

**STATE OF TEXAS  
COUNTY OF BURNET  
CITY OF DOUBLE HORN**

On August 14, 2025, the City Council convened at 7:00 p.m. in the Council Chambers located at 103 Vista View Trail, Suite 100, Double Horn, Texas. Notice of the meeting, giving the time, place, date, and subject, had been posted as described in Chapter 551 of the Texas Government Code.

- 1. Call Meeting to Order.** Mayor Sereno called the meeting to order at 7:00 p.m.
- 2. Roll Call to Confirm Quorum.** Karen Maxwell, filling in for City Secretary Christina McDonald confirmed a quorum, with Mayor Sereno, Mayor Pro-Tem Millard and Aldermen Kimber and Schmitz being present. Aldermen Stafford and Rathe and City Secretary Christina McDonald were absent.
- 3. Invocation.** Alderman Millard gave the invocation.
- 4. Pledge of Allegiance – U.S. & Texas.** Mayor Sereno led the pledges.
- 5. Approval of Minutes – July 10, 2025 Regular Meeting.** Alderman Schmitz moved to approve the minutes. Alderman Kimber seconded the motion. The minutes were approved by a unanimous vote (3-0).
- 6. Citizen Comments.** There were no citizen comments.
- 7. Regular Agenda.**
  - A. Treasurer's Report:**
    - i. Monthly Financial Reports.** Mayor Sereno reviewed the July financials with the Council. Alderman Schmitz made a motion to transfer \$119.52 from the Property Tax Account to the Operating Account. Alderman Kimber seconded the motion, which was carried by a vote of 3-0.
  - B. Emergency Management Team update.** Emergency Management Coordinator Harry Brunner provided the update.
  - C. Zoning & Ordinance Committee.** Mayor Pro-Tem Millard stated there were no updates.
  - D. Flock Safety (security cameras) update.** Mayor Sereno stated there was no update.
  - E. Discuss and consider action on projects recommended by the Water Conservation Partnership Committee, a joint committee between the City of Double Horn, Double Horn Creek Water Supply Corporation, and the Double Horn Improvement Association to promote water conservation and protect water service.**
    - i. Review WaterSmart Rebate Program Financial Status Report.** No report was provided as there were no rebates in August.

- F. **Discuss status of smart monitor for city meeting room (budgeted item).** Alderman Schmitz updated the Council on the installation of the monitor.
  - G. **Discuss and consider refurbishing the Little Library located at Double Horn Pavilion. (Update).** Mayor Sereno updated the status on the Little Library refurbishment.
  - H. **Discuss and consider contributing \$2500 to Ark of Highland Lakes for Burnet County flooding victims.** Mayor Pro-Tem Millard moved to contribute \$2,500 to the Ark of Highland Lakes for Burnet County flood victims. Alderman Schmitz seconded the motion. The motion carried by a vote of 3-0.
  - I. **Budget Workshop: Discuss all expenses and revenue items, projects and suggestions to develop the FY2025-2026 Proposed Budget.** Mayor Sereno stated that the no new revenue tax rate would be .0652 and stated the public hearing on the budget will take place at the next regular meeting, September 11, 2025.
  - J. **Discuss and consider action to recruit a City Treasurer.** Mayor Sereno updated the Council. No action was taken.
  - K. **Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet – Confirm assignments.** No action was taken.
  - L. **Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.** Mayor Sereno noted that the next regular meeting will be held on September 11.
8. **Adjournment.** There being no further business to discuss, Mayor Pro-Tem Millard moved to adjourn. Alderman Schmitz seconded the motion. The meeting was adjourned at 8:07 pm.

  
Cathy Sereno, Mayor

ATTEST:

  
Christina McDonald, City Secretary