

**STATE OF TEXAS
COUNTY OF BURNET
CITY OF DOUBLE HORN**

On October 9, 2025, the City Council convened at 7:00 p.m. in the Council Chambers located at 103 Vista View Trail, Suite 100, Double Horn, Texas. Notice of the meeting, giving the time, place, date, and subject, have been posted as described in Chapter 551 of the Texas Government Code.

- 1. Call Meeting to Order.** Mayor Sereno called the meeting to order at 7:00 p.m.
- 2. Roll Call to Confirm Quorum.** City Secretary Christina McDonald confirmed a quorum, with Mayor Sereno, and Aldermen Kimber, Rathe and Schmitz being present. Alderman Stafford was absent.
- 3. Invocation.** Alderman Schmitz gave the invocation.
- 4. Pledge of Allegiance – U.S. & Texas.** Mayor Sereno led the pledges.
- 5. Updates, Presentations, Proclamations and Recognitions**
 - **Emergency Management Team Update.** Harry Brunner, Emergency Management Coordinator, provided the update.
 - **Zoning and Ordinance Committee Update.** There was no update.
 - **Flock Safety Security Cameras Update.** Council reviewed the traffic count report.
- 6. Citizen Comments.** There were no citizen comments.
- 7. Consent Agenda.**
 - (a) Approval of Minutes of the September 11, 2025 Regular Meeting.** Alderman Rathe moved to approve the consent agenda. Alderman Kimber seconded the motion. The motion carried by a unanimous vote (3-0).
- 8. Regular Agenda.**
 - (a) Discussion and Action on Ordinance 2025-ORD053 cancelling the November 4, 2025 General Election and declaring the unopposed candidates for election to the offices of Mayor and two Alderman in the November 4, 2025 General Election elected to office.** Alderman Schmitz made a motion to approve Ordinance 2025-ORD053, cancelling the November 4, 2025 General Election. Alderman Rathe seconded the motion. The motion carried by a vote of 3-0.
 - (b) Discussion and Action on Resolution 2025-RES027, considering the appointment of Marty Polluconi to fill the unexpired term of Alderman James Millard.** Alderman Schmitz made a motion to approve

Resolution 2025-RES027 appointing Marty Pollulconi to fill the unexpired term of Alderman James Millard. Alderman Kimber seconded the motion. The motion carried by a unanimous vote (3-0).

(c) **Discussion and Action on the appointment/reappointment of a member of Council to serve as the CAPCOG General Assembly Representative for the City of Double Horn.** Alderman Rathe moved to reappoint Alderman James Kimber to serve as the City of Double Horn CAPCOG General Assembly representative. Alderman Schmitz seconded the motion, which carried by a vote of 3-0.

(d) **Discussion and Possible Action on authorizing a letter of support for the extension of the SH 71 project.** Mayor Sereno addressed Council stating that there is a small section (.86 miles) of SH 71 that TxDOT has not included in upcoming projects and requested Council approve a letter of support to TxDOT requesting inclusion of this section, adding a center turn lane and a right turn deceleration lane at West Trail. Alderman Schmitz moved to authorize the issuance of a letter of support. Alderman Rathe seconded the motion. The motion carried by a vote of 3-0.

(e) **Treasurer's Report:**

- i. **Monthly Financial Reports.** Mayor Sereno reviewed September 2025 financials with Council. Alderman Schmitz moved to transfer \$159.13 from the Property Tax Account to the Operating Account. Alderman Kimber seconded the motion. The motion carried with a vote of 3-0.

(f) **Discuss and Consider Action on projects recommended by the Water Conservation Partnership Committee, a joint committee between the City of Double Horn, Double Horn Creek Water Supply Corporation, and the Double Horn Improvement Association to promote water conservation and protect water service.**


- i. **Review WaterSmart Rebate Program Financial Status Report.** Mayor Sereno stated no rebates were provided in the last month.

(g) **Discuss and Consider Action to recruit a City Treasurer.** Mayor Sereno stated she is updating the job description and the job posting will be distributed upon completion.

(h) **Confirm Double Horn Office Coverage.** Christina McDonald, City Secretary confirmed office coverage for October.

(i) **Discuss and Consider other matters for inclusion on the agenda for the next regular meeting of the City Council.** Mayor Sereno stated Oaths of Office will be administered at the November 13 meeting as well as the election of a Mayor Pro-Tem.

9. **Adjournment.** There being no further business to discuss, Alderman Rathe moved to adjourn. Alderman Schmitz the motion. The meeting was adjourned at 7:34 pm.


Cathy Sereno, Mayor

ATTEST:

Christina McDonald
Christina McDonald, City Secretary