

**STATE OF TEXAS  
COUNTY OF BURNET  
CITY OF DOUBLE HORN**

**On the 12<sup>th</sup> day of December 2024, the City Council convened at 7:00 pm in the Council Chambers located at 103 Vista View Trail, Suite 100, Double Horn, Texas with notice of meeting giving time, place, date, and subject having been posted as described in Chapter 551 of the Texas Government Code.**

- 1. Call Meeting to Order.** Mayor Sereno called the meeting to order at 7:00 pm.
- 2. Rollcall to Confirm Quorum.** Acting City Secretary Karen Maxwell confirmed a quorum. Mayor Cathy Sereno, Mayor Pro-Tem Jim Millard and Aldermen Bob Schmitz, Laura Rathe, Glen Stafford and James Kimber were present. Karen Maxwell sat in for Christina McDonald, City Secretary.
- 3. Invocation.** Karen Maxwell gave the invocation.
- 4. Pledge of Allegiance – U.S. & Texas.** Mayor Sereno led the pledges.
- 5. Approval of Minutes – November 14, 2024 Regular Council Meeting.** Alderman Schmitz moved to approve the minutes of the November 14, 2024 regular meeting. Alderman Rathe seconded the motion. The motion carried by a vote of 5-0.
- 6. Citizen Comments.** There were no citizen comments.
- 7. Regular Agenda – The Council will individually discuss, consider, and possibly take action on any or all of the following items:**
  - A. Treasurer's Report: Monthly Financial Reports.**

Alderman Schmitz moved to sweep \$5,923.84 from the Property Tax Account to the Operating Account. Alderman Stafford seconded the motion. The motion carried by a vote of 5-0.
  - B. Emergency Management Team Update.** No update was provided.
  - C. Zoning & Ordinance Committee:** Alderman Millard clarified his position as a Code Enforcement Official (as stated in the city ordinances) and not a Code Enforcement Officer.
  - D. Discuss and consider action on Election of a Mayor Pro-Tem.**

Alderman Rathe made a motion to elect Alderman Millard as Mayor Pro-Tem. Alderman Stafford seconded the motion. The motion carried by a vote of 5-0.

- E. Discuss and consider action on the renewal of Spicewood Crushed Stone Blasting Permit for 2025 Guest Speaker:** Matt Dalrymple, Vice President, Spicewood Crushed Stone LLC was unavailable to attend the meeting.

Alderman Schmitz moved to approve the Spicewood Crushed Stone 2025 Blasting permit. Alderman Millard seconded the motion. The motion passed with a vote of 5-0.

**F. Flock Safety (cameras) Update.**

- i. Discuss and consider action on adopting a Flock Safety Governance Policy.**

Alderman Millard moved to approve the Automated License Plate Readers Policy as submitted. Alderman Schmitz seconded the motion. The motion passed with a vote of 5-0.

- ii. Discuss and consider implementation of additional cameras at West Trail and East Trail (budgeted items).**

Alderman Schmitz moved to purchase and install Flock cameras at East Trail and West Trail pending approval of the DHIA Board. Alderman Rathe seconded the motion. The motion carried by a vote of 5-0.

Mayor Sereno stated that the Automated License Plate Readers Policy will be added to the city website and that a new interlocal agreement between the DHIA and the City of Double Horn will be needed.

- G. Discuss and consider action on projects recommended by the Water Conservation Partnership Committee, a joint committee between the City of Double Horn, Double Horn Creek Water Supply Corporation, and the Double Horn Improvement Association to promote water conservation and protect water service.**

- i. Discuss and consider action to implement a WaterSmart Rebate & Education Program.**

Curtis Raetz, President of Double Horn Creek Water Supply Corp. (DHCWSC), shared information regarding water status. Alderman Kimber reported on Capital Area Council of Governments (CAPCOG) access to funding water projects.

Alderman Schmitz moved to implement the Water Smart Rebate Program with funding of \$10,000 for FY 2024/2025 and to amend paragraph 6l. to include "customer has not been in violation of water use restrictions for the

last 6 months" and include an approval of the DHCWSC. Alderman Rathe seconded the motion. The motion carried by a vote of 5-0.

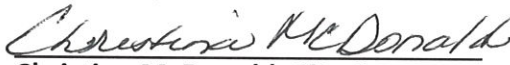
Alderman Kimber stated he is researching financing aid through CAPCOG avenues with Curtis Raetz.

- H. **Discuss and consider action to recruit a City Treasurer.** Mayor Sereno stated the city is still recruiting for a City Treasurer.
  - I. **Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet x- Confirm assignments.** Karen Maxwell confirmed office coverage for the month of December.
  - J. **Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.** Items for the January 2025 meeting agenda were discussed, including City of Double Horn Flock Safety Administrator.
8. **Adjournment.** There being no further business to discuss, Alderman Rathe moved to adjourn. The motion was seconded by Alderman Millard. The meeting was adjourned at 8:32 pm.



Cathy Sereno, Mayor

ATTEST:



Christina McDonald, City Secretary