



**CITY OF DOUBLE HORN  
MINUTES  
REGULAR MEETING  
CITY COUNCIL  
THURSDAY, DECEMBER 08, 2022  
7:00PM**

**CITY OF DOUBLE HORN OFFICE  
Located at 103 VISTA VIEW TRAIL, SUITE 100  
DOUBLE HORN, TEXAS 78669**

*In compliance with the Americans with Disabilities Act, the City of Double Horn will provide for reasonable accommodations for persons attending City Council Meetings. To better serve you, requests should be received 24 hours prior to the meeting. Please contact Karen Maxwell, City Secretary at (830) – 201-4042.*

**Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.**

1. Call Meeting to Order: Time 7:00 PM
2. Rollcall to Confirm Quorum:  
Aldermen Jim Millard, Glen Stafford, John Osborne, Tom King, Bob Schmitz and Mayor Cathy Sereno were present. City Secretary Karen Maxwell was also present.
3. Invocation: Alderman King
4. Pledge of Allegiance – U.S. & Texas  
**Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.***
5. Approval of Minutes – November 10, 2022, Regular Council Meeting, November 21, 2022 Special Council Meeting  
  
Motion: Alderman Schmitz moved to approve the November 10, 2022, Regular Council Meeting minutes as sent.  
Second: Alderman Millard seconded the motion.  
Vote: The vote was unanimous, and the motion carried.  
  
Motion: Alderman King moved to approve the November 21, 2022, Special Council Meeting minutes.  
Second: Alderman Schmitz seconded the motion.  
Vote: The vote was unanimous, and the motion carried.
6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.  
No one signed up to speak to non-agenda items.

7. Regular Agenda – the Council will individually discuss, consider, and possibly take action on any or all of the following items:

A. Treasurer’s Report

The mayor provided the update on the financial reports.

- 1) Monthly Financial Reports
- 2) Discuss and consider a change to the Monthly Financial Agenda Packet – removing Legal Expense Schedule, review alternative standard report

Motion: Alderman Schmitz made a motion to move \$6,984.27 from the Property Tax Account to the Operations Account.

Second: Alderman Millard seconded the motion.

Vote: The vote was unanimous, and the motion carried.

B. Emergency Management Team Update

Alderman Millard read the provided report to the council.

C. Zoning & Ordinance Committee Update including:

- 1) Discuss and consider action on **Ordinance No. 2022 – ORD035 Sign Ordinance**

Motion: Alderman Schmitz made a motion to adopt **Ordinance No. 2022 – ORD035 Sign Ordinance** with Section 3.4 noted modifications.

Second: Alderman Stafford seconded the motion.

Vote: The vote was unanimous, and the motion carried.

Action Item: City Secretary will submit a notice regarding the ordinance’s penalty fee to the local newspaper.

D. Discuss and consider action on the renewal of Spicewood Crushed Stone’s Blasting Permit for 2023

Guest Speaker: **Mr. Matt Dalrymple, Vice President, Spicewood Crushed Stone LLC**, provided an update on operations and answered questions.

Motion: Alderman Millard moved to renew the Spicewood Crushed Stone’s Blasting Permit for 2023.

Second: Alderman Osborne seconded the motion.

Vote: The vote was unanimous, and the motion carried.

E. Discuss and consider approving an additional authorized signer on the City’s First United Bank accounts (3 accounts)

Recommend: Mayor Pro Temp, Jim Millard

Motion: Alderman Osborne moved to add the Mayor Pro Temp, Alderman Jim Millard, as an additional signer on the City’s First United Bank three (3) accounts.

Second: Alderman Schmitz seconded the motion.

Vote: The vote was unanimous, and the motion carried.

Action Item: Mayor Sereno will forward over sign-up information to Alderman Millard.

F. Spectrum Installation Sections 1 – 3 Update

Mayor Sereno updated the council on Spectrum’s progress.

G. Discuss and consider action on project(s) to improve road safety working in partnership with DHIA Board

- 1) Road Sign Project – Status Update

Alderman Schmitz updated the council on the project’s status.

H. Joint Double Horn Improvement Association/City of Double Horn Security Committee Update

Alderman Osborne shared the status with the council.

- I. Discuss and consider action to partner with Double Horn Creek Water Supply Corporation (DHCWSC) to promote water conservation and protect water service – Update  
DHCWSC President Curtis Raetz gave an update.
  - J. Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet – Confirm assignments
  - K. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council  
CAPCOG update
8. Adjournment: Time 8:20 PM

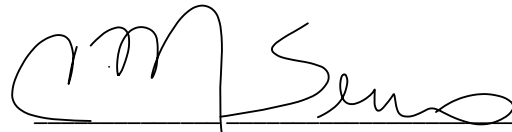
Motion: Alderman Schmitz moved to adjourn the meeting.

Second: Alderman Stafford seconded the motion

Vote: The vote was unanimous, and the motion carried. The Council will reconvene next year, January 12, 2023, at the next Regular Meeting at 7pm in the City Meeting Room.

***The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, Section 321.3022 (Sales Tax Information)."***

I certify that the above notice of meeting was posted at 103 Vista View Trail, Suite 100, Double Horn, Texas by the 5th day of December 2022 by 7PM.



Cathy Sereno, Mayor

Attest:

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Karen Maxwell, City Secretary