Motion: Alderman Carver moved to approve the August 11th, 2022, minutes.
Second: Alderman Schmitz seconded the motion.
Vote: The vote was unanimous, and the motion carried.
6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.
No one signed up to speak to non-agenda items.

7. Regular Agenda – the Council will individually discuss, consider, and possibly take action on any or all of the following items:

Closing Regular Meeting at 7:06pm and Open up the Public Hearing.

- A. Conduct a **PUBLIC HEARING**; and consider, discuss, and take any action necessary regarding **Ordinance No. 2022-ORD032** of the City of Double Horn, Texas, approving the Budget for Fiscal Year 2022-2023, adopting a budget and appropriating resources for the City of Double Horn, Texas for the Fiscal Year 2022-2023. (Rollcall vote required.)

Motion: Alderman Millard moved to approve **Ordinance No. 2022-ORD032** of the City of Double Horn, Texas, approving the Budget for Fiscal Year 2022-2023, adopting a budget and appropriating resources for the City of Double Horn, Texas for the Fiscal Year 2022+2023

Second: Alderman Carver seconded the motion.

Vote:

	Aye	Nay	Abstain
Mayor Sereno has no vote			
Tom King	X		
Jim Millard	X		
Bob Schmitz	X		
RG Carver	X		
John Osborne- ABSENT	----	---	----

Closed Public Hearing and re-opened the Regular Meeting at 7:24PM

- B. Consider, discuss, and take any action necessary regarding **Ordinance No. 2022-ORD033** of the City of Double Horn, Texas, adopting a Property Tax Rate reflected in the Fiscal Year 2022-2023 Budget of \$0.073400 per \$100 valuation on all taxable property within the corporate limits of the City of Double Horn for the Fiscal Year 2022-2023. (Rollcall vote required.)

Motion: Alderman Schmitz moved to approve the ordinance regarding **Ordinance No. 2022-ORD033** of the City of Double Horn, Texas, adopting a Property Tax Rate reflected in the Fiscal Year 2022-2023 Budget of \$0.073400 per \$100 valuation on all taxable property within the corporate limits of the City of Double Horn for the Fiscal Year 2022-2023.

Second: Alderman Millard seconded the motion.

Vote: The vote was unanimous, and the motion carried.

	Aye	Nay	Abstain
Mayor Sereno (has no vote)	---	---	---
Tom King	X		
Jim Millard	X		
Bob Schmitz	X		
RG Carver	X		
John Osborne- ABSENT	----	----	----

- C. Mayor's Update: Final AVC Status Report
No update at this time.

D. Treasurer's Report

1) Monthly Financial Reports

The mayor presented the financial report.

Motion: Alderman Schmitz moved to sweep \$1,006 from the Property Tax Account to the Operating Account.

Second: Alderman King seconded the motion.

Vote: The vote was unanimous, and the motion carried.

E. Emergency Management Team Update including:

1) Discuss and consider action to approve **Regional Notification System (RNS) Interlocal Agreement**

2) Clarification on Warn Central Texas Data

3) Schedule Featured Speaker Event: "Stop the Bleed"

Emergency Management Coordinator Harry Brunner presented the update.

F. Zoning & Ordinance Committee Update including:

1) Replat of Commercial Property

Alderman Carver provided the committee report. Alderman Millard presented the information regarding the replatting of commercial property.

G. Discuss and consider action on project(s) to improve road safety working in partnership with DHIA Board

1) Road Sign Project – status update

Alderman Schmitz provided an update on the progress.

H. Discuss and consider action to approve **Contract between City of Double Horn, Texas, and the Double Horn Improvement Association (DHIA)** for the installation of roadway signs

Mayor Sereno updated the council on the contract with DHIA regarding the installation.

Action Item: Alderman Schmitz will work up a sign off for the sign project with the DHIA.

Action Item: Alderman Schmitz will notify DHIA, fire department, and Jim Barho when signage will be down.

Motion: Alderman Millard moved to approve **Contract between City of Double Horn, Texas, and the Double Horn Improvement Association (DHIA)** for the installation of roadway signs.

Second: Alderman Schmitz seconded the motion.

Vote: The vote was unanimous, and the motion carried.

I. Joint Double Horn Improvement Association /City of Double Horn Security Committee Update

There is no update at this time.

J. Discuss and consider action on opportunities to partner with Double Horn Creek Water Supply Corporation to promote water conservation and protect water resources.

Mayor confirmed this will be a reoccurring item on agenda.

K. Discuss and consider action on TMLIRP Board of Trustees Ballot

Motion: Alderman King moved to approve the mayor to choose the ballot candidate.

Second: Alderman Millard seconded the motion.

Vote: The vote was unanimous, and the motion carried.

L. Review and accept City Secretary's **Certification of Unopposed Candidates**

Motion: Alderman Schmitz moved to accept the **Certification of Unopposed Candidates**.

Second: Alderman King seconded the motion.

Vote: The vote was unanimous, and the motion carried.

M. Discuss and consider action on **Ordinance 2022-ORD031 an Ordinance Cancelling the General Election and Declaring Unopposed Candidates Elected**

Motion: Alderman Schmitz moved to approve **Ordinance 2022-ORD031 an Ordinance Cancelling the General Election and Declaring Unopposed Candidates Elected**.

Second: Alderman Carver seconded the motion.

Vote: The vote was unanimous, and the motion carried.

N. Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet – Confirm assignments

O. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council

8. Adjournment: Time 8:16pm

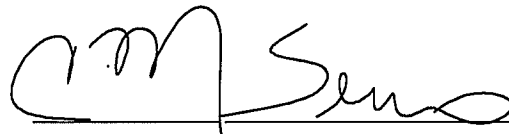
Motion: Alderman Millard moved to adjourn the meeting

Second: Alderman Schmitz seconded the motion.

Vote: The vote was unanimous, and the motion carried. The Council will reconvene on October 13, 2022 in the City Meeting Room at 7pm.

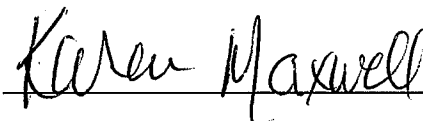
The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, Section 321.3022 (Sales Tax Information)."

I certify that the above notice of meeting was posted at 103 Vista View Trail, Suite 100, Double Horn, Texas by the 5th day of September 2022 by 7PM.



Cathy Sereno, Mayor

Attested by:



Karen Maxwell, City Secretary

City of Double Horn
 PROPOSED Budget Overview: City of Double Horn 21-22 vs 22-23
 October - September

FY 22-23

	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	BUDGET	Notes:
Estimated Beginning Fund Balance													25,000.00	
Revenues:														
4000 Ad Valorem Taxes	3,248.28	2,786.73	16,606.04	34,740.94	16,581.23	1,054.58	2,470.95	286.58	2,398.14	337.84	833.73	115.48	81,410.53	at NMR rate
4002 Permits and Fees			1,000.00										1,000.00	
Total Revenue	3,248.28	2,786.73	17,606.04	34,740.94	16,581.23	1,054.58	2,470.95	286.58	2,398.14	337.84	833.73	115.48	82,411	
	4%	3%	21%	42%	20%	1%	3%	0%	3%	0%	1%	0%	100%	
Expenses:														
6000 Salaries & Wages	479.11	479.11	479.11	479.11	479.11	479.11	479.11	479.11	479.11	479.11	479.11	479.11	5,749.32	
6010 Taxes - Payroll	36.73	36.73	36.73	36.73	36.73	36.73	36.73	36.73	36.73	36.73	36.73	36.73	440.26	
6020 Workmans Comp Insurance	105.00												105.00	
6100 Computer Equipment		500.00											500.00	
6110 Office Equipment		2,000.00											2,000.00	
6130 Office Supplies	34.71	34.71	334.71	34.71	34.71	34.71	334.71	34.71	34.71	34.71	34.71	34.71	1,016.52	
6140 Software	130.40	130.40	130.40	130.40	130.40	130.40	240.40	330.40	130.40	130.40	130.40	130.40	1,874.80	
6200 Email Maintenance	78.20	464.31				89.87							632.38	
6230 Website Maintenance			21.28			212.98							234.26	
6240 Rent or Lease of Buildings	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	22,200.00	
6250 Internet	128.43	128.43	128.43	128.43	157.97	157.97	157.97	157.97	157.97	157.97	157.97	157.97	1,771.48	
6255 Phone Expense														
6260 Insurance - TML	2,500.00												2,500.00	
6270 Utilities	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	1,200.00	
6280 Legal & Professional Fees	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00	12,000.00	
6290 Consulting Services	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	250.00	3,000.00	
6300 Accounting	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1,800.00	
6400 Membership Fees	270.00			591.00									981.00	Added Govt Finance Officers Assoc's and COSTCO
6410 Legal Posting	375.00			375.00						375.00			1,500.00	Added funds for pens & polo shirts
6411 Advertising	500.00												500.00	
6420 Rent/Meeting Expenses														
6430 Tax Collection Fees	325.94			325.94						325.94			1,303.76	Based on estimate given to use by BCAD
6440 Municipal Court Costs						500.00							500.00	Need to revisit this process + equip needed with Council
6450 Code Enforcement								500.00					500.00	Need to revisit this process + equip needed with Council
6460 Election Fees		75.00											75.00	
6465 Bank Fees														
6500 Training and Travel														
6500 Office Remodel													1,000.00	
6510 City Improvement Projects														
Total Expenses	8,313.52	7,198.69	4,480.66	5,451.32	4,188.92	36,991.77	6,119.86	5,188.92	4,188.92	4,889.86	4,188.92	4,188.92	95,390.27	Signage project, Water Conservation, Lighting Security
Net Operating Income	(5,065.24)	(4,411.96)	13,125.38	29,289.62	12,392.31	(35,937.19)	(3,648.91)	(4,952.34)	(1,790.78)	(4,552.02)	(3,355.19)	(4,073.44)	12,020.26	

	Oct 2022	Nov 2022	Dec 2022	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	BUDGET	Notes:
Less cash payments for legal Agreement														
Add'l cash to reserve														
Estimated Ending Fund Balance													25,000.00	

Estimate okay - any increase/decrease not significant
 Computer monitor
 Fireproof safe
 Estimated increase 0.5%
 Estimated increase 0.5%
 Estimated increase in february, discount deduction
 TML increase for contents
 Estimated slight increase for add'l mtg usage
 Added Govt Finance Officers Assoc's and COSTCO
 Added funds for pens & polo shirts
 Based on estimate given to use by BCAD
 Need to revisit this process + equip needed with Council
 Signage project, Water Conservation, Lighting Security

<< Remaining to allocate to projects
 General Fund Balance (0.00)
 Reserve Fund Balance 12,040.99
 Total Funds 12,040.99
 * need to increase reserve to 3 months
 \$3k-\$3.5k/month
 \$9k-\$10.5k total

CITY OF DOUBLE HORN, TEXAS
ORDINANCE NO. 2022-ORD033

7A

AN ORDINANCE OF THE CITY OF DOUBLE HORN, TEXAS APPROVING AND LEVYING TAXES FOR THE 2022-23 FISCAL YEAR AT THE RATE OF \$0.0734 PER ONE HUNDRED DOLLARS (\$100.00) ASSESSED VALUE ON ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF DOUBLE HORN, TEXAS; SETTING THE EFFECTIVE MAINTENANCE AND OPERATION TAX RATE AND LEVY AT \$0.0734 PER ONE HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUATION, AND SETTING THE DEBT SERVICE (INTEREST AND SINKING) TAX RATE AND LEVY AT \$0.0000 PER ONE HUNDRED DOLLARS (\$100.00) OF ASSESSED VALUATION; APPROVING THE ASSESSMENT ROLL AS CERTIFIED BY THE BOARD OF REVIEW OF THE BURNET COUNTY APPRAISAL DISTRICT; PROVIDING FOR A DATE ON WHICH SUCH TAXES BECOME DUE AND DELINQUENT TOGETHER WITH PENALTIES AND INTEREST THEREON; PROVIDING FOR REPEALING, SAVINGS AND SEVERABILITY CLAUSES; AND PROVIDING FOR AN EFFECTIVE DATE OF THIS ORDINANCE.

WHEREAS, the City Council of the City of Double Horn, Texas (the "City Council") needs to levy and impose a tax upon all taxable property for purposes of funding the 2022-2023 fiscal year budget of the City of Double Horn, Texas (the "City"); and

WHEREAS, the City Council is exempt from holding a public hearing, pursuant to Section 26.052 of the Texas Property Tax Code ("Tax Code"); and

WHEREAS, the City Council must separately approve the maintenance and operations component and the debt service component of the tax rate, in accordance with Section 26.05 of the Tax Code, but the City has no debt service; and

WHEREAS, the City Council has determined that a tax rate of \$0.0734 per \$100.00 of value is necessary to meet the fiscal needs of the City;

WHEREAS, all constitutional and statutory notice requirements concerning the levying and assessing of ad valorem taxes have been complied with.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DOUBLE HORN, TEXAS:

SECTION 1: Findings Incorporated. The findings set forth above are incorporated into the body of this Ordinance as if fully set forth herein.

SECTION 2: Tax Levied. There is hereby levied and ordered to be assessed and collected for all taxable property located in the City of Double Horn, Texas, on the 1st day of January 2022, and not exempted from taxation by the constitution and laws of the State of Texas for the fiscal

year beginning October 1, 2022, and ending September 30, 2023, an ad valorem tax of \$0.0734 on each One Hundred Dollars (\$100.00) of assessed value of taxable property. The maintenance and operation tax rate and levy is \$0.0734 per One Hundred Dollars (\$100.00) of assessed value of taxable property and debt service tax rate and levy of \$0.000 per One Hundred Dollars (\$100.00) of assessed value of taxable property.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE.

THE TAX RATE WILL EFFECTIVELY BE LOWERED BY 22.74 PERCENT AND WILL LOWER TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$21.60.

SECTION 3: Due Date of Taxes. The taxes assessed and levied hereby are payable anytime after the approval and publication of this Ordinance and not later than January 31 of the year following the year in which the taxes are assessed. The penalties and interest provided for herein shall accrue after January 31st of the year following the year in which the taxes are assessed. However, if the entire taxes due as provided herein are paid in full by January 31st of the year following the year in which the taxes are assessed, no penalty or interest shall be due.

SECTION 4: Penalties and Interest. A delinquent tax shall incur the maximum penalty and interest authorized by Section 33.01, Texas Property Tax Code, to-wit: a penalty of six percent (6%) of the amount of the tax for the first calendar month it is delinquent, plus one percent (1%) for each additional month or portion of a month the tax remains unpaid prior to July 1 of the year in which it becomes delinquent.

Provided, however, a tax that is delinquent on July 1st of the year in which it becomes delinquent shall incur a total penalty of twelve percent (12%) of the amount of the delinquent tax without regard to the number of months the tax has been delinquent. A delinquent tax shall also accrue interest at a rate of one percent (1%) for each month or portion of a month the tax remains unpaid. All other penalties and collection remedies authorized by law are hereby adopted.

SECTION 5: Place of Payment/Collection. Taxes are payable at the office of the Burnet County Tax Assessor/Collector. The City shall have available all rights and remedies provided by law for the enforcement of the collection of taxes levied under this Ordinance.

SECTION 6: Tax Roll. The tax roll, as presented to the City Council, together with any supplement thereto, is hereby accepted.

SECTION 7: Savings/Repealing Clause. All provisions of any ordinance in conflict with this Ordinance are hereby repealed; but such repeal shall not abate any pending prosecution for violation of the repealed Ordinance, nor shall the repeal prevent prosecution from being commenced for any violation if occurring prior to the repeal of the Ordinance. Any remaining portions of conflicting ordinances shall remain in full force and effect.

SECTION 8: Severability. Should any section, subsection, sentence, clause or phrase of this Ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, it is expressly provided that any and all remaining portions of this Ordinance shall remain in full force and effect. City hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause, or phrase thereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

SECTION 9: Effective Date: This Ordinance shall become effective from and after its adoption and publication as required by law.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DOUBLE HORN, TEXAS, on this 8th day of September, 2022, by the following roll call vote:

Mayor Cathy Sereno (the Mayor has no vote)				
Council Member James Millard	Yea	Nay	Abstain	Absent
Council Member R.G. Carver	Yea	Nay	Abstain	Absent
Council Member Bob Schmitz	Yea	Nay	Abstain	Absent
Council Member John Osborne	Yea	Nay	Abstain	Absent
Council Member Tom King	Yea	Nay	Abstain	Absent

Cathy Sereno, Mayor

ATTESTED TO AND
CORRECTLY RECORDED BY:

APPROVED AS TO FORM:

Karen Maxwell, City Secretary

Patty L. Akers, City Attorney

7B

**CITY OF DOUBLE HORN, TEXAS
ORDINANCE NO. 2022-ORD032**

AN ORDINANCE ADOPTING THE ANNUAL BUDGET FOR THE CITY OF DOUBLE HORN, TEXAS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; PROVIDING APPROPRIATIONS FOR EACH FUND; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR THE FILING OF THE BUDGET IN THE OFFICE OF THE CITY SECRETARY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Mayor of the City of Double Horn, Texas (“Double Horn”) has submitted to the City Council of the City of Double Horn, Texas (the “City Council”) the proposed budget of the revenues and the expenditures for conducting the affairs of the City and providing a complete financial plan for the fiscal year beginning October 1, 2022 and ending September 30, 2023 and has filed the same with the City Secretary (the “Budget”); and

WHEREAS, all public notices on the budget have been duly advertised, published and posted on the City’s website as required by law; and

WHEREAS, a public hearing was held on September 8, 2022, and all interested persons were given an opportunity to be heard for or against any item within the proposed Budget; and

WHEREAS, after due deliberation, study and consideration of the proposed Budget, the City Council is of the opinion that the Budget should be approved and adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DOUBLE HORN, TEXAS:

SECTION 1: That the appropriations for the fiscal year beginning October 1, 2022, and ending September 30, 2023 for the support of the general government of the City of Double Horn, Texas, be fixed and determined for said terms in accordance with the expenditures shown in the City’s fiscal year 2022-2023 Budget as filed in the office of the City Secretary.

SECTION 2: That the Budget, as on file in the office of the City Secretary, is hereby in all respects adopted as the City’s Budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, and that a true and correct copy of the Budget herein approved and adopted shall be filed for record in the office of the City Secretary and it shall be part of the public records of the City of Double Horn, Texas.

SECTION 3: If any provision, section, sentence, clause or phrase of this Ordinance, or the application of the same to any person or set of circumstances is for any reason held to be unconstitutional, void, invalid, or unenforceable, the validity of the remaining portions of this Ordinance or its application to other persons or sets of circumstances shall not be affected thereby, it being the intent of the City Council of the City of Double Horn in adopting, and of the Mayor in approving this Ordinance, that no portion thereof or provision or regulation contained herein shall become inoperative or fail by reason of any unconstitutionality or invalidity of any portion, provision or regulation.

SECTION 4: This Ordinance shall become effective from and after its passage and adoption.

DULY PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DOUBLE HORN, TEXAS, on this 8th day of September, 2022 by the following roll call vote:

Mayor Cathy Sereno (Mayor has no vote)				
Council Member James Millard	Yea	Nay	Abstain	Absent
Council Member R.G. Carver	Yea	Nay	Abstain	Absent
Council Member Bob Schmitz	Yea	Nay	Abstain	Absent
Council Member John Osborne	Yea	Nay	Abstain	Absent
Council Member Tom King	Yea	Nay	Abstain	Absent

Cathy Sereno, Mayor

ATTESTED TO AND
CORRECTLY RECORDED BY:

APPROVED AS TO FORM:

Karen Maxwell, City Secretary

Patty L. Akers, City Attorney

AUGUST
FINANCIAL AGENDA PACKET
CITY OF DOUBLE HORN
REGULAR MEETING of CITY COUNCIL
9/8/2022



City of Double Horn
Budget vs. Actuals: City of Double Horn FY2022
 October 2021 - September 2022

	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	July 2022	Aug 2022	TOTAL		
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual YTD	Revised Budget	% of Budget
Income														
4000 Ad Valorem Taxes	3,169.02	2,718.74	15,200.86	33,893.28	16,176.66	1,028.85	2,410.66	230.81	2,339.63	332.60	1,006.00	78,507.11	78,424.16	100.11%
4002 Permits and Fees	-	-	-	1,000.00	-	-	-	-	-	-	-	1,000.00	1,000.00	100.00%
Total Income	3,169.02	2,718.74	15,200.86	34,893.28	16,176.66	1,028.85	2,410.66	230.81	2,339.63	332.60	1,006.00	\$79,507.11	\$79,424.16	100.10%
Gross Profit	3,169.02	2,718.74	15,200.86	34,893.28	16,176.66	1,028.85	2,410.66	230.81	2,339.63	332.60	1,006.00	\$79,507.11	\$79,424.16	100.10%
Expenses														
6000 Salaries & Wages	255.42	220.59	208.98	232.20	359.91	290.25	377.33	296.06	313.47	255.42	394.74	3,204.37	9,662.04	33.16%
6010 Taxes - payroll	19.54	16.88	15.99	17.77	27.53	22.20	28.87	22.65	23.97	19.55	30.19	245.14	881.46	27.81%
6020 Workmans Comp Insurance	102.90	-	-	-	-	-	-	-	-	-	-	102.90	105.00	98.00%
6100 Computer Equipment	-	-	-	-	-	-	2,459.97	-	-	-	-	2,459.97	2,500.00	98.40%
6110 Office Equipment	-	-	-	-	-	849.36	-	-	-	-	-	849.36	2,000.00	42.47%
6130 Office Supplies	-	-	299.67	24.59	-	79.35	-	65.84	185.85	-	230.29	885.59	924.14	95.83%
6140 Software	70.00	70.00	198.00	99.00	99.00	99.00	207.24	237.83	99.00	99.00	99.00	1,377.07	1,310.00	105.12%
6220 Email Maintenance	77.81	459.74	-	-	-	89.42	-	-	-	-	-	626.97	635.00	98.74%
6230 Website Maintenance	-	-	21.17	-	-	211.92	-	-	-	-	-	233.09	250.00	93.24%
6240 Rent or Lease of Buildings	800.00	800.00	800.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	1,850.00	17,200.00	20,100.00	85.57%
6250 Internet	88.27	88.27	88.27	88.27	128.43	128.43	128.43	128.43	128.43	128.43	128.43	1,252.09	1,440.00	86.95%
6255 Phone Expense	-	(25.04)	-	-	-	-	-	-	-	-	-	-25.04	0.00	0.00%
6260 Insurance - TML	2,066.82	-	-	-	-	-	-	-	-	-	-	2,066.82	2,160.00	95.69%
6270 Utilities	92.78	82.41	68.18	121.84	110.44	93.81	98.17	70.57	63.06	68.58	78.32	948.16	1,200.00	79.01%
6280 Legal & Professional Fees	1,974.00	180.00	972.00	660.00	5,124.00	3,088.80	48.00	126.00	306.00	180.00	252.00	12,910.80	18,000.00	71.73%
6290 Consulting Services	-	-	-	-	-	-	-	-	-	-	-	0.00	3,000.00	0.00%
6300 Accounting	-	55.00	-	-	-	-	-	-	-	-	-	55.00	1,800.00	3.06%
6400 Membership Fees	50.00	-	-	591.00	-	-	-	-	-	-	-	641.00	650.00	98.62%
6410 Legal Posting	-	-	-	-	-	-	-	-	-	-	-	0.00	1,500.00	0.00%
6420 Rent/Meeting Expenses	60.00	60.00	60.00	60.00	80.00	80.00	-	-	(120.00)	-	-	280.00	720.00	38.89%
6430 Tax Collection Fees	-	302.26	-	-	-	302.26	-	-	302.26	-	-	906.78	1,175.02	77.17%
6440 Municipal Court Costs	-	-	-	-	-	-	-	-	-	-	-	0.00	500.00	0.00%
6450 Code Enforcement	-	-	-	-	-	-	-	-	75.00	-	-	0.00	500.00	0.00%
6460 Election Fees	-	-	-	-	-	-	-	-	-	-	-	0.00	75.00	0.00%
6465 Bank fees	-	-	8.00	(8.00)	-	-	-	-	-	-	-	0.00	0.00	0.00%
6500 Training and Travel	-	-	-	-	-	-	-	-	-	-	-	0.00	1,000.00	0.00%
6600 Office Remodel	-	-	-	-	-	3,336.50	-	-	-	-	-	3,336.50	3,336.50	100.00%
6610 City Improvement Projects	-	-	-	-	-	-	-	2,314.87	-	-	-	2,314.87	4,000.00	57.87%
Total Expenses	5,657.54	2,310.11	2,740.26	3,736.67	7,779.31	10,521.30	5,198.01	5,112.25	3,227.04	2,600.98	3,062.97	\$51,946.44	\$79,424.16	65.40%
Net Income	(2,488.52)	408.63	12,460.60	31,156.61	8,397.35	(9,492.45)	(2,787.35)	(4,881.44)	(887.41)	(2,268.38)	(2,056.97)	\$27,560.67	\$	0.00
Notes:														
- Income slightly over budget, likely minor adjustments to property tax assessments														
- Office Supplies: Bank checks \$203.34 & Postage for AG Report \$26.95														

Friday, Sep 02, 2022 07:19:51 AM GMT-7 - Accrual Basis



City of Double Horn

Balance Sheet

As of August 31, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1000 Operating	44,793.63
1005 Property Tax	1,006.00
1010 Reserve Account	6,020.73
Total Bank Accounts	\$51,820.36
Total Current Assets	\$51,820.36
TOTAL ASSETS	\$51,820.36
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2100 Accounts payable	33,970.45
Total Accounts Payable	\$33,970.45
Credit Cards	
2301 TCM Bank Visa Credit Card	-248.94
2302 Costco CitiBank Credit Card	26.95
Total Credit Cards	\$ -221.99
Other Current Liabilities	
2171 Accrued Expenses	198.00
Total Other Current Liabilities	\$198.00
Total Current Liabilities	\$33,946.46
Total Liabilities	\$33,946.46
Equity	\$17,873.90
TOTAL LIABILITIES AND EQUITY	\$51,820.36

Note

Credit Cards:

TCM - Credit carryover from previous month

Costco - Postage for AG report

Accrued Expenses:

\$198 - JRBT QBO Bookkeeping & Payroll Fees for July & August 2022

Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
AKERS & AKERS							
		Total Akers & Akers		\$ 21,232.25	\$ (21,232.25)		Remaining Balance
							\$ -

MESSER, FORT, McDONALD (start-up legal w/ payment plan) **							
Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
13334	1/12/21	\$ 750.00	Messer, Fort, McDonald		\$ 27,441.50		
	1/18/21		Messer, Fort, McDonald	\$ (5,000.00)	\$ 22,441.50	2057	Operating Account
13455	2/8/21	\$ 5,335.80	Messer, Fort, McDonald		\$ 27,777.30		
	2/23/21		Messer, Fort, McDonald	\$ (5,000.00)	\$ 22,777.30	2065	Operating Account
13735	3/12/21	\$ 3,474.00	Messer, Fort, McDonald		\$ 26,251.30		
	3/12/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 23,751.30	2071	Operating Account
13871	4/7/21	\$ 6,852.25	Messer, Fort, McDonald		\$ 30,603.55		
	4/9/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 28,103.55	2079	Operating Account
14118	5/12/21	\$ 7,722.00	Messer, Fort, McDonald		\$ 35,825.55		
	5/20/21		Messer, Fort, McDonald	\$ (10,000.00)	\$ 25,825.55	2091	Operating Account
14338	6/14/21	\$ 7,119.96	Messer, Fort, McDonald		\$ 32,945.51		
	6/14/21		Messer, Fort, McDonald	\$ (2,500.00)	\$ 30,445.51	2096	Operating Account
	7/12/21		Messer, Fort, McDonald	\$ (5,277.30)	\$ 25,168.21	2100	Operating Account
14610	7/14/21	\$ 4,366.96	Messer, Fort, McDonald		\$ 29,535.17		
14774	8/13/21	\$ 8,556.96	Messer, Fort, McDonald		\$ 38,092.13		
	9/14/21		Messer, Fort, McDonald	\$ (500.00)	\$ 37,592.13	2117	Operating Account
14966	9/14/21	\$ 1,800.00	Messer, Fort, McDonald		\$ 39,392.13		
	10/7/21		Messer, Fort, McDonald	\$ (500.00)	\$ 38,892.13	2127	Operating Account
	11/2/21		Messer, Fort, McDonald	\$ (500.00)	\$ 38,392.13	2135	Operating Account
	12/7/21		Messer, Fort, McDonald	\$ (500.00)	\$ 37,892.13	2150	Operating Account
	1/11/22		Messer, Fort, McDonald	\$ (500.00)	\$ 37,392.13	2163	Operating Account
	2/1/22		Messer, Fort, McDonald	\$ (500.00)	\$ 36,892.13	2170	Operating Account
	3/1/22		Messer, Fort, McDonald	\$ (500.00)	\$ 36,392.13	2178	Operating Account
	4/11/22		Messer, Fort, McDonald	\$ (500.00)	\$ 35,892.13	2195	Operating Account
	5/3/22		Messer, Fort, McDonald	\$ (500.00)	\$ 35,392.13	2200	Operating Account
	6/1/22		Messer, Fort, McDonald	\$ (500.00)	\$ 34,892.13	2215	Operating Account
	7/11/22		Messer, Fort, McDonald	\$ (500.00)	\$ 34,392.13	2226	Operating Account
	8/3/22		Messer, Fort, McDonald	\$ (500.00)	\$ 33,892.13	2233	Operating Account
		\$ 125,439.18		\$ (91,547.05)		Remaining Balance	\$ 33,892.13

MESSER, FORT, McDONALD (new legal expenses)							
Invoice #	Date	Invoice Amount	Payment Recipient	Payment Amount	Balance	Check #	Paid from Account
15343	10/21/21	\$ 1,974.00	Messer, Fort, McDonald		\$ 1,974.00		
	11/2/21		Messer, Fort, McDonald	\$ (1,974.00)	\$ -	2134	Operating Account
15425	11/17/21	\$ 180.00	Messer, Fort, McDonald		\$ 180.00		
	11/30/21		Messer, Fort, McDonald	\$ (180.00)	\$ -	2142	Operating Account
15604	12/20/21	\$ 972.00	Messer, Fort, McDonald		\$ 972.00		
	12/21/21		Messer, Fort, McDonald	\$ (972.00)	\$ -	2155	Operating Account
15807	1/14/22	\$ 660.00	Messer, Fort, McDonald		\$ 660.00		
	1/18/22		Messer, Fort, McDonald	\$ (660.00)	\$ -	2166	Operating Account
15968	2/15/22	\$ 5,124.00	Messer, Fort, McDonald		\$ 5,124.00		
	2/22/22		Messer, Fort, McDonald	\$ (5,124.00)	\$ -	2177	Operating Account
16198	3/17/22	\$ 3,141.20	Messer, Fort, McDonald		\$ 3,141.20		
	3/29/22		Messer, Fort, McDonald	\$ (3,141.20)	\$ -	2188	Operating Account
16424	4/19/22	\$ 48.00	Messer, Fort, McDonald		\$ 48.00		
	4/26/22		Messer, Fort, McDonald	\$ (48.00)	\$ -	2198	Operating Account
16630	5/25/22	\$ 126.40	Messer, Fort, McDonald		\$ 126.40		
	6/1/22		Messer, Fort, McDonald	\$ (126.40)	\$ -	2214	Operating Account
16908	6/24/22	\$ 306.00	Messer, Fort, McDonald		\$ 306.00		
	6/28/22		Messer, Fort, McDonald	\$ (306.00)	\$ -	2221	Operating Account
17059	7/22/22	\$ 180.00	Messer, Fort, McDonald		\$ 180.00		
	7/26/22		Messer, Fort, McDonald	\$ (180.00)	\$ -	2231	Operating Account
17254	8/16/22	\$ 252.00	Messer, Fort, McDonald		\$ 252.00		
	8/30/22		Messer, Fort, McDonald	\$ (252.00)	\$ -	2238	Operating Account
		\$ 12,963.60		\$ (12,963.60)		Remaining Balance	\$ -

ALL LEGAL EXPENSES							
		Total Legal Fees	\$ 159,635.03	Total Payments	\$ (125,742.90)	Remaining Balance	\$ 33,892.13

** NOTE: See prior reports for additional start-up legal detail prior to January 2021**

City of Double Horn

A/P Aging Summary

As of August 31, 2022

	CURRENT	1 - 30	31 - 60	61 - 90	91 AND OVER	TOTAL
Messer, Fort, McDonald					33,892.13	\$33,892.13
PEC	78.32					\$78.32
TOTAL	\$78.32	\$0.00	\$0.00	\$0.00	\$33,892.13	\$33,970.45

September 8, 2022

7E

EMERGENCY MANAGEMENT Report to the City of Double Horn

1. Emergency Management Team Training Status

Updated the training charts with Paul Graeber's certificates recently located at the Spicewood Fire Department. No other training reported this month.

2. Warn Central Texas Program

This past month, CAPCOG reached out to me and let me know that CAPCOG was providing cities the capability to directly use the Warn Central Texas Regional Notification System. I followed up with that and started taking the necessary steps to get this done. During the last several days, in discussions with CAPCOG and Burnet County Emergency Management, various conflicting issues were raised. In light of these issues, we have mutually decided to put this process on hold until all issues are fully understood and worked out.

3. Current status on our registration with TDEM GMS for American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF).

No change and no new information.

4. Burn Ban

Burnet County and ESD9 have lifted the burn ban effective 8/31/22.

5. Sam.Gov Update

The city's registration with SAM.gov has been renewed and now expires on June 13, 2023. We are currently working on correcting minor issues with the address. Minor changes still remain. Continuing to work this.

6. State of Texas Emergency Assistance Registry (STEAR)

Have done a comprehensive review of the program and will discuss several issues at a team meeting before making a recommendation to the city council.

7. Fire Extinguisher Training

No change.

8. "Stop the Bleed" training for featured speaker program

Michelle Schwake will be leaving her current position with Marble Falls Area EMS in November. She is looking for certified instructors who she will recommend to present the class here in Double Horn. I will follow up until we find a replacement.

Harry Brunner
Double Horn EMC
Cell: 949-293-3978

Copies:

Emergency Management Team Members:

Paul Graeber
Alderman - Jim Millard
Alderman - John Osborne

City Officers

Mayor - Cathy Sereno
City Secretary - Karen Maxwell

Curtis Raetz
Laura Rathe;
Wendy Wright

CDH
Reid 7K

OFFICIAL BALLOT

Texas Municipal League Intergovernmental Risk Pool Board of Trustees Election

This is the official ballot for the election of Places 6 – 9 of the Board of Trustees for the Texas Municipal League Intergovernmental Risk Pool. Each Member of the Pool is entitled to vote for Board of Trustee members. Please record your organization's choices by placing an "X" in the square beside the candidate's name or writing in the name of an eligible person in the space provided. You can only vote for one candidate for each place.

The officials listed on this ballot have been nominated to serve a six-year term on the TML Intergovernmental Risk Pool (Workers' Compensation, Property and Liability) Board of Trustees. The names of the candidates for each Place on the Board of Trustees are listed in alphabetical order on this ballot.

Ballots must reach the office of David Reagan, Secretary of the Board, no later than September 30, 2022. Ballots received after September 30, 2022, cannot be counted. **The ballot must be properly signed and all pages of the ballot must be mailed to: Trustee Election, David Reagan, Secretary of the Board, P.O. Box 149194, Austin, Texas 78714-9194. If the ballot is not signed, it will not be counted.**

PLACE 6

- Allison Heyward.** Councilmember for the City of Schertz (Region 7) since 2018. She also serves as the Mayor Pro Tem. Mrs. Heyward was appointed to represent the Texas Municipal League Board of Directors as an ex-officio non-voting member of the Board of Trustees of the Texas Municipal League Intergovernmental Risk Pool. She earned a Bachelor's Degree in Accounting from Texas Southern University in 1990 and is a 2020 graduate of the Chamber Leadership Core Program. She is a TML Leadership Fellow, a Certified Municipal Officer (CMO), as well as a member of the TMRS Advisory Board on Benefit Design.
- Kimberly Meisner.** Assistant City Manager for the City of Kerrville (Region 7). Ms. Meisner has over 25 years of public service, which includes serving Kerrville and La Porte. She earned a Master's Degree in Public Administration from the University of Texas at Arlington and a Bachelor's Degree in Human Resource Management from Columbia Southern University. She is a member of TCMA and serves on the Ethics Committee as the Region 8 Representative. She is also serving a second year as the Chair of the Ethics and Integrity Award subcommittee.

WRITE IN CANDIDATE:

PLACE 7

- Mary Dennis** (Incumbent). Mayor for the City of Live Oak (Region 7) since 2010. Mayor Dennis has served on the TML Risk Pool Board since 2018. She is currently Vice-Chair of the TML Risk Pool Board, and on October 1, 2022, will begin a two-year term as Chair. Among her numerous civic activities are serving as 2016/2017 President for the Texas Municipal League, 2021-2023 NLC Board Director, Treasurer of the Greater Bexar County Council of Governments, Chair of the Judson ISD Facilities Committee, Chair of the Bexar County Suburban Cities Committee, and President of the Live Oak Economic Development Corporation. She is also a 2019 Inductee of the San Antonio Women's Hall of Fame and the 2019 San Antonio Women's Chamber of Commerce "Comet Award."
- James A. Douglas, Ph.D.** City Councilmember for the City of Kenedy (Region 7). Dr. Douglas is a current criminal justice instructor at Kenedy ISD. He is a national Law and Public Safety Education Network (LAPSEN) Honor Teacher who, along with some of his students, recently participated in the Washington, D.C. National Academy of Law and Justice. The LAPSEN Honor Teachers were identified from a national application process to identify educators with a passion for law and justice, excellence in leadership and teaching.
- Rebecca (Becky) Haas.** Mayor of Richmond (Region 14). Mayor Haas is a business-owner in the historic downtown district of Richmond. She is a direct descendant of one of Stephen F. Austin's first settlers in Texas who are known as the Old Three Hundred. She is Chaplain for and a charter board member of the Descendants of Austin's Old Three Hundred organization. She is passionate about Texas history, a member of the Fort Bend County Historical Commission, a former member of the Richmond Historical Commission, a member of the Fort Bend County Museum, a board member of the Black Cowboy Museum, member of Historic Richmond Association, and is a Fort Bend Docent.
- James Hotopp.** City Manager for Weatherford (Region 8) since 2019. Mr. Hotopp joined the City in 2007 as its Director of Water/Wastewater and Engineering and served the City in several capacities, including Utility Engineer, Director of Planning and Development, and Assistant City Manager. He serves as a voting member of Region C Water Planning Group for Texas, which prepares a regional water plan for a 16-county group in North Texas. Mr. Hotopp is a member of the North Texas City Manager's Association, the North Texas Commission, and a board member of the Texas Public Power Association. Previously, he worked in consulting engineering where he designed water treatment plants, wastewater treatment plants, water pump stations, wastewater lift stations, and distribution/collection lines.

WRITE IN CANDIDATE:

PLACE 8

- Chris Coffman.** City Manager of Granbury (Region 8). Mr. Coffman has 24 years in public management. He has served as City Manager for Sealy, Borger, the Village of Timbercreek Canyon, and Panhandle. He has also served as the Director of Local Government Services of the Panhandle Regional Planning Commission and served as Interim City Manager for the Cities of Fritch and Stratford. During his time at the Panhandle Regional Planning Commission, he served 26 counties and 62 cities in the Panhandle. He is a past President of the TCMA. Mr. Coffman holds a Bachelor of Science Degree in Public Administration from West Texas A&M University and has a Certified Public Manager designation through Texas Tech University.
- Brett Haney.** City Administrator for the City of Cockrell Hill (Region 13) since 2015. Mr. Haney has been with Cockrell Hill since 2006 and was promoted to Assistant City Administrator in 2011. He is originally from Southern California and moved to North Texas in 2000. Mr. Haney earned Bachelor of Applied Arts and Sciences and Master of Public Administration degrees from the University of North Texas. He is a member of TCMA and currently serves on the Public Policy Committee and has served on the TCMA Advocacy Committee in recent years. He is very active as Cubmaster and Den Leader for Cub Scout Pack 717 in Keller, Texas.
- Mike Land.** City Manager for the City of Coppell (Region 13) since 2017, and Deputy City Manager from 2012-2017. Previously, he was Town Manager for Prosper, City Manager for Gainsville, and Executive Director for the Southwestern Diabetic Foundation. Mr. Land has served on the International City/County Management (ICMA) Board of Directors, ICMA's Advisory Board on Graduate Education, Texas A&M University's Development Industry Advisory Council, School Board Trustee for Gainesville Independent School District, and President of TCMA. Currently, he serves on the Texas Women's Leadership Institute Advisory Board and the UTA MPA Advisory Board.
- Marian Mendoza.** City Administrator for the City of Helotes (Region 7) since 2020. Ms. Mendoza has held positions with the City of Alamo Heights, as Assistant to the City Manager (2005-2020), and with the City of San Antonio as a Management Analyst (2003-2005). Previously she served as a Director overseeing homeless transition housing programs for the Salvation Army. She also serves as the Ex-Officio Board Member of the Helotes Economic Development Corporation. Ms. Mendoza earned a Bachelor's Degree from St. Mary's University and is part of the Certified Public Management program at Texas State University. She is a member of the ICMA, TCMA, and the International Hispanic Network.
- Louis R. Rigby.** Mayor of the City of La Porte (Region 14) since 2010. Mayor Rigby previously served as the District 5 Councilperson from 2004 until 2010, before being elected Mayor. He is a member and past Director of the La Porte-Bayshore Chamber of Commerce and has held the offices of Treasurer, Vice-President, and President of the Harris County Mayors and Councils Association. He graduated from San Jacinto College and the University of Houston before earning an MPA from the University of Houston-Clear Lake. Mayor Rigby served in the U.S. Airforce from 1968-1972. He has actively advocated for the La Porte region on issues including heavy haul and solutions for hurricane damage and management.

WRITE IN CANDIDATE:

PLACE 9

- Barry Beard.** Commissioner for the City of Richmond (Region 14) since 2016. Mr. Beard retired from Moody National Bank where he was the Senior Vice President. He has served on many civic and community boards. He was President of the Board for Oak Bend Hospital, past Chair of the Central Fort Bend Chamber Alliance, past Chair of Arc of Fort Bend, Congressman Olson's Service Academy Interview Committee and Fort Bend Partnership for Youth. He also served on the original Richmond Charter Commission, Richmond Parks Commission, Richmond Development Corporation, Richmond Historical Commission, Richmond Comprehensive Planning Advisory Committee, and the Richmond Rosenberg Local Government Corporation.
- Stephanie Fisher.** Councilmember for Johnson City (Region 7). In 2021, she was appointed as the Johnson City representative to the General Assembly of the Capital Area Council of Governments. The Executive Committee of the Capital Area COG appointed her to represent the COG on the Unified Scoring Committee of the Texas Department of Agriculture's Community Block Grant program. She serves on the Board of Directors for the Hill Country 100 Club and the Johnson City Community Education Foundation. She also is the Commissioner for the Johnson City Youth Football program and sits on an advisory committee for the Johnson City Youth Sports Association. She is active in her church, as well as multiple activities within Johnson City ISD, and is a member of the Blanco County Eclipse Task Force.
- Carl Joiner.** Mayor for the City of Kemah (Region 14) since 2015. Prior to that, he served as a Kemah City Councilmember for three years. He has served as President of the Kemah Community Development Corporation, Chairman of the Bay Area Houston Transportation Partnership, member of the Convention and Visitors Bureau Board, Chairman of the Clear Creek Education Foundation, board member of the Chris Reed Foundation, Chairman of the Clear Lake Area Chamber, and Treasurer of the League City Regional Chamber of Commerce. He has received awards such as the Chairman's Award in 2020 for the League City Regional Chamber of Commerce and the Sam Walton Award for Integrity in Business.
- Opal Mauldin-Jones (Incumbent).** City Manager for the City of Lancaster (Region 13) since 2011, and in various other roles for Lancaster since 2003. Under her leadership, the City has experienced two consecutive bond rating increases without issuing debt. The City has been designated a 2019 All-America City and received the CiCi Award. It is one of less than 25 communities with all five Transparency Stars awarded by the Texas Comptroller. Ms. Mauldin-Jones earned her Bachelor Business Administration and Master Public Administration degrees from the University of Texas at Arlington. She currently serves on the TCMA Board as Director-at-Large and as Vice President-Elect, and on the Board of the TML Intergovernmental Risk Pool.
- William Linn.** City Manager of Kenedy (Region 7). Mr. Linn is a member of TCMA and ICMA. He earned a Bachelor of Science Degree in Business from Indiana University's Southeast campus. Thereafter, he was accepted to several law schools where he intended to specialize in business and intellectual property law. However, Mr. Linn opted to enroll in Southern New Hampshire University where he earned a Master of Business Administration and Master of Science in Organizational Leadership concurrently. He is a Certified Fraud Examiner and a Certified Public Manager. He is working to complete the Lean Six Sigma Black Belt and Project Manager Professional Certifications.

WRITE IN CANDIDATE:

Certificate

I certify that the vote cast above has been cast in accordance with the will of the majority of the governing body of the public entity named below.

Witness my hand, this _____ day of _____, 2022.

Signature of Authorized Official

Title

Printed Name of Authorized Official

Printed Name of Political Entity

Exhibit "A"
CERTIFICATION OF UNOPPOSED CANDIDATES
CERTIFICACIÓN DE CANDIDATOS ÚNICOS

To: Cathy Sereno, Mayor
Al: Cathy Sereno, Alcalde

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the general election scheduled to be held on November 8, 2022.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 8 de noviembre, 2022.

<u>Office(s), Cargo(s)</u>		<u>Candidate(s), Candidato(s)</u>
Council member/ <i>Concejal</i>	–	John Osborne
Council member/ <i>Concejal</i>	–	Jim Millard
Council member/ <i>Concejal</i>	–	Glenn Stafford

Karen Maxwell
City Secretary

Date

ORDINANCE NO. 2022-ORD031

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF DOUBLE HORN, TEXAS, DECLARING THE UNOPPOSED CANDIDATES FOR ELECTION TO THE OFFICES OF THREE (3) COUNCIL MEMBERS IN THE NOVEMBER 8, 2022 GENERAL ELECTION ELECTED TO OFFICE; PROVIDING THAT SUCH CANDIDATES SHALL BE ISSUED A CERTIFICATE OF ELECTION IN THE SAME MANNER AND AT THE SAME TIME AS A CANDIDATE ELECTED AT THE ELECTION, AND THAT SUCH CANDIDATES MUST QUALIFY FOR OFFICE IN THE SAME MANNER AS A CANDIDATE ELECTED AT THE ELECTION; PROVIDING THAT THE NOVEMBER 8, 2022, GENERAL ELECTION SHALL NOT BE HELD; FINDING AND DETERMINING THE MEETING AT WHICH THIS ORDINANCE IS PASSED TO BE OPEN TO THE PUBLIC AS REQUIRED BY LAW; AND PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council of the City of Double Horn, Texas (the "City") called a General Election (the "Election") to be held in the City on November 8, 2022, for the purpose of electing three (3) Councilmember At-Large positions; and

WHEREAS, pursuant to Sections 143.007(c), 146.054(b) and 201.054(a)(1) of the Texas Election Code, the deadlines for filing applications for a place on the ballot and declarations of write-in candidacy for the City's Election has expired; and

WHEREAS, in accordance with Section 2.052 of the Texas Election Code, the City Secretary (being the authority responsible for having the official ballot prepared) has certified in writing to the City Council that the candidates are unopposed for election to the offices of Council member; and

WHEREAS, the City Council has received the said certifications from the City Secretary (true and correct copies of which are attached hereto as Exhibit "A") and, pursuant to Section 2.053 of the Texas Election Code, the City Council is authorized to declare, by ordinance, each unopposed candidate elected to the office of Council member; and

WHEREAS, pursuant to Section 2.051 *et seq.* of the Texas Election Code, the City Council may dispense with the necessity of holding the Election and may declare the results of the election.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DOUBLE HORN, TEXAS:

SECTION 1: That the certifications of the City Secretary relating to the General Election of November 8, 2022 be hereby received and acknowledged by the City Council.

SECTION 2: That it is hereby found and determined that the named individuals herein are the only candidates to have qualified for a place on the ballot of such Election and no one has qualified for a list of write-in candidates pursuant to the requirements of the Election Code. Therefore, the candidates are unopposed for the seats on the Double Horn City Council for which they have filed.

SECTION 3: That the City Election for November 8, 2022 is hereby cancelled pursuant to the authority of Sec. 2.053 of the Texas Election Code, and the City Council does hereby declare that the following unopposed candidates are duly elected to the following places on the Double Horn City Council:

<u>Candidate</u>	<u>Office</u>
John Osborne	Council member
Jim Millard	Council member
Glenn Stafford	Council member

A certificate of election shall be issued to each of the said candidates following the time the election would have been canvassed had the election been held and in the same manner as a candidate elected at the election had the election been held. Each of the said candidates must qualify for office in the same manner as provided for a candidate elected at the election, following the time the election would have been canvassed had the election been held.

<u>Official</u>	<u>Office</u>	<u>Expiration of Office</u>
John Osborne	Council member	November 2024
Jim Millard	Council member	November 2024
Glen Stafford	Council member	November 2024

SECTION 4: The City Secretary is directed to post a copy of the Election Cancellation Notice at each designated polling place on November 8, 2022.

SECTION 5: That it is hereby found and determined that the meeting at which this ordinance was passed was open to the public as required by law, and that public notice of the time, place and purpose of said meeting was given, all as required by Section 551.041, Texas Government Code.

SECTION 6: It is declared to be the intent of the City Council that the phrases, clauses, sentences, paragraphs, and sections of this Ordinance are severable, and if any phrase, clause, sentence, paragraph, or section of this Ordinance is declared invalid by the judgment or decree of a court of competent jurisdiction, the invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this Ordinance since the City Council would have enacted them without the invalid portion.

SECTION 7: This Ordinance shall be cumulative of all other ordinances of the City and shall not repeal any of the provisions of those ordinances except in those instances where the provisions of those ordinances are in direct conflict with the provisions of this Ordinance.

SECTION 8: This Ordinance shall take effect upon its final passage and approval by the City Council of the City of Double Horn, Texas.

PASSED AND APPROVED on September 8th, 2022.

CITY OF DOUBLE HORN

Cathy Sereno, Mayor

ATTEST:

APPROVED AS TO FORM:

Karen Maxwell, City Secretary

Patty L. Akers, City Attorney