

**STATE OF TEXAS  
COUNTY OF BURNET  
CITY OF DOUBLE HORN**

On January 8, 2026, the City Council convened at 7:00 p.m. in the Council Chambers located at 103 Vista View Trail, Suite 100, Double Horn, Texas. Notice of the meeting, giving the time, place, date, and subject, have been posted as described in Chapter 551 of the Texas Government Code.

1. **Call Meeting to Order.** Mayor Sereno called the meeting to order at 7:00 p.m.
2. **Roll Call to Confirm Quorum is Present.** City Secretary Christina McDonald confirmed a quorum, with Mayor Sereno, Mayor Pro-Tem Schmitz and Aldermen Kimber, Polluconi, Rathe, and Stafford being present.
3. **Invocation.** Mayor Pro-Tem Schmitz gave the invocation.
4. **Pledges – U.S. & Texas.** Mayor Sereno led the pledges.
5. **Updates, Presentations, Proclamations and Recognitions.**
  - **Emergency Management Team Update.** Harry Brunner, Emergency Management Coordinator, provided the update.
  - **Zoning and Ordinance Committee Update.** No update was given.
  - **Flock Safety Security Cameras Update.** Alderman Glen Stafford gave the update.
6. **Citizen Comments.** Mayor Sereno provided an update on the recent Vulcan blast.
7. **Consent Agenda.**
  - (a) **Approval of the Minutes of the December 11, 2025 regular meeting.** Alderman Rathe moved to approve the consent agenda. Alderman Polluconi seconded the motion. The consent agenda was approved by a vote of 5-0.
8. **Regular Agenda.**
  - (a) **Treasurer’s Report**
    - i. **Review of Monthly Financial Report.** Mayor Sereno reviewed the December financials with Council.
    - ii. **Discussion and Possible Action on transferring funds from the Property Tax Account to the Operating Account.** Mayor Pro-Tem Schmitz moved to transfer \$25,561.35 from the property tax account to the operating account. Alderman Stafford seconded the motion, which carried by a vote of 5-0.
  - (b) **Discussion and Possible Action on projects recommended by the Water Conservation Partnership Committee, a joint committee of the City of Double Horn, Double Horn Creek Water Supply**

Corporation, and the Double Horn Improvement Association, to promote water conservation and protect water service.

i. **Review of WaterSmart Rebate Program Financial Status Report.** No report was provided as there was no activity.

ii. **Update, Discussion and Possible Action to authorize the Mayor to contact the DHCWSC concerning the City's participation in funding a Communications Manager for the Water Well Project.** Mayor Sereno provided an update. No action was taken.

(c) **Discussion and Possible Action on the Annual Internal Audit process – select transaction audit month.** Alderman Rathe moved to select May as the annual audit month for FY 25/26. Mayor Pro-Tem Schmitz seconded the motion. The motion carried by a vote of 5-0.

(d) **Discussion and Possible Action regarding the reappointment of Harry Brunner as Emergency Management Coordinator.** Mayor Pro-Tem Schmitz made a motion to reappoint Harry Brunner as the Emergency Management Coordinator. Alderman Kimber seconded the motion. The motion carried by a vote of 5-0.

(e) **Discussion and Possible Action regarding the appointment of a Zoning and Ordinance Committee Chair.** Discussion only. No action was taken.

(f) **Discussion and Possible Action regarding the appointment of a Code Enforcement Official.** Discussion only. No action was taken.

(g) **Discussion and Possible Action to recruit a City Treasurer.** Discussion only. No action was taken.

(h) **Confirm Double Horn Office Coverage.** Christina McDonald, City Secretary confirmed office coverage for the month of January.

9. **Announcements and Future Agenda Items.** Mayor Sereno noted the next regular meeting of the Council is scheduled for February 12, 2026.

10. **Adjournment.** There being no further business to discuss, Alderman Rathe moved to adjourn. Alderman Polluconi seconded the motion. The meeting was adjourned at 7:43 pm.

  
Cathy Sereno, Mayor

ATTEST:

  
Christina McDonald, City Secretary