



**CITY OF DOUBLE HORN**  
**AGENDA**  
**REGULAR MEETING**  
**CITY COUNCIL**  
**THURSDAY, OCTOBER 13, 2022**  
**7:00PM**  
**CITY OF DOUBLE HORN OFFICE**  
**Located at 103 VISTA VIEW TRAIL, SUITE 100**  
**DOUBLE HORN, TEXAS 78669**

*In compliance with the Americans with Disabilities Act, the City of Double Horn will provide for reasonable accommodations for persons attending City Council Meetings. To better serve you, requests should be received 24 hours prior to the meeting. Please contact Karen Maxwell, City Secretary at (830) – 201-4042.*

**Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.**


1. Call Meeting to Order
2. Rollcall to Confirm Quorum
3. Invocation
4. Pledge of Allegiance – U.S. & Texas  
**Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.***
5. Approval of Minutes – September 8, 2022, Regular Council Meeting/Public Hearing
6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.
7. Regular Agenda – the Council will individually discuss, consider, and possibly take action on any or all of the following items:
  - A. Mayor’s Update: Final AVC Status Report – Status  

Fire Chief Sam Stacks - Recognition of Service
  - B. Treasurer’s Report
    - 1) Monthly Financial Reports
    - 2) TMLIRP Insurance Update – Office contents
  - C. Emergency Management Team Update including:
    - 1) Schedule Featured Speaker Event: “Stop the Bleed”

- D. Zoning & Ordinance Committee Update including:
    - 1) Discuss and consider action on **Ordinance No. 2022 – ORD032 Interim Subdivision Ordinance**
    - 2) Replat of Commercial Property
  - E. Spectrum Installation Sections 1 – 3 Update
  - F. Discuss and consider action on project(s) to improve road safety working in partnership with DHIA Board
    - 1) Road Sign Project – Status Update
  - G. Joint Double Horn Improvement Association /City of Double Horn Security Committee Update
  - H. Discuss and consider action to partner with Double Horn Creek Water Supply Corporation to promote water conservation and protect water service - Update
  - I. Discuss and consider action to hire bookkeeping services from professional organization
  - J. Discuss and consider action required to prepare annual State of the City report
  - K. Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet – Confirm assignments
  - L. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council
8. Adjournment

***The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, Section 321.3022 (Sales Tax Information)."***

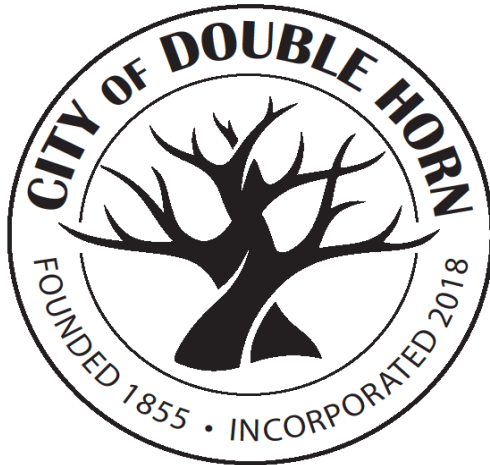
I certify that the above notice of meeting was posted at 103 Vista View Trail, Suite 100, Double Horn, Texas by the 10th day of October 2022 by 7PM.



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Cathy Sereno, Mayor

**SEPTEMBER**  
**FINANCIAL AGENDA PACKET**  
**CITY OF DOUBLE HORN**  
**REGULAR MEETING of CITY COUNCIL**  
**10/13/2022**



**City of Double Horn**  
**Budget vs. Actuals: City of Double Horn FY2022**  
 October 2021 - September 2022

|   | Oct 2021          | Nov 2021        | Dec 2021         | Jan 2022         | Feb 2022         | Mar 2022          | Apr 2022          | May 2022          | June 2022       | July 2022         | Aug 2022          | Sep 2022           | TOTAL              |                    |                |         |
|---|-------------------|-----------------|------------------|------------------|------------------|-------------------|-------------------|-------------------|-----------------|-------------------|-------------------|--------------------|--------------------|--------------------|----------------|---------|
|   | Actual            | Actual          | Actual           | Actual           | Actual           | Actual            | Actual            | Actual            | Actual          | Actual            | Actual            | Actual             | Actual YTD         | Revised Budget     | % of Budget    |         |
| <b>Income</b>   |                   |                 |                  |                  |                  |                   |                   |                   |                 |                   |                   |                    |                    |                    |                |         |
| 4000 Ad Valorem Taxes                                       | 3,169.02          | 2,718.74        | 15,200.86        | 33,893.28        | 16,176.66        | 1,028.85          | 2,410.66          | 230.81            | 2,339.63        | 332.60            | 1,006.00          | -                  | 78,507.11          | 78,424.16          | 100.11%        |         |
| 4001 Donations  | -                 | -               | -                | -                | -                | -                 | -                 | -                 | -               | -                 | -                 | 60.00              | 60.00              | 0.00               | 0.00%          |         |
| 4002 Permits and Fees                                       | -                 | -               | -                | 1,000.00         | -                | -                 | -                 | -                 | -               | -                 | -                 | -                  | 1,000.00           | 1,000.00           | 100.00%        |         |
| <b>Total Income</b>   | <b>3,169.02</b>   | <b>2,718.74</b> | <b>15,200.86</b> | <b>34,893.28</b> | <b>16,176.66</b> | <b>1,028.85</b>   | <b>2,410.66</b>   | <b>230.81</b>     | <b>2,339.63</b> | <b>332.60</b>     | <b>1,006.00</b>   | <b>60.00</b>       | <b>\$79,567.11</b> | <b>\$79,424.16</b> | <b>100.18%</b> |         |
| <b>Gross Profit</b>   | <b>3,169.02</b>   | <b>2,718.74</b> | <b>15,200.86</b> | <b>34,893.28</b> | <b>16,176.66</b> | <b>1,028.85</b>   | <b>2,410.66</b>   | <b>230.81</b>     | <b>2,339.63</b> | <b>332.60</b>     | <b>1,006.00</b>   | <b>60.00</b>       | <b>\$79,567.11</b> | <b>\$79,424.16</b> | <b>100.18%</b> |         |
| <b>Expenses</b>   |                   |                 |                  |                  |                  |                   |                   |                   |                 |                   |                   |                    |                    |                    |                |         |
| 6000 Salaries & Wages                                       | 255.42            | 220.59          | 208.98           | 232.20           | 359.91           | 290.25            | 377.33            | 296.06            | 313.47          | 255.42            | 394.74            | 481.82             | 3,686.19           | 9,662.04           | 38.15%         |         |
| 6010 Taxes - payroll  | 19.54             | 16.88           | 15.99            | 17.77            | 27.53            | 22.20             | 28.87             | 22.65             | 23.97           | 19.55             | 30.19             | 36.86              | 282.00             | 881.46             | 31.99%         |         |
| 6020 Workmen's Comp Insurance                               | 102.90            | -               | -                | -                | -                | -                 | -                 | -                 | -               | -                 | -                 | -                  | 102.90             | 105.00             | 98.00%         |         |
| 6100 Computer Equipment                                     | -                 | -               | -                | -                | -                | -                 | 2,459.97          | -                 | -               | -                 | -                 | -                  | 2,459.97           | 2,500.00           | 98.40%         |         |
| 6110 Office Equipment                                       | -                 | -               | -                | -                | -                | 849.36            | -                 | -                 | -               | -                 | -                 | -                  | 849.36             | 2,000.00           | 42.47%         |         |
| 6130 Office Supplies  | -                 | -               | 299.67           | 24.59            | -                | 79.35             | -                 | 65.84             | 185.85          | -                 | 230.29            | 95.64              | 981.23             | 924.14             | 106.18%        |         |
| 6140 Software   | 70.00             | 70.00           | 198.00           | 99.00            | 99.00            | 99.00             | 207.24            | 237.83            | 99.00           | 99.00             | 99.00             | 99.00              | 1,476.07           | 1,310.00           | 112.68%        |         |
| 6220 Email Maintenance                                      | 77.81             | 459.74          | -                | -                | -                | 89.42             | -                 | -                 | -               | -                 | -                 | -                  | 76.62              | 703.59             | 635.00         | 110.80% |
| 6230 Website Maintenance                                    | -                 | -               | 21.17            | -                | -                | 211.92            | -                 | -                 | -               | -                 | -                 | -                  | 233.09             | 250.00             | 93.24%         |         |
| 6240 Rent or Lease of Buildings                             | 800.00            | 800.00          | 800.00           | 1,850.00         | 1,850.00         | 1,850.00          | 1,850.00          | 1,850.00          | 1,850.00        | 1,850.00          | 1,850.00          | 1,850.00           | 19,050.00          | 20,100.00          | 94.78%         |         |
| 6250 Internet/Phone   | 88.27             | 88.27           | 88.27            | 88.27            | 128.43           | 128.43            | 128.43            | 128.43            | 128.43          | 128.43            | 128.43            | 128.43             | 1,380.52           | 1,440.00           | 95.87%         |         |
| 6255 Phone Expense  | -                 | (25.04)         | -                | -                | -                | -                 | -                 | -                 | -               | -                 | -                 | -                  | -25.04             | 0.00               | 0.00%          |         |
| 6260 Insurance - TML  | 2,066.82          | -               | -                | -                | -                | -                 | -                 | -                 | -               | -                 | -                 | -                  | 2,066.82           | 2,160.00           | 95.69%         |         |
| 6270 Utilities  | 92.78             | 82.41           | 68.18            | 121.84           | 110.44           | 93.81             | 98.17             | 70.57             | 63.06           | 68.58             | 78.32             | 80.42              | 1,028.58           | 1,200.00           | 85.72%         |         |
| 6280 Legal & Professional Fees                              | 1,974.00          | 180.00          | 972.00           | 660.00           | 5,124.00         | 3,088.80          | 48.00             | 126.00            | 306.00          | 180.00            | 252.00            | 2,739.80           | 15,650.60          | 18,000.00          | 86.95%         |         |
| 6290 Consulting Services                                    | -                 | -               | -                | -                | -                | -                 | -                 | -                 | -               | -                 | -                 | -                  | 0.00               | 3,000.00           | 0.00%          |         |
| 6300 Accounting   | -                 | 55.00           | -                | -                | -                | -                 | -                 | -                 | -               | -                 | -                 | -                  | 55.00              | 1,800.00           | 3.06%          |         |
| 6400 Membership Fees  | 50.00             | -               | -                | 591.00           | -                | -                 | -                 | -                 | -               | -                 | -                 | -                  | 641.00             | 650.00             | 98.62%         |         |
| 6410 Legal Posting  | -                 | -               | -                | -                | -                | -                 | -                 | -                 | -               | -                 | -                 | 120.00             | 120.00             | 1,500.00           | 8.00%          |         |
| 6420 Rent/Meeting Expenses                                  | 60.00             | 60.00           | 60.00            | 60.00            | 80.00            | 80.00             | -                 | -                 | (120.00)        | -                 | -                 | -                  | 280.00             | 720.00             | 38.89%         |         |
| 6430 Tax Collection Fees                                    | -                 | 302.26          | -                | -                | -                | 302.26            | -                 | -                 | 302.26          | -                 | -                 | 302.25             | 1,209.03           | 1,175.02           | 102.89%        |         |
| 6440 Municipal Court Costs                                  | -                 | -               | -                | -                | -                | -                 | -                 | -                 | -               | -                 | -                 | -                  | 0.00               | 500.00             | 0.00%          |         |
| 6450 Code Enforcement                                       | -                 | -               | -                | -                | -                | -                 | -                 | -                 | -               | -                 | -                 | -                  | 0.00               | 500.00             | 0.00%          |         |
| 6460 Election Fees  | -                 | -               | -                | -                | -                | -                 | -                 | -                 | 75.00           | -                 | -                 | -                  | 75.00              | 75.00              | 100.00%        |         |
| 6465 Bank fees  | -                 | -               | 8.00             | (8.00)           | -                | -                 | -                 | -                 | -               | -                 | -                 | -                  | 0.00               | 0.00               | 0.00%          |         |
| 6500 Training and Travel                                    | -                 | -               | -                | -                | -                | -                 | -                 | -                 | -               | -                 | -                 | -                  | 0.00               | 1,000.00           | 0.00%          |         |
| 6600 Office Remodel   | -                 | -               | -                | -                | -                | 3,336.50          | -                 | -                 | -               | -                 | -                 | -                  | 3,336.50           | 3,336.50           | 100.00%        |         |
| Projects  | -                 | -               | -                | -                | -                | -                 | -                 | 2,314.87          | -               | -                 | -                 | -                  | 2,314.87           | 4,000.00           | 57.87%         |         |
| <b>Total Expenses</b>                                       | <b>5,657.54</b>   | <b>2,310.11</b> | <b>2,740.26</b>  | <b>3,736.67</b>  | <b>7,779.31</b>  | <b>10,521.30</b>  | <b>5,198.01</b>   | <b>5,112.25</b>   | <b>3,227.04</b> | <b>2,600.98</b>   | <b>3,062.97</b>   | <b>\$ 6,010.84</b> | <b>\$57,957.28</b> | <b>\$79,424.16</b> | <b>72.97%</b>  |         |
| <b>Net Income</b>   | <b>(2,488.52)</b> | <b>408.63</b>   | <b>12,460.60</b> | <b>31,156.61</b> | <b>8,397.35</b>  | <b>(9,492.45)</b> | <b>(2,787.35)</b> | <b>(4,881.44)</b> | <b>(887.41)</b> | <b>(2,268.38)</b> | <b>(2,056.97)</b> | <b>-\$5,950.84</b> | <b>\$21,609.83</b> | <b>\$ 0.00</b>     |                |         |
| <b>Notes:</b>   |                   |                 |                  |                  |                  |                   |                   |                   |                 |                   |                   |                    |                    |                    |                |         |
| Donation - Cathy (t-shirts)                                 |                   |                 |                  |                  |                  |                   |                   |                   |                 |                   |                   |                    |                    |                    |                |         |
| Office Supplies - Ink Cartridge                             |                   |                 |                  |                  |                  |                   |                   |                   |                 |                   |                   |                    |                    |                    |                |         |
| Email Maintenance - GoDaddy treasurer email address renewal |                   |                 |                  |                  |                  |                   |                   |                   |                 |                   |                   |                    |                    |                    |                |         |
| Legal - MFM August Invoice and September estimate           |                   |                 |                  |                  |                  |                   |                   |                   |                 |                   |                   |                    |                    |                    |                |         |

Tuesday, Oct 11, 2022 11:03:59 AM GMT-7 - Accrual Basis



# City of Double Horn

## Balance Sheet

As of September 30, 2022

|  | TOTAL              |
|--|--------------------|
| <b>ASSETS</b>                          |                    |
| Current Assets                         |                    |
| Bank Accounts                          |                    |
| 1000 Operating                         | 40,940.74          |
| 1010 Reserve Account                   | 6,020.73           |
| <b>Total Bank Accounts</b>             | <b>\$46,961.47</b> |
| <b>Total Current Assets</b>            | <b>\$46,961.47</b> |
| <b>TOTAL ASSETS</b>                    | <b>\$46,961.47</b> |
| <b>LIABILITIES AND EQUITY</b>          |                    |
| Liabilities                            |                    |
| Current Liabilities                    |                    |
| Accounts Payable                       |                    |
| 2100 Accounts payable                  | 33,472.55          |
| <b>Total Accounts Payable</b>          | <b>\$33,472.55</b> |
| Credit Cards                           |                    |
| 2301 TCM Bank Visa Credit Card         | 1.64               |
| <b>Total Credit Cards</b>              | <b>\$1.64</b>      |
| Other Current Liabilities              |                    |
| 2160 Payroll Tax Payable               | 12.42              |
| 2171 Accrued Expenses                  | 1,551.80           |
| <b>Total Other Current Liabilities</b> | <b>\$1,564.22</b>  |
| <b>Total Current Liabilities</b>       | <b>\$35,038.41</b> |
| <b>Total Liabilities</b>               | <b>\$35,038.41</b> |
| Equity                                 | <b>\$11,923.06</b> |
| <b>TOTAL LIABILITIES AND EQUITY</b>    | <b>\$46,961.47</b> |

### Note

#### Credit Cards:

TCM - Utilized credit from prior month (PEC, GoDaddy, & Amazon purchases)

#### Accrued Expenses:

\$198 - JRBT QBO Bookkeeping & Payroll Fees for August & September

\$1,353.80 - Messer, Fort, McDonald estimate for September services

| Invoice #                | Date | Invoice Amount | Payment Recipient | Payment Amount | Balance | Check #           | Paid from Account    |
|--------------------------|------|----------------|-------------------|----------------|---------|-------------------|----------------------|
| <b>AKERS &amp; AKERS</b> |      |                |                   |                |         |                   |                      |
| Total Akers & Akers      |      | \$ 21,232.25   |                   | \$ (21,232.25) |         | Remaining Balance | \$ -<br>Paid in Full |

| <b>MESSER, FORT, McDONALD (start-up legal w/ payment plan)**</b> |         |                |                        |                |              |                   |                   |
|--|---------|----------------|------------------------|----------------|--------------|-------------------|-------------------|
| Invoice #  | Date    | Invoice Amount | Payment Recipient      | Payment Amount | Balance      | Check #           | Paid from Account |
| 13334  | 1/12/21 | \$ 750.00      | Messer, Fort, McDonald |                | \$ 27,441.50 |                   |                   |
|  | 1/18/21 |                | Messer, Fort, McDonald | \$ (5,000.00)  | \$ 22,441.50 | 2057              | Operating Account |
| 13455  | 2/8/21  | \$ 5,335.80    | Messer, Fort, McDonald |                | \$ 27,777.30 |                   |                   |
|  | 2/23/21 |                | Messer, Fort, McDonald | \$ (5,000.00)  | \$ 22,777.30 | 2065              | Operating Account |
| 13735  | 3/12/21 | \$ 3,474.00    | Messer, Fort, McDonald |                | \$ 26,251.30 |                   |                   |
|  | 3/12/21 |                | Messer, Fort, McDonald | \$ (2,500.00)  | \$ 23,751.30 | 2071              | Operating Account |
| 13871  | 4/7/21  | \$ 6,852.25    | Messer, Fort, McDonald |                | \$ 30,603.55 |                   |                   |
|  | 4/9/21  |                | Messer, Fort, McDonald | \$ (2,500.00)  | \$ 28,103.55 | 2079              | Operating Account |
| 14118  | 5/12/21 | \$ 7,722.00    | Messer, Fort, McDonald |                | \$ 35,825.55 |                   |                   |
|  | 5/20/21 |                | Messer, Fort, McDonald | \$ (10,000.00) | \$ 25,825.55 | 2091              | Operating Account |
| 14338  | 6/14/21 | \$ 7,119.96    | Messer, Fort, McDonald |                | \$ 32,945.51 |                   |                   |
|  | 6/14/21 |                | Messer, Fort, McDonald | \$ (2,500.00)  | \$ 30,445.51 | 2096              | Operating Account |
|  | 7/12/21 |                | Messer, Fort, McDonald | \$ (5,277.30)  | \$ 25,168.21 | 2100              | Operating Account |
| 14610  | 7/14/21 | \$ 4,366.96    | Messer, Fort, McDonald |                | \$ 29,535.17 |                   |                   |
| 14774  | 8/13/21 | \$ 8,556.96    | Messer, Fort, McDonald |                | \$ 38,092.13 |                   |                   |
|  | 9/14/21 |                | Messer, Fort, McDonald | \$ (500.00)    | \$ 37,592.13 | 2117              | Operating Account |
| 14966  | 9/14/21 | \$ 1,800.00    | Messer, Fort, McDonald |                | \$ 39,392.13 |                   |                   |
|  | 10/7/21 |                | Messer, Fort, McDonald | \$ (500.00)    | \$ 38,892.13 | 2127              | Operating Account |
|  | 11/2/21 |                | Messer, Fort, McDonald | \$ (500.00)    | \$ 38,392.13 | 2135              | Operating Account |
|  | 12/7/21 |                | Messer, Fort, McDonald | \$ (500.00)    | \$ 37,892.13 | 2150              | Operating Account |
|  | 1/11/22 |                | Messer, Fort, McDonald | \$ (500.00)    | \$ 37,392.13 | 2163              | Operating Account |
|  | 2/1/22  |                | Messer, Fort, McDonald | \$ (500.00)    | \$ 36,892.13 | 2170              | Operating Account |
|  | 3/1/22  |                | Messer, Fort, McDonald | \$ (500.00)    | \$ 36,392.13 | 2178              | Operating Account |
|  | 4/11/22 |                | Messer, Fort, McDonald | \$ (500.00)    | \$ 35,892.13 | 2195              | Operating Account |
|  | 5/3/22  |                | Messer, Fort, McDonald | \$ (500.00)    | \$ 35,392.13 | 2200              | Operating Account |
|  | 6/1/22  |                | Messer, Fort, McDonald | \$ (500.00)    | \$ 34,892.13 | 2215              | Operating Account |
|  | 7/11/22 |                | Messer, Fort, McDonald | \$ (500.00)    | \$ 34,392.13 | 2226              | Operating Account |
|  | 8/3/22  |                | Messer, Fort, McDonald | \$ (500.00)    | \$ 33,892.13 | 2233              | Operating Account |
|  | 9/14/22 |                | Messer, Fort, McDonald | \$ (500.00)    | \$ 33,392.13 | 2244              | Operating Account |
|  |         | \$ 125,439.18  |                        | \$ (92,047.05) |              | Remaining Balance | \$ 33,392.13      |

| <b>MESSER, FORT, McDONALD (new legal expenses)</b> |          |                |                        |                |             |                   |                   |
|--|----------|----------------|------------------------|----------------|-------------|-------------------|-------------------|
| Invoice #  | Date     | Invoice Amount | Payment Recipient      | Payment Amount | Balance     | Check #           | Paid from Account |
| 15343  | 10/21/21 | \$ 1,974.00    | Messer, Fort, McDonald |                | \$ 1,974.00 |                   |                   |
|  | 11/2/21  |                | Messer, Fort, McDonald | \$ (1,974.00)  | \$ -        | 2134              | Operating Account |
| 15425  | 11/17/21 | \$ 180.00      | Messer, Fort, McDonald |                | \$ 180.00   |                   |                   |
|  | 11/30/21 |                | Messer, Fort, McDonald | \$ (180.00)    | \$ -        | 2142              | Operating Account |
| 15604  | 12/20/21 | \$ 972.00      | Messer, Fort, McDonald |                | \$ 972.00   |                   |                   |
|  | 12/21/21 |                | Messer, Fort, McDonald | \$ (972.00)    | \$ -        | 2155              | Operating Account |
| 15807  | 1/14/22  | \$ 660.00      | Messer, Fort, McDonald |                | \$ 660.00   |                   |                   |
|  | 1/18/22  |                | Messer, Fort, McDonald | \$ (660.00)    | \$ -        | 2166              | Operating Account |
| 15968  | 2/15/22  | \$ 5,124.00    | Messer, Fort, McDonald |                | \$ 5,124.00 |                   |                   |
|  | 2/22/22  |                | Messer, Fort, McDonald | \$ (5,124.00)  | \$ -        | 2177              | Operating Account |
| 16198  | 3/17/22  | \$ 3,141.20    | Messer, Fort, McDonald |                | \$ 3,141.20 |                   |                   |
|  | 3/29/22  |                | Messer, Fort, McDonald | \$ (3,141.20)  | \$ -        | 2188              | Operating Account |
| 16424  | 4/19/22  | \$ 48.00       | Messer, Fort, McDonald |                | \$ 48.00    |                   |                   |
|  | 4/26/22  |                | Messer, Fort, McDonald | \$ (48.00)     | \$ -        | 2198              | Operating Account |
| 16630  | 5/25/22  | \$ 126.40      | Messer, Fort, McDonald |                | \$ 126.40   |                   |                   |
|  | 6/1/22   |                | Messer, Fort, McDonald | \$ (126.40)    | \$ -        | 2214              | Operating Account |
| 16908  | 6/24/22  | \$ 306.00      | Messer, Fort, McDonald |                | \$ 306.00   |                   |                   |
|  | 6/28/22  |                | Messer, Fort, McDonald | \$ (306.00)    | \$ -        | 2221              | Operating Account |
| 17059  | 7/22/22  | \$ 180.00      | Messer, Fort, McDonald |                | \$ 180.00   |                   |                   |
|  | 7/26/22  |                | Messer, Fort, McDonald | \$ (180.00)    | \$ -        | 2231              | Operating Account |
| 17254  | 8/16/22  | \$ 252.00      | Messer, Fort, McDonald |                | \$ 252.00   |                   |                   |
|  | 8/30/22  |                | Messer, Fort, McDonald | \$ (252.00)    | \$ -        | 2238              | Operating Account |
| 17584  | 9/23/22  | \$ 1,386.00    | Messer, Fort, McDonald |                | \$ 1,386.00 |                   |                   |
|  | 9/28/22  |                | Messer, Fort, McDonald | \$ (1,386.00)  | \$ -        | 2247              | Operating Account |
|  |          | \$ 14,349.60   |                        | \$ (14,349.60) |             | Remaining Balance | \$ -              |

| <b>ALL LEGAL EXPENSES</b> |  |               |                |                 |  |                   |              |
|---------------------------|--|---------------|----------------|-----------------|--|-------------------|--------------|
| Total Legal Fees          |  | \$ 161,021.03 | Total Payments | \$ (127,628.90) |  | Remaining Balance | \$ 33,392.13 |

\*\* NOTE: See prior reports for additional start-up legal detail prior to January 2021\*\*

# City of Double Horn

## A/P Aging Summary

As of September 30, 2022

|                        | CURRENT        | 1 - 30        | 31 - 60       | 61 - 90       | 91 AND OVER        | TOTAL              |
|------------------------|----------------|---------------|---------------|---------------|--------------------|--------------------|
| Messer, Fort, McDonald |                |               |               |               | 33,392.13          | \$33,392.13        |
| PEC                    | 80.42          |               |               |               |                    | \$80.42            |
| <b>TOTAL</b>           | <b>\$80.42</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$0.00</b> | <b>\$33,392.13</b> | <b>\$33,472.55</b> |

October 13, 2022

**EMERGENCY MANAGEMENT Report to the City of Double Horn**

**1. Emergency Management Team Training Status**

No training reported this month.

**2. Current status on our registration with TDEM GMS for American Rescue Plan Act Coronavirus Local Fiscal Recovery Funds (CLFRF).**

Received an email from Senator Cornyn's office with the latest comment from the US Treasury. The response was:

"Double Horn is not eligible for reasons previously stated. For reference, here is our prior response: Double Horn was not classified by the Census Bureau as an incorporated place or a Minor Civil Division in the Census Bureau's 2020 Place and 2020 County Gazetteer files, and in accordance with Treasury's Nonentitlement Unit of Local Government Definitional and Data Methodology, is not eligible as an NEU under this program."

I must now consider this item closed. The good news is that as a result of our direct coordination with the US Census Bureau in 2021, the city of Double Horn is now included as an incorporated city in the Census Bureau's 2022 Place Gazetteer file.

**3. Burn Ban**

Burnet County and ESD9 have reinstated the burn ban effective 10/11/22. New posters were posted at the four Double Horn bulletin boards on 10/11/22.

**4. Sam.Gov Update**

The city's registration with SAM.gov has been renewed and now expires on June 13, 2023. The address corrections have been accepted by SAM.gov. IRS has also accepted the address corrections. Now waiting on the Defense Logistics Agency for their approval.

**5. Fire Extinguisher Training**

No change. The Marble Falls simulator is still nonfunctional.

**6. "Stop the Bleed" training for featured speaker program**

Travis Gray, Marble Falls Area EMS, has agreed to present the Stop the Bleed class here in Double Horn. The class is scheduled for Saturday, November 12<sup>th</sup> at 10:00 am at the city office. Laura Rathe has agreed to coordinate publicizing the event.

Harry Brunner  
Double Horn EMC  
Cell: 949-293-3978

**Copies:**

**Emergency Management Team Members:**

Paul Graeber  
Alderman - Jim Millard  
Alderman - John Osborne  
Curtis Raetz  
Laura Rathe; Wendy Wright

**City Officers**

Mayor - Cathy Sereno  
City Secretary - Karen Maxwell