



**CITY OF DOUBLE HORN
AGENDA
REGULAR MEETING
CITY COUNCIL
THURSDAY, MAY 8, 2025
7:00 PM
CITY OF DOUBLE HORN OFFICE
LOCATED at 103 VISTA VIEW TRAIL, SUITE 100
DOUBLE HORN, TEXAS 78669**

In compliance with the Americans with Disabilities Act, the City of Double Horn will provide for reasonable accommodations for persons attending City Council Meetings. To better serve you, requests should be received 24 hours prior to the meeting. Please contact Christina McDonald, City Secretary at (830) – 201-4042.

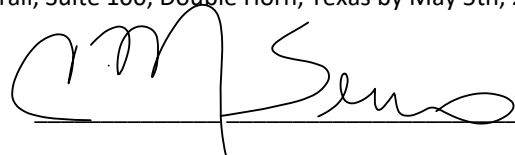
Citizens will be given an opportunity to provide comments on any item listed on the regular agenda when the agenda item is called. Comments should be limited to (3) three minutes.

1. Call Meeting to Order
2. Roll Call to Confirm Quorum
3. Invocation
4. Pledge of Allegiance – U.S. & Texas
Texas Pledge: *Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible.*
5. Approval of Minutes – April 10, 2025 Regular Meeting
6. Citizen Comments – This is an opportunity for the citizens to address the City Council concerning an issue of community interest not on the agenda. Any deliberation of an issue raised during Citizen Comments is limited to a statement of fact regarding the item; a statement concerning the policy regarding the item or a proposal to place the item on a future agenda. Each citizen will be allowed 3 minutes to speak and must sign up before the meeting begins and indicate the subject the speaker wishes to address.
7. Regular Agenda – The Council will individually discuss, consider, and possibly take action on any or all of the following items:
 - A. Treasurer's Report:
 - i. Monthly Financial Reports
 - B. Emergency Management Team Update
 - C. Zoning & Ordinance Committee

- D. Flock Safety (security cameras) Update
 - E. Discuss and consider action on projects recommended by the Water Conservation Partnership Committee, a joint committee between the City of Double Horn, Double Horn Creek Water Supply Corporation, and the Double Horn Improvement Association to promote water conservation and protect water service.
 - i. Review WaterSmart Rebate Program Financial Status Report
 - ii. Discuss and consider plans to communicate the WaterSmart Rebate & Education Program via mass mailing
 - iii. Discuss and consider request to donate \$2000 to DHIA, a one-third share of the expense to connect rainwater harvest tank to drip irrigation system at Vista View gate
 - F. TXDOT 2026 Project, SH71 Spur to Double Horn Creek (Right hand turn lanes for East Trail & High Plains Trail):
 - i. Discussion and possible action to approve TXDOT AFA agreement and city expenditures of \$10,000, Project 070001048
 - G. Discuss and consider purchasing smart monitor for city meeting room (budgeted item).
 - H. Discuss and consider refurbishing the Little Library located at Double Horn Pavilion.
 - I. Update on status of professional building and City Offices.
 - J. Discuss and consider action to recruit a City Treasurer.
 - K. Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet – Confirm assignments.
 - L. Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.
8. Adjournment

The City Council reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any matters listed on the agenda, as authorized by the Texas Government Code, including, but not limited to, Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.087 (Economic Development), 418.183 (Deliberations about Homeland Security Issues) and as authorized by the Texas Tax Code, Section 321.3022 (Sales Tax Information)."

I certify that the above notice of meeting was posted at 103 Vista View Trail, Suite 100, Double Horn, Texas by May 5th, 2025, by 7PM.



Cathy Sereno, Mayor

**STATE OF TEXAS
COUNTY OF BURNET
CITY OF DOUBLE HORN**

On the 10th day of April 2025, the City Council convened at 7:00 pm in the Council Chambers located at 103 Vista View Trail, Suite 100, Double Horn, Texas. Notice of the meeting giving the time, place, date, and subject had been posted as described in Chapter 551 of the Texas Government Code.

- 1. Call Meeting to Order.** Mayor Sereno called the meeting to order at 7:00 pm.
- 2. Roll call to Confirm Quorum.** City Secretary Christina McDonald confirmed a quorum, with Mayor Sereno, Mayor Pro-Tem Millard and Aldermen Kimber, Rathe, Stafford and Schmitz present.
- 3. Invocation.** Alderman Stafford gave the invocation.
- 4. Pledge of Allegiance – U.S. & Texas.** Mayor Sereno led the pledges.
- 5. Approval of Minutes – March 13, 2025, Regular Meeting.** Alderman Rathe moved to approve the minutes, seconded by Mayor Pro-Tem Millard. The motion passed unanimously 5-0).
- 6. Citizen Comments.** There were no citizen comments.
- 7. Regular Agenda.**
 - A. Marble Falls ISD May Bond Election: Guest Speaker, Superintendent Dr. Jeff Gasaway.** Dr. Gasaway shared information regarding the May 2025 bond election and what it means to the school and community.
 - B. Treasurer's Report:**
 - i. Monthly Financial Reports.** Mayor Sereno presented the February financials. Alderman Schmitz moved to transfer \$1,456.04 from the Property Tax Account to the Operating Account, seconded by Mayor Pro-Tem Millard. The motion passed unanimously (5-0).
 - ii. Discussion and Acceptance of City of Double Horn Annual Internal Audit.** Mayor Sereno reviewed the internal audit with the Council. Mayor Pro-Tem Millard moved to accept the internal audit as presented. Alderman Stafford seconded the motion, which carried by a unanimous vote (5-0).

- C. Emergency Management Team Update.** Mayor Pro-Tem Millard provided the update.
- D. Zoning & Ordinance Committee.** Mayor Pro-Tem Millard stated that he had received one report of an unpermitted solicitor.
- E. Flock Safety (security cameras) Update.**
- i. **Cameras installed at East Trail & West Trail.** Alderman Stafford provided the update.
 - ii. **TMLRP Insurance impact.** Mayor Sereno stated the cameras have been added to the City's insurance policy.
- F. Discuss and consider action on projects recommended by the Water Conservation Partnership Committee, a joint committee between the City of Double Horn, Double Horn Creek Water Supply Corporation, and the Double Horn Improvement Association to promote water conservation and protect water service.**
- i. **Review of WaterSmart Rebate Financial Status Report.** The Council reviewed the status report. No action was taken.
 - ii. **Discuss and consider action to communicate the WaterSmart Rebate & Education Program.** The Council discussed mailing information to all residents of Double Horn.
- G. TXDOT 2026 Project, SH71 Spur to Double Horn Creek (right-hand turn lanes for East Trail & High Plains Trail):**
- i. **Update FY 2024-2025 Budget Notes from:**

***“\$5K-East Trl & High Plains, \$5K West Trl (Date TBD)” to
“ \$10K – East Trl & High Plains Trl, West Trl TBD”***
Note: There is no impact on budgeted dollars

Alderman Schmitz moved to update the FY 2024/2025 budget notes allocating \$10,000 for East Trail and High Plains Trail.
 - ii. **Review and consider action to approve TXDOT AFA Agreement.** No action was taken.
- H. Discuss and consider action to recruit a City Treasurer.** Mayor Sereno stated the city is still in need of a City Treasurer.

- I. **Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet – Confirm assignments.** City Secretary Christina McDonald confirmed office coverage for April.
 - J. **Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.** Mayor Sereno stated the next regular meeting is scheduled for May 8, 2025.
8. **Adjournment.** There being no further business to discuss, Alderman Rathe moved to adjourn. Mayor Pro-Tem Millard seconded the motion. The meeting was adjourned at 8:21 pm.

Cathy Sereno, Mayor

ATTEST:

Christina McDonald, City Secretary