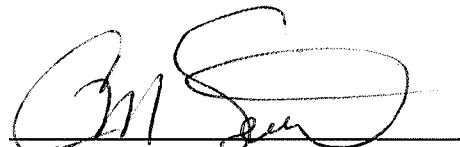


**STATE OF TEXAS
COUNTY OF BURNET
CITY OF DOUBLE HORN**

On the 13th day of March 2025, the City Council convened at 7:00 pm in the Council Chambers located at 103 Vista View Trail, Suite 100, Double Horn, Texas. Notice of the meeting giving the time, place, date, and subject had been posted as described in Chapter 551 of the Texas Government Code.

- 1. Call Meeting to Order.** Mayor Sereno called the meeting to order at 7:00 pm.
- 2. Roll call to Confirm Quorum.** City Secretary Christina McDonald confirmed a quorum, with Mayor Sereno, Mayor Pro-Tem Millard and Aldermen Kimber, Rathe, and Schmitz present.
- 3. Invocation.** Alderman Schmitz gave the invocation.
- 4. Pledge of Allegiance – U.S. & Texas.** Mayor Sereno led the pledges.
- 5. Approval of Minutes – February 13, 2025, Regular Meeting.** Alderman Rathe moved to approve the minutes, seconded by Alderman Schmitz. The motion passed unanimously (4-0).
- 6. Citizen Comments.** There were no citizen comments.
- 7. Regular Agenda.**
 - A. Treasurer's Report:**
 - i. Monthly Financial Reports.** Mayor Sereno presented the February financials. Alderman Schmitz moved to transfer \$25,732.70 from the Property Tax Account to the Operating Account. Alderman Rathe seconded the motion. The motion passed unanimously (4-0).
 - ii. Annual Audit Process.** Mayor Sereno reviewed the annual audit process with the Council and stated that the audit will be on the April agenda for acceptance. City Secretary Christina McDonald chose the month of September 2024 for the internal audit.
 - B. Emergency Management Team Update.** Emergency Management Coordinator Harry Brunner provided the update.
 - C. Zoning & Ordinance Committee.**

- i. **Discuss Peddler Ordinance Enforcement.** Mayor Pro-Tem Millard provided an update on the challenges of enforcing the Peddler Ordinance. No action was taken.
- D. **Flock Safety (security cameras) Update.** Mayor Sereno stated that Flock Safety is working on the installation of additional gate cameras.
- E. **Discuss and consider action on projects recommended by the Water Conservation Partnership Committee, a joint committee between the City of Double Horn, Double Horn Creek Water Supply Corporation, and the Double Horn Improvement Association to promote water conservation and protect water service.**
 - i. **Award the first WaterSmart rebate check to a Double Horn citizen.** Mayor Sereno presented the first WaterSmart rebate check to resident Glen Zoerner.
 - ii. **Discuss and consider action to communicate the WaterSmart Rebate & Education Program.** Mayor Sereno provided the Council with information on the 2025 Green Thumb Presentations sponsored by Burnet County Agri-Life. It was noted that the Water Conservation Series presentation dates will be posted on the city website.
- F. **Discuss and consider action to offer a Notary Public Service free to taxpayers of the City of Double Horn.** Mayor Sereno stated the City will be offering free Notary Public Service to the City of Double Horn taxpayers. Mayor Sereno noted that City Secretary Christina McDonald would provide the service. Mayor Pro-Tem Millard moved to approve the free notary service. Alderman Rathe seconded the motion. The motion carried by a unanimous vote (4-0).
- G. **Discuss and consider action to recruit a City Treasurer.** Mayor Sereno stated the city is still in need of a City Treasurer.
- H. **Distribute Monthly Office Hours Sign Up Sheet & DHIA/DHCWSC Meeting Sign Up Sheet – Confirm assignments.** City Secretary Christina McDonald confirmed office coverage for March.
- I. **Discuss and consider other matters for inclusion on the agenda for the next regular meeting of the City Council.** Mayor Sereno stated that the next regular meeting is scheduled for April 10, 2025.
- 8. **Adjournment.** There being no further business to discuss, Alderman Rathe moved to adjourn. Alderman Schmitz seconded the motion. The meeting was adjourned at 7:52 pm.


Cathy Sereno, Mayor

ATTEST:


Christina McDonald, City Secretary