

STATE OF TEXAS
COUNTY OF BURNET
CITY OF DOUBLE HORN

On March 12, 2026, the City Council convened at 7:00 p.m. in the Council Chambers located at 103 Vista View Trail, Suite 100, Double Horn, Texas. Notice of the meeting, giving the time, place, date, and subject, have been posted as described in Chapter 551 of the Texas Government Code.

1. **Call Meeting to Order.** Mayor Sereno called the meeting to order at 7:00 p.m.
2. **Roll Call to Confirm Quorum is Present.** City Secretary Christina McDonald confirmed a quorum, with Mayor Sereno, Mayor Pro-Tem Schmitz and Aldermen Stafford, Polluconi and Kimber being present.
3. **Invocation.** Mayor Pro-Tem Schmitz gave the invocation.
4. **Pledges – U.S. & Texas. Mayor Sereno led the pledges.** Mayor Sereno led the pledges.
5. **Updates, Presentations, Proclamations and Recognitions.**
 - **Emergency Management Team and Firewise Program updates.** Harry Brunner, Emergency Management Coordinator, provided the updates.
 - **Zoning and Ordinance Committee Update.** No update was given.
 - **Flock Safety Security Cameras Update.** Alderman Glen Stafford gave the update.
6. **Citizen Comments.** There were no citizen comments.
7. **Consent Agenda.**
 - (a) **Approval of the Minutes of the February 12, 2026 regular meeting.** Mayor Pro-Tem Schmitz moved to approve the consent agenda. Alderman Kimber seconded the motion. The consent agenda was approved by a vote of 4-0.
8. **Regular Agenda.**
 - (a) **Treasurer's Report**
 - i. **Review of Monthly Financial Report.** Council reviewed the February financial report.
 - ii. **Discussion and Possible Action on transferring funds from the Property Tax Account to the Operating Account.** Mayor Pro-Tem Schmitz moved to transfer \$33,171.64 from the property tax account to the operating account. Alderman Pollocuni seconded the motion. The motion carried by a vote of 4-0.
 - (b) **Discussion and Possible Action on projects recommended by the Water Conservation Partnership Committee, a joint committee of the City of Double Horn, Double Horn Creek Water Supply Corporation, and the Double Horn Improvement Association, to promote water conservation and protect water service.**

i. **Review of WaterSmart Rebate Program Financial Status Report.** There were no rebates in February.

ii. **Update, Discussion and Possible Action to authorize the Mayor to contact the DHCWSC concerning the City's participation in funding a Communications Manager for the Water Well Project.** No action was taken.

(c) **Update and discussion regarding the Little Library located at the Double Horn Pavilion.** Mayor Sereno thanked Alderman Kimber for his book donations and noted others had also donated books.

(d) **Discussion and Possible Action on assisting the DHIA in the expense of a battery backup for Gate 4.** Mayor Sereno stated that the cost of the battery backup for Gate 4 is \$10,775.00. Mayor Pro-Tem Schmitz made a motion to approve participation in the amount of \$5,387.50, citing it as a safety issue. Alderman Stafford seconded the motion, which carried by a unanimous vote of 4-0.

(e) **Discussion and Possible Action regarding the City's participation in the Double Horn Improvement Association Street Improvement Program.** Mayor Sereno stated she is researching potential participation and consulting with Burnet County and the City Attorney. No action was taken.

(f) **Presentation and Acceptance of the 2025 Internal Audit.** Mayor Sereno presented the audit. Alderman Kimber moved to accept the 2025 Internal Audit. Mayor Pro-Tem Schmitz seconded the motion. The motion carried by a vote of 4-0.

(g) **Discussion and Possible Action regarding the appointment of a Zoning and Ordinance Committee Chair.** No action was taken.

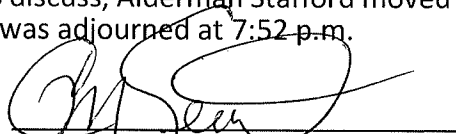
(h) **Discussion and Possible Action regarding the appointment of a Code Enforcement Official.** No action was taken.

(i) **Discussion and Possible Action to recruit a City Treasurer.** No action was taken.

(j) **Confirm Double Horn Office Coverage.** Christina McDonald, City Secretary confirmed office coverage for March.

9. **Announcements and Future Agenda Items.** Mayor Sereno stated the next regular meeting is scheduled for April 9.

10. **Adjournment.** There being no further business to discuss, Alderman Stafford moved to adjourn. Mayor Pro-Tem Schmitz seconded the motion. The meeting was adjourned at 7:52 p.m.


Cathy Sereno, Mayor

ATTEST:


Christina McDonald, City Secretary