



CITY OF DOUBLE HORN
MINUTES
REGULAR MEETING
CITY COUNCIL
THURSDAY, OCTOBER 13, 2022
7:00PM
CITY OF DOUBLE HORN OFFICE
Located at 103 VISTA VIEW TRAIL, SUITE 100
DOUBLE HORN, TEXAS 78669

In compliance with the Americans with Disabilities Act, the City of Double Horn will provide for reasonable accommodations for persons attending City Council Meetings. To better serve you, requests should be received 24 hours prior to the meeting. Please contact Karen Maxwell, City Secretary at (830) – 201-4042.

Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.

1. Call Meeting to Order: Time 7PM
2. Rollcall to Confirm Quorum
Aldermen Jim Millard, Bob Schmitz, Tom King, and Mayor Cathy Sereno were present. Alderman John Osborne, and RG Carver were absent. City Attorney Patty Akers and City Secretary Karen Maxwell were present.
3. Invocation: Tom King
4. Pledge of Allegiance – U.S. & Texas
Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
5. Approval of Minutes – September 8, 2022, Regular Council Meeting/Public Hearing

Motion: Alderman Millard moved to approve the 9/8/2022 minutes.
Second: Alderman Schmitz seconded the motion.
Vote: The vote was unanimous, and the motion carried.
6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.
No one signed up to speak on non-agenda items.
7. Regular Agenda – the Council will individually discuss, consider, and possibly take-action on any or all of the following items:

A. Mayor's Update: Final AVC Status Report – Status
Fire Chief Sam Stacks - Recognition of Service
The case, State of Texas v. City of Double Horn, has been dismissed with prejudice.

B. Treasurer's Report
1) Monthly Financial Reports
2) TMLIRP Insurance Update – Office contents

Motion: Alderman Millard moved to accept the proposal of content insurance from TMLIRP.
Second: Alderman Schmitz seconded the motion.
Vote: The vote was unanimous, and the motion carried.

C. Emergency Management Team Update including:
1) Schedule Featured Speaker Event: "Stop the Bleed"
Travis Gray will conduct the *Stop the Bleed* seminar on Nov. 12th at 10 AM in the City Meeting Room.

D. Zoning & Ordinance Committee Update including:
1) Discuss and consider action on **Ordinance No. 2022 – ORD032 Interim Subdivision Ordinance**
2) Replat of Commercial Property
These both will be added to the future Special Meeting.

Action Item: The City will provide a Special Meeting on October 19th at 6pm in the City Meeting room to discuss this topic.

E. Spectrum Installation Sections 1 – 3 Update
Mayor provided an update on the Spectrum installation.

F. Discuss and consider action on project(s) to improve road safety working in partnership with DHIA Board
1) Road Sign Project – Status Update
Alderman Schmitz provided an update on the sign project status.

G. Joint Double Horn Improvement Association /City of Double Horn Security Committee Update
This topic is continued to next meeting.

H. Discuss and consider action to partner with Double Horn Creek Water Supply Corporation to promote water conservation and protect water service – Update
The mayor provided the update.

I. Discuss and consider action to hire bookkeeping services from professional organization
Mayor proposed hiring a bookkeeping service for the City's books.

Motion: Alderman Millard moved to approve hiring Tabor and Burnet Bookkeeping Services.
Second: Alderman Schmitz seconded the motion.
Vote: The vote was unanimous, and the motion carried.

J. Discuss and consider action required to prepare annual State of the City report
The mayor gave the update.

Action Item: The mayor will research different options to replace the State of the City presentation posted on the website.

- K. Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet – Confirm assignments
 - L. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council
8. Adjournment: Time 8:05PM

Motion: Alderman Schmitz moved to adjourn the meeting.

Second: Alderman King seconded the motion.

Vote: The vote was unanimous, and the motion carried. The Council will reconvene on October 19th for a Special Meeting at 6pm in the City Meeting Room.

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, Section 321.3022 (Sales Tax Information)."

I certify that the above notice of meeting was posted at 103 Vista View Trail, Suite 100, Double Horn, Texas by the 10th day of October 2022 by 7PM.



Cathy Sereno, Mayor

Attest:

Karen Maxwell, City Secretary