

STATE OF TEXAS
COUNTY OF BURNET
CITY OF DOUBLE HORN

On September 11, 2025, the City Council convened at 7:00 p.m. in the Council Chambers located at 103 Vista View Trail, Suite 100, Double Horn, Texas. Notice of the meeting, giving the time, place, date, and subject, had been posted as described in Chapter 551 of the Texas Government Code.

1. **Call Meeting to Order.** Mayor Sereno called the meeting to order at 7:00 p.m.
2. **Roll Call to Confirm Quorum.** City Secretary Christina McDonald confirmed a quorum, with Mayor Sereno, and Aldermen Kimber, Rathe and Stafford being present. Alderman Schmitz was absent.
3. **Invocation.** Mayor Sereno gave the invocation.
4. **Pledge of Allegiance – U.S. & Texas.** Mayor Sereno led the pledges.
5. **Citizen Comments.** There were no citizen comments.
6. **Updates, Presentations, Proclamations and Recognitions.**
 - **Emergency Management Team Update.** Harry Brunner, Emergency Management Coordinator, provided the update.
 - **Zoning and Ordinance Committee Update.** No update was provided.
 - **Flock Safety Security Cameras Update.** Alderman Glenn Stafford gave the update.
7. **Consent Agenda.**
 - (a) **Approval of the minutes of the August 14, 2025 Regular Meeting.** Alderman Rathe moved to approve the consent agenda. Alderman Stafford seconded the motion. The motion carried by a vote 3-0.
8. **Regular Agenda.**
 - (a) **Discussion and Action on accepting the resignation of Jim Millard as Alderman, Mayor Pro-Tem and Code Enforcement Official.** Mayor Sereno thanked Jim Millard for his service on Council. Alderman Kimber made a motion to accept the resignation of Jim Millard. Alderman Rather seconded the motion. The motion carried by a vote 3-0.
 - (b) **Public Hearing, Discussion and Action on Ordinance 2025-ORD051 adopting a budget and appropriating resources for the City of Double Horn, Texas for the Fiscal Year beginning October 1, 2025 and ending September 30, 2026.** Mayor Sereno opened the public hearing and presented the proposed budget to Council. Mayor Sereno closed the public hearing. Alderman Stafford moved to approve Ordinance 2025-ORD051. City Secretary Christina McDonald called for a roll call vote as follows:

Mayor Sereno	No Vote
Alderman Schmitz	Absent
Alderman Stafford	Yes

Alderman Rathe	Yes
Alderman Kimber	Yes

The ordinance was approved by a vote of 3-0, with Alderman Schmitz absent and not voting.

- (c) **Discussion and Action on Ordinance 2025-ORD-052 adopting a Property Tax Rate reflected in the Fiscal Year 2025-2026 Budget of .0652 per \$100 valuation on all taxable property within the corporate limits of the City of Double Horn for Fiscal Year 2025-2026.** Mayor Sereno presented the agenda item, Alderman Stafford moved to approve Ordinance 2025-ORD052. City Secretary Christina McDonald called for a roll call vote as follows:

Mayor Sereno	No Vote
Alderman Schmitz	Absent
Alderman Stafford	Yes
Alderman Rathe	Yes
Alderman Kimber	Yes

The ordinance was approved by a vote of 3-0, with Alderman Schmitz absent and not voting.

- (d) **Discuss and Consider Action to develop an ADA Compliance Plan for City assets and update policy/procedures.** Mayor Sereno provided an update to Council regarding training and updating city policies and procedures. No action was taken.

(e) **Treasurer's Report:**

- i. **Monthly Financial Reports.** Mayor Sereno reviewed the August financial report to Council. Alderman Stafford made a motion to transfer \$1,261.89 from the Property Tax Account to the Operating Account. Alderman Kimber seconded the motion. The motion carried by a vote of 3-0.

- (f) **Discuss and Consider Action on projects recommended by the Water Conservation Partnership Committee, a joint committee between the City of Double Horn, Double Horn Creek Water Supply Corporation, and the Double Horn Improvement Association to promote water conservation and protect water service.**

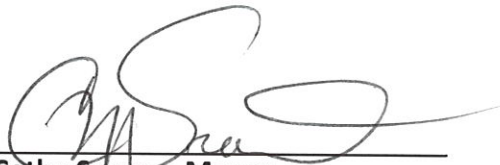
- i. **Review WaterSmart Rebate Program Financial Status Report.** Mayor Sereno presented the status report to Council.

- (g) **Discuss and Consider Action on the sponsorship and funding of an Eagle Scout Project to add house numbers to road ribbons in partnership with the Double Horn Improvement Association.** Mayor Sereno stated the DHIA did not approve funding the project. No action was taken by the Council.

- (h) **Discuss and Consider Action to recruit a City Treasurer.** Mayor Sereno stated that monies have been included the FY 2025/2026 budget to fund a part-time Treasurer.

- (i) **Confirm Double Horn Office Coverage.** City Secretary Christina McDonald confirmed office coverage for September.

- (j) **Update on mandated Cyber Security Training.** Mayor Sereno confirmed the City has complied with the required training.
- (k) **Discuss and Consider other matters for inclusion on the agenda for the next regular meeting of the City Council.** It was noted that the next regular meeting is scheduled for October 9.
9. **Adjournment.** There being no further business to discuss, Alderman Rathe moved to adjourn. The motion was seconded by Alderman Stafford and the meeting was adjourned at 7:38 p.m.


Cathy Sereno, Mayor

ATTEST:


Christina McDonald, City Secretary