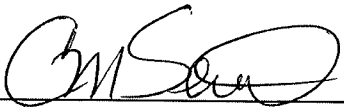


STATE OF TEXAS
COUNTY OF BURNET
CITY OF DOUBLE HORN

On the 14th day of November 2024, the City Council convened at 7:00 pm in the Council Chambers located at 103 Vista View Trail, Suite 100, Double Horn, Texas with notice of meeting giving time, place, date, and subject having been posted as described in Chapter 551 of the Texas Government Code.

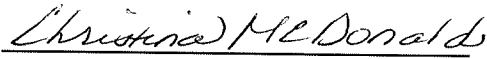
1. **Call Meeting to Order.** Mayor Sereno called the meeting to order at 7:00 pm.
2. **Rollcall to Confirm Quorum.** City Secretary Christina McDonald confirmed a quorum. Mayor Cathy Sereno, Mayor Pro-Tem Millard and Aldermen Bob Schmitz, Laura Rathe and John Osborne were present.
3. **Invocation.** Alderman Osborne gave the invocation.
4. **Pledge of Allegiance – U.S. & Texas.** Mayor Sereno led the pledges.
5. **Approval of Minutes – October 10, 2024 Regular Council Meeting & October 16, 2024 Special Meeting.** Alderman Osborne moved to approve the minutes of the October 10, 2024 regular meeting and the October 16, 2024 special meeting. The motion was seconded by Alderman Schmitz and carried by a vote of 5-0.
6. **Citizen Comments.** Curtis Raetz (DHCWSC) reminded those present about water conservation and Stage 4 Water Restrictions. Resident Alicia Luhrs thanked Council for their service to the community.
7. **Regular Agenda.**
 - A. **Recognition of Service: Alderman John Osborne.** Mayor Sereno recognized Alderman Osborne for his years of service on the City Council.
 - B. **Issuance of Certificates of Election – November 5, 2024 General Election.** Mayor Sereno issued Certificates of Election to unopposed Council candidates Glen Stafford, James Kimber and Jim Millard.
 - C. **Administration of Oaths of Office - November 5, 2024 General Election.** City Secretary Christina McDonald administered the Oaths of Office to Aldermen Glen Stafford, James Kimber and Jim Millard.
 - D. **Treasurer's Report: Monthly Financial Reports.** Mayor Sereno reviewed the October Financial report with Council. Alderman Schmitz moved to sweep \$515.07 from the property tax account to the operating account. Alderman Rathe seconded the motion. The motion carried by a vote of 5-0.

- E. **Emergency Management Team Update.** Emergency Management Coordinator Harry Brunner provided the update and thanked the volunteers for their service on the EM Committee.
 - F. **Zoning & Ordinance Committee: Update on Sign Permit submitted by DHIA.** Mayor Pro-Tem Millard provided the update, noting the DHIA submitted a permit application for placement of a monument sign on Vista View Trail and that the City has issued the permit. Alderman Schmitz moved to waive the \$25 sign permit fee. Alderman Stafford seconded the motion. The motion carried by a unanimous vote (5-0).
 - G. **Flock Safety (cameras) Update:** Alderman Stafford provided the update.
 - i. **Discuss and consider action on adopting a Flock Safety Governance Policy.** The Council reviewed the draft policy. No action was taken.
 - H. **Discuss and consider action on projects recommended by the Water Conservation Partnership Committee, a joint committee between the City of Double Horn, Double Horn Creek Water Supply Corporation, and the Double Horn Improvement Association to promote water conservation and protect water service.**
 - i. **Discuss and consider action to implement a WaterSmart Rebate & Education Program including: Program criteria, application process, featured speakers and funding.** The Council reviewed and discussed a draft of the rebate and education program. No action was taken.
 - I. **Discuss and consider action to appoint a CAPCOG representative.** Alderman Rathe made a motion to appoint Alderman Kimber to serve as the CAPCOG representative. Alderman Stafford seconded the motion. The motion carried by a vote of 5-0.
 - J. **Discuss and consider action to recruit a City Treasurer.** Mayor Sereno stated the City is still in need of a City Treasurer.
 - K. **Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet – Confirm assignments.** City Secretary Christina McDonald confirmed office coverage for the month of November.
 - L. **Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.** Mayor Sereno stated the next regular meeting will be held December 12, 2024.
8. **Adjournment.** There being no further business to discuss, Alderman Schmitz moved to adjourn. The motion was seconded by Alderman Stafford. The meeting was adjourned at 8:07 pm.



Cathy Sereno, Mayor

ATTEST:



Christina McDonald, City Secretary