



5

CITY OF DOUBLE HORN
MINUTES
REGULAR MEETING
CITY COUNCIL
THURSDAY, October 12, 2023
7:00PM
CITY OF DOUBLE HORN OFFICE
Located at 103 VISTA VIEW TRAIL, SUITE 100
DOUBLE HORN, TEXAS 78669

In compliance with the Americans with Disabilities Act, the City of Double Horn will provide for reasonable accommodations for persons attending City Council Meetings. To better serve you, requests should be received 24 hours prior to the meeting. Please contact Karen Maxwell, City Secretary at (830) – 201-4042.

Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.

1. Call Meeting to Order: Time 7:00 PM
2. Rollcall to Confirm Quorum
Alderman Tom King, John Osborne, Bob Schmitz, Jim Millard were present. Alderman Glen Stafford, City Secretary Karen Maxwell, and Mayor Cathy Sereno were absent. Pilar Chiodo recorded the minutes.
A quorum was met. Alderman Jim Millard, Mayor Pro Temp, presided over the meeting.
3. Invocation: Alderman King
4. Pledge of Allegiance – U.S. & Texas
Texas Pledge: Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.
5. Approval of Minutes – September 14, 2023, Regular Council Meeting
Motion: Alderman Schmitz moved to approve the amended minutes.
Second: Alderman King seconded the motion.
Vote: The vote was unanimous, and the motion carried.
6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.

Citizen John Osborne informed citizens about the CAPCOG meeting on Wednesday, October 18th at 1:00 PM at the Burlison Rd. headquarters. The subject is the 2024 total eclipse security. John stated he could take one more person to the meeting; Harry Brunner volunteered to go to the meeting with John Osborne.

7. Regular Agenda – the Council will individually discuss, consider, and possibly take action on any or all of the following items:

A. Treasurer’s Report: Monthly Financial Reports

Motion: Alderman Schmitz made a motion to sweep \$120.68 from the Property Tax Account to the Operating Account

Second: Alderman Osborne seconded the motion

Vote: The vote was unanimous, and the motion carried.

B. Emergency Management Team Update. Emergency Management Coordinator Harry Brunner was present and presented his update.

C. Zoning & Ordinance Committee:

- i. Discuss and consider approving a draft application, a draft license design and the associated fee(s) related to the licensing of solicitors, peddlers and canvassers as required by Ordinance 2023-ORD038

Alderman Jim Millard discussed adjustments to application.

No motion was made since Mayor Cathy Sereno has not had time to review it. The changes discussed in the meeting will be incorporated. This application may not need a motion.

- ii. Discuss and consider approving **Resolution No. 2023-RES021 Code Enforcement Official** for the City of Double Horn, Texas

Alderman Jim Millard discussed the resolution.

Motion: Alderman Osborne moved to approve **Resolution No. 2023-RES021 Code Enforcement Official**

Second: Alderman Schmitz seconded the motion.

Vote: The vote was unanimous, and the motion carried.

D. Discuss and take possible action appointing Jim Millard as City’s Code Enforcement Official

Motion: Alderman King moved to approve appointing Jim Millard as City’s Code Enforcement Official.

Second: Alderman Schmitz seconded the motion.

Vote: The vote was unanimous, and the motion carried.

E. Joint Double Horn Improvement Association /City of Double Horn Security Committee Update

Alderman Osborne presented an update on the demonstration of a camera system and how it works.

F. Discuss and consider action on projects suggested by the Water Conservation Partnership Committee, a joint project between the City of Double Horn, Double Horn Creek Water Supply Corporation and the Double Horn Improvement Association to promote water conservation and protect water service.

No update was presented.

G. Discuss and consider nominating a City of Double Horn resident to the Burnet County ESD9 Board

Alderman Millard provided the update.

H. Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet – Confirm assignments.

I. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council

8. Adjournment: Time 8:02 PM

Motion: Alderman Osborne moved to adjourn the meeting.

Second: Alderman King seconded the motion.

Vote: The vote was unanimous, and the motion was carried. The council will reconvene on November 9th in the City Meeting room at 7 PM.

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, Section 321.3022 (Sales Tax Information)."

I certify that the above notice of meeting was posted at 103 Vista View Trail, Suite 100, Double Horn, Texas by the 9th day of October 2023 by 7 PM.



Cathy Sereno, Mayor

Attest:



Karen Maxwell, Acting City Secretary